Fiscal Year 2023/2024

Budget Schedule

January 3, 2023

January

- Initial draft Operation and Maintenance (O+M) budget
- Capital Improvement Projects (CIP) budget
- Debt Service budget

February

- Revised O+M budget
- Revised CIP budget
- Revised Debt Service Budget
- Projected Revenues

March

- Revised O+M budget
- Revised CIP budget
- Revised Debt Service Budget
- Revised Revenues budget
- Projected User rate and sewer fees
- Discount program presentation

April

- Finalized draft budget
- Public Hearing is set:
    - User Fee
    - Sewer Rates
    - Discount Program
    - Budget

May

- Public Hearing

June

- Budget, rates and discount program approval vote

Public Works
Pollution Control

Fiscal Year
2023/2024

Account No.
3252

O&M Budget Detail Summary

3-Jan-23

Account Code	Account Description	Program Cost	FY 22/23 Adopted	FY 21/22 Actual
100 Personnel Services		**$ 1,751,939**	**$ 1,802,513**	**$ 1,726,454**
	110 Full Time Salaries	$ 1,087,098	$ 1,120,079	$ 1,112,890
	111 Overtime	$ 78,716	$ 121,534	$ 106,045
	112 Longevity	$ -	$ 700	$ 700
	114 Temporary Help	$ -	$ -	$ -
	130 Employee Benefits	$ 586,125	$ 560,200	$ 506,819
200 Materials & Supplies		**$ 393,073**	**$ 321,038**	**$ 284,880**
	210 Office Supplies	$ 2,100	$ 2,000	$ 659
	221 Operating Supplies	$ 188,948	$ 151,450	$ 133,941
	222 Vehicle Supplies	$ 36,525	$ 26,838	$ 14,697
	223 Uniforms	$ 15,500	$ 15,750	$ 8,159
	232 Equipment Repair	$ 150,000	$ 125,000	$ 127,424
300 Contractual Services		**$ 2,359,485**	**$ 2,103,950**	**$ 1,822,922**
	310 Advertising/Printing	$ 2,000	$ -	$ -
	320 Professional	$ 184,850	$ 173,000	$ 186,253
	330 Rental & Leases	$ 35,400	$ 33,400	$ 25,420
	360 Utilities	$ 525,800	$ 501,000	$ 499,867
	371 Maintenance Contracts	$ 1,128,200	$ 931,200	$ 716,793
	373 Repair Maintenance Equipment	$ 35,700	$ 34,300	$ 27,825
	374 Fees & Memberships	$ 2,000	$ 2,150	$ 549
	375 Recruitment & Training	$ 24,035	$ 23,400	$ 12,676
	390 Other Purchase Services	$ 374,000	$ 358,000	$ 308,539
	393 Internal Service Charge	$ 47,500	$ 47,500	$ 45,000
400 Capital Outlay		**$ 134,800**	**$ 670,000**	**$ 322,981**
	430 Capital Projects	$ 50,000	$ 75,000	$ 37,000
	441 Office Equipment	$ -	$ -	$ -
	442 Department Equipment	$ 84,800	$ 595,000	$ 285,981
Grand Total		**$ 4,639,296**	**$ 4,897,501**	**$ 4,157,237**

Public Works
Pollution Control

Fiscal Year
2023/2024

Account No.
1129 / 3252

Operation & Maintnenance Budget						3252
Account	**Program Cost**		**FY 22/23 Adopted**		**FY 21/22 Actual**	
100 Personnel Services	**$**	**1,751,939**	**$**	**1,802,513**	**$**	**1,726,454**
110 Full Time Salaries	**$**	**1,087,098**	**$**	**1,120,079**	**$**	**1,112,890**
Management Staff	$	232,560	$	199,972		
Operations Staff	$	854,538	$	920,107		
111 Overtime	**$**	**78,716**	**$**	**121,534**	**$**	**106,045**
Overtime	$	78,716	$	121,534	$	106,045
112 Longevity	**$**	**-**	**$**	**700**	**$**	**700**
Longevity	$	-	$	700	$	700
114 Temporary Help	**$**	**-**	**$**	**-**	**$**	**-**
Temporary Help	$	-	$	-	$	-
130 Employee Benefits	**$**	**586,125**	**$**	**560,200**	**$**	**506,819**
Employee Benefits	$	586,125	$	560,200	$	506,819
200 Materials & Supplies	**$**	**393,073**	**$**	**321,038**	**$**	**284,880**
210 Office Supplies	**$**	**2,100**	**$**	**2,000**	**$**	**659**
Office Supplies	$	2,100	$	2,000	$	659
221 Operating Supplies	**$**	**188,948**	**$**	**151,450**	**$**	**133,941**
Collection System Supplies	$	17,000	$	17,000		
Safety Supplies	$	4,200	$	4,000		
Treatment Plant Supplies	$	167,748	$	130,450		
222 Vehicle Supplies	**$**	**36,525**	**$**	**26,838**	**$**	**14,697**
Pump Station Diesel Fuel	$	3,450	$	2,100		
Vehicle Diesel Fuel	$	15,669	$	9,163		
Vehicle Gasoline Fuel	$	7,756	$	5,925		
Vehicle Repair	$	9,650	$	9,650		
223 Uniforms	**$**	**15,500**	**$**	**15,750**	**$**	**8,159**
Safety Shoes & Clothing	$	7,500	$	8,250		
Uniforms	$	8,000	$	7,500		
232 Equipment Repair	**$**	**150,000**	**$**	**125,000**	**$**	**127,424**
Pump Station Equipment Repair Supplies	$	60,000	$	45,000		
Treatment Plant Equipment Repair Supplies	$	90,000	$	80,000		
300 Contractual Services	**$**	**2,359,485**	**$**	**2,103,950**	**$**	**1,822,922**
310 Advertising/Printing	**$**	**2,000**	**$**	**-**	**$**	**-**
Printing Services	$	2,000	$	-	$	-
320 Professional	**$**	**184,850**	**$**	**173,000**	**$**	**186,253**
Building/Vehicle Insurance Services	$	160,125	$	152,500		
NPDES Permit/Compliance Testing Services	$	22,200	$	17,800		
Software & Operating Support Services	$	2,525	$	2,700		
330 Rental & Leases	**$**	**35,400**	**$**	**33,400**	**$**	**25,420**
Communications Services	$	30,100	$	28,100		
SCADA & Security Equipment Services	$	5,300	$	5,300		
360 Utilities	**$**	**525,800**	**$**	**501,000**	**$**	**499,867**
Heating Fuel	$	97,500	$	52,500		
Pump Station Electricity	$	91,200	$	87,400		
Treatment Plant Electricity	$	325,000	$	350,000	$	499,867
Water & Telephone Service	$	12,100	$	11,100		
371 Maintenance Contracts	**$**	**1,128,200**	**$**	**931,200**	**$**	**716,793**
Facility Contracted Maintenance	$	968,200	$	776,200		
ROW & Sewer Contracted Maintenance	$	160,000	$	155,000		
373 Repair Maintenance Equipment	**$**	**35,700**	**$**	**34,300**	**$**	**27,825**
Equipment Calibration, Testing, Certification	$	8,500	$	8,300		
Safety Equipment Certification	$	8,300	$	8,000		
Sevice Calls & Machining	$	18,900	$	18,000		
374 Fees & Memberships	**$**	**2,000**	**$**	**2,150**	**$**	**549**
Professional Memberships	$	2,000	$	2,150	$	549
375 Recruitment & Training	**$**	**24,035**	**$**	**23,400**	**$**	**12,676**
Professional Training & Exams	$	21,535	$	20,900		
Safety and Compliance Training	$	2,500	$	2,500		
390 Other Purchase Services	**$**	**374,000**	**$**	**358,000**	**$**	**308,539**

Account	Program Cost	FY 22/23 Adopted	FY 21/22 Actual
Intermunicipal Sewer Fees	$ 374,000	$ 358,000	$ 308,539
393 Internal Service Charge	**$ 47,500**	**$ 47,500**	**$ 45,000**
Interdepartmental Services	$ 47,500	$ 47,500	$ 45,000
400 Capital Outlay	**$ 134,800**	**$ 670,000**	**$ 322,981**
430 Capital Projects	**$ 50,000**	**$ 75,000**	**$ 37,000**
Odor Control Improvements	$ -	$ -	
Truck Bay Siding	$ 10,000	$ -	
Exterior Facility Painting	$ 40,000	$ -	
Prior Years Budget	$ -	$ 75,000	$ 37,000
441 Office Equipment	**$ -**	**$ -**	**$ -**
Office Supplies	$ -	$ -	
442 Department Equipment	**$ 84,800**	**$ 595,000**	**$ 285,981**
VFD Replacement	$ 60,000	$ -	
Trailor	$ 7,800	$ -	
Truck Hoist	$ 17,000	$ -	
Prior Years Budget	$ -	$ 595,000	$ 285,981
Grand Total	**$ 4,639,296**	**$ 4,897,501**	**$ 4,157,237**

Debt Service - Capital Improvement Projects - Reserve Fund 3252

Account	Program Cost	FY 22/23 Adopted	FY 21/22 Actual
Debt Service	**$ 322,287**	**$ 345,301**	**$ 349,309**
Dry Pit Pump Station Principal (Final 2028)	$ 97,000	$ 97,000	
Dry Pit Pump Station Interest	$ 36,005	$ 36,005	
Pleasant Valley Pump Station Principal (Final 2026)	$ 22,604	$ 22,604	
Pleasant Valley Pump Station Interest	$ 1,617	$ 1,617	
Submersible Pump Station Principal (Final 2027)	$ 84,279	$ 84,279	
Submersible Pump Station Interest	$ 10,025	$ 10,025	
Town of Vernon Upgrade (Final 2040)	$ 70,757	$ 93,771	$ 349,309
Capital Improvement Projects	**$ 1,700,000**	**$ 325,000**	**$ 1,418,948**
Clark Street Force Main Evaluation	$ 50,000		
I/I Removal & Manhole Rehabilitation	$ 50,000	$ -	
Odor Control Improvements	$ 600,000		
Sanitary Sewer Evaluation Study	$ 800,000	$ -	
VFD Replacement	$ 200,000		
Prior Years Budget	$ -	$ 325,000	$ 1,418,948
Reserve Fund	**$ 100,000**	**$ 100,000**	
Operating Reserve (Fund Balance)	$ -	$ -	
Replacement Reserve (Cap. Projects)	$ 100,000	$ 100,000	
Grand Total	**$ 2,122,287**	**$ 770,301**	**$ 1,768,257**

WPCA Operating Budget 1129

Account	Program Cost	FY 22/23 Adopted	FY 21/22 Actual
100 Personal Services	**$ -**	**$ -**	**$ -**
110 Full Time Salaries	$ -	$ -	$ -
200 Materials & Expenses	**$ 200**	**$ 200**	**$ 200**
210 Office Supplies	$ 200	$ 200	$ 200
300 Contractual Services	**$ 3,000**	**$ 3,000**	**$ 3,400**
310 Advertising	$ 2,000	$ 2,000	$ 1,600
320 Professional	$ 1,000	$ 1,000	$ 1,800
350 Printing	$ -	$ -	$ -
374 Fees & Memberships	$ -	$ -	$ -
400 Capital Outlay	**$ -**	**$ -**	**$ -**
430 Capital Projects	$ -	$ -	$ -
441 Office Equipment	$ -	$ -	$ -
Grand Total	**$ 3,200**	**$ 3,200**	**$ 3,600**