

TRANSPARENCY TASK FORCE

TOWN OF SOUTH WINDSOR

Minutes

Page 1

January 29, 2018

Madden Room – South Windsor Town Hall

1. Roll Call

Members Present: Mayor M. Saud Anwar
Tony Duarte
Jamie Gamble
Philip Koboski
Elizabeth McGuire
Deputy Mayor Andrew Paterna
Councilor Matthew Riley
Councilor Janice Snyder

2. Call Meeting to Order

The meeting was called to order at 5:00 p.m.

3. Decide on Dates to Schedule Additional Meeting

Task Force members discussed dates for additional meetings and decided to meet on Wednesday, January 31, 2018 at 6:00 p.m. and if the Planning and Zoning Commission members, Public Building Commission members, and Water Pollution Control Authority members, could meet, another meeting would be held at 7:00 p.m. that same day.

4. Discussion Items

A. Brainstorming about Transparency Opportunities

Task Force members discussed having audio transcripts for every board and commission on the website. Task Force members felt it would be important to have visual transcripts of the Planning & Zoning Commission, Public Building Commission, and Water Pollution Control Authority. This will be discussed with Town staff.

Mrs. McGuire stated that she would contact other Towns in Connecticut who are taping the Planning & Zoning Commission meetings and ask those communities the pros and cons of taping the meetings.

Task Force members then discussed updating the website and Facebook. It was felt that an awareness campaign should be held for community members on how to find information on the website regarding the Town.

MINUTES
Transparency Task Force
January 29, 2018
Page 2

ITEM:

4 A. (Continued)

This would help community members find out about events that are happening throughout South Windsor and keep them up to date about what is being handled by different boards and commissions.

5. Miscellaneous

None

6. Motion to Adjourn

At 6:04 p.m. Councilor Snyder made a motion to adjourn the meeting. Councilor Riley seconded the motion; and it was approved, unanimously.

Respectfully submitted,

Deborah W. Reid
Council Clerk