

# Town of South Windsor

## Town Manager's Report July 2017

Matthew B. Galligan  
Town Manager



### **Sewer Receivables**

Please find enclosed a spreadsheet of residential sewer receivables balance effective June 27, 2017. As you can see, this past month we collected close to \$20,000 from constables and from the outside company. The overall collection rate is at 95.04%. All outstanding collections are at 98.75% with some going as high as 99%. The constables are still collecting the current amounts, and the company is collecting the back amounts. We have received a \$5,000 from TaxServ. Patricia Perry will give us a full updated report after June 30, and I will email it to the Council.

### **Council Meeting Interruptions**

It has come to my attention from certain Councilors that while the Council is deliberating at the podium, there are people talking in the audience and in the hallways when the doors are open. When the meetings start, I will make sure the doors are closed so that there are no outside interruptions. The Mayor should make an announcement at the beginning of the meeting asking the audience to be quiet and respectful during Council deliberations under Roberts Rules of Orders. I think this may help eliminate some of the confusion, and I think it will help the Council to concentrate on their work at hand.

### **Budget**

I sent you information on the State budget. The Governor will be hitting municipalities even harder on June 30 in his projected budget. I am having a Staff Meeting on Thursday morning, and I have decided to create a freeze on certain aspects of our budget until the State budget is approved. This will ensure that we do not affect our financial stability or leave us in a deficit at the close of the fiscal year. This freeze will be instituted immediately on July 1, and all expenditures will be closely monitored. We already cut the budget very drastically. If there are any additional cuts, they will have to come from the current budget by reducing costs or eliminating projects or programs. As I discussed with staff, only items or services that are desperately needed will be instituted.

### **Polling Locations**

We had our first initial Polling Location Review Committee on June 20. Our next meeting will be on July 6. I do not know if two meetings will wrap up the issue, but I have done a tremendous amount of research. I will present my research to the Committee, and at that point, we will meet again or present a recommendation to the Council.

Matthew B. Galligan  
Town Manager

## Police Department

Timothy M. Edwards  
Chief of Police

### Recruiting Update

The month of June saw many new additions to the police department staff. Mr. Alexander Covill from Agawam, MA, began training as an Emergency Telecommunicator at South Windsor PD. Alexander is a recent graduate of the University of Massachusetts (Amherst) and holds a Bachelor's Degree in Accounting with a Minor in Information Technology. Alexander previously worked in the security department at Six Flags New England in Agawam, MA.

Officer William Eastwood is a retired officer from the Orlando Police Department in Florida. He began his career in Orlando in 1989 and retired in 2013. After retiring from Orlando, he worked as a Patrol Sergeant for the Windermere Police Department (Florida) until relocating to Connecticut in 2016. Bill brings with him experience from previous law enforcement assignments that include Patrol, SWAT, K-9 Unit, School Resource Officer and Use of Force Instruction.

Officer Lawren Owens comes to our agency from the York County Sheriff's Office in South Carolina where he held the rank of Master Deputy and was employed since 2011. During his tenure with the York County Sheriff's Office, Lawren received experience in assignments that include, but are not limited to, Patrol, Field Training Officer, Honor

Guard, Patrol Rifle and Crowd Response/Riot Team.

Because Officers Eastwood and Owens were police officers in other states, they will not attend the Connecticut Police Academy. They will complete a comparative certification course, which began on Monday, June 26, 2017, and will conclude on July 9, 2017. This course is approved by the Connecticut Police Academy and is required for them to receive their police certification in Connecticut.

Officer Rebecca Marouski comes to the South Windsor PD from the financial services industry. Most recently, she worked at People's Securities in Glastonbury, CT. Since 2009, Rebecca has also been a member of the Manchester Eighth District Volunteer Fire Department. Rebecca was raised in South Windsor and graduated from South Windsor High School. She later obtained her Associate's Degree in Accounting and Business Administration.

Alexis Deslauries comes to the South Windsor PD after having served as the Office Manager at Gottier Plumbing and Heating in Vernon, CT. Alexis attended E.O. Smith High School and graduated from Roger Williams University in 2016 with a Bachelor's Degree in Psychology.

During their first few weeks, Officers Marouski and Deslauries will complete administrative tasks as well as introductory Use of Force training. They will attend the Connecticut Police Academy beginning on Friday, July 7, 2017, as members of the 358th Training Session.

Over the next few months, we will continue to identify qualified candidates to fill the remaining vacant positions (2) beginning in January, 2018.

### **Technology**

On Tuesday, June 27, 2017, the contract between the town and Nexgen was finalized. As stated in last month's Town Manager's Report, the department will soon be replacing the current, 14-year-old, failing CAD/RMS system, with the Nexgen system. This software will significantly improve our ability to file reports in the cruisers, upgrade to bar-coding of evidence and will put us on the same platform as 140 other Connecticut police departments with the opportunity for future data sharing.

We are slated to begin the transformation from our current CAD/RMS system to the NexGen systems platform within the upcoming 90 days. Nexgen representatives will work with our project manager to ensure a smooth transition.

### **Connecticut Police Chiefs Association**

On Thursday, June 15, 2017, South Windsor PD Chief of Police Timothy M. Edwards was sworn in as a member of the Board of

Directors of the Connecticut Police Chiefs Association (CPCA).

The CPCA is an organization dedicated to enhancing the quality of life of the residents of the State of Connecticut. The CPCA aids other governmental bodies within and external to the State of Connecticut in the administration of justice, ensuring that all are treated equally before the law. The CPCA strives to provide service of the highest attainable quality to the public by constantly searching for methods that will keep Connecticut law enforcement in the forefront of public safety issues.

## Public Works Department

Michael J. Gantick  
Director of Public Works

### **Engineering**

#### **Avery Heights Road and Drainage Improvements**

All roads in Phase 2 of the Avery Heights neighborhood improvements, including Peach Tree La, the east side of Benedict Dr, Highview Rd and Spruce La have new drainage pipes and catch basins, new road base material and the binder course of pavement and curbing has been installed. the final course of pavement and new driveway aprons in Phase 2 should be done in July. Spazzarini Construction is working on installing new drainage pipes and structures in Phase 3 of the Avery Heights road and drainage improvements. When this is completed they will begin to excavate the old roads and install new road base material in advance of paving roads in Phase 3 later in the summer and fall. Phase 3 includes the west side of Benedict Drive, the North side of Pine Tree Lane, Manor Lane and Raymond Road. Lawn restoration in both phase 2 and 3 will be completed in the fall.

#### **Avery Street Improvements 2 (Gray Road to Orchard Hill Road)**

The Town has awarded the reconstruction of Avery Street between Gray Road and Orchard Hill Road (Phase 2) to Nunes Connecticut. This project includes new storm water drainage pipes and structures, road base, pavement, curb and concrete sidewalks on the

west side of the road. The drainage work had to be pushed back to July due to lack of availability of concrete drainage structures and pipe. Drainage and road work will continue through the summer and fall and is scheduled to be finished by December.

#### **Local Roads Repaving 2017**

The contractor continues to replace catch basin tops and make minor drainage repairs on 6 local roads that will be milled and repaved in 2017. These roads include Pine Knob Drive, Pine Knob Circle, Pam Lane, Roy Road, Spinners Run and Northview Drive. All these roads are now scheduled to be milled and repaved in July and early August.

#### **Sidewalk Repairs**

We have developed a plan to repair the worst sidewalk defects that have been reported using the \$20,000 appropriated by the Town Council. The first phase of raising sidewalk slabs to remove trip hazards using mud jacking should be completed by the end of June. The second phase is to hire a contractor through a competitive bid process to replace slabs that are broken, or significantly heaved, by tree roots for example. This will also be done this summer. However, this work will not fix all the sidewalk defects in South Windsor. The list of sidewalks in Town that need to be replaced or repaired has grown to over \$150,000 in estimated cost. Some



residents have called multiple times to ask when sidewalks in front of their property will be repaired. Additional capital funds are needed to repair all the sidewalks and keep them safe pursuant to the Town ordinance. We will continue to mark the trip hazards on sidewalks where we receive complaints with bright pink paint to alert pedestrians of these hazards until there is sufficient funding to repair all the sidewalk defects.

### **Buckland Road Sidewalks**

The Town and our consultants are working on final plans to construct sidewalks along the east side of Sullivan Avenue and the west side of Buckland Road from the Town Library to Deming Street. These sidewalks will connect the town buildings with the commercial businesses and residential units in the center of Town. The traffic signals at 3 intersections will be modified for pedestrian ramps, signals and crosswalks. The Plum Gulley Brook bridge will be extended west for the new sidewalk. The Town has applied to CT DEEP and ACOE for permits for the plum gulley brook bridge extension and are waiting for these permits. We are also responding to comments from ConnDOT on the traffic signals upgrades. Easements are needed on a few properties for these sidewalks. The construction of these sidewalks has been rescheduled to 2018.

### **Avery Street Reconstruction 3 (Orchard Hill Road to Manchester Town Line)**

Survey and preliminary design is underway for Phase 3 of the reconstruction of Avery

Street. This will include new stormwater drainage pipes and structures, road base, pavement, curb and concrete sidewalks on the west side of the road. Information on this project will be available to the public this summer and fall. The schedule is to complete the design this year and construct these improvements in 2018.

### **CT DEEP MS4 Stormwater Permit**

The Connecticut DEEP has issued a final version of the new MS4 Stormwater Permit. Town staff has developed a Draft Town wide Stormwater Management Plan to comply with this new permit. The permit and this plan will go into effect on July 1, 2017.

*Jeffrey Doolittle*

*Town Engineer*

### **Public Buildings Division**

#### **Phone System Replacements at Police Department and Community Center**

The Police Department phone system replacement is now on the schedule to be replaced once the work at the Wapping School is completed and the Recreation Department and Building Maintenance occupy the building.

No update on the Community Center phone system although I anticipate that it too will be on the schedule for replacement soon after the Police Department system is installed.

### **Phase II Fire Code Upgrades at Town Hall**

Last weekend the second floor ceiling was removed. The area where the ceiling was

removed was completely sealed off from other areas in the building to reduce the chance of any dust entering the surrounding areas. Large industrial air filtration fans were set up to remove any airborne dust. As it turned out the removal was extremely neat, the contractor took his time removing the ceiling and because of that very little dust was created in the process. In fact, the air quality was monitored for particulates before the work began and after the ceiling was removed. The air particulate sample taken after the construction work was completed actually came back cleaner than before the work started.

The Fire Marshal and I are still working with the engineer to complete the rest of the plans for the Fire Alarm System, fire doors and area of refuge.

#### **Assessors Office Carpet and Paint**

My staff recently repainted all the walls in the office, new carpet has been selected and will be installed sometime in July.

#### **Town Managers Office Renovation**

The transaction window between the Managers Office and hallway has been ordered as has the cubicle furniture for the main office area. Both items have a four to five week lead-time. I am working with the contractor to make sure that the logistics of the work inside the offices coincides around the time of the equipment arrival. Card access readers were installed on the Caucus Room and main door off the hallway into the Managers Office. The card readers won't be in

use until after the transaction window is installed.

#### **Calls for Contracted Service last month**

- Replaced damaged sprinkler heads at the Police Department
- Serviced Library elevator-car stuck on lower level
- Serviced Community Center entry doors-stuck open would not close
- Installed power to and hung three TV's at the Annex
- Serviced HVAC system upstairs at the Library-no cooling in offices
- Serviced Annex HVAC system for Server Room at the Annex-unit not operational
- Service on Town Hall front doors-Would not unlock
- Service called for leaking/cracked toilet-Replaced toilet in Ladies Room ground floor Town Hall
- Installed upgraded controls on entry doors at the Community Center
- Service called for phone system at Community Center-Static on line
- Service called for emergency carpet cleaning at the Library
- Service called for Fire Alarm system at Community Center-System sending fire alarm signal to monitoring company

#### **Building Maintenance Projects completed since the last report**

- Repainted exit doors on back side of the Library and Community Center
- Repainted Rye St electrical storage building
- Assisted the Fire Department with Fire

#### Drills at all Public Buildings

- Re-keyed Registrar's Office
- Tested panic buttons throughout town buildings
- Removed obsolete electrical control station at the Town Garage Salt Shed
- Power washed rear entrance brick and concrete walkway at Town Hall
- Started pressure washing overhead doors at the Town Garage
- Cleaned graffiti off sidewalk at Police Department
- Re-sealed slate entryway into the Annex

#### **Projects slated for completion during FY 17/18**

- Install card access readers on interior doors at Town Hall
- Phase III siding and roof repairs at VMP
- Tax Office modifications
- Carpet replacement on second floor of Public Works Dept.
- Replace rotted "I" Beam to roof overhang at Town Garage
- Repair Brick retaining wall at the Annex
- Install Gutter Guards on Rotary Pavilion and Rye St Concession stand
- Electrical lighting work at the Library
- LED lighting upgrades at the Police Department
- Town Hall HVAC controls upgrades

*Clay Major*  
*Facilities Manager*

#### **Street Services**

During the month, our crews tackled a new drainage installation on King St. This area has

been a source of complaints for some time and drainage was very necessary. This new project will eliminate water and ice over the road and also eliminate erosion in the area.

A new drainage structure was also installed on Brookfield St across from the Barton Property. This will improve the appearance of the roadside as well as efficiently handle storm water. The ingress and egress roadways are nearing completion. We installed gates to secure access to the property.

We supported the Strawberry Fest by installing signs and barricades to protect the athletic fields from damage and facilitate the flow of traffic.

We assisted our paving contractor with preparations on Burgess Road and the Town Garage. Burgess Road had approximately 1000' of unimproved road surface. We were able to re-grade it and install a surface treatment that should last many years. This has been a long overdue project and will save man hours spent constantly trying to keep the surface drivable.



As part of this project, we also resurfaced the “courtyard” at the town garage. This area was paved in the 1950’s and only a binder course was installed. A finish or top course was never installed. The courtyard was a crumbled mess, for lack of a better description, and was again a constant maintenance and safety issue. At some point, you get to where maintenance is no longer an option and that time came many, many years ago. Another long overdue and very necessary project was completed.



The traffic pattern change at town hall was completed. New lines were painted and some lines were removed. New signage was added and obsolete signs were also removed. The entire parking lot complex was painted as well.

In addition to the line painting at town hall, we began Phase I of our annual line painting. This consisted of painting approximately 65,000 linear feet of double yellow and white edge lines as well as several crosswalks throughout town.

Annual guiderail spraying was also completed. This helps with minimizing sightline issues as well as improving the aesthetics throughout town by eliminating invasive plants along our roads.

We have instituted a new inventory program for our storm water structures and are working with our catch basin cleaning vendor to collect the data. This new program will accurately locate and plot our catch basins utilizing GPS and will provide us with a condition report including the type of structure, number of pipes coming into and out of the structure, and the size of the pipes. This will greatly improve our ability to forecast material needs and schedule routine maintenance.

Work continues on the flood barrier at Krawski Dr. This area had become severely overgrown and needed to be maintained. Several trees were removed and the area was re-graded. Crews are currently installing surge material to prevent erosion in the event of an overflow of the pond.

*Scott Yeomans*  
*Associate Manager*





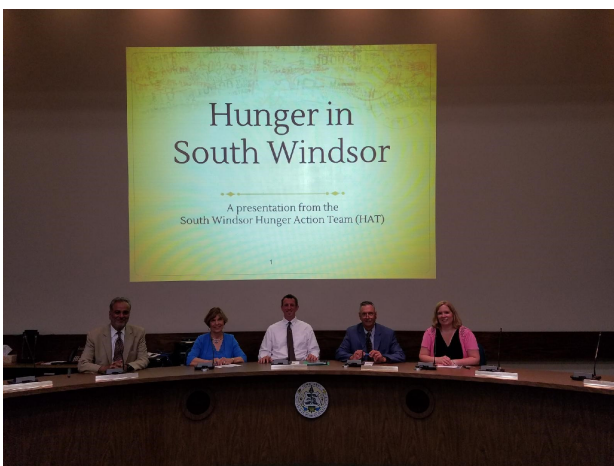
## Human Services Department

### **Adult & Senior Services**

**Andrea Cofrancesco, Director of Adult and Senior Services**

#### **Hunger Action Team Does “Infomercial”**

The Hunger Action Team recently put together a 22 minute program on how to access food. The program featured Dr. Anwar, Beatrice Maslowski from Foodshare, Pastor Randall Pakari from Our Savior Lutheran Church, Andrew Paterna from SW Food Alliance and Andrea Cofrancesco from SW Human Services. School lunches, the South Windsor Food and Fuel Bank, the Bridge Healthy Choice Foodbank and the Farmer's Market were discussed, among others. The show is on the town website under “g-media” as well as being shown on Cox channel 16. Residents in need are urged to call Human Services as the first point of contact so that caseworkers can assist them with not only food but other services they may be eligible for.



#### **Adult and Senior Services Collaborates with SW Food Alliance**

This summer at the South Windsor Farmers Market SoWin/EatsHealthy will be offering discounted boxes of fresh vegetables from local farmers. Produce box pick up will be at the South Windsor Farmers Market every Saturday from July 8 to September 9. Up to 15 people can receive \$20 worth of fresh produce thanks to partnership with the South Windsor Food Bank, South Windsor Food Alliance and UCONN Extension. Participants must be on the SNAP Program. For questions, call Human Services at 860-648-6361.

#### **Farmer's Market Vouchers**

2017 Farmer's Market Vouchers will be available the first week in July to anyone age 60 or over that is income eligible. Persons with disabilities are only eligible if they live in the South Windsor Housing Authority. The gross income limit for 2017 is \$22,331 for an individual or \$30,044 for a couple. If eligible you will receive six \$3.00 vouchers to be used at any local farmer's market for fresh fruit, vegetables and honey only. Call 860-648-6361 for more information.

#### **Adult and Senior Services Teams up with Fire Department**

Caseworkers in the Adult and Senior Services

Division of Human Services reaches out to all senior housing complexes in town annually to educate people on what services are available. This year a total of 55 people came out at three of the complexes to learn about services. In addition, volunteers from the Fire Department came and handed out Files of Life and other helpful information to residents.

### **Reading at Wapping**

Senior volunteers read to the children at Wapping School for the last time. This was the final school for the 2016-2017 school year. Adult and Senior Services hopes to continue this program for next year as well, making it the 7<sup>th</sup> year in a row.



### **New Adventure Club is Launching!**

Residents 55+ are now able to cross things off their bucket list! Have you ever wanted to try something but were too afraid to try? Or never had time? Or didn't know how to go about it? Or maybe you already tried it and loved it so much you wanted to do it again? Basic archery, deep sea fishing, kayaking and the ropes course at Nevers Park are just the start of more exciting times! Next up: ziplining!

***Join us for an adventure... it all begins here!***



Like us on FACEBOOK!

**Facebook.com/swseniorcenter**





## **Youth & Family Services**

Elizabeth Langevin, Director of Youth and Family Services



### **Teen Center**

June was a time for celebration at the Teen Center! Our Youth Council was recognized for a year of hard work and fifteen dedicated members, who collectively volunteered over 400 hours! On June 17<sup>th</sup>, we were a part of opening day at the SW Farmers Market and look forward to our continued partnership with the South Windsor Food Alliance to help with the Farmers Market every Saturday at the community center. Our teen volunteers enjoy every minute of it and gain important experiences for teambuilding and community involvement. We also ended the school year with a celebration for teen center participants during both our middle school and high school drop in hours and had over 30 members join us for each event! Happy Summer!



### **Parent Education and Support**

This month we started a 5 week, **S.W.A.N.** interactive cooking class for children in 2nd, 3rd and 4th grade and their parents. We met on June 15<sup>th</sup>, June 22<sup>nd</sup>, and June 28<sup>th</sup> this month. The program helps children learn to play in the kitchen, exploring various textures and temperatures as they measure and mix ingredients, is often the first step to eventually tasting new food. Each week is a theme and the children and their families have been preparing food and dessert together. Cooking with children teaches valuable skills such as, simple math skills, nutrition, following directions, measuring, sensory awareness, language skills, art and cultural awareness. Cooking is a great way for the family to spend time together! All children



participants received a chef hat, and if you ask me they look adorable! One father reported, "My daughter doesn't like sports and is very shy. We haven't been able to get her to try any programs in town until Chef in Training! It is the highlight of her week! We all look forward to coming, even me!" I've had parents tell me that their child enjoys the class so much that he asked if he could bring his grandmother to one of the cooking classes. Several of the children have brought their grandparents to join in the fun! It has become an intergenerational activity that the whole family can enjoy. The kids have made homemade pepperoni bread and ice cream in a bag for dessert. We also tried Dorito encrusted chicken nuggets and homemade French fries. This week we will try homemade buttermilk pancakes and experiment with different fruit toppings. Please see below some of our young Chef's in Training!

Also we continued our monthly support groups, Baby Steps for new parents and their infants which allows parents to come to an inviting and relaxed atmosphere where parents can meet other parents in the community and gain valuable support and learn helpful tips about raising young children. Also, the Relatives Raising Children support group was held on June 27<sup>th</sup>. We had a grandparent that shared information



with the group from the Transition Symposium, which gave families information on how to help children with disabilities transition from high school to college and careers. We also discussed our upcoming family picnic, which will be held in August.



### **School Outreach**

7 members of Students Against Destructive Decisions were awarded scholarships during the Senior Awards Night on June 7<sup>th</sup>, 2017. The scholarships were awarded to this strong group of leaders in the SADD Club who have been active participants throughout their years at S.W. High School. We appreciate





their dedication and wish them the best of luck in their future endeavors!



Kathy Reed and Liz Langevin, ran a two day “mini camp” for Girls entering 3<sup>rd</sup> to 6<sup>th</sup> grade. This program called, “Girls CARE (Connection, Adventure, Respect & Exploration). We had 16 girls attend the program. Our goal was to empower girls to be their best. Included was: outdoor adventures, hands on activities and friendship skill building. We received positive feedback from the parents and the girls. Some wanted it to be longer and others were ready to sign up for next year!



### **Youth Counseling**

Eileen Adler wrapped up all of her school groups for the year. Eileen had the students from one of her TEMS groups complete this fun activity, that you see below, which signifies all they learned in their anxiety and stress group this year. We look forward to offering these groups again in the Fall.

### **Upcoming Programs for July & August**

- **Moving On Up**
- **Make A Difference**
- **Rising Stars**
- **Relatives Raising Children**
- **Summer Playtime Adventures**
- **Scrumptious Science**
- **Adoption Assistance**
- **Kidding Around Yoga**
- **THRIVE College Prep**
- **Family Pajama Yoga**

Please check out our Facebook

[https://www.facebook.com/](https://www.facebook.com/SWYouthFamily)

[SWYouthFamily](https://www.facebook.com/SWYouthFamily)

or call Liz at 860-648-6361 x331 for more information on any above program.

## Information Technology

Scott Roberts  
Director of Information Technology

### **Town of South Windsor Information Technology Department Recognized by CIO as one of the CIO 100 Award Winners**

IDG's *CIO* announces The Town of South Windsor Information Technology Department as a recipient of the 2017 CIO 100 for the Regional Cooperation Agreement between South Windsor, Coventry and Tolland. The 30th annual award program recognizes organizations around the world that exemplify the highest level of operational and strategic excellence in information technology (IT).

CIO from IDG is the premier content and community resource for information technology executives and leaders thriving and prospering in this fast-paced era of IT transformation in the enterprise. The award-winning CIO portfolio--[CIO.com](http://CIO.com), CIO executive programs, CIO Strategic Marketing Services, CIO Forum on LinkedIn, CIO Executive Council and CIO primary research—provides business technology leaders with analysis and insight on information technology trends and a keen understanding of IT's role in achieving business goals.

"Technology innovation and business value have always been at the heart of our CIO 100 awards, which honor the IT organizations thriving on the front lines of the digital revolution," said Maryfran Johnson, Editor in

Chief, CIO Events. "This year's winning companies are outstanding examples of how IT leadership, business collaboration and customer engagement are shaping the future."

Recipients of this year's CIO 100 Award were selected through a three-step process. First, companies filled out an online application form detailing their innovative IT and business initiatives. Next, a team of external judges (many of them former CIOs) reviewed the applications in depth, looking for leading-edge IT practices and measurable results. Finally, *CIO* editors reviewed the judges' evaluations and selected the final 100.

The South Windsor Information Technology department is extremely proud to be receiving this award. The dedication and hard work of all the staff has made this project a success over the last five years. It is impressive to see The Town of South Windsor listed among such notable companies as Adobe, FedEx, Sprint, IBM, Intel, Toyota, Verizon and VMware.

The award will be presented at the annual CIO 100 Symposium and Awards Ceremony, August 14-16 in Colorado Springs, CO.

## 2017 CT GMIS Technology and Cyber Security Symposium



CCM-CT @CCM\_ForCT · 4h

We're at the #GMIS technology & cybersecurity symposium today. Hearing the latest on #cybersecurity from the experts.



Director and CIO, Scott Roberts, is currently the President of CT GMIS. Scott organized the event and South Windsor IT staff assisted in the 2017 CT GMIS Technology and Cyber Security Symposium, held on Wednesday, June 21, 2017 in Berlin, CT. The event was a huge success, with over 140 people in attendance. The event covered topics such as, "Investigating and Prosecuting Data Breaches and PII Trafficking", "Cybersecurity: The Threats and a Connecticut Strategy", "CIRMA – Cyber Security Coverage & How you can protect yourself", "CJIS Audit – Revealed for Public Safety Officials" and "Critical Cybersecurity and Data Privacy Issues Facing



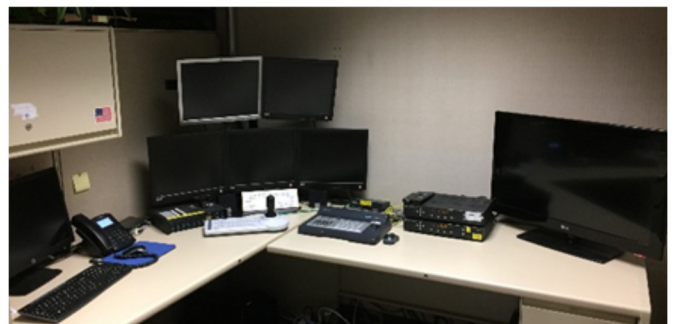
IT

Municipalities". Speakers including, Joseph Delong, CCM Executive Director, Arthur House, Chief Cybersecurity Risk Officer for CT as well as representatives from MS-ISAC, CTIC, CIRMA and Blum Shapiro.



### GMedia TV Station Relocated:

All of the equipment used to record and broadcast town council meetings had previously been located in the building maintenance office/workshop, behind a simple curtain. Not only did it take up valuable space for the building maintenance team, it also meant that our equipment was often covered in dust and debris. This was nobody's fault, just an effect of the tight quarters being shared by different entities. With IT moving down to the Annex, we decided to move the GMedia equipment into the vacated space in the IT office. We had a few items that were causing security concerns due to their age. During the move, we



upgraded some of the equipment to eliminate these vulnerabilities.

**Changing to .gov:**

As you know, our Town website address is [www.southwindsor.org](http://www.southwindsor.org). In the near future, we are looking to change over to a .gov domain. This will provide certain benefits that we do not currently receive being a .org domain. By switching over to a .gov domain, we will receive free federal monitoring for cyber threats as well as making us eligible for free training concerning cyber security and website security. This will take some time to implement and we will release a notice when we have a more definitive timeline.





## Parks & Recreation Department

Raymond Favreau  
Director of Parks & Recreation

### “Discover the Benefits!”

John Caldwell, Jr.  
Superintendent of Parks

MONTHLY REPORT - July 3, 2017

Keri Apt  
Asst. Director of Parks &  
Recreation

#### **Park & Recreation Commission (PARC)**

– The next PARC meeting is Wednesday, July 12th at 7:30pm in the Sprenkel Room of the Town Hall.

#### **The South Windsor Walk & Wheel Ways (SWW&WW)**

sub-committee meets next on Wed., July 5th at the community center. Members conducted tours of the brand new mountain bike trails at Rye Street Park on Sun., June 4th from 1-4pm. Despite unfavorable weather conditions 18 adults and 2 children had a chance to try the trails using bikes from our bike education fleet that will be trailered to the park in advance. Had the weather stayed like it was in the morning we expect we would have had a better turnout. For those that did brave the elements, they liked the trails and plan to visit them again. A huge thank you goes out to Mike Hanrahan from our Parks crew and Dawn Frank, GIS guru at Town hall for finalizing and producing the beautiful trail map!

#### **The South Windsor FOOD Alliance**

(SWFA) successfully opened the 2017 outdoor Farmer's Market on June 17th! Go to [www.swfood.org](http://www.swfood.org) for more details. The

outdoor season runs every Saturday from 10am to 1pm on the front lawn of the community center through October 7<sup>th</sup>.

**Like us on Facebook** - The number keeps growing - we are now “liked” by 1,756 people! Won't you like us too at south windsor parks & recreation and **check out the awesome videos posted?** Also, please follow us on Instagram too at SWPRDo6074!!

#### **Special Invitation to Councilors – SAVE**

**THE DATES:** July is Parks & Recreation Month and we once again have something special planned for each of the 31 days! Check out our current magazine (page 56) or visit our web site for all the exciting details. We'd love to see you at any one or all of these community activities! As always, we offer all members of the Town Council an open invitation to visit any of our 400+ recreation programs or park facilities throughout the year. Please give us a call and we will even escort you!

## **RECREATION DIVISION**

### ***"Feel great – recreate!"***

June kept its promise as a spectacular month of celebrations!! Fri., June 16 at 3pm we officially dedicate the brand new addition to My Friend's Place – Kevin's Kourt at Nevers Park, with a ceremony emceed by WTIC's own Joe D'Ambrosia. The colorful, intriguing and unconventional completely accessible basketball court championed by Kevin Ollie, UConn men's basketball coach, appeals to all ages and all abilities. Kevin spoke highly of the South Windsor project and returned on the 26<sup>th</sup> for an interview with SNY. Thurs., June 22 an estimated 1,500 people enjoyed concert 1 of 9 with the Savage Brothers Band kicking off our 30th anniversary celebration of our popular summer concert series. Bryson Lang's comedy juggling act opened the show at 6:30pm! Then, on Sat., June 24th from 2-4pm we celebrated the 10th anniversary of My Friend's Place accessible playground where we will also unveil another brand new addition with the Derek Denfeld Memorial Fire Truck play structure!

**Before & After School Program** – June enrollment across the five elementary schools was static at 326, with 43 students participating in the Early Release program to support the BOE professional development program. Our annual year-end pool party at VMP on June 13 from 6-7:30pm open to all 4th R participants and their families drew nearly 500 folks for pizza, Italian ice and swimming on a near perfect summer day!

**Wapping Re-Purposing** – Our relocation to Wapping School will be a continual work-in-progress throughout the summer. The goal is to be minimally functional and operational by August 30th, 2017. Staff is excited and prepared to do what is necessary to open for the public knowing that we will be phasing-in the opening of square footage for use over the next year or so.

## **PARKS DIVISION**

### ***"Caring for South Windsor's Growing Needs"***

#### **June Activity Highlights:**

- ◆ **Athletic Fields & Grounds:**
  - o Prepare the Rye St. Park softball field daily for our adult league.
  - o Fence lines at various sites received some needed attention and invasive clearing.
- ◆ **Parks & Open Space:**
  - o New Rotary Pavilion II at VMP – All that remains is the interior build-out of the kitchen and restrooms. We hope to open for limited business mid-summer.
  - o Detention basins at various open spaces and school grounds received some much needed brush cutting.
  - o Conducted trail maintenance at Nevers Park & the Donnelley Preserve
  - o Installed a new diving board at VMP.
  - o Flood control structures received a seasonal mowing.
  - o We have been aggressively aerating all athletic fields to get a head start on turf refurbishing for the Fall sports season.

- o Installed new “leash law” signs at Nevers Park trails.
- ◆ Projects:
  - o Kevin’s Kourt – This inclusive basketball feature next to to My Friend’s Place playground was completed and officially dedicated on Friday, June 16<sup>th</sup> with Coach Kevin Ollie, head coach of the UConn Men’s Basketball team. Our parks crew is proud to have assisted with this project.
  - o Improvements to My Friend’s Place playground were completed on time for the 10th anniversary celebration on June 24<sup>th</sup>! Our parks crew removed and then re-installed a completely refurbished entrance sign, re-painted the worn out sunflower graphic at the sensory garden, refreshed the sand play area, installed a paved pathway for more convenient access from the upper to lower levels, re-routed irrigation for the installation of new play equipment, made assorted repairs and trimmed all the hedges and trees.
  - o Fabricated and delivered another artisan park bench to Pleasant Valley School.
- ◆ Other
  - o Pitched 3 large tents at Timothy Edwards to support our summer day camp operation.
  - o Transported the bike trailer to Eli Terry School for the 4<sup>th</sup> grade bike education program and to Rye St. Park for CT

Trails Day featuring our new mountain biking trails there.

- o John and I could not be more proud of our talented and hard-working parks crew who put their all into the recent Kevin’s Kourt and My Friend’s Place projects. Their efforts go mostly unseen, but their incredible results are truly enjoyed by our residents!



***Beautification efforts at the Open space on Greenwood Drive are quite evident after aggressive clearing of invasive species and the removal of deadwood and diseased trees***



***Parks Division displays at Public Works Day for OH School May 26th***





***Parks crew puts their signature on the renovated My Friend's Place playground for the 10<sup>th</sup> Anniversary Celebration June 24<sup>th</sup>.***

***(Clockwise from bottom right)***

***Rob Hunt & Dave Turkington build an asphalt path to more conveniently connect the upper & lower levels.***

***Mike Hanrahan hand-painted the sunflower in the sensory garden in two days.***

***Mike Hanrahan, Brian Sullivan & Dave Turkington removed the entrance sign & re-install once refurbished.***

***Richie Olmstead loads in wood fiber fall surface material at the new fire truck play structure.***







***Old & overgrown hedges at the community center were recently removed from the islands to improve sight lines in the parking lot. Before (left) and after (above left and above right).***



***(Right) Parks crew puts the finishing touches on the grade prior to hydro-seeding at Kevin's Kourt***

***(Below left and below right) Parks crew gets recognized for their efforts in building Kevin's Kourt at the dedication on June 16th, and Kevin Ollie re-visits South Windsor for an interview with SportsNet New York on June 26th.***



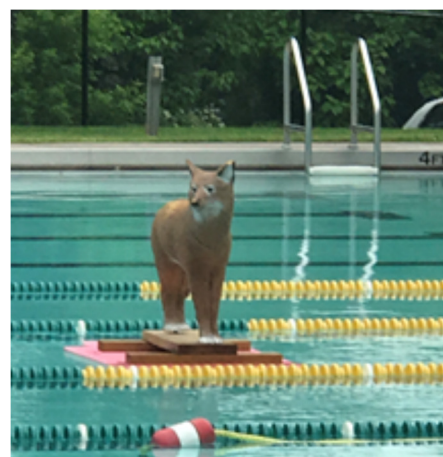




***(Left, Right, Below Left) Preschool Year-End Pool Party June 1st***



***(Below Right) Yes, Coyotes do swim @ VMP! And they scare the geese away too!***



***(Above left and right) 4th R Year-End Pool Party June 13th***

***(Right) An estimated 1,500 people enjoyed our opening concert with the Savage Brothers Band on June 22***





## ***July 2017 Town Council Meetings and Events***

### ***Meetings***

**Monday, July 3, 2017**

**7:00 p.m. Regular Meeting**

*Council Chambers*

**Monday, July 17, 2017**

**7:00 p.m. Regular Meeting**

*Council Chambers*

### ***Holidays***

**Tuesday, July 4, 2017**

*Town Offices Will Be Closed in Observance of Independence Day*

*Layout by Ashley Booth, Executive Secretary to the Town Manager*

