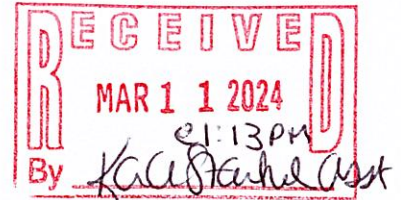


MEMBERS OF THE WPCA THAT ARE UNABLE TO ATTEND THIS MEETING, PLEASE CALL (860), 644-2511, EXT. 2243,
ON OR BEFORE 4:30 P.M. ON THE DAY OF THE MEETING

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**



**REGULAR MEETING
SOUTH WINDSOR TOWN HALL
MADDEN ROOM**

**MINUTES
MARCH 5, 2024, 7:00PM
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A. Roll Call

Members Present: Joseph Botti, Steven Cordeiro, David Basile, Stephen Wagner, James Murray, Doug Nation

Members Absent: Michael Lyon

Alternates Present: Joseph Kennedy Jr.

Alternates Absent: None

Staff Present: Anthony Manfre, Superintendent of Pollution Control
Jeff LeMay, Plant Supervisor
Megan Siegel, Recording Secretary

Others Present: Toby Lewis., Town Council Liaison
Peter DeMallie, Design Professionals
Dan Maraglino

Mr. Joseph Kennedy Jr. was seated for Mr. Michael Lyon.

B. Acceptance of Minutes of Previous Meetings

1. February 6, 2024, Regular Meeting

Motion to accept the minutes of February 6, 2024, Meeting minutes.

The motion was made by Mr. Stephen Wagner and seconded by Mr. James Murray.
The motion carried unanimously.

C. New Business

1. Authorizing Resolution To Obtain Clean Water Funds for Sanitary Sewer Evaluation Study (Decision)

Attached to the Agenda Packet was the Resolution to Obtain Clean Water Fund Grant for the 2024 Clark Street Sewershed Sanitary Sewer Evaluation Study (See Exhibit A).

Be it resolved that it is in the best interests of the Town of South Windsor to enter into contracts with the

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Department of Energy & Environmental Protection. In furtherance of this resolution, Michael Maniscalco the Town Manager is duly authorized to enter into and sign said

contracts on behalf of the South Windsor Water Pollution Control Authority. The Town Manager is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto.

The Town Clerk is authorized to impress the seal of the Town of South Windsor on any such document, amendment, rescission, or revision.

I, Bonnie Armstrong, the Town Clerk of Town of South Windsor, do hereby certify this to be a true copy of the resolution duly adopted at the Regular Meeting of the South Windsor Water Pollution Control Authority on March 5, 2024 and that it has not been rescinded, amended or altered in any way, and that it remains in full force and in effect.

Motion to accept the Resolution to Obtain Clean Water Fund Grant for the 2024 Clark Street Sewershed Sanitary Sewer Evaluation Study.

The motion was made by Mr. Stephen Wagner and seconded by Mr. Joseph Botti. The motion carried unanimously.

2. Budget (Discussion)

Mr. Tony Manfre presented the attached Draft Budget and Presentation for the 2024/2025 Fiscal Year (see Exhibit B).

Mr. James Murray asked when the WPCA should reach the goal of the total reserve and Mr. Manfre stated that amount is set by the WPCA regulations but there is no timeframe associated with it.

Mr. Joe Kennedy asked if they have considered getting funding from the infrastructure federal funding for the UV Disinfection Upgrade project. Mr. Manfre stated that they have ARPA funding, which is federally funded, and are looking into Eversource grants. He explained that sometimes due to the town's size and demographic, the town may not qualify for some funding opportunities.

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Mr. David Basile asked where the proposed reductions are coming from, and Mr. Manfre explained these reductions are from the January proposed budget.

Mr. Joseph Botti asked since this year's budget included \$800,000 for the Sanitary Sewer Evaluation Study (SSES), how that money will be allocated in next year's budget. Mr. Manfre stated the SSES project's budget is part of this year's Capital Improvement Project (CIP) budget. For next year, that study will provide recommendations for improvements, such as sewer pipe lining, so he is estimating costs for those proposed improvement projects for which that money will be allocated for.

Mr. Doug Nation asked what the SSES project is, and Mr. Manfre stated that the study is for the Clark Street Sewer Sheds and is anticipating more than \$1 million for improvements projects. The commercial development areas by Buckland Road sewer flows to the Clark Street pump station. There is about 20% capacity available at that pump station from the last study completed and wants to ensure there is enough capacity for future development. In addition, due to the recent heavy rainfall within the last 3 years, flows to the pump station have increased significantly which is a big indicator of ground water infiltrating the system. This project will allow them to identify any breaks, cracks, and other potential issues to address. Wright-Pierce is the contractor completing this project.

Mr. Jeff LeMay stated the \$800,000 allotted for the project was researched and pricing has been favorable of that estimate. The Clean Water Fund is a 55% grant so there may be potential saved costs that can be reallocated later. In addition, they saw the Clark Street pump station go from 1 million gallons per day (GPD) to 4.5 million GPD. This project is a preventative measure to address issues to help expand capacity and reduce operating costs.

D. Communications and Reports

1. Superintendent Report

Mr. Tony Manfre presented his report (see Exhibit C). This report included updates on the Treatment Plant, collection systems, capital improvement project updates, and collection of sewer fees.

Mr. Stephen Wagner asked what kind of meters are being used for the SSES. Mr. Jeff LeMay stated the meters sit down inside the flow and are hanging underneath the manhole. They picked manholes that have straight runs coming in and going out to get the most accurate

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data and are spread out through 11 different points around town. In addition, 4 manholes will have ground water detection installed to determine what the ground water level is.

Mr. Wagner also asked if the improvements at Benedict Drive pump station will protect residents and Mr. Manfre explained that the PLC and VFD work cohesively, however when it froze last time, the backup alarms were reading the frozen screen, rather than knowing if the pumps were off. Mr. LeMay explained that with the new backup system, it ignores anything that the PLC is saying and knows if the floats are tripped and will ensure the pumps know when to start and stop.

E. Public Participation (Items not on the agenda)

Mr. Dan Maraglino was in attendance as the owner of 20 Bidwell Road. He stated that the septic system is 30 years old and is looking at the possibility of connecting to town sewer. He stated that he got a \$20,000 estimate for an assessment fee and was wondering if the WPCA could consider lowering that fee.

Mr. Tony Manfre provided background, explaining that 20 Bidwell Road does not have direct access to the sewer line and is over 400 feet running to either sewer line to hook up. He explained that tonight's purpose is to discuss fees for the property.

Mr. Cordeiro asked what fees are charged to other buildings on Bidwell that are already hooked up to sewer. Mr. Manfre explained they have already paid their one-time assessment fee, so they are only charged a sewer usage fee.

Mr. Kennedy asked if they have ever waived a benefit assessment and before Mr. Manfre replied they have not.

Mr. Toby Lewis asked what the actual cost is and suggested the WPCA could decide to lower its fee to be at-cost. Mr. Manfre explained that he can do the actual cost once he has formal plans with the size of the lot, the meter size, and other information before providing an actual cost.

Mr. Doug Nation asked if the owner of 20 Bidwell Road would have to get easements across other properties. Mr. Manfre stated the easement went up between the buildings and there was not an easement towards his building. Route 5 has a right of way behind the curve line

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and that may be a possibility to connect. The WPCA requested more information before continuing this discussion.

F. Bills, Change Orders, Disbursements

1. Collector of Revenue Refund Batch #40 (Decision)

Attached is a copy of a memo provided by the Collector of Revenue's office to request the Water Pollution Control Authority to consider and approve Refund Batch #40, totaling in \$13.80 (see Exhibit D).

Motion to approve Refund Batch #40; 1 refund totaling \$13.80, as requested by the Collector of Revenue's office.

The motion was made by Mr. Joseph Botti and seconded by Mr. James Murray.
The motion carried unanimously.

G. Unfinished Business

1. Plan of Conservation and Development (POCD) Sewer Service Area Map (Discussion)

Attached to the Agenda is the proposed Draft Sewer Polices Plan provided by the POCD from SLAM and Planimetrics (see Exhibit E).

Mr. Peter Demallie from Design Professionals was in attendance as public participation and wanted to discuss 3 properties regarding the POCD sewer service area map. He stated the first one is a large parcel, 21 acres on the east side of Abbe Road, where some of the property lies in East Windsor, but is mostly in South Windsor. There is public water, and a small portion is in the updated sewer service area map. The owner would like to request that the sewer service area is extended towards the powerlines on the property.

The second property is on the corner of Pierce Road and Ellington Road. There is a 60-acre property and the owner would like to donate 50 acres to become conservation and possibly develop 5 acres along Pierce Road, but not going further back than 250 feet.

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The last property is on the East Hartford town line on the corner of Burnham Street and King Street. In 2007, the WPCA approved sewer usage for a Chinese Baptist Church and since then, a new owner has moved in and would like to extend their sewer service for their future development of a Church campus, but it is not technically in the sewer service area.

Mr. David Basile asked Mr. Stephen Wagner what the current sewer service area system is. Mr. Wagner explained the current system is property based and the zoning board is trying to limit development in certain areas. The WPCA and Planning and Zoning Commission want to work together moving forward as sewer placement will impact the town's development.

Mr. Manfre explained that the Department of Environmental and Energy Protection (DEEP) requires the town to provide a sewer service area map for them.

H. Executive Session


None

I. Adjournment

Motion to adjourn at 8:47p.m.

The motion was made by Mr. Cordeiro and seconded by Mr. Joe Botti.
The motion carried unanimously.

Respectfully Submitted,



Megan Siegel, Recording Secretary