

## **Fiscal Year 2021/2022 Budget Schedule**

### **January**

- Initial draft Operation and Maintenance (O+M) budget
- Capital Improvement Projects (CIP) budget
- Debt Service budget

### **February**

- Revised O+M budget
- Revised CIP budget
- Revised Debt Service Budget
- WPCA Budget
- Projected Revenues

### **March**

- Revised O+M budget
- Revised CIP budget
- Revised Debt Service Budget
- Revised WPCA Budget
- Revised Revenues budget
- Projected User rate and sewer fees
- Discount program presentation

### **April**

- Finalized draft budget
- Public Hearing is set:
  - User Fee
  - Sewer Rates
  - Discount Program
  - Budget

### **May**

- Public Hearing is held

### **June**

- Budget, rates and discount program approval vote

**FUNCTION**  
**Water Pollution**  
**Control Authority**

**TOWN OF SOUTH WINDSOR**  
**WATER POLLUTION CONTROL AUTHORITY**  
**BOARDS AND COMMISSIONS**

**ACCOUNT NO.**  
**1129**

| EXPENDITURE<br>CLASSIFICATION   | FY1819<br>ACTUAL | FY1920<br>ACTUAL | FY2021<br>ACTUAL | FY2122<br>PROJECTED | FY2223<br>PROPOSED |
|---------------------------------|------------------|------------------|------------------|---------------------|--------------------|
| <b>PERSONAL SERVICES</b>        |                  |                  |                  |                     |                    |
| 110 FULL TIME SALARIES          | \$ -             | \$ -             | \$ -             | \$ -                | \$ -               |
| <b>SUBTOTAL:</b>                | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>         | <b>\$ -</b>        |
| <b>MATERIALS &amp; EXPENSES</b> |                  |                  |                  |                     |                    |
| 210 OFFICE SUPPLIES             | \$ 54            | \$ 155           | \$ 200           | \$ 200              | \$ 200             |
| <b>SUBTOTAL:</b>                | <b>\$ 54</b>     | <b>\$ 155</b>    | <b>\$ 200</b>    | <b>\$ 200</b>       | <b>\$ 200</b>      |
| <b>CONTRACTUAL SERVICES</b>     |                  |                  |                  |                     |                    |
| 310 ADVERTISING                 | \$ 1,160         | \$ 2,157         | \$ 252           | 1600                | \$ 2,000           |
| 320 PROFESSIONAL                | \$ -             | \$ 112           | \$ -             | 1800                | \$ 1,000           |
| 350 PRINTING                    | \$ -             | \$ -             | \$ -             | 0                   | \$ -               |
| 374 FEES AND MEMBERSHIPS        | \$ -             | \$ -             | \$ -             | 0                   | \$ -               |
| <b>SUBTOTAL:</b>                | <b>\$ 1,160</b>  | <b>\$ 2,269</b>  | <b>\$ 252</b>    | <b>\$ 3,400</b>     | <b>\$ 3,000</b>    |
| <b>CAPITAL OUTLAY</b>           |                  |                  |                  |                     |                    |
| 430 Capital Projects            | \$ -             | \$ -             | \$ -             | \$ -                | \$ -               |
| 441 Office Equipment            | \$ -             | \$ -             | \$ -             | \$ -                | \$ -               |
| <b>SUBTOTAL</b>                 | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>         | <b>\$ -</b>        |
| <b>DEPARTMENT TOTAL:</b>        | <b>\$ 1,214</b>  | <b>\$ 2,424</b>  | <b>\$ 452</b>    | <b>\$ 3,600</b>     | <b>\$ 3,200</b>    |

**PUBLIC WORKS  
POLLUTION CONTROL**

**FISCAL YEAR  
2022/2023**

**ACCOUNT NO.  
3252**

|                                     | FY2021<br>APPROVED  | FY21/22<br>Approved | FY 22/23<br>Proposed | DELTA FROM<br>LAST YEAR | % CHANGE     |
|-------------------------------------|---------------------|---------------------|----------------------|-------------------------|--------------|
| <b>100 Salary &amp; Benefits</b>    |                     |                     |                      |                         |              |
| 110 Full-time Salaries              | \$ 1,081,700        | \$ 1,097,110        | \$ 1,119,279         | \$ 22,168               | 2.0%         |
| 111 Overtime                        | \$ 114,472          | \$ 117,542          | \$ 122,233           | \$ 4,691                | 3.8%         |
| 112 Longevity                       | \$ 700              | \$ 700              | \$ 700               | \$ -                    | 0.0%         |
| 113 Part-time Salaries              | \$ -                | \$ -                | \$ -                 | \$ -                    | 0.0%         |
| 130 Employee Benefits               | \$ 522,872          | \$ 538,558          | \$ 555,835           | \$ 17,277               | 3.1%         |
| <b>Subtotal:</b>                    | <b>\$ 1,719,744</b> | <b>\$ 1,753,910</b> | <b>\$ 1,798,046</b>  | <b>\$ 44,136</b>        | <b>2.5%</b>  |
| <b>200 Materials &amp; Expenses</b> |                     |                     |                      |                         |              |
| 210 Office Supplies                 | \$ 2,000            | \$ 2,000            | \$ 2,000             | \$ -                    | 0.0%         |
| 221 Operating Materials             | \$ 118,950          | \$ 138,950          | \$ 149,950           | \$ 11,000               | 7.3%         |
| 222 Motor Vehicle Supplies          | \$ 24,100           | \$ 25,213           | \$ 27,838            | \$ 2,625                | 9.4%         |
| 223 Uniforms & Clothing             | \$ 15,750           | \$ 15,750           | \$ 15,750            | \$ -                    | 0.0%         |
| 232 Equipment Repair                | \$ 115,000          | \$ 115,000          | \$ 125,000           | \$ 10,000               | 8.0%         |
| <b>Subtotal:</b>                    | <b>\$ 275,800</b>   | <b>\$ 296,913</b>   | <b>\$ 320,538</b>    | <b>\$ 23,625</b>        | <b>7.4%</b>  |
| <b>300 Contractual Services</b>     |                     |                     |                      |                         |              |
| 310 Advertising                     | \$ -                | \$ -                | \$ -                 | \$ -                    | 0.0%         |
| 320 Professional                    | \$ 160,100          | \$ 164,100          | \$ 173,000           | \$ 8,900                | 5.1%         |
| 330 Rentals & Leases                | \$ 33,400           | \$ 33,400           | \$ 33,400            | \$ -                    | 0.0%         |
| 360 Utilities                       | \$ 456,000          | \$ 486,000          | \$ 492,000           | \$ 6,000                | 1.2%         |
| 371 Maintenance Contracts           | \$ 674,300          | \$ 673,300          | \$ 731,200           | \$ 57,900               | 7.9%         |
| 373 Repair Maintenance Equip.       | \$ 32,300           | \$ 32,300           | \$ 34,300            | \$ 2,000                | 5.8%         |
| 374 Fees & Memberships              | \$ 1,900            | \$ 2,150            | \$ 2,150             | \$ -                    | 0.0%         |
| 375 Recruitment & Training          | \$ 23,750           | \$ 23,750           | \$ 23,400            | \$ (350)                | -1.5%        |
| 390 Other Purchase Services         | \$ 326,000          | \$ 326,000          | \$ 358,000           | \$ 32,000               | 8.9%         |
| 393 Internal Service Charge         | \$ 45,000           | \$ 45,000           | \$ 47,500            | \$ 2,500                | 5.3%         |
| <b>Subtotal:</b>                    | <b>\$ 1,752,750</b> | <b>\$ 1,786,000</b> | <b>\$ 1,894,950</b>  | <b>\$ 108,950</b>       | <b>5.7%</b>  |
| <b>400 Capital Outlay</b>           |                     |                     |                      |                         |              |
| 430 Capital Projects                | \$ 168,000          | \$ 47,300           | \$ 75,000            | \$ 27,700               | 36.9%        |
| 441 Office Equipment                | \$ -                | \$ -                | \$ -                 | \$ -                    | 0.0%         |
| 442 Department Equipment            | \$ 76,500           | \$ 245,000          | \$ 595,000           | \$ 350,000              | 58.8%        |
| <b>Subtotal:</b>                    | <b>\$ 244,500</b>   | <b>\$ 292,300</b>   | <b>\$ 670,000</b>    | <b>\$ 377,700</b>       | <b>56.4%</b> |
| <b>Department Total:</b>            | <b>\$ 3,992,794</b> | <b>\$ 4,129,123</b> | <b>\$ 4,683,534</b>  | <b>\$ 554,411</b>       | <b>11.8%</b> |

PUBLIC WORKS  
POLLUTION CONTROL

FISCAL YEAR 2022/2023

ACCOUNT NO.  
3252

| CODE NO. & DESCRIPTION          | PROGRAM                     | COST                | FY22 BUDGET         |
|---------------------------------|-----------------------------|---------------------|---------------------|
| <b>100 PERSONNEL SERVICES</b>   |                             | <b>\$ 1,798,046</b> | <b>\$ 1,753,910</b> |
| <b>110 FULL TIME SALARIES</b>   |                             | <b>ANNUAL</b>       | <b>ANNUAL</b>       |
|                                 | SUPERINTENDENT*             | \$ 95,951           | \$ 93,840           |
|                                 | PLANT SUPERVISOR            | \$ 104,020          | \$ 102,000          |
| *SALARY IS 80% FUNDED BY WPCA   | LEAD OPERATOR W/CERT        | \$ 88,211           | \$ 86,481           |
| **SALARY IS 25% FUNDED BY WPCA  | LEAD OPERATOR W/O CERT      | \$ 87,350           | \$ 85,638           |
|                                 | LEAD OPERATOR W/O CERT      | \$ 87,350           | \$ 85,638           |
|                                 | OPERATOR 3 STEP 3           | \$ 80,896           | \$ 79,310           |
|                                 | OPERATOR 3 STEP 3           | \$ 80,896           | \$ 79,310           |
| CONTRACTUAL                     | OPERATOR 3 STEP 3           | \$ 80,896           | \$ 79,310           |
| SALARY INCREASES:               | OPERATOR 3 STEP 3           | \$ 80,896           | \$ 79,310           |
| CSEA UNION 2.00%                | OPERATOR 3 STEP 2           | \$ 80,103           | \$ 78,541           |
| AFSME UNION 2.00%               | OPERATOR 3 STEP 2           | \$ 79,302           | \$ 77,747           |
| MANAGEMENT 2.25%                | OPERATOR 3 STEP 1           | \$ 79,302           | \$ 77,747           |
|                                 | LABORTORY ANALYST           | \$ 80,896           | \$ 79,310           |
|                                 | ADMINISTRATIVE SECRETARY**  | \$ 13,208           | \$ 12,930           |
|                                 | <b>Salary Total</b>         | <b>1,119,279</b>    | <b>\$ 1,097,110</b> |
| <b>111 OVERTIME</b>             |                             |                     |                     |
| SCHEDULED OVERTIME:             |                             |                     |                     |
| SATURDAYS (52 DAYS)             |                             |                     |                     |
| # OF HRS # OF STAFF WAGE x 1.5  |                             |                     |                     |
| 2 2 \$ 62.99                    | SATURDAY OVERTIME           | \$ 13,103           | \$ 12,846           |
|                                 | SUNDAY OVERTIME             | \$ 17,470           | \$ 17,128           |
| SUNDAYS (52) AND HOLIDAYS (13)  |                             |                     |                     |
| # OF HRS # OF STAFF WAGE x 2    |                             |                     |                     |
| 2 2 \$ 83.99                    | HOLIDAY OVERTIME            | \$ 4,368            | \$ 4,282            |
|                                 | <b>SCHEDULED OT TOTAL</b>   | <b>\$ 34,940</b>    | <b>\$ 34,255</b>    |
| UNSCHEDULED OVERTIME:           |                             |                     |                     |
| ALARMS/YR 100                   | ALARMS                      | \$ 59,373           | \$ 58,208           |
| LINE BLOCKAGES/YR 2             | LINE BLOCKAGES              | \$ 1,187            | \$ 1,164            |
| PLANT/PS REPAIR (HRS.) 75       | REPAIRS                     | \$ 11,132           | \$ 10,914           |
| # OF HRS # OF STAFF WAGE x 1.75 |                             |                     |                     |
| 4 2 \$ 74.22                    | <b>UNSCHEDULED OT TOTAL</b> | <b>\$ 71,693</b>    | <b>\$ 70,286</b>    |
| STAND BY COMP:                  | STAND BY COMPENSATION       | \$ 15,600           | \$ 13,000           |
| WKS/YR COST/WK.                 | <b>TOTAL</b>                | <b>\$ 15,600</b>    | <b>\$ 13,000</b>    |
| 52 \$ 300                       |                             |                     |                     |
| <b>112 LONGEVITY</b>            |                             |                     |                     |
|                                 | LONGEVITY PAYMENT           | 700                 | 700                 |
| February 1, 2022 Draft          | <b>TOTAL</b>                | <b>\$ 700</b>       | <b>\$ 700</b>       |

| CODE NO. & DESCRIPTION | PROGRAM | COST | FY22 BUDGET |
|------------------------|---------|------|-------------|
|------------------------|---------|------|-------------|

114 TEMPORY HELP

|                         |    |   |    |   |
|-------------------------|----|---|----|---|
| TEMPORARY/SEASONAL HELP | \$ | - | \$ | - |
| TOTAL                   | \$ | - | \$ | - |

130 EMPLOYEE BENEFITS

|                   |    |         |    |         |
|-------------------|----|---------|----|---------|
| FICA              | \$ | 96,596  | \$ | 93,783  |
| BC/BS             | \$ | 220,038 | \$ | 213,629 |
| DEARBORN LIFE     | \$ | 8,799   | \$ | 8,543   |
| LTD               | \$ | 1,632   | \$ | 1,584   |
| STD               | \$ | 234     | \$ | 228     |
| W/C               | \$ | 39,642  | \$ | 38,487  |
| ICMA              | \$ | 60,902  | \$ | 59,128  |
| LAB CERTIFICATION | \$ | 1,591   | \$ | 1,545   |
| AETNA PENSION     | \$ | 117,748 | \$ | 114,319 |
| CDL LICENSE       | \$ | 2,652   | \$ | 2,575   |
| STATE LICENSES    | \$ | 6,000   | \$ | 4,738   |
| TOTAL             | \$ | 555,835 | \$ | 538,558 |

**PUBLIC WORKS  
POLLUTION CONTROL**

**FICAL YEAR  
2022/2023**

**ACCOUNT NO.  
3252**

| CODE NO. & DESCRIPTION                   | PROGRAM                                 | COST              | FY22 BUDGET       |
|------------------------------------------|-----------------------------------------|-------------------|-------------------|
| <b>200 MATERIALS AND SUPPLIES</b>        |                                         | \$ 320,538        | \$ 296,913        |
| <b>210 OFFICE SUPPLIES</b>               |                                         |                   |                   |
| PAPER, PENS, FAX, AND PRINTER CARTRIDGES | SUPPLIES                                | \$ 2,000          | \$ 2,000          |
|                                          | <b>TOTAL</b>                            | <b>\$ 2,000</b>   | <b>\$ 2,000</b>   |
| <b>221 OPERATING SUPPLIES</b>            |                                         |                   |                   |
| 221.1 PLANT SUPPLIES                     |                                         | \$ 1,500          | \$ 1,000          |
| 221.2 PUBLICATIONS                       |                                         | \$ 1,500          | \$ 1,000          |
| 221.3 SHOP SUPPLIES                      |                                         | \$ 6,000          | \$ 4,000          |
| 221.4 SIGNS                              |                                         | \$ 1,200          | \$ 1,200          |
| 221.5 EMERGENCY                          |                                         | \$ 1,500          | \$ 1,500          |
| 221.6 CUSTODIAL SUPPLIES                 |                                         | \$ 3,500          | \$ 3,500          |
| 221.7 LINE CLEANING SUPPLIES             |                                         | \$ 17,000         | \$ 15,000         |
| 221.8 SAFETY SUPLIES                     |                                         | \$ 4,000          | \$ 4,000          |
| 221.9 CHEMICALS                          |                                         | \$ 24,000         | \$ 22,000         |
| 221.10 BUILDING SUPPLIES                 |                                         | \$ 1,750          | \$ 1,750          |
| 221.11 PLUMBING SUPLIES                  |                                         | \$ 2,000          | \$ 2,000          |
| 221.12 LABORATORY SUPPLIES               |                                         | \$ 20,500         | \$ 18,500         |
| 221.13 HARDWARE SUPPLIES                 |                                         | \$ 3,500          | \$ 3,500          |
| 221.14 SLUDGE DISPOSAL                   |                                         | \$ 2,500          | \$ 2,500          |
| 221.15 LUBRICANTS                        |                                         | \$ 2,500          | \$ 2,500          |
| 221.16 ELECTRICAL SUPPLIES               |                                         | \$ 5,000          | \$ 5,000          |
| 221.17 MECHANICAL SUPPLIES               |                                         | \$ 52,000         | \$ 50,000         |
|                                          | <b>TOTAL</b>                            | <b>\$ 149,950</b> | <b>\$ 138,950</b> |
| <b>222 MOTOR VEHICLE SUPPLIES</b>        | USE (GAL.)                              |                   |                   |
| ASSUMPTIONS:                             | FUEL: Diesel Generators - Pump Stations | 600 \$ 2,100      | \$ 1,800          |
| GASOLINE \$ 3.00                         | 80SW - 2009 Ford Explorer               | 350 \$ 1,050      | \$ 875            |
| DIESEL \$ 3.50                           | 81SW - 2017 Ford F-250                  | 350 \$ 1,050      | \$ 875            |
|                                          | 82SW - 2014 Ford E-350 Cam. Tr.         | 500 \$ 1,500      | \$ 1,250          |
|                                          | 83SW - 2019 F550 Utility Truck          | 775 \$ 2,325      | \$ 1,938          |
|                                          | 84SW - 1995 Ford LN9000 Vac Tr.         | 775 \$ 2,713      | \$ 2,325          |
|                                          | 86SW - 2008 Combination Truck           | 1500 \$ 5,250     | \$ 4,500          |
|                                          | 87SW - 2014 Ford F-350 Utility Tr.      | 300 \$ 900        | \$ 750            |
|                                          | Pumps/Misc Equipment                    | 100 \$ 300        | \$ 250            |
|                                          | <b>TOTAL</b>                            | <b>\$ 17,188</b>  | <b>\$ 14,563</b>  |
| REPAIR PARTS:                            | Portable Equipment                      | \$ 1,200          | \$ 1,200          |
|                                          | 1995 - 84SW Ford LN9000 Vacuum Truck    | \$ 1,500          | \$ 1,500          |
|                                          | 2008 - 86SW Combination Truck           | \$ 4,500          | \$ 4,500          |
|                                          | 2009 - 80SW Ford Explorer               | \$ 1,200          | \$ 1,200          |
|                                          | 2014 - 82SW Ford E-350 Camera Truck     | \$ 750            | \$ 750            |
|                                          | 2014 - 87SW Ford F-350 Utility Truck    | \$ 500            | \$ 500            |
|                                          | 2017 - 81SW Ford F-250                  | \$ 500            | \$ 500            |
|                                          | 2019 - 83SW F450 Utility Truck          | \$ 500            | \$ 500            |
|                                          | <b>TOTAL</b>                            | <b>\$ 10,650</b>  | <b>\$ 10,650</b>  |

PUBLIC WORKS  
POLLUTION CONTROL

FICAL YEAR  
2022/2023

ACCOUNT NO.  
3252

| CODE NO. & DESCRIPTION      | PROGRAM | COST       | FY22 BUDGET |
|-----------------------------|---------|------------|-------------|
| <b>223 UNIFORMS</b>         |         |            |             |
| UNIFORM RENTAL              |         | \$ 7,500   | \$ 7,500    |
| SAFETY SHOES                |         | \$ 3,250   | \$ 3,250    |
| REPLACEMENT CLOTHING        |         | \$ 5,000   | \$ 5,000    |
| TOTAL                       |         | \$ 15,750  | \$ 15,750   |
| <b>232 EQUIPMENT REPAIR</b> |         |            |             |
| PLANT EQUIPMENT             |         | \$ 80,000  | \$ 75,000   |
| PUMP STATION EQUIPMENT      |         | \$ 45,000  | \$ 40,000   |
| TOTAL                       |         | \$ 125,000 | \$ 115,000  |

**PUBLIC WORKS  
POLLUTION CONTROL**

**FISCAL YEAR  
2022/2023**

**ACCOUNT NO.  
3252**

| CODE NO. & DESCRIPTION               | PROGRAM                      | COST                | FY22 BUDGET         |
|--------------------------------------|------------------------------|---------------------|---------------------|
| <b>300 - CONTRACTUAL SERVICES</b>    |                              | <b>\$ 1,894,950</b> | <b>\$ 1,786,000</b> |
| <b>310 ADVERTISING/PRINTING</b>      |                              |                     |                     |
|                                      | ADVERTISING                  | \$ -                | \$ -                |
|                                      | <b>TOTAL</b>                 | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>320 PROFESSIONAL</b>              |                              |                     |                     |
| 320.1 JobCal Support                 |                              | \$ 500              | \$ 500              |
| 320.2 Rockwell Support               |                              | \$ 1,000            | \$ 1,000            |
| 320.3 Debt Mgt.                      |                              | \$ 2,500            | \$ 2,000            |
| 320.4 Water Consumption Reports      |                              | \$ 1,200            | \$ 1,200            |
| 320.5 Insurance Premiums             |                              | \$ 150,000          | \$ 142,000          |
| 320.6 NPDES Compliance Testing       |                              | \$ 16,000           | \$ 14,000           |
| 320.7 NPDES PERMIT                   |                              | \$ 300              | \$ 2,400            |
| 320.8 Drug Testing and Innoculations |                              | \$ 1,500            | \$ 1,000            |
|                                      | <b>TOTAL</b>                 | <b>\$ 173,000</b>   | <b>\$ 164,100</b>   |
| <b>330 RENTAL &amp; LEASES</b>       |                              |                     |                     |
| 330.1 Communications                 |                              | \$ 22,000           | \$ 22,000           |
| 330.2 2 Way Radio                    |                              | \$ 2,000            | \$ 2,000            |
| 330.3 GPS Rental                     |                              | \$ 2,100            | \$ 2,100            |
| 330.4 SCADA Line Equipment Rental    |                              | \$ 3,300            | \$ 3,300            |
| 330.5 Security System                |                              | \$ 2,000            | \$ 2,000            |
| 330.6 Copier                         |                              | \$ 2,000            | \$ 2,000            |
|                                      | <b>TOTAL</b>                 | <b>\$ 33,400</b>    | <b>\$ 33,400</b>    |
| <b>360 UTILITIES</b>                 |                              |                     |                     |
| 360.1 ELECTRICAL USE:                |                              |                     |                     |
| TREATMENT PLANT                      |                              | \$ 350,000          | \$ 350,000          |
| PUMP STATIONS:                       |                              |                     |                     |
| Avery                                |                              | \$ 3,000            | \$ 3,000            |
| Barrington                           |                              | \$ 2,500            | \$ 2,500            |
| Benedict                             |                              | \$ 22,000           | \$ 22,000           |
| Clark                                |                              | \$ 35,000           | \$ 35,000           |
| Ellington                            |                              | \$ 2,900            | \$ 2,900            |
| Pleasant Valley                      |                              | \$ 8,500            | \$ 8,500            |
| Quarry Brook                         |                              | \$ 3,100            | \$ 3,100            |
| Route 5                              |                              | \$ 2,600            | \$ 2,600            |
| Rye                                  |                              | \$ 3,000            | \$ 3,000            |
| Scantic I                            |                              | \$ 1,700            | \$ 1,700            |
| Scantic II                           |                              | \$ 3,100            | \$ 3,100            |
| HEATING FUEL COST                    | 360.2 HEATING FUEL 15,000/YR | \$ 43,500           | \$ 37,500           |
| <b>\$2.90</b>                        | 360.3 TELEPHONE LAND LINES   | \$ 3,000            | \$ 3,000            |
|                                      | 360.4 WATER SERVICE:         |                     |                     |
|                                      | TREATMENT PLANT              | \$ 7,500            | \$ 7,500            |
|                                      | CLARK ST PS                  | \$ 600              | \$ 600              |
|                                      | <b>TOTAL</b>                 | <b>\$ 492,000</b>   | <b>\$ 486,000</b>   |

**PUBLIC WORKS  
POLLUTION CONTROL**

**FISCAL YEAR  
2022/2023**

**ACCOUNT NO.  
3252**

| <b>CODE NO. &amp; DESCRIPTION</b>             | <b>PROGRAM</b> | <b>COST</b>       | <b>FY22 BUDGET</b> |
|-----------------------------------------------|----------------|-------------------|--------------------|
| <b>371 MAINTENANCE CONTRACTS</b>              |                |                   |                    |
| 371.1 Treatment Plant Pest Control            |                | \$ 7,000          | \$ 7,000           |
| 371.2 Container Rental Grit/Trash Collection  |                | \$ 30,000         | \$ 28,000          |
| 371.3 Sludge Transportation and Disposal      |                | \$ 400,000        | \$ 360,000         |
| 371.4 Custodial Building Maintenance          |                | \$ 19,000         | \$ 18,000          |
| 371.5 Grounds Maintenance                     |                | \$ 17,000         | \$ 15,000          |
| 371.6 Stormwater Inspection and Testing       |                | \$ 3,000          | \$ 3,000           |
| 371.7 Power Center and ATS Service Contract   |                | \$ 6,000          | \$ 6,000           |
| 371.8 Plant/PS Generator Load Test/Adjustment |                | \$ 6,000          | \$ 5,500           |
| 371.9 SCADA Maintenance                       |                | \$ 20,000         | \$ 20,000          |
| 371.10 Fire Alarm System Maintenance          |                | \$ 8,000          | \$ 6,000           |
| 372.11 HACH Analyzer Maintenance              |                | \$ 7,000          | \$ 7,000           |
| 372.12 HVAC Control System Service Contract   |                | \$ 3,200          | \$ 2,800           |
| 372.13 HVAC Mechanical System Maintenance     |                | \$ 45,000         | \$ 45,000          |
| 372.14 Controls/PLC Service Contract          |                | \$ 5,000          | \$ 5,000           |
| 372.15 Easement Vegetation Management         |                | \$ 55,000         | \$ 45,000          |
| 372.16 Sewer Line & Grease Trap Inspection    |                | \$ 100,000        | \$ 100,000         |
| <b>TOTAL</b>                                  |                | <b>\$ 731,200</b> | <b>\$ 673,300</b>  |
| <b>373 REPAIR MAINTENANCE EQUIP.</b>          |                |                   |                    |
| Service calls                                 |                | \$ 6,000          | \$ 6,000           |
| Hoist Certification                           |                | \$ 4,000          | \$ 4,000           |
| Fire Extinguisher Testing                     |                | \$ 1,200          | \$ 1,200           |
| Fall Protection Certification                 |                | \$ 2,800          | \$ 2,800           |
| Backflow Preventer Certifications             |                | \$ 800            | \$ 800             |
| Boiler Certifications                         |                | \$ 3,000          | \$ 3,000           |
| Machining                                     |                | \$ 12,000         | \$ 10,000          |
| Flow Meter Calibrations                       |                | \$ 1,500          | \$ 1,500           |
| Equipment Calibrations/Certifications         |                | \$ 3,000          | \$ 3,000           |
| <b>TOTAL</b>                                  |                | <b>\$ 34,300</b>  | <b>\$ 32,300</b>   |
| <b>374 FEES &amp; MEMBERSHIPS</b>             |                |                   |                    |
| NEWEA                                         |                | \$ 1,650          | \$ 1,650           |
| CTWEA                                         |                | \$ 500            | \$ 500             |
| <b>TOTAL</b>                                  |                | <b>\$ 2,150</b>   | <b>\$ 2,150</b>    |
| <b>375 RECRUITMENT &amp; TRAINING</b>         |                |                   |                    |
| Training materials and conferences            |                | \$ 18,000         | \$ 18,000          |
| DEEP Licensing Exams                          |                | \$ 400            | \$ 750             |
| NASSCO                                        |                | \$ 2,500          | \$ 2,500           |
| Safety and Compliance Training                |                | \$ 2,500          | \$ 2,500           |
| <b>TOTAL</b>                                  |                | <b>\$ 23,400</b>  | <b>\$ 23,750</b>   |

PUBLIC WORKS  
POLLUTION CONTROL

FISCAL YEAR  
2022/2023

ACCOUNT NO.  
3252

| CODE NO. & DESCRIPTION | PROGRAM | COST | FY22 BUDGET |
|------------------------|---------|------|-------------|
|------------------------|---------|------|-------------|

390 OTHER PURCHASE SERVICES

|                                            |            |            |
|--------------------------------------------|------------|------------|
| ANITARY SEWER SERVICES: Vernon (489 Units) | \$ 280,000 | \$ 260,000 |
| MDC                                        | \$ 16,000  | \$ 14,000  |
| Manchester (85 units)                      | \$ 62,000  | \$ 52,000  |

|       |            |            |
|-------|------------|------------|
| TOTAL | \$ 358,000 | \$ 326,000 |
|-------|------------|------------|

393 INTERNAL SERVICE CHARGE

|                               |           |           |
|-------------------------------|-----------|-----------|
| ENGINEERING/COLLECTOR OF REV. | \$ 47,500 | \$ 45,000 |
|-------------------------------|-----------|-----------|

|       |           |           |
|-------|-----------|-----------|
| TOTAL | \$ 47,500 | \$ 45,000 |
|-------|-----------|-----------|

PUBLIC WORKS  
POLLUTION CONTROL

FISCAL YEAR  
2022/2023

ACCOUNT NO.  
3252

| CODE NO. & DESCRIPTION   | PROGRAM                                 | COST       | FY22 BUDGET |
|--------------------------|-----------------------------------------|------------|-------------|
| 400 CAPITAL OUTLAY       |                                         | \$ 670,000 | \$ 292,300  |
| 430 CAPITAL PROJECTS     |                                         |            |             |
|                          | EV Power Station                        | \$ 20,000  |             |
|                          | PS Fire Alarm Panel                     | \$ 50,000  |             |
|                          | Sludge Storage Floor Repair             | \$ 5,000   |             |
|                          | TOTAL                                   | \$ 75,000  | \$ 47,300   |
| 441 OFFICE EQUIPMENT     |                                         | \$ -       |             |
|                          | TOTAL                                   | \$ -       | \$ -        |
| 442 DEPARTMENT EQUIPMENT |                                         |            |             |
|                          | Electric Vehicle (Truck 80 Replacement) | \$ 60,000  |             |
|                          | Truck 86 Replacement                    | \$ 500,000 |             |
|                          | NH4_NO3 Probes                          | \$ 35,000  |             |
|                          | TOTAL                                   | \$ 595,000 | \$ 245,000  |

**BUDGET CHANGE FORM FY 2022/2023**  
**WATER POLLUTION CONTROL OPERATING BUDGET**

February 1, 2022 Draft

| ACCOUNT NUMBER         | EXPLANATION OF CHANGE                                                 | BUDGET IMPACT     |
|------------------------|-----------------------------------------------------------------------|-------------------|
| 110 - SALARIES         | SALARY INCREASES                                                      | \$ 22,168         |
| 111 - OVERTIME         | SALARY INCREASES                                                      | \$ 4,691          |
| 130 - BENEFITS         | <b>ESTIMATED</b> INCREASE IN EMPLOYEE BENEFITS                        | \$ 17,277         |
| 210 - OFFICE SUPPLIES  |                                                                       | \$ -              |
| 221 - OP. MATERIALS    | INCREASED MECHANICAL, LINE CLEANING, LAB SUPPLIES                     | \$ 11,000         |
| 222 - VEHICLE SUPPLY   | ESTIMATED INCREASE IN GAS/DIESEL FUEL COSTS                           | \$ 2,625          |
| 223 - UNIFORMS         |                                                                       | \$ -              |
| 232 - EQUIP. REPAIR    | INCREASE IN REPAIR PARTS                                              | \$ 10,000         |
| 320 - PROFESSIONAL     | ESTIMATED INCREASE IN BUILDING INSURANCE AND COMPLIANCE TESTING COSTS | \$ 8,900          |
| 330 - RENTALS/LEASES   |                                                                       | \$ -              |
| 360 - UTILITIES        | ESTIMATED INCREASE IN ENERGY COSTS                                    | \$ 6,000          |
| 371 - MAINT. CONTRACTS | SLUDGE HAULING AND VEGETATION MANAGEMENT INCREASES                    | \$ 57,900         |
| 373 - REPAIR MAINT.    | PARTS MACHINING INCREASE                                              | \$ 2,000          |
| 374 - MEMBERSHIPS      |                                                                       | \$ -              |
| 375 - TRAINING         | DECREASE IN EXAMINEES                                                 | \$ (350)          |
| 390 - OTHER PURCH.     | SEWER RATE INCREASES                                                  | \$ 32,000         |
| 393 - INT. SERVICES    | SALARY INCREASES FOR INTERNAL STAFF                                   | \$ 2,500          |
| 430 - CAPITAL PROJ.    | PUMP STATION FIRE ALARM PANEL INSTALLATION AND EV POWER STATION       | \$ 27,700         |
| 441 - OFFICE EQUIP.    |                                                                       | \$ -              |
| 442 - DEPART. EQUIP.   | JET/VAC TRUCK REPLACEMENT, TRUCK REPLACEMENT, PROBES                  | \$ 350,000        |
| <b>TOTAL</b>           |                                                                       | <b>\$ 554,411</b> |

DEBT SERVICE/CIP/RESERVE TOTAL \$ 5,220,301

### DEBT SERVICE - PRINCIPAL AND INTEREST

| PROJECT NAME                                   | COST              | FY22 BUDGET       |
|------------------------------------------------|-------------------|-------------------|
| 1 TOWN OF VERNON UPGRADE                       | \$ 93,771         | \$ 93,771         |
| <b>SUBTOTAL</b>                                | <b>\$ 93,771</b>  | <b>\$ 93,771</b>  |
| 2 STATE GRANT UV SYSTEM (FINAL PAY. 7/1/21)    |                   |                   |
| PRINCIPAL                                      | \$ -              | \$ 4,002          |
| INTEREST                                       | \$ -              | \$ 8              |
| <b>SUBTOTAL</b>                                | <b>\$ -</b>       | <b>\$ 4,010</b>   |
| 3 PLEASANT VALLEY PS UPGRADE (FINAL PAY. 2026) |                   |                   |
| PRINCIPAL                                      | \$ 22,604         | \$ 22,604         |
| INTEREST                                       | \$ 1,617          | \$ 1,617          |
| <b>SUBTOTAL</b>                                | <b>\$ 24,221</b>  | <b>\$ 24,221</b>  |
| 4 SUBMERSIBLE PS UPGRADE (FINAL PAY. 2027)     |                   |                   |
| PRINCIPAL                                      | \$ 84,279         | \$ 84,279         |
| INTEREST                                       | \$ 10,025         | \$ 10,025         |
| <b>SUBTOTAL</b>                                | <b>\$ 94,304</b>  | <b>\$ 94,304</b>  |
| 5 DRY PIT PS UPGRADE (FINAL PAY. 2028)         |                   |                   |
| PRINCIPAL                                      | \$ 97,000         | \$ 97,000         |
| INTEREST                                       | \$ 36,005         | \$ 36,005         |
| <b>SUBTOTAL</b>                                | <b>\$ 133,005</b> | <b>\$ 133,005</b> |
| <b>TOTAL DEBT SERVICE</b>                      | <b>\$ 345,301</b> | <b>\$ 349,311</b> |

### CAPITAL IMPROVEMENT PROJECTS

| PROJECT LOCATION  | PROJECT NAME                   | COST                | FY22 BUDGET       |
|-------------------|--------------------------------|---------------------|-------------------|
| TREATMENT PLANT   | Aeration Tank Slide Gates      | \$ 800,000          |                   |
|                   | Odor Control System            | \$ 200,000          |                   |
|                   | 2-Bay Garage                   | \$ 225,000          |                   |
| COLLECTION SYSTEM | Clark St. Pump Station Upgrade | \$ 3,500,000        |                   |
|                   | I/I REMOVAL AND MH REHAB.      | \$ 50,000           |                   |
|                   | <b>CIP TOTAL</b>               | <b>\$ 4,775,000</b> | <b>\$ 750,000</b> |

### RESERVE FUND CONTRIBUTION

| FUND NAME                              | COST              | FY22 BUDGET |
|----------------------------------------|-------------------|-------------|
| OPERATING RESERVE (FUND BALANCE)       | \$ -              | \$ -        |
| REPLACEMENT RESERVE (CAPITAL PROJECTS) | \$ 100,000        | \$ -        |
| <b>RESERVE TOTAL</b>                   | <b>\$ 100,000</b> | <b>\$ -</b> |

**PUBLIC WORKS  
POLLUTION CONTROL**

**FISCAL YEAR  
2021/2022**

**ACCOUNT NO.  
3252**

**REVENUES**

| <b>Sources of Revenue</b>    | <b>ACTUAL<br/>FY1819</b> | <b>ACTUAL<br/>FY1920</b> | <b>ACTUAL<br/>FY2021</b> | <b>PROJECTED<br/>FY2122</b> | <b>ESTIMATED<br/>FY2223</b> |
|------------------------------|--------------------------|--------------------------|--------------------------|-----------------------------|-----------------------------|
| Sewer User Charges           | \$ 4,986,299             | \$ 4,745,397             | \$ 5,310,339             | \$ 5,000,000                | \$ 6,006,901                |
| Industrial Surcharges        | \$ 112,044               | \$ 71,287                | \$ 14,625                | \$ 25,000                   | \$ 50,000                   |
| Septic Dumping Fees          | \$ 26,392                | \$ 19,893                | \$ 34,703                | \$ 21,000                   | \$ 20,000                   |
| Grant Reimbursement/Loan     | \$ -                     | \$ -                     | \$ -                     | \$ -                        | \$ 3,500,000                |
| Interest Income              | \$ 68,073                | \$ 67,336                | \$ 113,402               | \$ 89,000                   | \$ 90,000                   |
| Lien Fees                    | \$ 18,487                | \$ 16,712                | \$ 21,845                | \$ 10,000                   | \$ 17,000                   |
| Gen. Gov. Sundry             | \$ 2,873                 | \$ 7,601                 | \$ 5,815                 | \$ 5,000                    | \$ 6,000                    |
| Permit Fees                  | \$ 7,840                 | \$ 4,160                 | \$ 4,800                 | \$ 4,000                    | \$ 6,000                    |
| Assessments                  | \$ 14,898                | \$ 32,561                | \$ 47,568                | \$ 40,000                   | \$ 40,000                   |
| Connection Charges           | \$ 129,559               | \$ 335,699               | \$ 196,833               | \$ 200,000                  | \$ 250,000                  |
| Capacity Charge              | \$ 50,439                | \$ 67,869                | \$ 33,300                | \$ 20,000                   | \$ 65,000                   |
| Investment Interest Earnings | \$ 449                   | \$ 251                   | \$ 48                    | \$ 28                       | \$ 50                       |
| Cancel Pr. Year Encumbrances | \$ 10,918                | \$ 119,824               | \$ 20,106                | \$ 20,000                   | \$ -                        |
| Internal Services            | \$ 25,800                | \$ 13,695                | \$ 25,005                | \$ 25,000                   | \$ 25,000                   |
| Fund Balance Appropriations  | \$ -                     | \$ -                     | \$ -                     | \$ -                        | \$ -                        |
| Energy Rebate                | \$ -                     | \$ -                     | \$ 1,591                 | \$ 20,000                   | \$ 20,000                   |
|                              | <b>\$ 5,454,071</b>      | <b>\$ 5,502,285</b>      | <b>\$ 5,829,980</b>      | <b>\$ 5,479,028</b>         | <b>\$ 10,095,951</b>        |