

TOWN MANAGER'S REPORT

To: Members of the South Windsor Town Council

From: Michael Maniscalco, Town Manager

Subject: Town Manager's Report for 10/16/2023 Town Council Meeting

Date: October 12, 2023

Splash Pad Update

Rain Drop was onsite from Ohio to inspect their subcontractors work. That inspection failed as we had been concerned. As a result, the subcontractor is going to be pulling all the pipe out and reinstalling it. Anecdotally, the subcontractor has said "this can all be done in 3 weeks in a perfect world". The Town is making every attempt to aid in getting this project back on track while ensuring the product being installed is what the Town purchased. It is still our expectation that concrete will be poured before Thanksgiving.

Town Hall Windows Update

The window abatement and install are going well with most of the office windows installed at the time of this report. Remaining windows are the large odd-shaped windows in the stairwells and hallways. Once those are complete, the windowsills will be installed and the punch list for closeout of the project will be completed.

Town Hall HVAC Renovation

As part of the ARPA funds, the Town is replacing the original HVAC system in the Town Hall. This project is expected to happen in late November-early December based upon when the equipment is delivered. There is a chance we may need to close the Town Hall for the replacement to safely occur. That said, it will be my goal to ensure all services are continued to be provided to the public during the install. As we get closer to that actual install, I will have more information for the Council and the public.

Town Council Computers and Cell Phones

The Council needs to return their Town issued laptops and cell phones to Information Technology by 10/31/23. The IT staff need to wipe all the devices and then reinstall the appropriate updates for the next Town Council. Our hope is that the equipment will be reissued to the new Council at the November 18th Town Council Academy.

Town Council Academy Date

I would like to remind the Council and all the Candidates for Council that we are planning a Town Council Academy for all day on November 18th. The Academy will cover Roberts Rules of Order, FOI training, department head introductions and active shooter training. If anyone on the Council or if any of the candidates have questions, please feel free to reach out to me. Additionally, I would like to take the opportunity to wish everyone running for an elected office in Town, the best of luck.