

Heather TC
6-3-16

**MEMBERS OF THE WPCA THAT ARE UNABLE TO ATTEND THIS MEETING,
PLEASE CALL ETHER DIAZ, (860) 644-2511, EXT. 243, ON OR BEFORE 4:30 P.M. ON
THE DAY OF THE MEETING**

***WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR***

REGULAR MEETING
SPRENKEL ROOM

AGENDA

7:00 P.M.
JUNE 7, 2016

- A. ROLL CALL
- B. ACCEPTANCE OF MINUTES OF PREVIOUS MEETINGS
 - 1. May 3, 2016, Regular Meeting
- C. NEW BUSINESS
 - 1. Powerscreen New England, 140 Nutmeg Road South (Approval to connect)
 - 2. 825 John Fitch Blvd. (Approval to add to billing list)
 - 3. 682 Ellington Road (Approval to connect)
 - 4. Water Pollution Control Budget FY 2016/2017 (Approval)
 - 5. Sewer User Charges, Surcharges, Sewer Assessment Schedules and Septic Disposal Fees for Fiscal Year 2016/2017 (Set Rates)
 - 6. Proposed Change to Section 16.2.A of the WPCA Rules and Regulations (Approval)
 - 7. Set Time and Date for July 2016 Regular Meeting
- D. COMMUNICATIONS AND REPORTS
 - 1. Ellington Road pipe repair
 - 2. Secondary Clarifier Improvements
 - 3. Phase II Sewer System Improvements
- E. PUBLIC PARTICIPATION (Items not on the agenda)
- F. BILLS, CHANGE ORDERS, DISBURSEMENTS
- G. UNFINISHED BUSINESS
 - 1. Uncollected Sewer User Charges (Discussion)
- H. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING CLAIMS
- I. ADJOURNMENT

Kouitashon K
6-23-16

REGULAR MEETING
JUNE 7, 2016 at 7:00 p.m.

Ms. Suzanne Choate, Professional Engineer of Design Professionals was in attendance this evening. She explained that 140 Nutmeg Road South, the former Franklin Distributors complex has been vacant for approximately three years; Powerscreen New England will be leasing the facility. Powerscreen New England offers a complete range of material handling equipment, including crushers and

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 2

**REGULAR MEETING
JUNE 7, 2016 at 7:00 p.m.**

screeners. The existing building is about 34,000 square ft warehouse space with a very small office space. There are floor drains in the building that leads to a grit chamber that is currently connected to the storm drain system. Ms. Choate proposed to abandon that connection by putting in a new pipe to go out from the floor drains to the sanitary sewer. There will be a monitoring manhole that will be located within an easement in favor of the town of South Windsor. There were questions about the depth of the existing lateral; Ms. Choate explained that they'll be testing the lateral before construction to ensure that a minimum slope of 2% is maintained.

Mr. Peter DeMallie of Design Professionals was in attendance this evening and reported that presently Powerscreen operates out of two locations: Windsor Locks, CT and Loudon, New Hampshire. Powerscreen intends to relocate its Windsor Locks location to South Windsor; the South Windsor location will allow them to better serve their customer base in New England and New York.

Chairman Aries asked if there is a proposed grit separator. Mr. Shaw responded that there is an existing grit separator; however, it needs prior inspection to confirm it's in good condition.

Motion was made to approve the application as presented for connection to the Town's sewerage system for Powerscreen New England located at 140 Nutmeg Road South, South Windsor, CT as more specifically shown on plans entitled, "Powerscreen New England, 140 Nutmeg Road South, South Windsor, Connecticut, Special Exception/T&C Permit Site Plan" prepared by Design Professionals, Inc., South Windsor, CT; Sheet No.: C-SP1 "Site Plan" Job No.: 3691, Dated: 5/6/16, with revision dates of 5/23/2016 and 6/3/2016; and subject to the following conditions: (1) Prior to any construction, perform test pits to verify existing sanitary sewer size; a minimum slope of 2% must be maintained; (2) Prior inspection of the grit removal system to determine that it is in good working condition; (3) and a draft copy of an easement allowing the Town access to a monitoring manhole on the building sewer for monitoring purposes must be reviewed and approved by the Town Attorney.

The motion was made by Mr. Donald Antaya and seconded by Ms. Carol Fletterick. The motion carried unanimously.

2. 825 John Fitch Blvd. (Approval to add to billing list)

Mr. Fred Shaw explained that there are two buildings: 825 John Fitch Blvd. and 835 John Fitch Blvd. that are both served by the same water meter from the Metropolitan District Commission (MDC). Both facilities are on separate lots and separately owned. However, the property located at 825 John Fitch Blvd. was not listed on the commercial sewer billing list. Mr. Shaw reported that he talked to the owner of 825 John Fitch Blvd. and explained to him that this is something that needs to be corrected. The property owner will need to have another MDC meter put in as the Town does requires a separate accounting on water used in each of the two lots. Also, the property owner has been informed that this matter would be discussed this

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 3

**REGULAR MEETING
JUNE 7, 2016 at 7:00 p.m.**

evening with the intent to put 825 John Fitch Blvd. on the sewer billing list and that he was welcome to attend the meeting to ask questions or comment as he chose. The property owner of 825 John Fitch Blvd. was not in attendance this evening.
Motion was made to add 825 John Fitch Blvd. to the commercial sewer billing list.

The motion was made by Mr. Ed Havens, Jr., and seconded by Mr. Zaheer Sharaf. The motion carried unanimously.

3. 682 Ellington Road (Approval to connect)

Mr. Fred Shaw reported that 682 Ellington Road is a residential property that doesn't front on sewers although sewers are closed by. Mr. Mark Peterson of Gardner & Peterson Associates, LLC, was in attendance this evening to discuss this application and the challenge to have this property connected to sewers. Mr. Carlos and Linda Rodriguez, property owners of 682 Ellington Road, were in attendance this evening. Mr. Peterson explained that they are having septic failure and they are under time constraints to try to move this along.

Mr. Peterson explained that a private sewer was installed back in 1988 coming across the rear of three properties to a manhole located at 674 Ellington Road (Mr. Tonnessen Olaf property). Mr. Peterson explained that Mr. Olaf is the immediate westerly abutter; there is another single family house and then J&J Construction (see Exhibit A). Mr. Peterson explained that the challenge they are facing is that there is a sewer manhole on the neighbor properties (Mr. Olaf's property). Mr. Rodriguez has been going door to door to his neighbors to make sure they don't have any concerns regarding connection to this private sewer. Mr. Peterson proposed to pump sewer across the rear of three abutting properties to tie in to the existing manhole and then connect to the public main gravity line on Parkview Drive.

Mr. Shaw explained that just the east of Parkview Drive is the public sewer; there is nothing on Ellington Road at that point.

Chairman Aries asked if there are any easements. That's part of the challenge, said Mr. Peterson and explained that the map (see Exhibit A) shows a proposed easement at the time it was created back in 1988. He did some research in the land records and couldn't come up with anything formal. However, back in 1988 the intent was to have the house (682 Ellington Road) connected. Based on the map, they extended the easement all the way to the property line for the prior owner which chose at the time not to connect and now it's needed.

Ms. Vicki Paliulis arrived at 7:17 PM

Chairman Aries explained that an easement between the property owners for the installation of the sewer needs to be in place. Mr. Rodriguez explained that his lawyer is working on that matter. Mr. Shaw explained that he couldn't find on file a WPCA approval. It's in the best interest to have a common agreement as to share

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 4

**REGULAR MEETING
JUNE 7, 2016 at 7:00 p.m.**

responsibility for the maintenance, said Mr. Shaw. Mr. Tonnessen Olaf, property owner of 674 Ellington Road, was in attendance this evening and reported that when sewer was put in, he agreed to be responsible for the maintenance of that sewer. Chairman Aries asked if this was a written or verbal agreement. Mr. Olaf responded that it was an oral agreement, however, they all got together; J&J construction was going to do all the work and there was a Town meeting for this project.

Motion was made to approve the application as presented for connection to the Town's sewerage system for residential home located at 682 Ellington Road, South Windsor, CT as more specifically shown on plans entitled "Permit Plan, Mr. Carlos Rodriguez, 682 Ellington Road, South Windsor, Connecticut; Prepared by Gardner & Peterson Associates, LLC., Tolland, CT; Sheet: 1 of 1, Map No. 10652: "Topographic Survey"; Dated: 5-24-2016, with revision date of 6-02-16 "Force Main Depth"; and subject to the following conditions: (1) The property owners will be responsible for the maintenance of the sewer lateral; (2) A draft of a written private easement between the property owners for the installation and maintenance of the sewer must be reviewed and approved by the Town Attorney; (3) and Installation of a manual transfer switch at 682 Ellington Road, for an external connection of the generator in the event of a power outage.

The motion was made by Mr. Zaheer Sharaf and seconded by Mr. William Veas. The motion carried unanimously.

4. Water Pollution Control Budget FY 2016/2017 (Approval)

Chairman Richard Aries explained that the public has been heard this evening during the Public Hearing. Afterward, the Authority is contemplating raising the sewer rates. As discussed previously, this increase will hopefully allow maintaining some very good sewer user rate stability down the road. If the rates are increased a little, that will be a way to fund the reserves, said Chairman Aries; it will also be a way to feel more comfortable about emergencies. The rates were kept for two years at the same rate (\$356). This is simply a return back to the rates in effect two years ago.

Mr. Fred Shaw explained that the schedule of sewer user rates was presented this evening at the Public Hearing. However, it did not include the qualifying income sewer user charge rebate program. This program also was not on last year's public hearing; it was on the July 2015 public hearing when the program was adopted. Mr. Shaw distributed a copy of the last approved sewer user charge discount rate program available to qualified elderly and totally disabled residents (see Exhibit B). Also, he distributed a copy of the new State income levels which were changed from what was last year (see Exhibit C). He explained that the program needs to reflect the changes in the State's program, and also reflect the change in the user rate from \$356 to \$374. The proposed budget includes the sewer user charge discount rate program and a public hearing is required to present the proposed sewer user charge discount rate program, said Mr. Shaw. Chairman Aries thanked Mr. Shaw for his good job in monitoring the budget over the years.

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 5

**REGULAR MEETING
JUNE 7, 2016 at 7:00 p.m.**

Motion was made to adopt the Water Pollution Control Budget 2016/2017, as presented this evening during the WPCA Public Hearing.

The motion was made by Mr. Ed Havens, Jr., and seconded by Ms. Vicki Paliulis. Upon a roll call vote, Mr. Donald Antaya abstained and expressed that his objection is based on the fact that there are delinquent fees of \$680,000; he believe that those accounts need to be sold out and place the money in the reserve funds to take the burden off the tax payers here in Town. Also, he stated that any residual funds on projects that are completed should be put into the reserve funds accounts. Chairman Aries declared the motion carried with a vote of 6 ayes (Richard Aries, Carol Fletterick, Ed Havens, Jr., Vicki Paliulis, Zaheer Sharaf, and William Vees) and 1 nay (Donald Antaya).

5. Sewer User Charges, Surcharges, Sewer Assessment Schedules and Septic Disposal Fees for Fiscal Year 2016/2017 (Set Rates)

Motion was made to adopt the Sewer User Charges, Surcharges, Sewer Assessment Schedules and Septic Disposal Fees for FY 2016/2017, as presented this evening during the WPCA Public Hearing.

The motion was made by Mr. Ed Havens, Jr., and seconded by Mr. Zaheer Sharaf. Upon a roll call vote, Chairman Aries declared the motion carried with a vote of 5 ayes (Richard Aries, Carol Fletterick, Ed Havens, Jr., Zaheer Sharaf, and William Vees) and 2 nays (Donald Antaya and Vicki Paliulis).

6. Proposed Change to Section 16.2.A of the WPCA Rules and Regulations (Approval)

Chairman Aries explained that this matter was previously discussed at the last regular meeting. The formula may not necessarily have reflected as accurate as it should. Mr. Shaw explained that the sewer user charges are just one source of revenue. There are other sources of revenue that offset the expenditure budget but is not really reflected that way in the formula. The proposed formula will include all sources of revenues.

Motion was made to approve the proposed change to Section 16.2.A of the WPCA Rules and Regulations, as presented this evening during the WPCA Public Hearing.

The motion was made by Mr. Donald Antaya and seconded by Mr. Ed Havens, Jr. The motion carried unanimously.

7. Set Time and Date for July 2016 Regular Meeting

Mr. Fred Shaw explained that a date for the July meeting is not listed on the WPCA 2016 meeting calendar; a date for the July meeting is set in June. Mr. Shaw recommended meeting on Tuesday, July 12, 2016 at 6:45 p.m. for the public hearing followed by the regular meeting at 7:00 p.m.

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 6

**REGULAR MEETING
JUNE 7, 2016 at 7:00 p.m.**

Motion was made to schedule a Public Hearing on July 12, 2016 at 6:45 p.m. for purposes of presenting the proposed sewer user charge discount rates for qualified income residents for fiscal year 2016/2017; followed by the WPCA regular meeting at 7:00 p.m.

The motion was made by Mr. Donald Antaya and seconded by Ms. Carol Fletterick. The motion carried unanimously.

D. COMMUNICATIONS AND REPORTS

1. Ellington Road pipe repair

Mr. Fred Shaw explained that a hole in the pipe was found and a temporary repair to the pipe was made; this repair cost \$28,500. The consultant engineer, Wright-Pierce, is in the process of putting together the specifications to repair the entire 200 feet of sewer pipe on Ellington Road. Mr. Shaw should be getting draft copies of the documents with a cost estimate.

2. Secondary Clarifier Improvements

Mr. Fred Shaw reported that he is waiting for the final recommendation from the engineer; this will be a share cost between the engineer and the manufacturer.

3. Phase III Sewer System Improvements

Mr. Fred Shaw reported that this project is a project that the Town already has gone out for bid on this past winter. The contract was awarded and a pre construction meeting is scheduled for Wednesday, June 22, 2016. The construction will begin soon after the meeting. This project is to realign and strengthen 3100 feet of truss pipe; and replacement of a section of 12 inch pipe gravity. This project it's been budgeted for this fiscal year.

Mr. Shaw reported on the Benedict Drive pump station. He explained that since the last WPCA, there was a break in the force main just down stream from the station bypass chamber. It's still under evaluation, not exactly sure what happened.

It appears that that there was a difference in elevations of the valve in the bypass chamber which contributed to the force main break. A contractor was hired on emergency basis to dig down and try to identify where the break was. It took them about three days before the problem was resolved. Mr. Shaw explained that during that period of time they bypassed pumping around the station. They had to pump out of the wet well that collects the waste water, into tanker trucks around the clock for three days, 24 hours a day. And they would deliver this to the closest area; the next pump collection system. The residents were very understanding, said Mr. Shaw. There were three contractors doing the actual transport of waste water; Mr. Shaw received only two bills from two of the contractors. One invoice is in the amount of

**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**

**MINUTES
SPRENKEL ROOM**

PAGE 7

**REGULAR MEETING
JUNE 7, 2016 at 7:00 p.m.**

\$4,400, the other one is for \$9,000. Environmental Services in town provided other tanker and excavation services.

Mr. Shaw reported this event to the insurance company, and most of the cost (all but \$10,000) will be covered. Chairman Aries asked if the insurance covered the Clark Street main break. Mr. Shaw responded that it did not because it was not on town property. Although the town sewer is out in the public right of way, it was not covered because is not on Town property. However, the Benedict Drive pump station break was on the property; it's covered by the insurance.

E. PUBLIC PARTICIPATION (Items not on the agenda)

None

F. BILLS, CHANGE ORDERS, DISBURSEMENTS

None

G. UNFINISHED BUSINESS

1. Uncollected Sewer User Charges (Discussion)

Mr. Fred Shaw distributed a copy of the latest sewer receivables report for the month of May 2016 (See Exhibit D). Mr. Fred Shaw reported on TaxServ Capital Services. He explained that they came in last meeting and gave a presentation concerning their services. Mr. Shaw sent their contract to the Town Attorney for review and the Town Attorney responded that the WPCA needs to go out for proposals for these services. This matter will be further discussed.

H. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING CLAIMS

None

I. ADJOURNMENT

Motion was made to adjourn the meeting at 8:22 p.m.

The motion was made by Mr. William Veas and seconded by Mr. Ed Havens, Jr. The motion carried unanimously.

Respectfully Submitted,

Ether A. Diaz
Recording Secretary

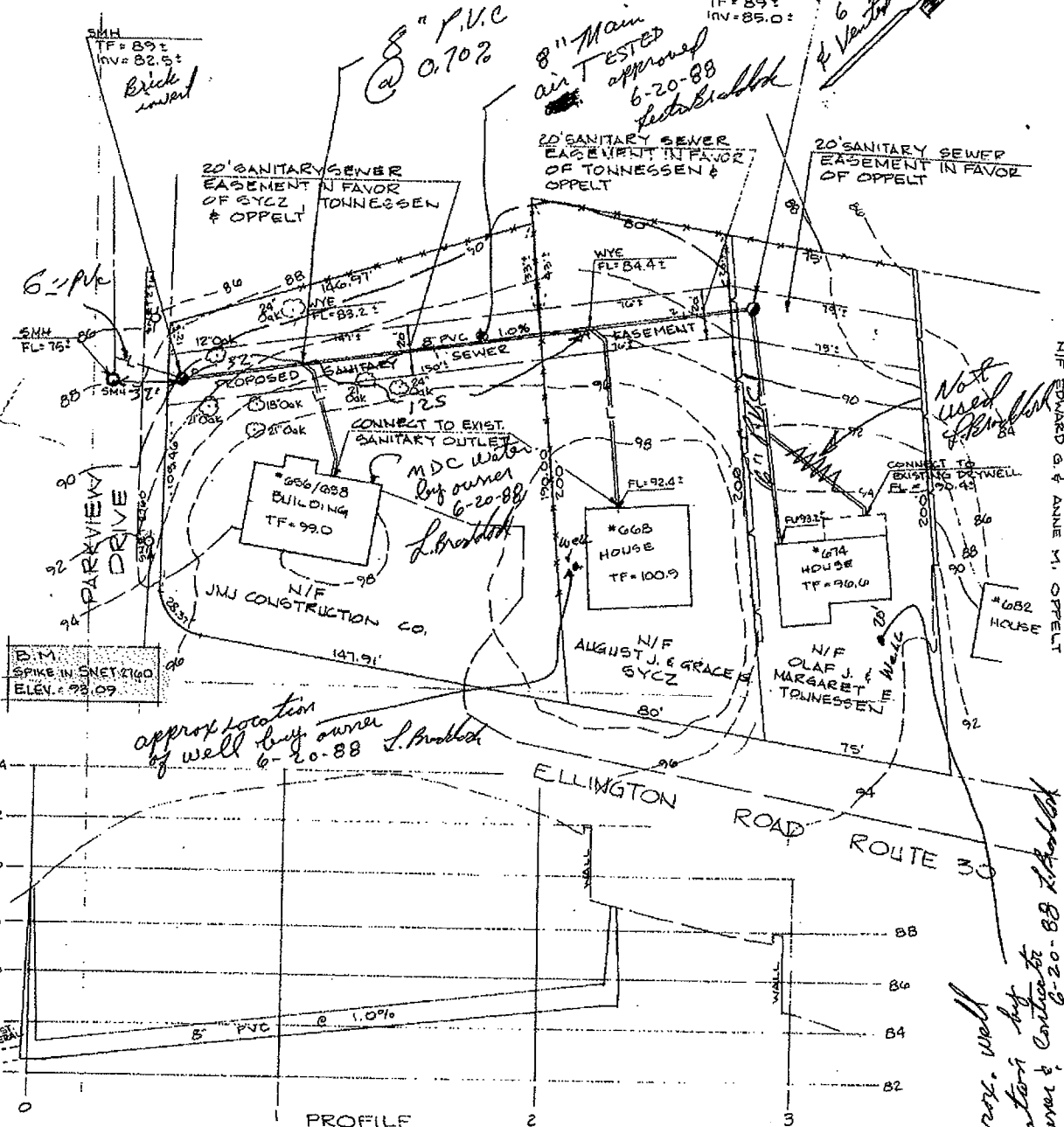
NOTES:

1. SIZE AND TYPE OF SANITARY MANHOLES TO BE COORDINATED WITH THE TOWN OF SOUTH WINDSOR.
2. TOP OF FRAME ELEVATIONS TO BE SET IN FIELD AS DETERMINED BY TOWN OF SOUTH WINDSOR.
3. THE LOCATION OF THE SANITARY SEWER SERVICE LINE HAS BEEN SET TO AVOID CUTTING TREES & SHRUBS AND MOVING UTILITY BUILDINGS.

MH TO MH
224" 8" PVC
AS BUILT

SMH
TF=89.2
INV=85.0

6" & 8" No 1" Vets
& Vets



656 Ellington Rd
Certified to be substantially correct

Kenneth B. Smith
Kenneth B. Smith P.E. Reg. No. 10814

PROPOSED SANITARY
SEWER CONNECTION
PREPARED FOR
JMJ CONSTRUCTION CO.
SOUTH WINDSOR, CONN.

I hereby declare that this map is substantially correct in accordance with the standards of a Class D map as defined in the "Recommended Standards for Surveys and Maps in the State of Connecticut" as prepared and adopted by the Connecticut Association of Land Surveyors, Inc., on September 13, 1984. This map is compiled from other maps, deed dimensions, and/or other sources of information and subject to change as a field survey may disclose.

William Klock
William Klock, L.S. L.S. No. 11622

REINO E. HYYPPA & ASSOCIATES
CIVIL ENGINEERS & LAND SURVEYORS
GLASTONBURY, CONN.

SCALE 1"=40' DATE 6-7-88 MAP NO. 65-88-5

LEGAL NOTICE
TOWN OF SOUTH WINDSOR
SEWER USER RATES FOR FY 2015/2016

Pursuant to Chapter 103 Sections 7-245 through 7-255 of the Connecticut General Statutes, notice is hereby given that the South Windsor Water Pollution Control Authority will hold a Public Hearing on Tuesday, July 7, 2015 at 6:30 p.m. in the Town Council Chambers in the Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut to present the proposed changes to the South Windsor Water Pollution Control Rules and Regulations, Section 1 ("Definitions") and Section 16 ("Sewer Use Charges and the Collection Thereof"); and to propose sewer user charge discount rates for qualified income residents for fiscal year 2015-2016.

The proposed regulatory changes and discounted sewer user charge rates will be available on June 16, 2015 for review in the Town Clerk's Office in the Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut. Any appeals from such charges must be taken within twenty-one days after such filing.

Qualifying Income Sewer User Charge Discount

Home Owners

FY 2015/2016

Full Undiscounted Residential User Charge is \$356.00

Filing Period February 1, 2015 - May 15, 2015

Income		User Charge Credit %		Discounted User Charge	
Over	To	Married	Unmarried	Married	Unmarried
\$0	\$17,300	50%	40%	\$ 178.00	\$ 213.60
\$17,300	\$23,200	40%	30%	\$ 213.60	\$ 249.20
\$23,200	\$29,000	30%	20%	\$ 249.20	\$ 284.80
\$29,000	\$34,600	20%	10%	\$ 284.80	\$ 320.40
\$34,600	\$42,200	10%	0%	\$ 320.40	\$ 356.00

The foregoing user rates are established based upon estimated budget requirements and operating costs for the Pollution Control Division of the Public Works Department.

Richard Aries, Chairman
Water Pollution Control Authority

- 1.53 **"Qualified Residential User"** shall mean a residential sewer user who is determined by the Town to be eligible for property tax relief under the State of Connecticut Qualifying Income for the Elderly and Totally Disabled Tax Relief Program and whose sewer user charge is reduced by a percentage corresponding to the percentages and income levels for married and unmarried owners as described in the aforesaid Qualifying Income for the Elderly and totally Disabled Tax Relief Program.
- 1.54 **"pH"** shall mean the logarithm of the reciprocal of the weight of hydrogenions in grams per liter of solution.
- 1.55 **"ppm"** shall express concentrations in parts per million by weight or volume.
- 1.56 **"Person"** shall mean any person, individual, firm, company, partnership, association, society, corporation, group or public agency.
- 1.57 **"Pollution Abatement Facility"** shall mean any equipment, plant treatment works, structure, machinery apparatus or land, or any combination thereof, acquired, used, constructed or operated for the storage, collection, reduction, recycling, reclamation, disposal, separation or treatment of water or wastes, or for the final disposal of residues resulting from the treatment of water or wastes, including, but not limited to: Pumping and ventilating stations, facilities, plants and works; outfall sewers, interceptor sewers and collector sewers; and other real or personal property and appurtenances incident to their use or operations.
- 1.58 **"Pollution Control Facility"** shall mean that building or group of buildings, with appurtenances, which are used for treating sewage.
- 1.59 **"Pretreatment of Treatment"** shall mean the reduction of the amount of pollutants the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into a water pollution control facility. The reduction or alteration can be obtained by physical, chemical, or biological processes, except as prohibited by Title 40, Code of Federal Regulations, Section 403.6(d).
- 1.60 **"Professional Engineer"** shall mean a person licensed to practice professional engineering in the State of Connecticut.
- 1.61 **"Properly Shredded Garbage"** shall mean the wastes from the preparation, cooking, and dispensing of food that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half (1/2) inch (1.24 centimeters) in any dimension.
- 1.62 **"Public Sewer System"** shall mean that portion of the sewer line and system owned and controlled by the Town of South Windsor.

SECTION 16

SEWER USE CHARGES AND

THE COLLECTION THEREOF

16.1 Purpose. The purpose of this Regulation is to establish fair and reasonable charges for use of the South Windsor sewerage system and in connection therewith giving consideration to appropriate factors relating to the kind, quality, or extent of use of any property connected to or to be connected to the sewage system. This Regulation is further intended to establish an equitable basis of cost recovery of the industrial share of the local capital and debt service charges.

16.2 An annual sewer use charge shall be imposed on each **residential, commercial and industrial** building connected into the sewer system and discharging sewerage of any quality, character or quantity into the sewer system. The following methods for calculating rates are hereby prescribed:

- A. Sewer use charges shall fund 100 percent of the costs for Pollution Control operation and maintenance (O & M) and shall be prorated among the several user categories (residential, commercial, small industrial and major industrial) based upon the quantity of equivalent sanitary wastewater discharged. A user charge shall be computed according to the following general formula:

$$\text{User Charge} = \frac{(C_t - C_R) \times Q_o}{Q_t}$$

Where C_t is the total annual cost for operation and maintenance C_R is the cost for removal of excess solids and B.O.D., Q_t is the sum of the individual user outflows (mgy), and Q_o is the quantity of an individual user outflow (mgy).

B. Residential User Charges

1. There shall be a uniform rate for single and multifamily residential buildings
2. A resident subject to a sewer user charge and found to be eligible by the Town of South Windsor Human Services Department for property tax relief under the State of Connecticut Qualifying Income for the Elderly and Totally Disabled Tax Relief Program shall have said user charge reduced by a percentage corresponding to the

percentages and income levels for married and unmarried owners as described in the aforesaid Qualifying Income for the Elderly and Totally Disabled Tax Relief Program. The difference between the revenue received from sewer user charges paid by all Qualified Users and such revenue as would have otherwise been received had the full residential rate been applied shall be absorbed by all other sewer user classes, which shall be adjusted accordingly.

C. Industrial Surcharges

Industries shall be assessed a surcharge when suspended solids (s.s.) and biochemical oxygen demand (B.O.D.) concentrations exceed 238 mg/l and 212 mg/l, respectively. A separate surcharge shall be computed for both suspended solids and B.O.D. In the computation of suspended and B.O.D. surcharge rates, the annual allocated cost for suspended solids and B.O.D. removal shall be divided by the annual quantity of each parameter removed in the treatment process.

$$\text{Cost per pound s.s. removed} = \frac{\text{Annual Costs for s.s. Removed}}{\text{Pounds of s.s. Removed}}$$

$$\text{Cost per pound B.O.D. removed} = \frac{\text{Annual Costs of B.O.D. Removed}}{\text{Pounds of B.O.D. Removed Annually}}$$

Treatment costs shall be allocated according to flow (Q), B.O.D. and s.s. in the following proportions:

Activity Unit	Allocation %		
	Q	s.s.	B.O.D.
Pretreatment	100	---	---
Primary Treatment	20	25	55
Secondary Treatment	10	60	30
Effluent Disinfection	90	10	---
Sludge Thickening	---	40	60
Sludge Dewatering	---	40	60
Sludge Disposal	---	40	60
Laboratory	10	60	30



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT
INTERGOVERNMENTAL POLICY DIVISION

Date: October 30, 2015

To: Assessors and Municipal Agents

From: Patrick Sullivan, Fiscal Administrative Officer, IGP

Subject: QUALIFYING INCOME-PROGRAM YEAR 2015

The following tables show the levels of qualifying income for the Elderly and Totally Disabled Tax Relief Program applications to be filed in the year 2016. These levels are to be used for the 2015 Grand List Homeowner and Renter applications, 2016 Grand List Additional Veteran's applications and may be used for any local option programs.

PLEASE NOTE: Homeowner applications that were taken for the 2014 G/L (RENEWALS) are calculated for the 2015 G/L using the 2014 qualifying income schedule, NOT the schedule below. Also please be aware that the Renters Rebate application period has been expanded to April 1st through October 1st.

Homeowners

Income and Grant Information –2015 Benefit Year
Filing period February 1 - May 15, 2016

Income		Tax Credit %		Tax Credit Maximum		Tax Credit Minimum	
Over	To	Married	Unmarried	Married	Unmarried	Married	Unmarried
\$-0-	\$17,600	50%	40%	\$1,250	\$1,000	\$400	\$350
17,600	23,600	40	30	1,000	750	350	250
23,600	29,500	30	20	750	500	250	150
29,500	35,200	20	10	500	250	150	150
35,200	42,900	10	-0-	250	-0-	150	-0-

Renters

Income and Grant Information – 2015 Benefit Year
Filing period April 1 – October 1, 2016

Income		Maximum Credit		Minimum Credit	
Over	To	Married/Single		Married/Single	
\$-0-	\$ 17,600	\$900	\$700	\$400	\$300
17,600	23,600	700	500	300	200
23,600	29,500	500	250	200	100
29,500	35,200	250	150	100	50
35,200	42,900	150	-0-	50	-0-
(Over)					

The Medicare Premium effective January 1, 2015, was \$104.90 per month per individual. Annual Medicare premiums for the year 2015 therefore, were \$1,258.80 for a single applicant and \$2,517.60 for married applicants. WE CONTINUE TO REQUIRE A FORM SSA1099, OR IT'S EQUIVALENT FOR EACH HOMEOWNER AND RENTER APPLICANT TO BE PROVIDED AT THE INTAKE SITE.

The Additional Veterans' exemption for income qualifying applicants for the 2016 G/L will be based on the following income maximums: The maximum for single applicants will be \$35,200.00; the maximum for married applicants will be \$42,900.00. Also, if applicable in your municipality, the LOCAL OPTION exemption for the Totally Disabled, Blind and Veterans' programs may use these income maximums.

100% V. A. determined Disabled Veterans will continue to use \$18,000.00 for single applicants and \$21,000.00 for married applicants (adjusted gross income only; Social Security Income is not considered).

The FREEZE program income limit remains at \$6,000.00; adjusted gross income only. Social Security Income, United States Postal System and Railroad Retirement pensions are not counted as income towards the income limit for the FREEZE program.

If there are any questions regarding any of the income limits stated above, please call me at (860) 418-6406 or e-mail at patrick.j.sullivan@ct.gov

c: Shirley Corona, IGP, OPM

Robin Cohen, OLR, L.O.B., Room 5300 (860-240-8433)

Christopher Perillo and Robert Wysock, OFA, L.O.B., Room 5200 (860-240-0200)

Jennifer Bernier, CT Legislative Library, L.O.B., Room 5400 (860-240-8888)

1540 Sullivan Ave.
 South Windsor, CT 06074
 Phone: 860-644-2511 ext. 263
 Fax: 860-648-2179

TOWN OF SOUTH WINDSOR FINANCE DEPARTMENT

MEMORANDUM

TO: Fred Shaw
FROM: Patricia Perry, Director of Finance
RE: Sewer Receivables
DATE: June 7, 2016

As of May 31, 2016 total sewer receivables are \$512,829. This balance represents 28 Commercial accounts totaling \$29,964 and 913 Residential accounts totaling \$482,865. The chart below has additional detail by category and year:

	Principle Balance	Fees	Interest through 5/31/2016	Total Sewer 5/31/2016
2006	\$ 222	\$ 24	\$ 410	\$ 656
2007	\$ 240	\$ -	\$ 400	\$ 640
2008	\$ 264	\$ -	\$ 392	\$ 656
2009	\$ 304	\$ 24	\$ 397	\$ 725
2010	\$ 340	\$ 24	\$ 383	\$ 747
2011	\$ 288	\$ -	\$ 272	\$ 560
2012	\$ 340	\$ -	\$ 260	\$ 600
2013	\$ 1,186	\$ 24	\$ 691	\$ 1,901
2014	\$ 5,014	\$ 24	\$ 1,701	\$ 6,739
2015	\$ 14,858	\$ 24	\$ 1,859	\$ 16,741
Commercial	\$ 23,056	\$ 144	\$ 6,765	\$ 29,964
2006	\$ 222	\$ 121	\$ 426	\$ 769
2007	\$ 240	\$ 89	\$ 421	\$ 750
2008	\$ 2,507	\$ 355	\$ 3,051	\$ 5,913
2009	\$ 5,849	\$ 534	\$ 6,884	\$ 13,266
2010	\$ 9,844	\$ 698	\$ 10,713	\$ 21,255
2011	\$ 13,465	\$ 1,046	\$ 12,213	\$ 26,725
2012	\$ 29,591	\$ 1,925	\$ 23,816	\$ 55,332
2013	\$ 52,145	\$ 3,138	\$ 32,206	\$ 87,488
2014	\$ 77,014	\$ 4,822	\$ 35,971	\$ 117,806
2015	\$ 111,989	\$ 7,280	\$ 34,293	\$ 153,561
Residential	\$ 302,865	\$ 20,006	\$ 159,994	\$ 482,865
Total	\$ 325,921	\$ 20,150	\$ 166,758	\$ 512,829

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TOWN OF SOUTH WINDSOR FINANCE DEPARTMENT

MEMORANDUM

TO: Fred Shaw
 FROM: Patricia Perry, Director of Finance
 RE: Sewer Receivables
 DATE: May 9, 2016

As of April 30, 2016 total sewer receivables are \$529,605. This balance represents 30 Commercial accounts totaling \$30,191 and 951 Residential accounts totaling \$499,414. The chart below has additional detail by category and year:

	Principle Balance	Fees	Interest through 4/30/2016	Total Sewer 4/30/2016
2006	\$ 222	\$ 24	\$ 406	\$ 652
2007	\$ 240	\$ -	\$ 396	\$ 636
2008	\$ 264	\$ -	\$ 388	\$ 652
2009	\$ 304	\$ 24	\$ 392	\$ 720
2010	\$ 340	\$ 24	\$ 377	\$ 741
2011	\$ 288	\$ -	\$ 268	\$ 556
2012	\$ 340	\$ -	\$ 255	\$ 595
2013	\$ 1,186	\$ 24	\$ 673	\$ 1,883
2014	\$ 5,196	\$ 24	\$ 1,629	\$ 6,849
2015	\$ 15,167	\$ 24	\$ 1,714	\$ 16,906
Commercial	\$ 23,547	\$ 144	\$ 6,499	\$ 30,191
2006	\$ 222	\$ 121	\$ 423	\$ 765
2007	\$ 240	\$ 89	\$ 418	\$ 746
2008	\$ 2,507	\$ 355	\$ 3,013	\$ 5,875
2009	\$ 5,873	\$ 534	\$ 7,043	\$ 13,449
2010	\$ 10,332	\$ 722	\$ 10,983	\$ 22,037
2011	\$ 13,965	\$ 1,070	\$ 12,415	\$ 27,450
2012	\$ 32,304	\$ 2,045	\$ 25,303	\$ 59,652
2013	\$ 54,863	\$ 3,258	\$ 33,336	\$ 91,457
2014	\$ 79,301	\$ 4,986	\$ 36,141	\$ 120,428
2015	\$ 116,097	\$ 7,568	\$ 33,890	\$ 157,555
Residential	\$ 315,704	\$ 20,746	\$ 162,964	\$ 499,414
Total	\$ 339,251	\$ 20,890	\$ 169,463	\$ 529,605