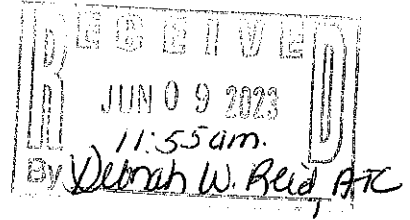


**WATER POLLUTION CONTROL AUTHORITY
TOWN OF SOUTH WINDSOR**



**REGULAR MEETING
SOUTH WINDSOR TOWN HALL
MADDEN ROOM**

**MINUTES
JUNE 6, 2023 AT 7:00 PM**

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A. Roll Call

Members Present: David Basile (7:03pm), Toby Lewis, Michael Lyon, James Murray, Bala Ramasamy (7:01pm), and Stephen Wagner

Members Absent: Joseph Botti

Alternates Present: Joseph Kennedy, and Vicki Paliulis

Alternates Absent: N/A

Staff Present: Tony Manfre, Superintendent of Pollution Control
Jeff LeMay, Plant Supervisor
Janet Huot, Recording Secretary

Others Present: Steven King, Jr., Council Liaison

B. Acceptance of Minutes of Previous Meetings

1. May 2, 2023 Public Hearing.

Motion to accept the minutes of the May 2, 2023 Public Hearing.

The motion was made by Mr. Toby Lewis and seconded by Mr. Bala Ramasamy.
The motion carried unanimously.

2. May 2, 2023 Regular Meeting.

Motion to accept the minutes of the May 2, 2023 Regular Meeting.

The motion was made by Mr. Toby Lewis and seconded by Mr. Bala Ramasamy.
The motion carried unanimously.

C. New Business

1. Odor Control Grant Application Update.

Chairman Stephen Wagner made a request to Representative Khan for more information about the application that he and Mr. Tony Manfre worked on. Representative Kahn reported that the Bond Commission will not be meeting until the end of this month, so a decision will not be made until then on whether to approve or not. Whatever decisions made at tonight's meeting regarding the budget will be made without the knowledge of that decision. If the Grant is approved, a special meeting will be considered since it will impact the budget.

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Mr. Toby Lewis spoke with a resident who mentioned that the odor has not been noticeable, but they have not received any update about the progress being made toward that end. Mr. Lewis will give contact information to Mr. Manfre who will send out a communication.

2. Fiscal Year 2023/2024 Budget, Sewer User Fees Schedule (Decision).

Chairman Stephen Wagner asked for someone to make a motion to approve the Water Pollution Control budget and proposed user fees, user charges, surcharges, sewer assessment schedules, and septic disposal fees for fiscal year 2023/2024.

Motion to adopt the Fiscal Year 2023/2024 Operating Budget, Sewer Fees, and Qualified Income Discount Program as presented.

The motion was made by Mr. David Basile and seconded by Mr. James Murray.

A question was raised regarding how the fees could be reduced. Mr. Toby Lewis expressed concern for the public if the fees are approved and would like to see a reduction. Discussion ensued. Chairman Wagner stated that every dollar reduced in fees requires a corresponding reduction in expenses of \$13,500. Ms. Vicki Paliulis questioned whether they have the specific insight necessary to reduce any part of the budget after much time and due diligence has been done by Mr. Tony Manfre and everyone working on setting the budget. Mr. Manfre expressed that all the budget reductions have come out of the Capital Improvements portion of the budget. Any further reductions in the budget would also be out of the Capital Improvement Budget.

Vote to approve the 2023/2024 fees and budget without reduction.

In favor: Mr. David Basile, Mr. James Murray, Ms. Vicki Paliulis, Mr. Bala Ramasamy, and Mr. Stephen Wagner.

Against: Mr. Toby Lewis, and Mr. Mike Lyon.

The motion passed.

3. 60 Bidwell Road – Deduction Meter.

Mr. Tony Manfre reported that Mr. Doug Nation of 60 Bidwell Road (Revolutions Bowling) is looking for a resolution to his billable water usage. When installing irrigation in a new 3-acre football field, the plumber neglected to plumb the irrigation line through the deduction meter. This has been resolved. Mr. Manfre passed out a document containing Water Use Records for the past three years.

Motion to adjust the billable water usage of 60 Bidwell Road to reflect the average use from the previous two years to the amount of 227,872 gallons.

The motion was made by Mr. Toby Lewis and seconded by Mr. David Basile.

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The motion carried unanimously.

4. 139 Lawrence Road – Benefit Assessment (Discussion).

Mr. Tony Manfre reported that Mr. John Sandberg of 139 Lawrence Road is looking for a resolution to his sewer assessment and would like to be removed from the assessment list. Mr. Sandberg stated that he had a private agreement with JMJ Construction Company to have his sewer line hooked up by JMJ when they ran pipes to Vincent Circle. Mr. Sandberg claims that JMJ agreed to pay all the expenses owed to the town for the connection but did not follow through. Mr. Sandberg claimed his property was mistakenly assessed during the Lawrence Road sewer extension and took the town to court. The court dismissed Mr. Sandberg's claim due to the "statute of limitations". Mr. Sandberg referenced a user fee bill that showed a reimbursement of \$195.00 due to the fact that Mr. Sandberg had already paid this fee at time of connection.

Discussion ensued regarding whether the Town has more information dated back to the time when JMJ put in their subdivision. Mr. Manfre explained that the when a developer installs a sewer for a subdivision the benefit assessment for each of those properties are waived, however, if the sewer line is installed in front of an existing building then that property is subject to being assessed at the time of connection. Mr. Sandberg was assessed because he was an existing property who connected to a newly available sewer pipe. Mr. Toby Lewis would like to see more research done and the results presented at a future meeting.

Chairman Wagner suggested putting Mr. Sandberg on the September meeting agenda. This gives Mr. Sandberg more time to look for proof that the assessment had already been paid by JMJ.

D. Communications and Reports

1. Superintendent Report.

Included with the Agenda was a copy of the Superintendent's report (see Exhibit D1) and a copy of the Sewer System Energy Use 2023 04 30 was distributed by Chairman Wagner. Mr. Tony Manfre presented his report.

Ms. Vicki Paliulis likes the report Chairman Wagner handed out. She would like to see the Town work on this and present the information to the residents in a pie chart form. There was some discussion about adding this idea to a future agenda.

E. Public Participation (Items not on the agenda)

None.

F. Bills, Change Orders, Disbursements

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Collector of Revenue is requesting refund of Batch #22 totaling \$415.00. Report was included with the Agenda.

Motion to approve the Collector of Revenue's request to refund Batch #22 containing 1 account totaling \$415.00.

The motion was made by Mr. Toby Lewis and seconded by Mr. James Murray.
The motion carried unanimously.

G. Unfinished Business

1. POCD Survey Response.

Included with the Agenda was a copy of the "Town of South Windsor Plan of Conservation and Development Update". Discussion was held with a few changes. Modifications were agreed on. No vote needed.

Some updates were discussed. All agreed that we are ready to submit with changes.

H. Executive Session


None.

I. Adjournment

Motion to adjourn the meeting at 8:40 p.m.

The motion was made by Mr. Toby Lewis and seconded by Vicki Paliulis.
The motion carried unanimously.

Respectfully Submitted by,



Ms. Janet Huot
Recording Secretary