

**PUBLIC WORKS
POLLUTION CONTROL**

**FISCAL YEAR
2021/2022**

**ACCOUNT NO.
3252**

	FY1920 ACTUAL	FY2021 APPROVED	FY2122 PROPOSED	DELTA FROM LAST YEAR	% CHANGE
100 Salary & Benefits					
110 Full-time Salaries	\$ 1,042,904	\$ 1,081,700	\$ 1,097,110	\$ 15,410	1.4%
111 Overtime	\$ 94,868	\$ 114,472	\$ 117,542	\$ 3,070	2.6%
112 Longevity	\$ 700	\$ 700	\$ 700	\$ -	0.0%
113 Part-time Salaries	\$ -	\$ -	\$ -	\$ -	0.0%
130 Employee Benefits	\$ 446,365	\$ 522,872	\$ 538,558	\$ 15,686	2.9%
Subtotal:	\$ 1,584,837	\$ 1,719,744	\$ 1,753,910	\$ 34,166	1.9%
200 Materials & Expenses					
210 Office Supplies	\$ 2,290	\$ 2,000	\$ 2,000	\$ -	0.0%
221 Operating Materials	\$ 141,733	\$ 118,950	\$ 138,950	\$ 20,000	14.4%
222 Motor Vehicle Supplies	\$ 8,344	\$ 24,100	\$ 25,213	\$ 1,113	4.4%
223 Uniforms & Clothing	\$ 9,925	\$ 15,750	\$ 15,750	\$ -	0.0%
232 Equipment Repair	\$ 85,642	\$ 115,000	\$ 115,000	\$ -	0.0%
Subtotal:	\$ 247,934	\$ 275,800	\$ 296,913	\$ 21,113	7.1%
300 Contractual Services					
310 Advertising	\$ -	\$ -	\$ -	\$ -	0.0%
320 Professional	\$ 159,296	\$ 160,100	\$ 164,100	\$ 4,000	2.4%
330 Rentals & Leases	\$ 25,003	\$ 33,400	\$ 33,400	\$ -	0.0%
360 Utilities	\$ 286,055	\$ 456,000	\$ 486,000	\$ 30,000	6.2%
371 Maintenance Contracts	\$ 538,621	\$ 674,300	\$ 673,300	\$ (1,000)	-0.1%
373 Repair Maintenance Equip.	\$ 25,815	\$ 32,300	\$ 32,300	\$ -	0.0%
374 Fees & Memberships	\$ 1,560	\$ 1,900	\$ 2,150	\$ 250	11.6%
375 Recruitment & Training	\$ 10,125	\$ 23,750	\$ 23,750	\$ -	0.0%
390 Other Purchase Services	\$ 262,369	\$ 326,000	\$ 326,000	\$ -	0.0%
393 Internal Service Charge	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	0.0%
Subtotal:	\$ 1,353,844	\$ 1,752,750	\$ 1,786,000	\$ 33,250	1.9%
400 Capital Outlay					
430 Capital Projects	\$ 47,064	\$ 168,000	\$ 47,300	\$ (120,700)	-255.2%
441 Office Equipment	\$ -	\$ -	\$ -	\$ -	0.0%
442 Department Equipment	\$ 59,485	\$ 76,500	\$ 245,000	\$ 168,500	68.8%
Subtotal:	\$ 106,549	\$ 244,500	\$ 292,300	\$ 47,800	16.4%
Department Total:	\$ 3,293,164	\$ 3,992,794	\$ 4,129,123	\$ 136,329	3.3%

CODE NO. & DESCRIPTION	PROGRAM	COST	FY21 BUDGET
100 PERSONNEL SERVICES		\$ 1,753,910	\$ 1,719,743
110 FULL TIME SALARIES	ANNUAL		
	SUPERINTENDENT*	\$ 93,840	\$ 92,000
	PLANT SUPERVISOR	\$ 102,000	\$ 100,000
*SALARY IS 80% FUNDED BY WPCA	LEAD OPERATOR W/CERT	\$ 86,481	\$ 85,280
**SALARY IS 25% FUNDED BY WPCA	LEAD OPERATOR W/O CERT	\$ 85,638	\$ 85,280
	LEAD OPERATOR W/O CERT	\$ 85,638	\$ 85,280
	OPERATOR 3 STEP 3	\$ 79,310	\$ 78,979
	OPERATOR 3 STEP 3	\$ 79,310	\$ 78,979
CONTRACTUAL	OPERATOR 3 STEP 3	\$ 79,310	\$ 78,979
SALARY INCREASES:	OPERATOR 3 STEP 3	\$ 79,310	\$ 78,979
CSEA UNION 2.35%	OPERATOR 3 STEP 2	\$ 78,541	\$ 78,205
AFSME UNION 2.35%	OPERATOR 3 STEP 1	\$ 77,747	\$ 77,423
MANAGEMENT 2.00%	OPERATOR 3 STEP 1	\$ 77,747	\$ 70,703
	LABORTORY ANALYST	\$ 79,310	\$ 78,979
	ADMINISTRATIVE SECRETARY**	\$ 12,930	\$ 12,633
	Salary Total	1,097,110	\$ 1,081,700
111 OVERTIME			
SCHEDULED OVERTIME:			
SATURDAYS (52 DAYS)			
# OF HRS # OF STAFF WAGE x 1.5			
2 2 \$ 61.76	SATURDAY OVERTIME	\$ 12,846	\$ 12,551
	SUNDAY OVERTIME	\$ 17,128	\$ 16,734
SUNDAYS (52) AND HOLIDAYS (13)			
# OF HRS # OF STAFF WAGE x 2			
2 2 \$ 82.34	HOLIDAY OVERTIME	\$ 4,282	\$ 4,184
	SCHEDULED OT TOTAL	\$ 34,255	\$ 33,469
UNSCHEDULED OVERTIME:			
ALARMS/YR 100	ALARMS	\$ 58,208.56	\$ 56,317.21
LINE BLOCKAGES/YR 2	LINE BLOCKAGES	\$ 1,164.17	\$ 1,126.34
PLANT/PS REPAIR (HRS.) 75	REPAIRS	\$ 10,914.10	\$ 10,559.48
# OF HRS # OF STAFF WAGE x 1.75	UNSCHEDULED OT TOTAL	\$ 70,287	\$ 68,003
4 2 \$ 72.76			
STAND BY COMP:	STAND BY COMPENSATION	\$ 13,000	\$ 13,000
WKS/YR COST/WK.	TOTAL	\$ 13,000	\$ 13,000
52 \$ 250			
112 LONGEVITY			
	LONGEVITY PAYMENT	700	700
DRAFT 3/30/2021	TOTAL	\$ 700	\$ 700

CODE NO. & DESCRIPTION	PROGRAM	COST	FY21 BUDGET
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114 TEMPORY HELP

TEMPORARY/SEASONAL HELP	\$	-	\$	-
TOTAL	\$	-	\$	-

130 EMPLOYEE BENEFITS

FICA	\$	93,783	\$	91,051
BC/BS	\$	213,629	\$	207,407
DEARBORN LIFE	\$	8,543	\$	8,294
LTD	\$	1,584	\$	1,538
STD	\$	228	\$	221
W/C	\$	38,487	\$	37,366
ICMA	\$	59,128	\$	57,406
LAB CERTIFICATION	\$	1,545	\$	1,500
AETNA PENSION	\$	114,319	\$	110,989
CDL LICENSE	\$	2,575	\$	2,500
STATE LICENSES	\$	4,738	\$	4,600
TOTAL	\$	538,558	\$	522,872

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200 MATERIALS AND SUPPLIES		\$ 296,913	\$ 275,913
210 OFFICE SUPPLIES			
PAPER, PENS, FAX, AND PRINTER	SUPPLIES	\$ 2,000	\$ 2,000
CARTRIDGES			
	TOTAL	\$ 2,000	\$ 2,000
221 OPERATING SUPPLIES			
221.1 PLANT SUPPLIES		\$ 1,000	\$ 1,000
221.2 PUBLICATIONS		\$ 1,000	\$ 1,000
221.3 SHOP SUPPLIES		\$ 4,000	\$ 4,000
221.4 SIGNS		\$ 1,200	\$ 1,200
221.5 EMERGENCY		\$ 1,500	\$ 1,500
221.6 CUSTODIAL SUPPLIES		\$ 3,500	\$ 3,500
221.7 LINE CLEANING SUPPLIES		\$ 15,000	\$ 15,000
221.8 SAFETY SUPPLIES		\$ 4,000	\$ 4,000
221.9 CHEMICALS		\$ 22,000	\$ 22,000
221.10 BUILDING SUPPLIES		\$ 1,750	\$ 1,750
221.11 PLUMBING SUPPLIES		\$ 2,000	\$ 2,000
221.12 LABORATORY SUPPLIES		\$ 18,500	\$ 18,500
221.13 HARDWARE SUPPLIES		\$ 3,500	\$ 3,500
221.14 SLUDGE DISPOSAL		\$ 2,500	\$ 2,500
221.15 LUBRICANTS		\$ 2,500	\$ 2,500
221.16 ELECTRICAL SUPPLIES		\$ 5,000	\$ 5,000
221.17 MECHANICAL SUPPLIES		\$ 50,000	\$ 30,000
	TOTAL	\$ 138,950	\$ 118,950
222 MOTOR VEHICLE SUPPLIES	USE (GAL.)		
ASSUMPTIONS:	FUEL:		
GASOLINE \$ 2.50	Diesel Generators - Pump Stations	600 \$ 1,800	\$ 1,800
DIESEL \$ 3.00	80SW - 2009 Ford Explorer	350 \$ 875	\$ 750
	81SW - 2017 Ford F-250	350 \$ 875	\$ 1,000
	82SW - 2014 Ford E-350 Cam. Tr.	500 \$ 1,250	\$ 1,250
	83SW - 2019 F550 Utility Truck	775 \$ 1,938	\$ 2,000
	84SW - 1995 Ford LN9000 Vac Tr.	775 \$ 2,325	\$ 900
	86SW - 2008 Combination Truck	1500 \$ 4,500	\$ 4,500
	87SW - 2014 Ford F-350 Utility Tr.	300 \$ 750	\$ 1,000
	Pumps/Misc Equipment	100 \$ 250	\$ 250
	TOTAL	\$ 14,563	\$ 13,450
REPAIR PARTS:			
	Portable Equipment	\$ 1,200	\$ 1,200
	1995 - 84SW Ford LN9000 Vacuum Truck	\$ 1,500	\$ 1,500
	2008 - 86SW Combination Truck	\$ 4,500	\$ 4,500
	2009 - 80SW Ford Explorer	\$ 1,200	\$ 1,200
	2014 - 82SW Ford E-350 Camera Truck	\$ 750	\$ 750
	2014 - 87SW Ford F-350 Utility Truck	\$ 500	\$ 500
	2017 - 81SW Ford F-250	\$ 500	\$ 500
	2019 - 83SW F450 Utility Truck	\$ 500	\$ 500
	TOTAL	\$ 10,650	\$ 10,650

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223 UNIFORMS			
UNIFORM RENTAL		\$ 7,500	\$ 7,500
SAFETY SHOES		\$ 3,250	\$ 3,250
REPLACEMENT CLOTHING		\$ 5,000	\$ 5,000
TOTAL		\$ 15,750	\$ 15,750
232 EQUIPMENT REPAIR			
PLANT EQUIPMENT		\$ 75,000	\$ 75,000
PUMP STATION EQUIPMENT		\$ 40,000	\$ 40,000
TOTAL		\$ 115,000	\$ 115,000

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CODE NO. & DESCRIPTION	PROGRAM	COST	FY21 BUDGET
300 - CONTRACTUAL SERVICES		\$ 1,786,000	\$ 1,752,750
310 ADVERTISING/PRINTING			
	ADVERTISING	\$ -	\$ -
	TOTAL	\$ -	\$ -
320 PROFESSIONAL			
320.1 JobCal Support		\$ 500	\$ 500
320.2 Rockwell Support		\$ 1,000	\$ 1,000
320.3 Debt Mgt.		\$ 2,000	\$ 2,000
320.4 Water Consumption Reports		\$ 1,200	\$ 1,200
320.5 Insurance Premiums		\$ 142,000	\$ 138,000
320.6 NPDES Compliance Testing		\$ 14,000	\$ 14,000
320.7 NPDES PERMIT		\$ 2,400	\$ 2,400
320.8 Drug Testing and Innoculations		\$ 1,000	\$ 1,000
	TOTAL	\$ 164,100	\$ 160,100
330 RENTAL & LEASES			
330.1 Communications		\$ 22,000	\$ 22,000
330.2 2 Way Radio		\$ 2,000	\$ 2,000
330.3 GPS Rental		\$ 2,100	\$ 2,100
330.4 SCADA Line Equipment Rental		\$ 3,300	\$ 3,300
330.5 Security System		\$ 2,000	\$ 2,000
330.6 Copier		\$ 2,000	\$ 2,000
	TOTAL	\$ 33,400	\$ 33,400
360 UTILITIES			
360.1 ELECTRICAL USE:			
TREATMENT PLANT		\$ 350,000	\$ 320,000
PUMP STATIONS:			
Avery		\$ 3,000	\$ 3,000
Barrington		\$ 2,500	\$ 2,500
Benedict		\$ 22,000	\$ 22,000
Clark		\$ 35,000	\$ 35,000
Ellington		\$ 2,900	\$ 2,900
Pleasant Valley		\$ 8,500	\$ 8,500
Quarry Brook		\$ 3,100	\$ 3,100
Route 5		\$ 2,600	\$ 2,600
Rye		\$ 3,000	\$ 3,000
Scantic I		\$ 1,700	\$ 1,700
Scantic II		\$ 3,100	\$ 3,100
HEATING FUEL COST	360.2 HEATING FUEL 15,000/YR	\$ 37,500	\$ 37,500
\$2.50	360.3 TELEPHONE LAND LINES	\$ 3,000	\$ 3,000
	360.4 WATER SERVICE:		
	TREATMENT PLANT	\$ 7,500	\$ 7,500
	CLARK ST PS	\$ 600	\$ 600
	TOTAL	\$ 486,000	\$ 456,000

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CODE NO. & DESCRIPTION	PROGRAM	COST	FY21 BUDGET
371 MAINTENANCE CONTRACTS			
371.1 Treatment Plant Pest Control		\$ 7,000	\$ 3,500
371.2 Container Rental Grit/Trash Collection		\$ 28,000	\$ 18,000
371.3 Sludge Transportation and Disposal		\$ 360,000	\$ 360,000
371.4 Custodial Building Maintenance		\$ 18,000	\$ 18,000
371.5 Grounds Maintenance		\$ 15,000	\$ 13,000
371.6 Stormwater Inspection and Testing		\$ 3,000	\$ 3,000
371.7 Power Center and ATS Service Contract		\$ 6,000	\$ 15,000
371.8 Plant/PS Generator Load Test/Adjustment		\$ 5,500	\$ 10,000
371.9 SCADA Maintenance		\$ 20,000	\$ 20,000
371.10 Fire Alarm System Maintenance		\$ 6,000	\$ 4,000
372.11 HACH Analyzer Maintenance		\$ 7,000	\$ 7,000
372.12 HVAC Control System Service Contract		\$ 2,800	\$ 2,800
372.13 HVAC Mechanical System Maintenance		\$ 45,000	\$ 45,000
372.14 Controls/PLC Service Contract		\$ 5,000	\$ 5,000
372.15 Easement Vegetation Management		\$ 45,000	\$ 50,000
372.16 Sewer Line Inspection		\$ 100,000	\$ 100,000
TOTAL		\$ 673,300	\$ 674,300
373 REPAIR MAINTENANCE EQUIP.			
Service calls		\$ 6,000	\$ 6,000
Hoist Certification		\$ 4,000	\$ 4,000
Fire Extinguisher Testing		\$ 1,200	\$ 1,200
Fall Protection Certification		\$ 2,800	\$ 2,800
Backflow Preventer Certifications		\$ 800	\$ 800
Boiler Certifications		\$ 3,000	\$ 3,000
Machining		\$ 10,000	\$ 10,000
Flow Meter Calibrations		\$ 1,500	\$ 1,500
Equipment Calibrations/Certifications		\$ 3,000	\$ 3,000
TOTAL		\$ 32,300	\$ 32,300
374 FEES & MEMBERSHIPS			
Water Environment Federation		\$ 1,650	\$ 1,650
C.W.P.A.A.		\$ 500	\$ 250
TOTAL		\$ 2,150	\$ 1,900
375 RECRUITMENT & TRAINING			
Training materials and conferences		\$ 18,000	\$ 18,000
DEEP Licensing Exams		\$ 750	\$ 750
NASSCO		\$ 2,500	\$ 2,500
Safety and Compliance Training		\$ 2,500	\$ 2,500
TOTAL		\$ 23,750	\$ 23,750

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CODE NO. & DESCRIPTION	PROGRAM	COST	FY21 BUDGET
390 OTHER PURCHASE SERVICES			
SANITARY SEWER SERVICES:			
Vernon (489 Units)		\$ 260,000	\$ 260,000
MDC		\$ 14,000	\$ 14,000
Manchester (85 units)		\$ 52,000	\$ 52,000
		TOTAL \$ 326,000	\$ 326,000
393 INTERNAL SERVICE CHARGE			
ENGINEERING/COLLECTOR OF REV.		\$ 45,000	\$ 45,000
		TOTAL \$ 45,000	\$ 45,000

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CODE NO. & DESCRIPTION	PROGRAM	COST	FY21 BUDGET
400 CAPITAL OUTLAY		\$ 292,300	\$ 244,500
430 CAPITAL PROJECTS			
	Odor Control System	\$ 30,000	
	Security System Panel	\$ 5,000	
	Server Powerswitch (2)	\$ 7,300	
	Sludge Storage Floor Repair	\$ 5,000	
	TOTAL	\$ 47,300	\$ 168,000
441 OFFICE EQUIPMENT		\$ -	
	TOTAL	\$ -	\$ -
442 DEPARTMENT EQUIPMENT			
	Truck 80 Replacement	\$ -	
	UTV	\$ 60,000	
	Portable CCTV System	\$ 115,000	
	4" Godwin Pump	\$ 55,000	
	Crane Replacement-Truck 87	\$ 15,000	
	TOTAL	\$ 245,000	\$ 76,500

DEBT SERVICE/CIP/RESERVE TOTAL \$ 1,149,311

DEBT SERVICE - PRINCIPAL AND INTEREST

PROJECT NAME	COST	FY21 BUDGET
1 TOWN OF VERNON UPGRADE	\$ 93,771	\$ 82,686
SUBTOTAL	\$ 93,771	\$ 82,686
2 STATE GRANT UV SYSTEM (FINAL PAY. 7/1/21)		
PRINCIPAL	\$ 4,002	\$ 47,517
INTEREST	\$ 8	\$ 596
SUBTOTAL	\$ 4,010	\$ 48,113
3 PLEASANT VALLEY PS UPGRADE (FINAL PAY. 2026)		
PRINCIPAL	\$ 22,604	\$ 22,156
INTEREST	\$ 1,617	\$ 2,064
SUBTOTAL	\$ 24,221	\$ 24,220
4 SUBMERSIBLE PS UPGRADE (FINAL PAY. 2027)		
PRINCIPAL	\$ 84,279	\$ 85,980
INTEREST	\$ 10,025	\$ 8,324
SUBTOTAL	\$ 94,304	\$ 94,304
5 DRY PIT PS UPGRADE (FINAL PAY. 2028)		
PRINCIPAL	\$ 97,000	\$ 98,000
INTEREST	\$ 36,005	\$ 34,995
SUBTOTAL	\$ 133,005	\$ 132,995
TOTAL DEBT SERVICE	\$ 349,311	\$ 382,318

CAPITAL IMPROVEMENT PROJECTS

PROJECT LOCATION	PROJECT NAME	COST	FY21 BUDGET
TREATMENT PLANT COLLECTION SYSTEM			
	PIPE REHABILITATION	\$ 750,000	
	I/I REMOVAL AND MH REHAB.	\$ 50,000	
	CIP TOTAL	\$ 800,000	\$ 1,005,000

RESERVE FUND CONTRIBUTION

FUND NAME	COST	FY21 BUDGET
OPERATING RESERVE (FUND BALANCE)	\$ -	\$ -
REPLACEMENT RESERVE (CAPITAL PROJECTS)	\$ -	\$ -
RESERVE TOTAL	\$ -	\$ -

DEFINITIONS

Ct = Total annual cost for operation, debt service, capital projects, contributions to reserves

Cr = Surcharges for removal of excess TSS/BOD

Ro = Other sources of revenue: dumping fees, permit fees, assessments, interest, liens, connection charges, grants, transfers from reserves, internal services transfers, and investment earnings

Qo = Annual individual user discharge (84,000 gallons)

Qt = total annual indust/comm and residential discharge

$$\text{USER CHARGE} = \frac{(\text{Ct} - (\text{Cr} + \text{Ro})) \times \text{Qo}}{\text{Qt}}$$

ASSUMPTIONS

Ct=	OPERATIONS	\$ 4,129,123
	DEBT SERVICE	\$ 349,311
	*REPLACE. RESERVE	\$ -
	OPERATING RESERVE	\$ -
	CAP. IMPROVEMENT	\$ 800,000
	WPCA	\$ 2,900
	TOTAL EXPENDITURES	\$ 5,281,334

Cr=	SURCHARGES	\$ 50,000
Ro=	OTHER SOURCES OF REVENUE	\$ 457,950
Qt=	RESIDENTIAL FLOW	678,000,000
	COM/IND FLOW	272,000,000
	TOTAL FLOW	950,000,000

Qo= USER DISCHARGE FLOW 79,000 GAL

USER CHARGE = \$ 396.94

ALLOWABLE FOR
UNCOLLECTABLES 4.5% \$ 17.86

USER CHARGE	\$ 414.81
FINAL USER CHARGE	\$ 415

RESIDENTIAL USERS	8,550
COM/IND REVENUE	\$ 1,428,197
RES. REVENUE	\$ 3,546,601

TOTAL	\$ 4,974,797
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REVENUES

Sources of Revenue	ACTUAL	ACTUAL	YTD	ESTIMATED
	FY1819	FY1920	FY2021	FY2122
Sewer User Charges	\$ 4,986,299	\$ 4,745,397	\$ 3,866,935	\$ 4,974,797
Industrial Surcharges	\$ 112,044	\$ 71,287	\$ 14,624	\$ 50,000
Septic Dumping Fees	\$ 26,392	\$ 19,893	\$ 24,263	\$ 20,000
Grant Reimbursement/Loan	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 68,073	\$ 67,336	\$ 53,701	\$ 70,000
Lien Fees	\$ 18,487	\$ 16,712	\$ 13,273	\$ 20,000
Gen. Gov. Sundry	\$ 2,873	\$ 7,601	\$ 5,818	\$ 11,500
Permit Fees	\$ 7,840	\$ 4,160	\$ 3,840	\$ 6,000
Assessments	\$ 14,898	\$ 32,561	\$ 23,145	\$ 15,000
Connection Charges	\$ 129,559	\$ 335,699	\$ 180,508	\$ 200,000
Capacity Charge	\$ 50,439	\$ 67,869	\$ 26,362	\$ 60,000
Investment Interest Earnings	\$ 449	\$ 251	\$ 28	\$ 450
Cancel Pr. Year Encumbrances	\$ 10,918	\$ 119,824	\$ -	\$ -
Internal Services	\$ 25,800	\$ 13,695	\$ -	\$ 35,000
Fund Balance Appropriations	\$ -	\$ -	\$ -	\$ -
Energy Rebate	\$ -	\$ -	\$ -	\$ 20,000
	\$ 5,454,071	\$ 5,502,285	\$ 4,212,497	\$ 5,482,747