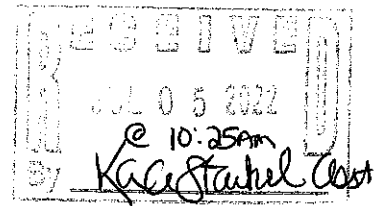


**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**



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June 27, 2022

TOWN COUNCIL – SPECIAL MEETING

1. Call Meeting to Order

Mayor Pendleton called the Special Meeting to order at 7:00 p.m.

3. Roll Call

Members Present: Mayor Liz Pendleton
Councilor Erica Evans
Councilor Phillip Koboski
Councilor Cesar Lopez
Councilor Andrew Paterna
Councilor Marek Kozikowski
Councilor Karen Lydecker (arrived at 7:15 p.m.)
Councilor Jamie Gamble

Others Present:

Michael Maniscalco, Town Manager
Scott Roberts, Assistant Town Manager/CIO/Emergency Mgmt

5. Adoption of Agenda

Councilor Philip Koboski made a motion to adopt the June 27, 2022 agenda. Councilor Andrew Paterna made a motion to move Executive Session Items 17a. and 17b. (Discussion of the possible purchase of real estate) and (Discussion of strategy in negotiations regarding retention of all employees) to after item 7 (Public Input for items on the Agenda). Councilor Erica Evans seconded the motion and it passed unanimously. **MOTION CARRIES.**

17. Executive Session

Councilor Andrew Paterna made a motion to go into executive session at 7:34 p.m. to discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (Raymond/Birden Development Rights 1871 Main Street & 221 Ferry Lane) and to discuss strategy in negotiations regarding retention of all employees and invited Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry (via WebEx) and Assistant Town Manager, Mr. Roberts, and any other appropriate personnel deemed necessary.

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ITEM:

17. Executive Session (Continued)

The motion was seconded by Councilor Erica Evans and passed by a unanimous voice vote. **MOTION CARRIES.** The Executive Session was suspended at 8:00 p.m. in order to conduct the Public Hearing.

8. Adoption of Minutes of Previous Meeting

Councilor Erica Evans made a motion to approve the minutes of the June 6, 2022, Regular Town Council Meeting. Councilor Phillip Koboski seconded the motion. The motion passed with a roll call vote of 7 ayes (Councilors Evans, Lydecker, Gamble, Kozikowski, Koboski, Paterna, and Mayor Pendleton) and 1 abstention (Councilor Lopez). **MOTION CARRIES.**

13. New Business

B. Resolution Setting and time and place to receive citizen input on the Appropriation of \$413,000 of LoCIP Funds to cover costs associated with the South Windsor Fire Headquarters Roof Replacement

Councilor Jamie Gamble made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, July 18, 2022 at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the proposed Appropriation of \$413,000 of LoCIP Funds to cover costs associated with the South Windsor Fire Headquarters Roof Replacement.

The motion was seconded by Councilor Andrew Paterna which was passed by a unanimous voice vote. **MOTION CARRIES.**

Councilor Marek Kozikowski made a motion for the Council to take a three minute recess. The motion was seconded by Councilor Andrew Paterna and was passed by a unanimous voice vote. **MOTION CARRIES.**

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ITEM:

17. Executive Session (Continued)

Councilor Marek Kozikowski made a motion to return into executive session at 8:18 p.m. to complete the discussion on the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (Raymond/Birden Development Rights 1871 Main Street & 221 Ferry Lane) as well as the discussion of strategy in negotiations regarding retention of all employees and invited Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry (via WebEx), and Assistant Town Manager, Mr. Roberts, and any other appropriate personnel deemed necessary. The motion was seconded by Councilor Councilor Cesar Lopez and was passed by a unanimous voice vote. **MOTION CARRIES.**

The Executive Session concluded at 8:50 p.m.

13. New Business

C. Resolution for Employee Retention and Funding Plan

Mayor Elizabeth Pendleton made a motion for the adoption of the following resolution:

WHEREAS, The Town Council recognizes and appreciates the hard work and dedication of Town Staff for the residents of South Windsor;

WHEREAS, The Town Council recognizes the value of knowledge and experience brought by current staff;

WHEREAS, due to inflation and a lack of qualified workforce from the pandemic the Town is finding that many of its positions are no longer market competitive resulting in difficult recruiting qualified staff;

WHEREAS, The Town Council desires to retain employees in an effort to keep them from taking positions in other Towns posing a possible impediment to providing services to the residents of South Windsor;

WHEREAS, The Human Resources Department has conducted salary surveys of surrounding and like communities and found the majority of Towns positions are paid significantly lower than similar positions in surrounding communities;

(Resolution Continued on Next Page)

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ITEM:

C. Resolution for Employee Retention and Funding Plan (Continued)

WHEREAS, the Finance Department has developed and proposed a funding plan for said salary recommendation based on conservative revenue budgeting, tax sales and collection enforcement.

NOW THEREFORE BE IT RESOLVED, the Town Council approves the provided salary/ benefit recommendations from Human Resources, and directs Town Manager Michael Maniscalco to implement said recommendations effective July 1, 2022.

FURTHERMORE BE IT RESOLVED, the Town Council commits \$600,000 from Undesignated Fund Balance to Committed Fund Balance used as salary contingency throughout fiscal year 2023 to account for salary adjustments and fringe costs.

The motion was seconded by Councilor Andrew Paterna and was passed by a unanimous voice vote. **MOTION CARRIES.**

D. Discussion Item: Boards and Commissions Recordings Review

Councilor Erica Evans motioned to form a Temporary IT Recording Review Committee with two members from the majority party and one member from the minority party. Councilor Kozikowski motioned for a modification in the wording. The motion was seconded by Councilor Jamie Gamble and was passed by a unanimous voice vote. **MOTION CARRIES.**

E. Resolution transferring \$21,370 from the Capital Non-Recurring Account to the VMP & TRACS Fire Alarm Projects

Councilor Cesar Lopez made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the South Windsor Town Council having conducted the required Public Hearing at 8:00 p.m. on June 27, 2022, hereby approves the transfer of \$21,370 from the Capital Non-Recurring Account to the VMP & TRACS Fire Alarm Projects.

The motion was seconded by Councilor Andrew Paterna and was passed by a unanimous voice vote. **MOTION CARRIES.**

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ITEM:

**F. Resolution Recognizing Juneteenth as a Holiday for
Town of South Windsor Employees**

Councilor Erica Evans made a motion for the adoption of the following resolution:

WHEREAS, Juneteenth, also known as Jubilee Day and Emancipation Day, commemorates the day in 1865 when news of the Emancipation Proclamation reached Galveston, Texas – one of the most remote parts of the Confederacy; and

WHEREAS, according to reports from 1865, Union troops marched through Galveston on June 19 announcing that in accordance with the Emancipation, all slaves were free, causing celebrations to break out on Galveston; and

WHEREAS, Juneteenth celebrates our Country's continuous fight to provide an equitable existence for all those who call the United States home; and

WHEREAS, collectively, our Community is looking to acknowledge and work to remedy the complicated and often sordid history of the United States; and

WHEREAS, Juneteenth serves as a reminder of the historical injustices which are still affecting our society today, and our need to combat inequality and inequity in a multitude of different ways; and

WHEREAS, our Community is still affected by the legacy of policies which were created to impede the accumulation of wealth, limit educational opportunities, uphold unfair criminal justice practices, and create our current system of institutional racism; and

WHEREAS, June 19 has become a day to recognize and commemorate the end of slavery in the United States; and

WHEREAS, efforts have been made at the State and Federal level to recognize Juneteenth as a national holiday for more than twenty-five years; and

WHEREAS, in June 2021, the United States Congress approved a bipartisan bill to approve Juneteenth as a Federal Holiday, with a unanimous vote in the U.S. Senate and a nearly unanimous vote in the U.S. House of Representatives, and the bill was signed into law by President Biden on June 17, 2021; and

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ITEM:

**F. Resolution Recognizing Juneteenth as a Holiday for
Town of South Windsor Employees (Continued)**

WHEREAS, the Connecticut State Senate on May 3, 2022 passed SB-350, 35-1, An Act establishing Juneteenth Independence Day as a Legal Holiday; and

NOW THEREFORE BE IT RESOLVED, that the Town of South Windsor recognizes June 19th or Juneteenth as an official holiday for the Town of South Windsor Employees to commemorate and celebrate the end of slavery in the United States; and

BE IT FINALLY RESOLVED that June 19th shall be a paid holiday for all Town of South Windsor Employees effective June 19, 2023. When June 19 falls on a Saturday, the holiday shall be observed the preceding Friday. When June 19 falls on a Sunday, the holiday shall be observed on the following Monday.

The motion was seconded by Councilor Andrew Paterna and was passed by a unanimous voice vote. **MOTION CARRIES.**

G. Resolution Approving an Annual Salary for Town Manager Michael Maniscalco for Fiscal Year 2022/2023

Councilor Andrew Paterna made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the South Windsor Town Council hereby approves an annual salary increase of 2.25% for Fiscal Year 2022/2023 for the Town Manager, Michael Maniscalco.

The motion was seconded by Councilor Erica Evans and was passed by a unanimous voice vote. **MOTION CARRIES.**

H. Resolution Approving a Mayoral Appointment of Michael LeBlanc to the Greater Hartford Transit District

Mayor Pendleton made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the South Windsor Town Council approves a Mayoral Appointment of Michael LeBlanc to the Greater Hartford Transit District for a term ending December 12, 2024.

The motion was seconded by Councilor Philip Koboski and was passed by a unanimous voice vote. **MOTION CARRIES.**

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ITEM:

14. Passage of Ordinance

A. Resolution Adopting the Proposed Amendment to Sec. 2-530 the Local Preference Bid Ordinance.

Councilor Andrew Paterna made a motion to amend the resolution to include the sliding scale chart each time the 10% number is reflected in the narrative. The motion was seconded by Councilor Jamie Gamble and was passed by a unanimous voice vote. **MOTION CARRIES.**

Councilor Marek Kozikowski made a motion for the adoption of the following resolution:


BE IT RESOLVED, that the South Windsor Town Council having conducted the required Public Hearing at 8:15 p.m. on June 27, 2022, hereby adopts the Proposed Amendment to Sec. 2-530 the Local Preference Bid Ordinance, as shown in **Exhibit A.**

The motion was seconded by Councilor Philip Koboski and was passed by a unanimous voice vote. **MOTION CARRIES.**

18. Adjournment

At 9:37 p.m., Councilor Andrew Paterna made a motion to adjourn the Special Meeting. Councilor Karen Lydecker seconded the motion, and it was approved unanimously.

Respectfully submitted,


Lisa Giroux
Administrative Secretary