

received March 31, 2017 at 11:00 a.m.

George L. Armento, ATC

**MEMBERS OF THE WPCA THAT ARE UNABLE TO ATTEND THIS MEETING,
PLEASE CALL ETHER DIAZ, (860) 644-2511, EXT. 243, ON OR BEFORE 4:30 P.M. ON
THE DAY OF THE MEETING**

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

REGULAR MEETING
SPRENKEL ROOM, TOWN HALL

AGENDA

APRIL 4, 2017
7:00 P.M.

A. ROLL CALL

B. ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS

1. March 7, 2017, Public Hearing
2. March 7, 2017, Regular Meeting
3. March 23, 2017, Special Meeting

C. NEW BUSINESS

1. Collection Services (Discussion with Taxserv)

D. COMMUNICATIONS AND REPORTS

1. Phase IV I/I Rehabilitation Improvements
2. Avery Street – Frontier Demand Letter

E. PUBLIC PARTICIPATION (Items not on the agenda)

F. BILLS, CHANGE ORDERS, DISBURSEMENTS

G. UNFINISHED BUSINESS

1. Uncollected Sewer User Charges (Discussion)
2. Pollution Control Budget FY 2017/2018 (Discussion)
3. Nevers Road Sewer Assessments (Approval)

H. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING CLAIMS

I. ADJOURNMENT

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5-12-17

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 1

**REGULAR MEETING
APRIL 4, 2017 at 7:00 p.m.**

A. ROLL CALL

Members Present: Richard Aries, Vicki Paliulis, Patrick Soucy

Members Absent: Donald Antaya, Carol Flettrick, Zaheer Sharaf, and William Vees

Alternates Present: Erik Dabrowski sitting in for Donald Antaya
Ed Havens, Jr. sitting in for Carol Flettrick

Staff Present: C. Fred Shaw, Superintendent of Pollution Control
Ether A. Diaz, Recording Secretary
Michael Gantick, Director of Public Works
Anthony Manfre, Superintendent of Pollution Control

Chairman Richard Aries called the meeting to order at 7:00 p.m. The following actions were taken during the April 4, 2017 Regular Meeting of the Water Pollution Control Authority (WPCA).

Chairman Richard Aries appointed Mr. Erik Dabrowski to sit in for Mr. Donald Antaya; and appointed Mr. Ed Havens, Jr. to sit in for Ms. Carol Flettrick.

B. ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS

1. March 7, 2017, Public Hearing

Motion was made to accept the minutes of the March 7, 2017 Public Hearing as presented.

The motion was made by Mr. Patrick Soucy and seconded by Mr. Erik Dabrowski. The motion carried unanimously.

2. March 7, 2017, Regular Meeting

Motion was made to accept the minutes of the March 7, 2017 Regular Meeting as presented.

The motion was made by Mr. Ed Havens, Jr. and seconded by Mr. Erik Dabrowski. The motion carried unanimously

3. March 23, 2017, Special Meeting

Motion was made to accept the minutes of the March 23, 2017 Special Meeting as presented.

The motion was made by Patrick Soucy and seconded by Mr. Erik Dabrowski. The motion carried unanimously

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 2

**REGULAR MEETING
APRIL 4, 2017 at 7:00 p.m.**

C. NEW BUSINESS

1. Collection Services (Discussion with TaxServ)

Included with the Agenda were copies of two examples of reports in current use by TaxServ, LLC. One was an example of a Monthly Status Report (see Exhibit A) and an example of a Weekly Collection Report (see Exhibit B) for discussion this evening.

Mr. Roger Blain, President of TaxServ, LLC and Ms. Rhonda Gelormino, Chief Financial Officer also of TaxServ, LLC were in attendance this evening to discuss with members of the Authority the reporting status of collection activities. Mr. Roger Blain explained that the "Weekly Collection Report" (Exhibit A) will be the report that the Tax Collector, Bonnie Rabin will receive on a weekly basis. This report provides detail of each of the accounts collected and how much was collected. This report will be provided in an Excel form as well as in a lock box file which Ms. Rabin can use to upload directly to QDS System. This report cannot be customized, said Mr. Blain. However, the "Monthly Status Report" (Exhibit B) is a report that was provided to the City of Torrington on a monthly basis. This report provides a summary of the collection work done. Mr. Blain explained that this report includes a summary of the sewer use collection; how much was placed originally for collection and how much it's been collected by TaxServ. Mr. Blain explained that this report can be customized as needed; if the Authority wants a separate report in addition to the narrative report that can certainly be done as an attachment, said Mr. Blain.

Chairman Richard Aries asked to what degree the obligor needs to be identified in the reports; can it be just the addresses. Mr. Blain responded that in the report they can just include the service property address and not the obligor's name.

Chairman Aries asked Mr. Shaw if he has discussed with the Town how the process will go in terms of what TaxServ will be receiving versus what the Town constables will be receiving. Mr. Shaw responded that an SOP is in place. The constables will receive the more recent delinquencies in the residential sector; those that they can't collect within the 60 days period will be turned over to TaxServ, LLC.

Chairman Aries asked Mr. Blain how he will be receiving that information after the 60 days. Mr. Blain responded that he will coordinate that with the Director of Finance and the Collector of Revenue. He will provide Ms. Rabin with a document that will explain exactly where to extract the delinquent files from QDS.

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 3

**REGULAR MEETING
APRIL 4, 2017 at 7:00 p.m.**

Mr. Soucy asked if a protocol is in place to make sure that the constables and TaxServ are not working on the collection of one account at the same time. Mr. Shaw responded that the Collector of Revenue is issuing those warrants and at the end of the 60 days she's supposed to report those accounts that are still outstanding to TaxServ. Mr. Erik Dabrowski asked Mr. Shaw if a letter can be sent to the Director of Finance and the Collector of Revenue to reiterate the program. Mr. Shaw responded that the agreement was just recently signed by the Town Manager and a kick-off meeting will be scheduled in which this matter will be further discussed.

Ms. Rhonda Gelormino explained "QCollect" which is the system that will be in use to obtain all the data and provide the collection activities reports to the WPCA on a monthly basis.

As previously discussed, Chairman Aries reiterated to Mr. Blain and Ms. Gelormino that the WPCA wants to make these outstanding collections efforts as easy as possible among the customers. Not to be overly aggressive or hostile to the customers and to conform to the limitations of the Fair Debt Collection Act. Absolutely, responded Mr. Blain. With no further questions at this time, Chairman Aries reminded members of the Authority that if they have any individual questions they should be made via email and shared with all members of the WPCA.

D. COMMUNICATIONS AND REPORTS

1. Phase IV I/I Rehabilitation Improvements

Mr. Fred Shaw reported that the engineer is still working on the design for this project and the WPCA should have something within next month. Mr. Shaw reported that he will be meeting with the engineer on Thursday, April 6, 2017 to review this project.

2. Avery Street – Frontier Demand Letter

Mr. Fred Shaw reported that a demand letter was sent on February 24th to Frontier with a 30 days period response due date; Frontier has failed to do so. Mr. Shaw explained that he contacted the Town Attorney's office and they are in the process of drafting a complaint against Frontier.

Chairman Aries asked if the Attorney has been authorized to do a litigation at this point and time. No, responded Mr. Shaw and said that at this point all the Town Attorney has done against Frontier is to express their attempt to pursue legal action. Chairman Aries explained that he'll like to look at the claim report.

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 4

**REGULAR MEETING
APRIL 4, 2017 at 7:00 p.m.**

Mr. Patrick Soucy expressed that his concern is that the Authority is not moving forward with this. A letter was previously sent to Frontier which they did not respond. Therefore, Mr. Soucy made a motion to instruct the Town Attorney to write the complaint with a response by no later than May 1st. Chairman Aries responded that is a great idea; however, the Town Attorney is drafting their complaint right now. Chairman Aries recommended having a meeting with the Town Attorney to discuss this matter. Mr. Shaw responded that he should be getting a draft letter very shortly from the Town Attorney. Mr. Shaw was asked to schedule a meeting with the Town Attorney to further discuss this matter.

Motion was made to go into Executive Session at 7:44 p.m.

The motion was made by Chairman Richard Aries and seconded by Mr. Patrick Soucy. The following members were in the executive session: Chairman Richard Aries, Erick Dabrowski, Ed Havens, Jr., Vicki Paliulis, and Patrick Soucy. Also in attendance were Michael Gantick, Anthony Manfre, and Fred Shaw. The motion carried unanimously.

Motion was made to come out of Executive Session at 7:47 p.m.

The motion was made by Chairman Richard Aries and seconded by Mr. Patrick Soucy. The motion was carried unanimously.

E. PUBLIC PARTICIPATION (Items not on the agenda)

None

F. BILLS, CHANGE ORDERS, DISBURSEMENTS

None

G. UNFINISHED BUSINESS

1. Uncollected Sewer User Charges (Discussion)

Mr. Fred Shaw reported that he requested the latest update on receivables and have originally asked that it be in the same format as previously provided showing the starting point of the outstanding principle or the fees. Unfortunately, it's not in the same format (see Exhibit C). This report shows the amount collected over the past month. Between the lien fees, principles and the interest fee they have collected over \$51,000. No payments received on the commercial accounts; only on the residential accounts.

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 5

**REGULAR MEETING
APRIL 4, 2017 at 7:00 p.m.**

Mr. Patrick Soucy recommended adding to the next month agenda an item to discuss receivables from previous years in terms to directing them to the reserves. Chairman Aries explained that the reserves are to be discussed during the time period when approving sewer user fees and the Pollution Control Budget.

Mr. Fred Shaw briefly explained that any excess revenue is supposed to first go into the reserves. For example, in the budget it shows \$180,000 is intended to go in the Operating Reserve. The WPCA budgets that figure and any excess will go into the Operating Reserve first. In the auditing report, the auditor's do separately account for the Replacement Reserve but do not report separately on the Operating Reserve; they add any kind of Operating Reserve in with the fund balance and it appears as fund balance. Mr. Shaw explained that he has previously talked to the Finance Director about this. Chairman Aries asked what the adverse consequence on that is. Mr. Shaw responded that is not adverse, however, is in the regulations. He explained that there is a WPCA regulation that there will be two reserves which needs to be shown somewhere in the financial statements. However, they don't show the Operating Reserve separately, the bottom line figure is added in a fund balance, said Mr. Shaw. Mr. Michael Gantick expressed that this has been discussed for years. This should be one of the priorities to work on to discuss the money that should be in the Operating Reserve or Equipment Replacement Reserve.

Mr. Shaw also explained that one of the problems that he has is with the fund accounting approach and how the auditors show things in their reports. He explained that one of the problems earlier was when they realized that the WPCA was budgeting for reserve accounts they put them in like they were capital projects. For example, he explained that if the Authority budgeted for \$180,000 for the Operating Reserve and only achieved \$100,000, the auditors will show it as a net loss in the fund balance of \$80,000. Mr. Shaw explained that this should be a gain, an asset, not a loss. The auditors are actually reducing the fund balance by the amount that was not achieved, said Mr. Shaw and explained that this is misleading in that regard and is a problem which he's not sure that's been corrected. Mr. Shaw was supposed to have a special meeting with the auditors to discuss this matter; a meeting was held but he was not part of it.

Chairman Richard Aries asked that this be added to the agenda for discussion next meeting.

2. Pollution Control Budget FY2017/2018 (Discussion)

Included with the Agenda was the list of revenues in the budget (See Exhibit D). Mr. Shaw explained that under the sewer user fees, this represents the original budgetary figure that was discussed at the last meeting. As Mr. Shaw was asked to look at the alternative of how to achieve a zero increase in the user fees this next year, Mr. Shaw distributed the change from last meeting for the assumptions

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 6

**REGULAR MEETING
APRIL 4, 2017 at 7:00 p.m.**

and how the user charge formula is used (see Exhibit E). Mr. Shaw explained that what he did differently was to look at the O&M budget which was reduced in the past. One of the items was a capital project item of \$12,000 for the secondary clarifier sludge level sensor. Mr. Shaw proposed removing that from the budget and also proposed reducing the amount for the Replacement Reserve from \$100,000 to \$47,000. With these changes, Mr. Shaw was able to compute a user charge of \$369.18 and taking into effect the allowance for uncollectibles (1.4%) which raises the user charge to approximately \$374.

Mr. Shaw explained that he's looking at additional things in the budget. He explained that recently the Chapel Road sewer pipe was inspected with the circuit tv camera and there is some deterioration in the pipes; this is something that needs to be addressed soon. The consultant engineer preliminary has looked at some sections and said yes, there is some sections that needs to be dealt with and he came up with a price of over \$700,000. Mr. Shaw distributed a copy of the depreciation schedule which includes some listing of most of the assets and a bottom line figure for each year (see Exhibit F). This allows to identify in the future some projects that needs to be done; such as the Benedict Drive forcemain inspection. Also, he's looking at some future SCADA improvements and a variety of projects.

Ms. Vicki Paliulis asked about the SCADA upgrade in the amount of \$25,000. She asked what kind of upgrades are going to be made. Mr. Shaw responded that they are looking for improvements to the connection between SCADA and the neuro blowers; and in doing that they already have a quotation of \$13,000 for that project. Chairman Aries asked what SCADA is. Ms. Paliulis responded that SCADA is the brains behind the treatment system; is the monitoring panel. The brains are really the operators, said Mr. Shaw and explained that the SCADA program is the means by which the operators can monitor and control at a distance equipment and operations. And in the case of the neuro blowers, they were having problems with the original design in the operation of these blowers. When they came on the range of operations was not serving well and it involved a program change to those operations and this involves SCADA as well; that's the \$13,000 said Mr. Shaw. Ms. Paliulis asked Mr. Shaw if this project was out for competitive bid. Mr. Shaw responded that does goes out and get competitive bids in every chance he can, however, in this particular case he's dealing directly with the manufacture representative because these are people that are specialists in their particular equipment. Ms. Paliulis recommended having competitive bids when it comes to the SCADA as she feels that the prices are very high. She'll like to see a little bit more of a break down when it comes to what Mr. Shaw's investigation was. She explained that she understands this is a proposed budget, but she's just seeing some trending in the budget "that is a little bit disturbing in a way, without having more information about what the competitive bids were like."

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 7

**REGULAR MEETING
APRIL 4, 2017 at 7:00 p.m.**

Changing the subject on the proposed budget, Mr. Soucy asked about the Vegetation Management in the amount of \$268,625. He explained that he recently requested a copy of the Request for Proposals "RFP" for this project, and the tabulation of bidders. He did receive from Ether Diaz, Recording Secretary this information and explained that in the budget is \$268,625 for the Easement Vegetation Management but the two bids received were in the amounts of \$157,000 and \$144,000. Mr. Shaw responded that what needs to be understood is that there is other work; they take out some yard trees and they can get additional compensation for that. Mr. Shaw explained that the budget figure that he's using (\$268,625) is the figure that was put together by their consultant. The consultant gave a multi-year program about what was to be done in each area and what that might be. These people are experts, that's why they were selected and after an exhausted study they provided a multi-year budget figure that will include the different phases in each of those four areas in Town. Mr. Shaw explained that if members of the Authority take a look at the maps that are on the website they'll see how detailed their field surveys were. Mr. Patrick Soucy requested a copy of the submitted proposal from each company that submitted a response.

Mr. Shaw explained that as far as SCADA part of that is the improvement that needs to be done to the neuro blowers which involves the reprogramming of SCADA. He also explained that the neuro blowers were a new technology at the time the treatment plant was upgraded. A lot of energy is used in the secondary system and electricity can be saved if it runs efficiently. It hasn't been running efficiently and that's why this change needs to be made. It is important to have these systems operating and SCADA is the way of monitoring the system effectively and running efficiently, said Mr. Shaw. SCADA is not the brain, it's the operators who uses that information to make adjustments. SCADA needs to get reprogrammed so that it operates correctly and that it covers the full range of operating conditions that is needed. Mr. Soucy explained that he does not think that anyone is questioning the importance of having SCADA operating correctly, he thinks that what they are questioning is are those the best prices. Mr. Ed Havens, Jr. expressed that Mr. Shaw has always run this as a business and he's fiscally very conservative and doesn't waste any money, therefore, he feels very confident with the figures proposed in the budget. Chairman Aries agreed with Mr. Havens, Jr. statement and expressed that Mr. Shaw is very careful with expenditures, but with all that said, there is always room for questioning the budget.

3. Nevers Road Sewer Assessments (Approval)

Chairman Richard Aries reported that he hasn't had a chance to reach out to Attorney Lord as he has some questions regarding this matter. He will try to reach out to him before the next WPCA meeting.

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 8

**REGULAR MEETING
APRIL 4, 2017 at 7:00 p.m.**

H. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING CLAIMS

None

Chairman Richard Aries reported that this evening is in fact Mr. Fred Shaw's last official attendance as the Superintendent of Pollution Control. He expressed to Mr. Shaw how amazing it was to have him helping members of the WPCA and how much they greatly appreciate all of the hard work that Mr. Shaw have done over many years.

I. ADJOURNMENT

Motion was made to adjourn the meeting at 8:40 p.m.

The motion was made by Mr. Ed Havens, Jr. and seconded by Mr. Patrick Soucy. The motion carried unanimously.

Respectfully Submitted,

Ether A. Diaz, Recording Secretary



TAXSERV CAPITAL SERVICES, LLC
 MUNICIPAL TAX SERVICES
 21 Oak Street, Suite 301
 Hartford, CT 06106
 TELEPHONE (860) 724-9100 • FACSIMILE (860) 727-1080
 E-MAIL: taxserv@taxserv.com

March 15, 2017

Via Email

Launa Goslee, CCMC
 Tax Collector
 140 Main St
 Torrington, CT 06790

Re: Professional Services Agreement dated June 1, 2016 ("Contract")
 Monthly Status Report for February 2017 ("Report")

Dear Launa:

1. Real Estate Collections through February 2017: The following **Table 1** presents the characteristics of the Real Estate accounts placed for collection with interest, costs accrued and collections through February 2017:

Number of Active Real Estate Bills: 189

Lien Age Range: 2014

Table 1

Category	Original Balance	Collected Amount	Current Balance
Principal	\$1,281,388.54	\$488,143.81	\$411,403.35
Interest	\$137,932.17	\$83,055.08	\$91,488.68
Collection Fee	\$218,185.59	\$86,852.40	\$81,591.32
Costs of Collection	\$35,249.88	\$4,374.00	\$4,536.00
Total Receivable	\$1,672,756.18	\$662,425.29	\$589,019.35

Total gross Real Estate collections of placed accounts since contract inception are \$662,425.29 (\$575,572.589 net of collection fees). Total gross Real Estate collections for February 2017 are \$38,932.45 (\$33,863.08 net of collection fees) as seen in Table 2 below.

Table 2

Month	Principal	Interest	Costs of Coll	Net Tax Collected	Collection Fee	Total Collected
February	\$26,496.58	\$7,078.50	\$288.00	\$33,863.08	\$5,069.37	\$38,932.45

2. Personal Property Collections through February 2017: The following **Table 3** presents the characteristics of the personal property accounts placed for collection with interest, costs accrued and collections through February 2017:

Number of Active Personal Property Bills: 107

Lien Age Range: 2014

Table 3

Category	Original Balance	Collected Amount	Current Balance
Principal	\$120,742.41	\$43,863.29	\$79,753.60
Interest	\$14,781.35	\$6,432.09	\$18,279.86
Collection Fee	\$20,331.56	\$6,341.56	\$14,857.26
Costs of Collection	\$20.00	\$316.00	\$428.00
Total Receivable	\$155,875.32	\$56,952.94	\$113,318.72

Total gross Personal Property collections of placed accounts since contract inception are \$56,952.94 (\$50,611.38 net of collection fees). Total gross Personal Property collections for February 2017 are \$3,580.18 (\$3,049.40 net of collection fees) as seen in Table 4 below.

Table 4

Month	Principal	Interest	Costs of Coll	Net Tax Collected	Collection Fee	Total Collected
February	\$2,480.55	\$516.85	\$52.00	\$3,049.40	\$530.78	\$3,580.18

3. Motor Vehicle Collections through February 2017: The following Table 5 presents the characteristics of the motor vehicle accounts placed for collection with interest, costs accrued and collections through February 2017:

Number of Active Motor Vehicle Bills: 1,624

Lien Age Range: 2014

Table 5

Category	Original Balance	Collected Amount	Current Balance
Principal	\$744,160.39	\$278,703.52	\$294,746.99
Interest	\$112,887.65	\$58,209.24	\$83,416.85
Collection Fee	\$131,272.00	\$59,695.36	\$64,722.86
Costs of Collection	\$18,098.62	\$1,018.96	\$0.00
Total Receivable	\$1,006,418.66	\$397,627.08	\$442,886.70

Total gross MV collections of placed accounts since contract inception are \$397,627.08 (\$337,931.72 net of collection fees). Total gross MV collections for February 2017 are \$34,628.93 (\$29,600.27 net of collection fees) as seen in Table 6 below.

Table 6

Month	Principal	Interest	Costs of Coll	Net Tax Collected	Collection Fee	Total Collected
February	\$23,267.87	\$6,332.40	\$0.00	\$29,600.27	\$5,028.66	\$34,628.93

4. Sewer Collections through February 2017: The following Table 7 presents the characteristics of the sewer accounts placed for collection with interest, costs accrued and collections through February 2017:

Number of Active Sewer Bills: 563

Lien Age Range: 2014

Table 7

Category	Original Balance	Collected Amount	Current Balance
Principal	\$336,278.92	\$176,299.71	\$152,237.80
Interest	\$43,602.51	\$47,122.52	\$38,885.17
Collection Fee	\$61,597.13	\$36,828.90	\$31,906.83
Costs of Collection	\$30,766.11	\$15,764.26	\$13,488.00
Total Receivable	\$472,244.67	\$276,015.39	\$236,517.80

Total gross sewer collections of placed accounts since contract inception are \$276,015.39 (\$239,186.49 net of collection fees). Total gross sewer collections for February 2017 are \$5,682.30 (\$4,925.69 net of collection fees) as seen in Table 8 below.

Table 8

Month	Principal	Interest	Costs of Coll	Net Tax Collected	Collection Fee	Total Collected
February	\$3,631.25	\$886.44	\$408.00	\$4,925.69	\$756.61	\$5,682.30

Sincerely,

Maria Thomas
 Servicing Manager
 TaxServ Capital Services, LLC
 Phone: (561) 799-9626 x303
 Email: mthomas@taxserv.com

cc: Roger Blain

Town of South Windsor
Residential Sewer Receivable Balance by Year
Collected through 3/31/2017

Year	Total # Accounts Billed	Amount Per Account	Total Billing	Collected	# Outstanding Accounts	Outstanding Principal Balance	% collected	\$ Change from previous month
6/30/2006	7,785	\$ 222	\$ 1,728,270	\$ 1,727,826	2	\$ 44	99.97%	\$
6/30/2007	7,828	\$ 240	\$ 1,878,720	\$ 1,878,240	2	\$ 480	99.97%	\$
6/30/2008	7,911	\$ 264	\$ 2,088,504	\$ 2,086,046	11	\$ 2,458	99.88%	\$ (187)
6/30/2009	7,954	\$ 304	\$ 2,418,016	\$ 2,414,094	14	\$ 3,922	99.84%	\$
6/30/2010	7,988	\$ 340	\$ 2,715,920	\$ 2,709,374	21	\$ 6,546	99.76%	\$ (492)
6/30/2011	8,033	\$ 264	\$ 2,120,712	\$ 2,111,434	37	\$ 9,278	99.56%	\$ (632)
6/30/2012	8,065	\$ 340	\$ 2,742,100	\$ 2,722,354	59	\$ 19,746	99.28%	\$ (1,148)
6/30/2013	8,104	\$ 374	\$ 3,030,896	\$ 2,994,855	105	\$ 36,041	98.81%	\$ (2,154)
6/30/2014	8,122	\$ 374	\$ 3,037,628	\$ 2,985,882	147	\$ 51,746	98.30%	\$ (2,302)
6/30/2015	8,150	\$ 356	\$ 2,901,400	\$ 2,825,823	224	\$ 75,577	97.40%	\$ (3,361)
6/30/2016	8,196	\$ 356	\$ 2,917,776	\$ 2,800,284	351	\$ 117,492	95.97%	\$ (6,678)
6/30/2017	8,265	\$ 374	\$ 3,091,937	\$ 2,887,166	591	\$ 204,772	93.38%	\$ (21,868)
	96,401	\$ 3,808	\$ 30,671,879	\$ 30,143,379	1,564	\$ 528,502	98.51%	\$ (38,822)

**ACTIVITY
PUBLIC WORKS**

**SEWAGE TREATMENT
AND DISPOSAL**

**ACCOUNT NO.
1337-3252**

**BUREAU OF POLLUTION CONTROL
STATEMENT OF ACTUAL AND ESTIMATED REVENUES**

	<u>Actual 2016/2017</u>	<u>Estimated 2016/2017</u>	<u>Total 2016/2017</u>	<u>Estimated 2017/2018</u>
Sources of Revenue				
Sewer User Charges	3,288,343	1,161,606	4,449,949	4,538,948
Industrial Surcharges	0	0	0	0
Septic Dumping Fees	5,479	5,521	11,000	12,000
Subtotal	3,293,822	1,167,127	4,460,949	4,550,948
Permit Fees	3,044	1,056	4,100	4,000
Assessments	57,823	0	57,823	16,350
Interest & Lien Fees	81,372	82,000	163,372	160,000
Connection Charges	64,350	55,650	120,000	120,000
Grant Reimbursement/Loan	0	0	0	27,450
Transfer from Reserve for Capital Projects	0	0	0	106,531
Gen. Gov. Sundry	0	0	0	0
Cancel Pr. Year Encumbrances	0	20,000	20,000	20,000
Internal Services	0	28,350	28,350	28,350
Investment Interest Earnings	<u>53</u>	<u>50</u>	<u>103</u>	<u>100</u>
Subtotal	206,642	187,106	393,748	482,781
Total	3,500,464	1,354,233	4,854,697	5,033,729

Exhibit D

Exhibit E

Water Pollution Control
User Charge Estimate for FY 2017/2018

Option 1 (Delay Phase IV Sewer Improvements)

Assumptions

1. Commercial Flows = 256,625,029 gals.
2. Residential Units inc. (8,439) = 708,876,000 gals.
3. Budget

Operations	\$3,378,113
Debt Serv.	297,713
Replacement Reserve	47,000
Operating Reserve	180,000
Capital Improvements	838,625 *
WPCA	\$900
Total	\$4,742,351

4. Surcharges 0
5. Other Sources of Revenue \$494,781

User Charge Calc.

$$\text{User Charge} = \frac{(Ct - (Cr+Ro)) \times Qo}{Qt}$$

$$\text{User Charge} = \frac{(\$4,742,351 - \$494,481)}{966,501,029} \times 84,000 = \$369.18$$

$$\text{Allowance for uncollectibles - 1.4\%} = \frac{\$5}{\$374}$$

* Delay Phase IV Project (\$506,378) until FY 2018/2019

