

Town of South Windsor

Town Manager's Report December 2016

Matthew B. Galligan
Town Manager



Delinquent Sewer Fees

Councilor Riley asked for an update on the delinquent sewer user fee situation. I will be meeting with Patricia Perry, Bonnie Rabin, Fred Shaw, and WPCA Chairman Richard Aries on December 8th to discuss constables and the collection of delinquent fees. I will be able to provide more information to the Council after I attend that meeting.

Textile Recycling

Deputy Mayor Mirek asked for an update on textile recycling. Fred Shaw has indicated to me that he has contacted the contact person at Bay State Textile, Inc. earlier this week and is awaiting a return call. Bay State Textile, Inc. has a Master Agreement with the Central Connecticut Solid Waste Authority (CRCOG). As a member of the Central Connecticut Solid Waste Authority, South Windsor may participate in a Textile Recycling Service contract that the Authority procured in 2014. The Town will select locations for collection bins where citizens can deposit acceptable textile materials (footwear, clothing, accessories, linens, stuffed animals). There are two sites being reviewed—the Town Library and the Community Center.

The vendor will be responsible for collecting materials from the containers on a regular

schedule (usually every two weeks). The Town will benefit from the diversion of textiles from the waste stream and will also receive a fee from Bay State of \$100/ton of materials collected.

Matthew B. Galligan
Town Manager

Police Department

Timothy M. Edwards
Chief of Police

Recruiting Event:

On Tuesday, November 29, 2016 the South Windsor Police Department hosted a four town recruiting fair at Maneeley's. We were joined by the police recruiters from Manchester, Vernon and Glastonbury. The event was designed to showcase our regional teams and attract qualified candidates to our region. We had an excellent turnout and are planning on a similar event in the spring.



East-Central Law Enforcement Recruitment Fair

ATTENTION PROSPECTIVE LAW ENFORCEMENT CANDIDATES

We are looking for qualified men and women who want to make a difference in their community. Representatives from the area police agencies will provide information on the hiring process, benefit packages and much more.

South Windsor Police Department
Manchester Police Department
Vernon Police Department
Glastonbury Police Department

Location: Maneeley's Banquet Facility
65 Rye Street South Windsor CT

Date: November 29, 2016

Time: 12:00pm to 6:00pm

If you have any questions please contact
Sgt. Elsie Diaz (860)648-6250 or elsie.diaz@southwindsor.org

Also visit PoliceApp.com for more information

STUFF-A-TRUCK 2016:

South Windsor First Responders will work together again this year to host the 2016 Stuff-A-Truck event on Saturday, December 10th. The event locations will be both Stop & Shop, 1739 Ellington Road, and Geissler's Supermarket, 965 Sullivan Avenue. Police, Fire and A.S.M. medical staff will be at both locations from 9:00 a.m. to 3:00 p.m. We are asking for donations of new unwrapped toys, new children's clothing, food items, cash and gift cards. This event is put on through the cooperative efforts of the South Windsor Police Department, South Windsor Fire Department and the Ambulance Service of Manchester.

Click It or Ticket 2016:

A Seatbelt Enforcement Checkpoint was conducted in town on Buckland Road in conjunction with Metro Traffic Services. This enforcement effort resulted in officers issuing:

- 1 Summons for Operating Under Suspension
- 44 total Infractions Tickets
- 3 Written Warnings
- 4 Verbal Warnings
- 18 Infraction Tickets for Cell Phone Violations
- 24 Infraction Tickets for Seat Belt Violations
- 2 Infraction Tickets for Drug Infractions

Public Works Department

Michael J. Gantick
Director of Public Works

Administration

November 17, 2016—A day for celebration of milestones. Congrats to Jeff LeMay, a Technician from our Water Pollution Control Division, as he received his certification for completing the Management Leadership Program from the CT Water Pollution Abatement Association. Streets Maintainers Doug Parent and Jeff Parent graduated from the Public Works Academy, and Streets Maintainer Tim Cronin and Streets Associate Manager Scott Yeomans graduated from the Road Master Program at UConn. An additional congrats to Scott for being one of the Commencement Speakers! He gave a GREAT speech!



Doug Parent, Jeff Parent, Donna Shea (UConn), Tim Cronin, and Scott Yeomans



Jeff LeMay



Scott Yeomans



Human Services Department

Adult & Senior Services

Andrea Cofrancesco, Director of Adult and Senior Services

Food Bank Donations Coming in!

The South Windsor community comes through! The annual Scouting for Food event brought in 7,646 pounds of food which will last a couple of months! Jonathan and Michelle Singer, who host an annual party, donated over \$4,000 from their event, all to benefit the Food and Fuel Bank! The South Windsor High School football team donated 32 turkeys for the third year in a row. Down to Earth Garden Club and American Legion

(both pictured) also donated money and food. Schools and other groups, individuals and businesses too many to name, have also donated or are donating to the cause! Thanks to all who donate to help their neighbors in need!

Thanksgiving Baskets and Holiday Donations

Staff in the Adult and Senior Services division of Human Services worked tirelessly to provide Thanksgiving baskets for South Windsor families and older adults. This could only be successful due to the generosity of the community: churches, civic groups, businesses, schools and individuals donated food and gift cards and made monetary donations to help the cause. A total of 186 families with 405 people received Thanksgiving baskets which included 27 deliveries to elderly or those with disabilities.





Community Assists Families Displaced by Fire

The community reached out to their neighbors in need as a result of the recent fire at Pleasant Valley condos. Twelve families were displaced. Staff went to the meeting of the condo association to reach out to those families affected and offered assistance with gift cards, clothing and household goods that were donated from the community. In addition, Thanksgiving baskets were offered in addition to toys for their children for the upcoming holiday. Thanks to all who helped the families by showing their support for them during this difficult time.



Annual Food Drive

The Rotary Club, Police and Fire Departments, Ambulance Service of Manchester, the High School Interact Club and Fire Explorers held their annual food

drive at Stop and Shop the weekend before Thanksgiving and it was once again a HUGE success! The South Windsor Food and Fuel Bank benefited with over 200 boxes of food, 90 turkeys, \$800 in Stop and Shop gift cards and over \$3,000 in monetary donations! The time and effort put into this event, which lasts over an entire weekend, is so appreciated by the staff and those we serve!

Friends of the South Windsor Senior Center Update

Fundraising efforts continue for our 501c3 Friends of the South Windsor Senior Center. Since fundraising began in June, a total of \$5,437 has been raised from solicitations, memorial donations and FUNdraisers events including breakfast, early bird dinners, raffles and our senior CALENDAR!

- **New Discount Card Available:** For just \$5, your savings will happen all year! Get discounts and freebies at over 15 South Windsor businesses including: Between Rounds, Guiseppina's Italian Bakery, Alexia's, Broadbrook Gardens, Emerald's Eatery, Red Onion, Ben & Jerry's, Mexicali, Dunkin Donuts, The Red Cabin, Willowbrook Golf Course, Subway, Teddy's Pizza, Floral Expressions and more! 100% of the money from the sale of the discount cards goes towards Friends of the SW Senior Center. Anyone can purchase the card, no need to be a "senior!" Cards will be available beginning Sunday, December 11 at the Craft Show.

- **Calendars for Sale to Support Friends of the SW Senior Center:**

Calendars are available for \$12 each! Get one (or two!) before we run out! Twelve month 2017 hanging calendar features over 40 South Windsor seniors in twelve different locations around town including the One Room School House, Wood Library, Bissell Farm, new school construction and more! Support a great cause and enjoy the professionally taken photos throughout the year! Call Andrea to see if there are any left! 860-648-6357



Like us on FACEBOOK!

[Facebook.com/swseniorcenter](https://www.facebook.com/swseniorcenter)



Youth & Family Services

Elizabeth Langevin, Director of Youth and Family Services



November 2016

This month we recognized Ginny Molleur, Parent Educator and SWAN Coordinator for her 14 years of dedication to the town of South Windsor and to the many parents, grandparents and caregivers she has offered support to over the years. One of her most meaningful legacies may be the care and guidance she shared with the Grandparents Raising Grandchildren Group- a support group that has been in existence for more than 20 years!

Teen Center

During the month of November, the Teen Center hosted a typical Friday night drop in for middle school students -with a catch- "No Phone Friday"! Volunteer, Steve Capobianco, planned a series of social media inspired games- such as an "Angry Birds" slingshot contest and a singing "Riff Off" challenge.



High School Students celebrated November with the 2nd Annual "Giving Thanks" Meal at the Teen Center on the Monday before Thanksgiving. Over 30 students participated

in gratitude activities and shared a meal together.

The Teen Center Youth Council Committee also began a new volunteer project with the SW Food Alliance and Dr. Richard Fu of Agrivolution at the Indoor Garden on George Road. We are looking forward to being there every week in December to help build more grow racks and to begin planting seeds!



School Outreach

The SWHS SADD students organized a sock drive in November to benefit local shelters. They collected socks of all sizes and colors to help keep our neighbors warm and dry this winter season.

The Jump Start Tutoring Program started this month. Each Thursday afternoon about 40 high school students come to Timothy Edwards to tutor 40 middle school students. They spend time together studying for tests, working on projects and completing their homework. This program greatly benefits both the tutors and the students.



Parent Education and Support

SWAN welcomed Scott Driscoll, owner of Internet Safety Concepts, to speak with parents who have young people on the autism spectrum. Scott offered some ideas on how to keep youngsters and families safe while using the internet.

Ginny presented a two part program on 'Dealing with Disobedience.' Parents and grandparents were offered simple, but effective, strategies on how to manage all types of disobedience in young children. They were given the opportunity to practice new skills with each other, which everyone found useful and fun.

The grandparents group met to say goodbye to Ginny and welcome our new Parent Educator, Kelly McKenney. It was a nice opportunity to reminisce about old times while welcoming in new experiences.

Welcome & a Word from Kelly McKenney...



My name is Kelly McKenney, I have just been hired as the new SWAN Coordinator/Parent Educator. I would like to take a moment to introduce myself and say hello. I have been a Social Worker for over 12 years and am passionate about working with parents and families. I'm enthusiastic about

joining the team and look forward to meeting everyone in person. I will be hosting an open house/meet and greet on January 12th 2017 from 6:00 – 7:00pm for parents in the community. I'm committed to working with families to offer support, education and services to connect families to needed community-based services to decrease the stress, and build strong, loving parent-child relationships.

Youth Counseling

On November 9th fathers and sons came together for a fun night of drumming with Dennis Cotton. The dads and kids enjoyed the opportunity to share in this fun activity which allowed them to connect in a new way.



Several small groups are under way at Eli Terry elementary school. Eileen Adler, Youth Counselor is working with 3rd and 4th

graders helping them to develop positive coping skills and express their feelings appropriately.

The bereavement group at the high school is currently focusing on how to cope during the holidays after the loss of a family member.

Please check out our website, for all upcoming events.

<http://www.southwindsor.org/youth-family-services>



Parks & Recreation Department

Raymond Favreau
Director of Parks & Recreation

“Discover the Benefits!”

John Caldwell, Jr.
Superintendent of Parks

MONTHLY REPORT - December 5, 2016

Keri Apt
Asst. Director of Parks &
Recreation

Park & Recreation Commission (PARC)

- The next PARC meeting is Wednesday, Dec. 14th at 7:30pm in the Sprenkel Room of the Town Hall.

The South Windsor Walk & Wheel Ways

(SWW&WW) sub-committee last met on Wed., Nov. 30 and meets next on Wed., Jan. 4th. Members are wrapping up the application for the next round of CT Recreational Trails grants from DEEP for potential public access to the Eversource power line corridors for cross-town trails specifically connecting the existing Jacques Lane trail to Pleasant Valley Road, and Clark Street. They have no reason to believe that the December 15th deadline will not be met successfully.

The South Windsor FOOD Alliance (SWFA)

The Winter Indoor Farmer's Market that started Oct. 29 has three weeks remaining ending on Dec. 17th. The market runs from 10am to 1pm at St. Margaret Mary Church Hall on Hayes Road. Go to www.swfood.org for more details.

Like us on Facebook—The number keeps growing - we are now “liked” by 1,581 people!

Won't you like us too at south windsor parks & recreation and check out the awesome videos posted? Also, please follow us on Instagram too at SWPRD06074!!

Christmas Giving Tree

—We have once again put a lit Christmas Giving Tree under the small gazebo at the corner of Nevers and Sand Hill Roads. Its purpose is to help fill the shelves at the South Windsor Food Bank. There is a large red wooden gift box there for residents to place non-perishable food items. Donations are be picked up each day and brought to the food bank at the community center. We ask our community to help us stock the shelves for those that need.

Special Invitation to Councilors—SAVE

THE DATES: Saturday, Dec. 10th join us for our annual Skate with Santa event at the South Windsor Arena from 6-7:30pm. Admission is by donation of a new unwrapped toy for “Toys for Tots”. **Saturday, Dec. 17th** we invite you to participate in the Annual Wreaths Across America ceremony presented by the American Legion Post 133 at Veterans Memorial Park at 12:00pm. As always, we offer all members of the Town Council an open

invitation to visit any of our 400+ recreation programs or park facilities throughout the year. Please give us a call and we will even escort you!

RECREATION DIVISION

“Feel great – recreate!”

Before & After School Program – November enrollment across the five elementary schools is at 330 up 4 registrants from Nov. with a new high of 41 students in the Early Release program to support the BOE professional development program. The 4th "R" Families and Staff collected Thanksgiving food items to support Human Services Thanksgiving Food Drive. Between all five sites we are able to make 15 complete baskets (each basket included all the necessary items to make a Thanksgiving dinner) as well as a surplus of extra food items. Pictures are attached!

Veterans Day - Over 130 people attended the Veterans Day ceremony at the eagle patio and new memorial wall at Veterans Memorial Park on Friday, Nov. 11 at 11am. The SW Patriotic Commission once again did an outstanding job conducting the moving program to honor our military veterans.

Skate with Santa – On Saturday, 12/10, from 6:00-7:30pm get into the holiday spirit by joining the SW Parks & Recreation Department for an evening of skating. Santa and his Elves from the Parks & Recreation Department will be at the South Windsor Arena for an evening of Holiday skating fun!

A full-service restaurant is on-site for hot chocolate or pizza. It is recommended that a parent/guardian skate with their child and must remain on the premises with their child (ren) for the length of the event. It is suggested that all participants wear a helmet on the ice. Please bring a new unwrapped toy to be donated to Toys for Tots. Don't forget your cameras! Open to South Windsor residents.

Letters to Santa – Local youth are invited to drop off letters to Santa in the mailbox under the gazebo at Nevers Park (at the corner of Nevers and Sand Hill Roads) from Dec. 5 through the 23rd. All those that include a return address will receive a special response from Santa!

Youth Basketball – Games for Beginner Divisions (grades 3 & 4), Junior Divisions (grades 5 & 6) and Intermediate Divisions (grades 7 & 8) will start on Sat., Dec. 3rd. Tryouts for Advanced (grades 9 & 10) and Senior (grades 11 & 12) Divisions will be held at the TEMS on Sat., Dec. 10th, their season starting on Sat., Dec. 17th. Mighty Mite Divisions (grades K,1,2 & 3) begin January 7th.

Wapping Re-Purposing – Contractor Silver/Petrucelli has completed their assessment of the building and delivered their final report and cost estimates. Town staff is reviewing the report and will present findings to the Town Manager the week of Dec. 5th. We anticipate providing Council with an update before the end of the calendar year.

TLC Ropes Course – John Lazarus from Northeast Adventures conducted our annual inspection of all 30 features on Nov. 9th. We have a few small items requiring repair and a number of pieces of safety equipment (like helmets and harnesses) that have reached their expiration date and will need to be replaced, and we'll be good to go come Spring!

PARKS DIVISION
***“Caring for South Windsor’s
Growing Needs”***

November Activity Highlights:

- Athletic Fields & Grounds:
 - o Finished Fall aerating and fertilizing at all “A” rated athletic fields.
 - o Prepared Rye Street Park for SWHS Boys Varsity Soccer Team Senior Night under the lights on Nov. 1st.
 - o Continued to prepare all rectangular athletic fields for the final weeks of the Fall season for soccer, football and field hockey at Nevers, Rye and the High School, and began closing fields as schedule winds down.
 - o All irrigation systems have been winterized and shut down until Spring.
 - o High School Stadium Fence Project – Fence contractor, Durham Fence, began installation of the new 8 foot high chain link fence on Mon., 11/7 and completed it in 10 days on 11/18 as quoted and on budget. We are very pleased with their workmanship. Acoustic fabric is on order and will be installed by our parks crew in early Spring.
- Parks & Open Space:
 - o Completed a fourth trail loop geared for beginner mountain biking at Rye Street Park.
 - o Final mowing & weed-wacking was completed at all major flood control structures in preparation for the 11/3 annual inspection by DEEP, which passed successfully.
 - o Barton Property Project – Phase II is complete and came out better than expected – we have nearly 18 acres of progressively improving turf grass! I'd like to show you the site someday soon. I think you'll be quite pleased with the results. We are currently working with the SW Jaycees planning ahead for the 2017 Wapping Fair.
 - o New Rotary Pavilion II at VMP – Site grading is complete and we are preparing for footings. Once we receive the architectural drawings and details for the kitchen and restroom will be pull the building permit so construction can begin and continue weather permitting through the winter.
 - o Avery Community Gardens were cleaned, plowed under and closed for the winter.
 - o Our tree contractor, Distinctive Trees, performed much-needed tree rimming and pruning along the trails and ropes course at Nevers Park.
 - o Completed phase II pond dredging at Rye Street Park with ESI. Crew

members then hauled spoils to the Town Garage for future use as fill. The plan is to make the pond more accessible for things like ice skating, remote control boats or bird watching. We will also install a fountain to agitate the water for better mosquito control and aesthetics.

- Other:
 - o Assisting DPW Street Services with the annual Leaf Harvesting program monopolized much of the parks crew time this month.
 - o Continued re-building the used Holder snow removal equipment in preparation for winter use.



Veterans Day Ceremony at Veterans Memorial Park 11/11 at 11



Veterans Day Ceremony at Veterans Memorial Park 11/11 at 11



"Giving Tree" and Santa's Mailbox will be ready Dec. 5



The 4th "R" Families and Staff collected Thanksgiving food items to support Human Services Thanksgiving Food Drive



Enough food collected for 15 baskets for 15 families



New 8 ft. chain link fence behind stadium at high school



18 acres of rapidly improving turf at Barton Property—what a transformation!

Crew members Jake, Alec & Mike S. on leaf duty



Final mowing/weed-wacking at the Avery Street dam for DEEP inspection

December 2016 Town Council Meetings and Events

Meetings

Monday, December 5, 2016
7:00 p.m. Regular Meeting
Council Chambers

Monday, December 19, 2016
7:00 p.m. Regular Meeting
Council Chambers

Holidays

Monday, December 26, 2016
Town Offices Will Be Closed in Observance of Christmas Day

Monday, January 2, 2017
Town Offices Will Be Closed in Observance of New Year's Day

Layout by Ashley Booth, Executive Secretary to the Town Manager

