

## **TOWN MANAGER'S REPORT**

**To:** Members of the South Windsor Town Council

**From:** Michael Maniscalco, Town Manager

**Subject:** Town Manager's Report for 6/15/2020 Town Council Meeting

**Date:** June 11, 2020

### **Phase 1 & 2 Reopening**

So far, Phase 1 Reopening has gone fairly smoothly. While we are tracking infection numbers, the State tracking system has not been fully implemented and we are doing minimal contact tracing. Phase 2 was just moved up to June 17th allowing for most businesses to reopen at 50% capacity. I would like to take this opportunity to recognize both the Health Department and Police Department who have done an excellent job ensuring our local businesses and the public are adhering to the State's guidelines.

### **PPE**

We have added additional PPE over the last few weeks since we are now receiving supplies from the State. We are watching the rate of use very closely as we start to bring staff back. We are still receiving and distributing PPE to small businesses and nursing homes/medical facilities as a part of State programs.

### **Parks & Rec**

We are in the process of preparing to open fields for sports in alignment with State Guidance. The Parks & Recreation Department is ramping up for a reduced summer camp and we are working on opening playgrounds and the skate park for shortly after June 17th.

### **Library**

The Library is working through a 15 page guidance for opening. They are planning to enhance curbside pickup but are grappling their way through in-building browsing. They have not committed to an opening date at this time in order to do it right.

### **Staffing**

We are bringing staff back slowly in order to make sure it is being done safely. We have many devices on order to ensure the more public work stations are safe. Staff with outdoor jobs are officially back at work as of June 14<sup>th</sup>. The Town Hall and facilities remain closed to the public, but can provide service to residents through a vestibule at the main entrance to the Town Hall.

### **Collection Rate**

I am very pleased to report that our collection rate for this year is at 99.16%. With a few weeks left in the fiscal year to collect, staff are working hard every day to beat our previous high of 99.24%. I am sure you will join me in congratulating the Collector of Revenue Department staff on a job well done.