

rec'd March 3, 2017 @ 11:10 a.m.

Kenneth L. Armstrong, ATC

**MEMBERS OF THE WPCA THAT ARE UNABLE TO ATTEND THIS MEETING,
PLEASE CALL ETHER DIAZ, (860) 644-2511, EXT. 243, ON OR BEFORE 4:30 P.M. ON
THE DAY OF THE MEETING**

***WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR***

REGULAR MEETING
SPRENKEL ROOM, TOWN HALL

AGENDA

MARCH 7, 2017
7:00 P.M.

- A. ROLL CALL
- B. ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS
 - 1. February 7, 2017, Regular Meeting
- C. NEW BUSINESS
 - 1. Nevers Road Sewer Assessments (Approval)
 - 2. Industrial/Commercial Sewer User Charge Billing List (Approval to bill)
- D. COMMUNICATIONS AND REPORTS
 - 1. Phase IV I/I Rehabilitation Improvements
 - 2. Enterprise Fund
 - 3. Avery Street – Frontier damaged
 - 4. Sullivan Avenue, State reimbursement
- E. PUBLIC PARTICIPATION (Items not on the agenda)
- F. BILLS, CHANGE ORDERS, DISBURSEMENTS
- G. UNFINISHED BUSINESS
 - 1. Uncollected Sewer User Charges (Discussion)
 - 2. Collection Agency Services (Approval to execute agreement)
 - 3. Pollution Control Budget FY 2017/2018 (Discussion)
 - 4. Closeout of Capital Projects (Update)
- H. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING CLAIMS
- I. ADJOURNMENT

Rec'd March 22, 2017 @ 4:12 pm
Doni A. Antaya, ATC

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**REGULAR MEETING
MARCH 7, 2017 at 7:00 p.m.**

A. ROLL CALL

Members Present: Richard Aries, Carol Fletterick, Donald Antaya, Zaheer Sharaf, Patrick Soucy, and William Vees

Members Absent: Vicki Paliulis

Alternates Present: Erik Dabrowski sitting in for Ms. Vicki Paliulis

Alternates Absent: Ed Havens, Jr.

Staff Present: C. Fred Shaw, Superintendent of Pollution Control
Ether A. Diaz, Recording Secretary
Michael Gantick, Director of Public Works

Others Present: Joseph Candeias, Town resident
Anthony Manfre
John Jaques, Jaques Construction

Chairman Richard Aries called the meeting to order at 7:00 p.m. The following actions were taken during the March 7, 2017 Regular Meeting of the Water Pollution Control Authority (WPCA).

Chairman Richard Aries appointed Mr. Erik Dabrowski to sit in for Ms. Vicky Paliulis.

Director of Public Works, Michael Gantick, was in attendance this evening and introduced Mr. Anthony Manfre who have been hired for the position of Superintendent of Pollution Control and will be replacing Mr. Fred Shaw after his retirement.

B. ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS

1. February 7, 2017, Regular Meeting

Motion was made to accept the minutes of the February 3, 2017 regular meeting as presented.

The motion was made by Mr. Donald Antaya and seconded by Ms. Carol Fletterick. The motion carried unanimously.

C. NEW BUSINESS

1. Nevers Road Sewer Assessments (Approval)

Chairman Richard Aries explained that Mr. Joseph Candeias of 258 Nevers Road attended the WPCA public hearing and expressed his concerns. He explained that

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Mr. Candeias has pointed out that his property is the last lot on Nevers Road; he had a mechanical system installed to pump up to the sanitary sewer. Chairman Aries explained that there is no official remedy at the moment; there is a formula in the rules and regulations that is used to calculate the fees for sewer assessments. Mr. Patrick Soucy recommended to table the approval to collect sewer assessment for property at 258 Lawrence Road pending on a legal opinion as to can the WPCA legally alter the assessment and also pending on the review of the current rules and regulations for going forward.

Motion to table any action on the assessments for property located at 258 Nevers Road, South Windsor, CT pending upon review of the current rules and regulations and legal opinion. The motion was made by Mr. Patrick Soucy and seconded by Mr. Zaheer Sharaf. A discussion ensued.

Chairman Aries explained that there will be a sewer assessment for this property, even if there is the ability to reduce the sewer assessment. Mr. Shaw explained that there is time to seek legal opinion by the next meeting and be prepared at that time to move forward.

Motion was modified to table the approval of the Nevers Road Sewer Assessments until the next WPCA regular meeting.

The motion was made by Mr. Patrick Soucy and seconded by Mr. Erik Dabrowski. The motion carried unanimously.

2. Industrial/Commercial Sewer User Charge Billing List (Approval to bill)

Mr. Fred Shaw explained that the Town has an outside contractor now, QDS, "Quality Data Services" of Waterbury". QDS is taking over the responsibilities to do the billing for property taxes as well as for utility. In an effort to complete the commercial/industrial sewer billing, Mr. Shaw has provided to QDS all the information necessary such as the water consumption figures reported by the water utilities, and the reports received from individuals concerning the private meters for those people that irrigate the water that doesn't go into the sewer.

A copy of the draft billing list was provided late by QDS and was forwarded to members of the WPCA for review and approval; however, in the process of reviewing the list there are some problems as far as data entered. Therefore, Mr. Shaw asked members of the WPCA to please extend him a little more time to be able to complete the review process and have a more accurate billing list. This will require a special meeting later in the month.

Mr. Donald Antaya asked if QDS will be doing the billing. Mr. Shaw responded that QDS is putting the data together for WPCA and once is approved by the Authority, it goes to the Collector of Revenue to prepare the billing in house.

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Mr. Erik Dabrowski asked who did the data entry prior to QDS. Mr. Shaw responded that it was done in house by staff. The Town has a system called MUNIS which some departments still use but the Town has decided that they will be using QDS for billing. Mr. Shaw explained that it was helpful to have an outside agency merge the water records with the sewer accounts.

Mr. Patrick Soucy asked what the cost of this to the WPCA is since they are already paying the Collector of Revenue for this service. Mr. Shaw responded that it has not been indicated that there will be any increase in the rates already budgeted for.

Mr. Shaw explained that he would like to review the billing list, discuss it with QDS and finalize it to be reviewed by the WPCA.

Motion was made to delay action on this matter until set time advised by Mr. Fred Shaw to convene any action.

The motion was made by Mr. Patrick Soucy and seconded by Mr. Donald Antaya. The motion carried unanimously.

D. COMMUNICATIONS AND REPORTS

1. Phase IV I/I Rehabilitation Improvements

Mr. Fred Shaw reported that the design work has begun and it is expected to be completed within the next two months. The design is necessary in order to go out and competitively bid this project. Clean Water Funding was received for this project. Mr. Shaw explained that it is the intent to eventually do the construction phase and pursue the same kind of funding assistance.

2. Enterprise Fund

Mr. Fred Shaw reported that he had the opportunity to discuss this matter with the Town Manager. There is a concern that the Town Manager has, said Mr. Shaw. He explained that the Town Manager does not want to do the enterprise fund and he's been recommended by the accountants not to do the enterprise fund because it may adversely affect the bonding rate.

Mr. Donald Antaya expressed that it was the Town Manager's initial suggestion to do the enterprise fund. Mr. Shaw responded that the Water Pollution Control Authority moved in that direction back in the 1990s towards been fully funded; the WPCA is now fully funded.

"It sounds like we are trying to hide something", said Mr. Patrick Soucy. He explained that the rest of the world that isn't a government office has what's

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called "Government Accepted Accounting Principles" GAAP, whereby the equipment is depreciated every year. He expressed that if the WPCA is not depreciating equipment, then "ultimately we are hiding something". Is the Authority really doing what the voters asks to do, which is to be fiscally responsible and to ensure that the WPCA remains fiscally responsible, asked Mr. Soucy.

Donald Antaya added that the other reason as to why to do the enterprise funding was to make it transparent, because people have a better tendency of understating GAAP accounting versus municipal accounting.

Chairman Aries responded to Mr. Soucy's comments and expressed that he agrees that the accounting methodology may need some improvement. But in response to his questions "are we hiding anything", or "are we fiscally responsible", Chairman Aries stated that Mr. Soucy is not looking at the fact that the sewer system has been running efficiently as well as it has been for the past many years, through the work of Mr. Fred Shaw, Mr. Michael Gantick and through the work of other Town staff. In fact the system has been running like a business to make sure that everything is been done properly, said Mr. Aries.

Mr. Parick Soucy responded that about ten years ago, the WPCA hired a consultant that advised to have money set aside; however, the Authority ignored that request. Chairman Aries responded that money has been set up aside in the reserves fund accounts and also explained to Mr. Soucy that ten years ago, there was a significant economic recession whereby the Authority made the decision to lower the sewer rates and not obtain the revenue anticipated in order to provide the citizens a lower sewer rate. Mr. Shaw responded that the Authority didn't have an outside consultant; it was a staff recommendation to have an operating reserve and an equipment replacement reserve in order to stabilize the sewer rates. Also, the WPCA does depreciate equipment, said Mr. Shaw and explained that money can be set aside for unforeseen expenditures, however, there is a variety of different ways in which to accomplish this objective.

Chairman Aries explained that he understands that the Town Manager does not want to do the enterprise fund, however, Mr. Shaw has pointed out in the past the benefits of the enterprise fund method. Therefore, he asked Mr. Shaw for his opinion on this matter. Mr. Shaw responded that the focus is in trying to stabilize the user fee but at the same time meet the future anticipated expenses as well as the unanticipated expenses. The operating budget is merely an estimate of what future expenses are going to be as well as future revenues. The focus is to be transparent, to stabilize the user fees which is something that the Authority has been doing in the past by funding the operating and replacement reserves.

Mr. Michael Gantick, Director of Public Works explained that the concern is that if the Authority depreciate equipment, they should be setting up that money aside

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and it could be a high increase in the sewer user rates. Currently the WPCA is setting money aside in the reserve funds which helps to stabilize the sewer user rates. However, the focus moving forward should be in the accounting principles; in been able to show how much money is in each of the reserve funds and how money is put in the reserve funds; and to have the ability to fiscally manage the sewer user rates.

3. Avery Street – Frontier damaged

Mr. Fred Shaw reported that he was asked to put this item on the agenda and explained that the Town Attorney has sent another letter to Frontier seeking for a payment for the damaged sewer pipe; there was grounding wire that was previously pulled out of the sewer pipe.

4. Sullivan Avenue, State reimbursement

Mr. Fred Shaw reported that there is an agreement with the State Department of Transportation "DOT" whereby if they do cover over the town's manholes, they will pay the Town 2/3 of the cost to do it. However, this agreement is based upon a schedule that was in effect at the time that the agreement was signed back 1997. A petition of concern was previously sent out to DOT; now the Town Attorney will pursue this matter with DOT but he has indicated that it is unlikely that the Town will be successful.

E. PUBLIC PARTICIPATION (Items not on the agenda)

Mr. John Jakes from Jakes Construction was in attendance this evening. He explained that his project "Sunset Hills Estate" was approved by the WPCA; however, he's still waiting on the approval letter. Chairman Aries responded that the letter was signed this evening and apologized for the delay as he was unable to sign it at an earlier time.

F. BILLS, CHANGE ORDERS, DISBURSEMENTS

None

G. UNFINISHED BUSINESS

1. Uncollected Sewer User Charges (Discussion)

Included with the agenda was an updated report of the collection activity for the outstanding user fees (see exhibit A1/A2). This report also includes the current year sewer accounts. The Authority reviewed the reports; there has been some progress in the collection activity, said Mr. Shaw.

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2. Collection Agency Services (Approval to execute agreement)

Mr. Shaw reported that the Taxserv contract was reviewed by the Town Attorney; included with the agenda was copy of the legal opinion and recommendation (see Exhibit B). His recommendation will be incorporated in the contract.

Mr. Shaw also reported that he received some questions from the Director of Finance and they have been answered. Also, Mr. Donald Antaya had some questions concerning the collections; he asked if the money collected can be submitted to the Town on a weekly basis versus a monthly basis. Mr. Shaw responded that the exchange of money can be done to whenever the Authority chose to. Mr. Shaw also explained that QDS has what's called QSearch and QCollect which are means for sharing information. QSearch is an online display of data that anyone including the public can go into and take a look at it; Qcollect is information that the collection agencies will use but most of the times the exchange is by check; it will not be electronic and will likely be done at the end of the month but the Authority can request the checks weekly.

Motion was made to request weekly disbursement of the collected revenue to the Town.

Motion was made by Mr. Donald Antaya and seconded by Mr. Erik Dabrowski. The motion carried unanimously.

Mr. Shaw also explained that although TaxServ will be conducting the service to the WPCA, is the Town Manager that will sign the agreement. TaxServ point of contact will normally be the Collector of Revenue, however, TaxServ is concerned about the Authority identifying the contact person that they need to deal with on a daily basis. Mr. Shaw recommended having the Collector of Revenue as the point of contact while having the Superintendent involved as well. The Authority agreed and Chairman Aries recommended reviewing the final copy of the agreement prior to approving it.

Motion was made to table this item until the next meeting (Special Meeting).

The motion was made by Mr. Patrick Soucy and seconded by Mr. Donald Antaya. The motion carried unanimously.

3. Pollution Control Budget FY 2017/2018 (Discussion)

Included with the Agenda was a copy of the User Charge Estimate for FY 2017/2018 (see Exhibit C), which was based upon the budget that was reviewed at the last meeting in which there was a potential increase of the user charge from \$374 to \$400 per 84,000 gallons. However, Mr. Fred Shaw reported that in discussing with the State the Phase IV Sewer Improvements Project, it appears

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that there could be a delay in obtaining approval for the construction phase. Also, in discussing the scheduling with the consultant engineer Wright-Pierce it was agreed that this project should be postponed until FY 2018/2019. Therefore, Mr. Shaw distributed a copy of the revised User Charge Estimate for FY 2017/2018 (see Exhibit D) which includes some changes from what was sent with the agenda (Exhibit C). The principal change is in the budget presented at the last meeting under Capital Improvements. Mr. Shaw proposed removing the Phase IV Sewer Improvements Project (\$506,378) from the proposed budget and delay it until FY 2018/2019; this will represent a reduction in the Capital Improvements from \$1,345,003 down to \$838,625. He also proposed to add contributions to the Replacement Reserve (\$100,000) and to the Operating Reserve (\$180,000) and to increase the sewer user rate by 1.6% from \$374 to \$380 per 84,000 gallons.

Mr. Patrick Soucy stated that this budget does not take into consideration the last improvement in the collection of outstanding sewer accounts which is roughly \$700,000. Mr. Shaw responded that it does take into consideration what have been collected in the past and what is anticipated to be collected this year. Mr. Shaw explained that the budgeting is his best estimate.

Mr. Soucy expressed that there should be no increase in the user rate considering the improvement made in the collection and the outstanding balance of roughly \$700,000 from previous years. Mr. Shaw responded that he have been conservative in the estimation of the revenues, however, every effort should be made to stabilize the user charge through the conscientious funding of the Operating and Replacement Reserves.

4. Closeout of Capital Projects (Update)

Mr. Shaw had nothing to report on this matter. He did provided the Director of Finance more information needed to close out the other capital projects.

H. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING CLAIMS

None

I. ADJOURNMENT

Motion was made to adjourn the meeting at 8:28 p.m.

The motion was made by Mr. William Veas and seconded by Mr. Patrick Soucy. The motion carried unanimously.

Respectfully Submitted,

Ether A. Diaz, Recording Secretary

Resident, AI

Delinquent Report										Date: 03/02/2017 Page: 1									
SOUTH WINDSOR As Of Date 03/02/2017										Cash Type : TOWN									
Conditions : Year 2001 To 2017 Dist To Order By Bill Number Include Susp : No Recap by Bank : No Recap by District No Tax/Def All																			
Bill #	S-D	Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due								
TOT SU		# Of Accts: 1	216.00	0.00	0.00	216.00	560.52	24.00	0.00	0.00	800.52								
YEAR 2004		# Of Accts: 1	216.00	0.00	0.00	216.00	560.52	24.00	0.00	0.00	800.52								
TOT SU		# Of Accts: 3	666.00	-222.00	0.00	444.00	915.75	72.00	0.00	0.00	1,431.75								
YEAR 2006		# Of Accts: 3	666.00	-222.00	0.00	444.00	915.75	72.00	0.00	0.00	1,431.75								
TOT SU		# Of Accts: 2	480.00	0.00	0.00	480.00	907.20	48.00	0.00	0.00	1,435.20								
YEAR 2007		# Of Accts: 2	480.00	0.00	0.00	480.00	907.20	48.00	0.00	0.00	1,435.20								
TOT SU		# Of Accts: 11	2,904.00	264.00	709.92	2,458.08	3,183.82	192.00	0.00	0.00	5,833.90								
YEAR 2008		# Of Accts: 11	2,904.00	264.00	709.92	2,458.08	3,183.82	192.00	0.00	0.00	5,833.90								
TOT SU		# Of Accts: 15	4,560.00	0.00	450.60	4,109.40	5,603.54	264.00	0.00	0.00	9,976.94								
YEAR 2009		# Of Accts: 15	4,560.00	0.00	450.60	4,109.40	5,603.54	264.00	0.00	0.00	9,976.94								
TOT SU		# Of Accts: 22	7,480.00	0.00	782.15	6,697.85	8,608.22	432.00	0.00	0.00	15,738.07								
YEAR 2010		# Of Accts: 22	7,480.00	0.00	782.15	6,697.85	8,608.22	432.00	0.00	0.00	15,738.07								
TOT SU		# Of Accts: 39	11,536.00	0.00	1,794.25	9,741.75	9,986.97	638.33	0.00	0.00	20,367.05								
YEAR 2011		# Of Accts: 39	11,536.00	0.00	1,794.25	9,741.75	9,986.97	638.33	0.00	0.00	20,367.05								
TOT SU		# Of Accts: 63	22,440.00	0.00	1,885.78	20,554.22	18,895.34	1,224.00	83.90	0.00	40,757.46								
YEAR 2012		# Of Accts: 63	22,440.00	0.00	1,885.78	20,554.22	18,895.34	1,224.00	83.90	0.00	40,757.46								
TOT SU		# Of Accts: 109	43,364.00	0.00	5,543.33	37,820.67	26,657.46	1,970.26	0.00	0.00	66,448.39								
YEAR 2013		# Of Accts: 109	43,364.00	0.00	5,543.33	37,820.67	26,657.46	1,970.26	0.00	0.00	66,448.39								
TOT SU		# Of Accts: 155	59,092.00	0.00	5,397.83	53,694.17	30,769.66	3,072.00	0.00	0.00	87,535.83								
YEAR 2014		# Of Accts: 155	59,092.00	0.00	5,397.83	53,694.17	30,769.66	3,072.00	0.00	0.00	87,535.83								
TOT SU		# Of Accts: 233	84,016.00	0.00	5,595.97	78,420.03	33,904.58	4,910.59	0.00	0.00	117,235.20								
YEAR 2015		# Of Accts: 233	84,016.00	0.00	5,595.97	78,420.03	33,904.58	4,910.59	0.00	0.00	117,235.20								
TOT SU		# Of Accts: 371	133,322.00	-391.60	9,734.55	123,195.85	32,129.02	8,165.34	26.00	0.00	163,516.21								
YEAR 2016		# Of Accts: 371	133,322.00	-391.60	9,734.55	123,195.85	32,129.02	8,165.34	26.00	0.00	163,516.21								
TOT SU		# Of Accts: 646	244,222.00	-1,047.20	15,972.94	227,201.86	20,048.24	0.00	510.00	0.00	247,760.10								
YEAR 2017		# Of Accts: 646	244,222.00	-1,047.20	15,972.94	227,201.86	20,048.24	0.00	510.00	0.00	247,760.10								
GRAND TOTAL		# Of Accts: 1670	614,298.00	-1,396.80	47,867.32	565,033.88	192,170.32	21,012.52	619.90	0.00	778,836.62								

Commercial Sewers

Delinquent Report SOUTH WINDSOR as of Date 03/02/2017 Cash Type : TOWN										Date: 03/02/2017 Page: 1				
Conditions : Year 2001 TO 2016 Dist TO Order By Bill Number Include Susp : NO Recap by Bank : NO Recap by District No Tax/Def All														
Bill #	S-D Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due				
TOT COM	# Of Accts: 1	205.00	0.00	0.00	205.00	719.55	24.00	0.00	0.00	948.55				
YEAR 2001	# Of Accts: 1	205.00	0.00	0.00	205.00	719.55	24.00	0.00	0.00	948.55				
TOT COM	# Of Accts: 1	210.00	0.00	0.00	210.00	661.50	24.00	0.00	0.00	895.50				
YEAR 2002	# Of Accts: 1	210.00	0.00	0.00	210.00	661.50	24.00	0.00	0.00	895.50				
TOT COM	# Of Accts: 1	439.15	0.00	0.00	439.15	1,225.23	24.00	0.00	0.00	1,688.38				
YEAR 2003	# Of Accts: 1	439.15	0.00	0.00	439.15	1,225.23	24.00	0.00	0.00	1,688.38				
TOT COM	# Of Accts: 1	216.00	0.00	0.00	216.00	524.88	24.00	0.00	0.00	764.88				
YEAR 2004	# Of Accts: 1	216.00	0.00	0.00	216.00	524.88	24.00	0.00	0.00	764.88				
TOT COM	# Of Accts: 1	222.00	0.00	0.00	222.00	439.56	24.00	0.00	0.00	685.56				
YEAR 2006	# Of Accts: 1	222.00	0.00	0.00	222.00	439.56	24.00	0.00	0.00	685.56				
TOT COM	# Of Accts: 1	240.00	0.00	0.00	240.00	432.00	0.00	0.00	0.00	672.00				
YEAR 2007	# Of Accts: 1	240.00	0.00	0.00	240.00	432.00	0.00	0.00	0.00	672.00				
TOT COM	# Of Accts: 3	5,152.71	0.00	2,026.84	3,125.87	5,012.42	0.00	0.00	0.00	8,138.29				
YEAR 2008	# Of Accts: 3	5,152.71	0.00	2,026.84	3,125.87	5,012.42	0.00	0.00	0.00	8,138.29				
TOT COM	# Of Accts: 8	73,443.11	0.00	51,348.68	22,094.43	31,531.54	24.00	0.00	0.00	53,649.97				
YEAR 2009	# Of Accts: 8	73,443.11	0.00	51,348.68	22,094.43	31,531.54	24.00	0.00	0.00	53,649.97				
TOT COM	# Of Accts: 1	340.00	0.00	0.00	340.00	428.40	24.00	0.00	0.00	792.40				
YEAR 2010	# Of Accts: 1	340.00	0.00	0.00	340.00	428.40	24.00	0.00	0.00	792.40				
TOT COM	# Of Accts: 1	288.00	0.00	0.00	288.00	311.04	0.00	0.00	0.00	599.04				
YEAR 2011	# Of Accts: 1	288.00	0.00	0.00	288.00	311.04	0.00	0.00	0.00	599.04				
TOT COM	# Of Accts: 1	340.00	0.00	0.00	340.00	306.00	0.00	0.00	0.00	646.00				
YEAR 2012	# Of Accts: 1	340.00	0.00	0.00	340.00	306.00	0.00	0.00	0.00	646.00				
TOT COM	# Of Accts: 5	4,892.86	0.00	2,008.07	2,884.79	2,074.16	24.00	0.00	0.00	4,982.95				
YEAR 2013	# Of Accts: 5	4,892.86	0.00	2,008.07	2,884.79	2,074.16	24.00	0.00	0.00	4,982.95				
TOT COM	# Of Accts: 5	5,028.72	0.00	15.18	5,013.54	2,378.18	24.00	0.00	0.00	7,415.72				
YEAR 2014	# Of Accts: 5	5,028.72	0.00	15.18	5,013.54	2,378.18	24.00	0.00	0.00	7,415.72				
TOT COM	# Of Accts: 9	8,441.49	0.00	1,905.66	6,535.83	2,305.18	24.00	0.00	0.00	8,865.01				
YEAR 2015	# Of Accts: 9	8,441.49	0.00	1,905.66	6,535.83	2,305.18	24.00	0.00	0.00	8,865.01				
TOT COM	# Of Accts: 23	42,933.79	0.00	14,520.09	28,413.70	5,110.45	24.00	0.00	0.00	33,548.15				
YEAR 2016	# Of Accts: 23	42,933.79	0.00	14,520.09	28,413.70	5,110.45	24.00	0.00	0.00	33,548.15				
GRAND TOTAL	# Of Accts: 62	142,392.83	0.00	71,824.52	70,568.31	53,460.09	264.00	0.00	0.00	124,292.40				

Exhibit A2

Commercial Sewers

Delinquent Report SOUTH WINDSOR As of Date 03/02/2017 Cash Type : TOWN Date: 03/02/2017 Page: 1									
Conditions : Year 2001 TO 2016 Dist To Order By Bill Number Include Susp : NO Recap by Bank : NO Recap by District No Tax/Def All									
Bill #	S-D Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due
2001-07-0000869	MM REALTY CORPORATION	205.00	0.00	0.00	205.00	719.55	24.00	0.00	0.00
TOT COM	# Of Accts: 1	205.00	0.00	0.00	205.00	719.55	24.00	0.00	0.00
YEAR 2001	# Of Accts: 1	205.00	0.00	0.00	205.00	719.55	24.00	0.00	0.00
2002-07-0000870	MM REALTY CORPORATION	210.00	0.00	0.00	210.00	661.50	24.00	0.00	0.00
TOT COM	# Of Accts: 1	210.00	0.00	0.00	210.00	661.50	24.00	0.00	0.00
YEAR 2002	# Of Accts: 1	210.00	0.00	0.00	210.00	661.50	24.00	0.00	0.00
2003-07-0000871	MM REALTY CORPORATION	439.15	0.00	0.00	439.15	1,225.23	24.00	0.00	0.00
TOT COM	# Of Accts: 1	439.15	0.00	0.00	439.15	1,225.23	24.00	0.00	0.00
YEAR 2003	# Of Accts: 1	439.15	0.00	0.00	439.15	1,225.23	24.00	0.00	0.00
2004-07-0000872	MM REALTY CORPORATION	216.00	0.00	0.00	216.00	524.88	24.00	0.00	0.00
TOT COM	# Of Accts: 1	216.00	0.00	0.00	216.00	524.88	24.00	0.00	0.00
YEAR 2004	# Of Accts: 1	216.00	0.00	0.00	216.00	524.88	24.00	0.00	0.00
2006-07-3007920	MM REALTY CORPORATION	222.00	0.00	0.00	222.00	439.56	24.00	0.00	0.00
TOT COM	# Of Accts: 1	222.00	0.00	0.00	222.00	439.56	24.00	0.00	0.00
YEAR 2006	# Of Accts: 1	222.00	0.00	0.00	222.00	439.56	24.00	0.00	0.00
2007-07-3007987	MM REALTY CORPORATION	240.00	0.00	0.00	240.00	432.00	0.00	0.00	0.00
TOT COM	# Of Accts: 1	240.00	0.00	0.00	240.00	432.00	0.00	0.00	0.00
YEAR 2007	# Of Accts: 1	240.00	0.00	0.00	240.00	432.00	0.00	0.00	0.00
2008-07-3008251	SNOW PRISCILLA C	528.03	0.00	264.00	264.03	376.24	0.00	0.00	0.00
2008-07-3008311	MM REALTY CORPORATION	264.00	0.00	0.00	264.00	427.68	0.00	0.00	0.00
2008-07-3008352	KESL LLC	4,360.68	0.00	1,762.84	2,597.84	4,208.50	0.00	0.00	0.00
TOT COM	# Of Accts: 3	5,152.71	0.00	2,026.84	3,125.87	5,012.42	0.00	0.00	0.00
YEAR 2008	# Of Accts: 3	5,152.71	0.00	2,026.84	3,125.87	5,012.42	0.00	0.00	0.00
2009-07-3007979	LACOMBE ARMAND H & NADINE	304.00	0.00	177.33	126.67	178.60	0.00	0.00	0.00
2009-07-3008034	MAY DEPARTMENT STORES	3,151.86	0.00	1,344.79	1,807.07	2,358.23	0.00	0.00	0.00
2009-07-3008041	ALTA REALTY COMPANY LLC	2,641.34	0.00	1,418.67	1,222.67	1,723.96	0.00	0.00	0.00
2009-07-3008120	MM REALTY CORPORATION	304.00	0.00	0.00	304.00	437.76	0.00	0.00	0.00
2009-07-3008141	KELLEY RICHARD S	304.00	0.00	0.00	304.00	437.76	0.00	0.00	0.00
2009-07-3008160	REESG PROPERTIES LLC	2,445.20	0.00	2,056.09	389.11	560.32	0.00	0.00	0.00
2009-07-3008247	1496 REALTY ASSOCIATES LL	905.50	0.00	304.00	601.50	866.16	0.00	0.00	0.00
2009-07-3008266	SURI REALTY LLC	63,387.21	0.00	46,047.80	17,339.41	24,968.75	0.00	0.00	0.00
TOT COM	# Of Accts: 8	73,443.11	0.00	51,348.68	22,094.43	31,531.54	24.00	0.00	0.00
YEAR 2009	# Of Accts: 8	73,443.11	0.00	51,348.68	22,094.43	31,531.54	24.00	0.00	0.00
2010-07-0038157	MM REALTY CORPORATION	340.00	0.00	0.00	340.00	428.40	24.00	0.00	0.00
TOT COM	# Of Accts: 1	340.00	0.00	0.00	340.00	428.40	24.00	0.00	0.00

Delinquent Report

SOUTH WINDSOR As of Date 03/02/2017

Cash Type : TOWN

Date: 03/02/2017 page: 3

Conditions :

No Record has notation No m-w/ref all Date:


Date: 03/02/2017 Page: 3

Bill #	S-D Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	Rec'd by District	NO Tax	Per All	Fee Due	Print Due	Total Due
2016-07-0038396	H S & D REALTY CORP	356.00	0.00	0.00	356.00	64.08	0.00	0.00	0.00	0.00	420.08
2016-07-0038397	KEY CORNER STONE LLC	922.48	0.00	0.00	922.48	166.05	0.00	0.00	0.00	0.00	1,088.53
2016-07-0038401	GRE TRI-STATE INDUSTRIAL	356.00	0.00	0.00	356.00	64.08	0.00	0.00	0.00	0.00	420.08
2016-07-0038404	COMMERCE REALTY LLC	356.00	0.00	345.32	10.68	1.60	0.00	0.00	0.00	0.00	12.28
2016-07-0038421	R&J CLOUTIER LLC	2,555.05	0.00	0.00	2,555.05	459.91	0.00	0.00	0.00	0.00	3,014.96
2016-07-0038435	1395 JOHN FITCH BLVD LLC	1,741.83	0.00	0.00	1,741.83	313.53	0.00	0.00	0.00	0.00	2,055.36
2016-07-0038437	PRESTITEMO VINCENT	445.00	0.00	0.00	445.00	80.10	0.00	0.00	0.00	0.00	525.10
2016-07-0038438	MIDFORD MARK R & DOREEN G	356.00	0.00	0.00	356.00	64.08	0.00	0.00	0.00	0.00	420.08
2016-07-0038464	MACY'S RETAIL HOLDINGS LL	356.00	0.00	0.00	356.00	64.08	0.00	0.00	0.00	0.00	420.08
2016-07-0038470	JOHN FITCH PARTNERS LLC	1,284.12	0.00	0.00	1,284.12	231.14	0.00	0.00	0.00	0.00	1,515.26
2016-07-0038496	NORTH NUTMEG ASSOCIATES L	846.40	0.00	0.00	846.40	152.35	24.00	0.00	0.00	0.00	1,022.75
TOT COM	# Of Accts: 23	42,933.79	0.00	14,520.09	28,413.70	5,110.45	24.00	0.00	0.00	0.00	33,548.15
YEAR 2016	# Of Accts: 23	42,933.79	0.00	14,520.09	28,413.70	5,110.45	24.00	0.00	0.00	0.00	33,548.15
GRAND TOTAL	# Of Accts: 62	142,392.83	0.00	71,824.52	70,568.31	53,460.09	264.00	0.00	0.00	0.00	124,292.40

From: Morris R. Borea [mborea@mcgivneyandkluger.com]
Sent: Wednesday, February 22, 2017 8:55 AM
To: Shaw, Fred; Booth, Ashley
Subject: RE: Legal Services Request
Fred:

I have reviewed the agreement with TaxServ, everything is in order. Our only comment is that it is for a three year term and the Town can only terminate the agreement for cause. If the Town wanted the option of terminating at will, we would recommend a six month notice for termination without cause. That is strictly up to the Town if it wants that, not legally required. As I said otherwise the contract is a good contract.

Morris R. Borea
Partner

 Description: Description:
Description:

20 Church Street, Suite 780
Hartford, CT 06103
www.mcgivneyandkluger.com
Reception (860) 404-3000
Fax (860) 244-0390

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From: Booth, Ashley [mailto:ashley.booth@southwindsor.org]
Sent: Thursday, February 02, 2017 8:38 AM
To: Morris R. Borea
Subject: Legal Services Request

Morris,

Please see the attached request from Fred Shaw.

Thank you,

Ashley Booth
Executive Secretary
Town Manager's Office
Town of South Windsor
1540 Sullivan Avenue
South Windsor, CT 06074
860-644-2511 ext. 208

Exhibit C

Water Pollution Control
User Charge Estimate for FY 2017/2018

Assumptions

1. Commercial Flows = 256,625,029 gals.
2. Residential Units inc. (8,439) = 708,876,000 gals.
3. Budget

Operations	\$3,390,113
Debt Serv.	297,713
Replacement Reserve	0
Operating Reserve	0
Capital Improvements	1,345,003
WPCA	<u>\$700</u>
Total	\$5,033,529

4. Surcharges 0
5. Other Sources of Revenue \$494,781

User Charge Calc.

$$\text{User Charge} = \frac{(\text{Ct} - (\text{Cr} + \text{Ro})) \times \text{Qo}}{\text{Qt}}$$

$$\text{User Charge} = \frac{(\$5,033,729 - \$494,481)}{966,501,029} \times 84,000 = \$394$$

$$\begin{array}{rcl} \text{Allowance for uncollectibles} - 1.4\% & = & \$6 \\ \text{User Charge} & & \underline{\$400} \end{array}$$

Water Pollution Control
User Charge Estimate for FY 2017/2018

Option 1 (Delay Phase IV Sewer Improvements)

Assumptions

1. Commercial Flows = 256,625,029 gals.
2. Residential Units inc. (8,439) = 708,876,000 gals.
3. Budget

Operations	\$3,390,113
Debt Serv.	297,713
Replacement Reserve	180,000
Operating Reserve	100,000
Capital Improvements	838,625 *
WPCA	<u>\$700</u>
Total	\$4,807,151

4. Surcharges 0
5. Other Sources of Revenue \$494,781

User Charge Calc.

$$\text{User Charge} = \frac{(\text{Ct} - (\text{Cr} + \text{Ro}))}{\text{Qt}} \times \text{Qo}$$

$$\text{User Charge} = \frac{(\$4,807,151 - \$494,481)}{966,501,029} \times 84,000 = \$374.82$$

$$\begin{array}{rcl} \text{Allowance for uncollectibles} - 1.4\% & = & \frac{\$5}{\$380} \\ \text{User Charge} & & \end{array}$$

* Delay Phase IV Project (\$506,378) until FY 2018/2019