

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

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June 18, 2019

**TOWN COUNCIL – SPECIAL MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

1. Call Meeting to Order

Mayor Paterna called the Regular Meeting to order at 7:00 p.m.

2. Roll Call

Members Present: Mayor Andrew Paterna
Deputy Mayor Liz Pendleton
Councilor Audrey Delnicki
Councilor Mary Justine Hockenberry
Councilor Cesar Lopez
Councilor Karen Lydecker
Councilor Matthew Riley
Councilor Janice Snyder

Members Absent: Councilor Lisa Maneeley

Others Present: Vanessa Perry, Assistant Town Manager

After roll call was complete, the Town Council recognized the Hartford-Evergreen Lodge #88. Then Mr. John Habif, President of the South Windsor Lions Club, came before the Council and presented a donation to the Town for \$4,150. Also, the Patriotic Commission Essay Contest Winners were recognized.

3. Public Input/Participation (Any Matter)

Mr. Robert Dickinson, 19 Birch Road, came before the Council to support Item 7. E. on the agenda with the modification that the specific method of carbon reduction not be limited to a carbon fee and dividend option. The Council should inform members of the U.S. Congress of this action and of the urgency of taking action at the National level.

Mr. Bernard Thomas explained that he has partnered with Bruce Snow and are seventh on the list for hemp farming. Mr. Thomas informed the Council that they are licensed and are located at 1105 Strong Road. If there are any hemp farming opportunities, they would like to be considered.

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4. Communications

Councilor Snyder informed the Council and public that on June 11, 2019, she attended the Planning & Zoning meeting. At that meeting, Evergreen Walk, LLC was approved to modify the Evergreen Walk General Plan of Development concerning Unit 8, to provide for 140 units for independent living use. Ticket Network requested a livestock temporary and conditional permit. A preliminary discussion was held with Prospect Enterprises regarding Geissler's Plaza. This plan would include 98 apartments units and additional businesses. Geissler's is proposing to renovate their store. A site plan will be brought back to the Planning & Zoning Commission. The South Windsor Jaycees requested a renewal of a five-year permit to hold the 2019 Wapping Fair at the Barton property.

Councilor Delnicki stated that the Inland Wetland Agency/Conservation Commission would be meeting on June 19, 2019, at 7:00 p.m. There is a public hearing being held for the Distribution Center on the Scannell property.

Councilor Hockenberry stated that she attended the 2019 Graduation. There were 319 graduates.

5. Town Manager's Report

Mrs. Vanessa Perry, Assistant Town Manager, reported the following:

- The Town Manager provided the Council, Economic Development Commission, Redevelopment Agency, and the Planning and Zoning Commission with a memo regarding the Buxton Company's initiatives.
- The Buxton Company has provided suggestions for revamping the Town's website and they are creating three trade areas (Rte. 5, Sullivan Avenue and Evergreen/Buckland Gateway Zone).
- The Economic Development Incentive Program is being reviewed.
- On July 11, 2019, the Town Manager attended a Planning & Zoning Commission meeting to show support for the Geissler's project as well as a project in Evergreen Walk.

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5. Town Manager's Report (Continued)

- On Friday, June 7, 2019, the Town closed on the Burnham property and the church property next to Pleasant Valley Elementary School. These properties will allow the Town to do some preliminary work for the future construction of Pleasant Valley Elementary School.
- The Town recently had a conference call with Standard and Poors concerning the bond refunding. The Town will be keeping the rating of AA+.
- A full set of plans and blueprints have been submitted to Planning & Zoning for the new project in the I-291 Corridor. The Town Manager will be setting up a meeting with the Town's State Legislators and DEEP to review the plan.
- On June 13, 2019, the Town Manager attended a meeting with The Hartford Foundation for Public Giving to learn about grant opportunities that are being proposed to various communities.
- There are two solar projects that are being reviewed. One is with the Shepard Company and another Virtual Net Metering project with Lodestar.
- Five or six years ago, a security analysis was done by the South Windsor Police Department. Since that time, money has been put aside each year to help take care of some of the security issues.
- Included on the agenda is a resolution for the Town Council to make a decision on regarding the Non-Bargaining Groups Non-Classification schedule as well as the Fringe Benefits package. Included in the fringe benefits package is information regarding the new 457 Town plan contribution. The plan will not include contributions for employees with less than four years of service.
- The Town Manager and Mayor have met with a company called Incredible Edibles. They have obtained a license through the State to move forward with hemp farming. A potential property for this farming is the Priest property.
- Town staff is looking for approval to move forward with ViewPoint Cloud for online permitting.
- Deputy Mayor Pendleton suggested having reserved parking spaces for veterans. The Town is moving forward with this suggestion.

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5. Town Manager's Report *(Continued)*

Mayor Paterna informed the Council and public that the Priest Farm would not be used for hemp farming. The Kasheta family is using 20 acres for this purpose. A consortium is being established that will do a pilot project to grow hemp. Incredible Edibles has purchased about \$100,000 worth of seeds. They are asking the Town to come up with about \$50,000 as a grant to the project. Once the hemp is harvested, the oil is extracted, and the company starts to sell the oil, the Town would be reimbursed the \$50,000. The Consortium is going to be open to bringing other farmers in on this project after the pilot. Incredible Edibles has commitment to build an extraction facility for the oil in South Windsor if enough hemp is being grown in South Windsor. This project is starting as a pilot, and if all goes well, then the goal for South Windsor is to be a leader in this industry.

Councilor Snyder added that this is a different way of looking at farming which, as long as everything goes well, will be a financial boost for the farmers in South Windsor. There are only three or four companies statewide that have the necessary certification.

Answering questions from the Council, Mayor Paterna explained that a person from Incredible Edibles would be coming to the July 1, 2019, Town Council meeting to give a presentation and answer any questions that the Council may have.

Councilor Riley said he would like to hear the presentation before any voting is done on a resolution. This project has high risk, but there may be a big return. This is a role that typically the Town does not participate.

Councilor Snyder explained that there would be new equipment that would be used for this process. This farming is also a source of employment. Mayor Paterna informed the Council that this process would begin in a greenhouse. Operations would not be year round. Councilor Snyder added that each seed will be planted in a greenhouse and then when they get to a certain height, they will be replanted outside.

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ITEM:

5. Town Manager's Report (Continued)

Councilor Delnicki questioned if other farmers would be invited to the July 1, 2019 meeting and would they be able to get the same deal? Mayor Paterna explained that other farmers could attend the meeting, but Incredible Edibles would be doing the presentation. The Town wants to involve as many farmers as possible.

After a short discussion, it was the consensus of the Council to put up a banner in recognition of Pride Month.

Mayor Paterna explained that there are State policies that are followed for Virtual Net Metering.

Mrs. Perry informed the Council that the rating agencies re-evaluate the Town's rating any time the Town floats a bond.

At 8:00 p.m., Mayor Paterna recessed the Special Meeting in order to hold a Public Hearing. The Special Meeting reconvened at 8:14 p.m.

Councilor Hockenberry felt that it is great that the farmers of South Windsor can be involved with an economic gain in Town. Councilor Hockenberry thanked Mrs. Perry for the update on building security.

6. Adoption of Minutes of Previous Meetings

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Public Hearing Minutes of May 20, 2019; and Regular Meeting Minutes of May 20, 2019.

Was made by Councilor Lopez
Seconded by Councilor Snyder

Councilor Lydecker stated that under Consent Agenda, her name is repeated as the person who made the motion.

Mayor Paterna called for a vote; it passed on a roll call vote of 7 to 0 with Councilor Riley abstaining.

(Adoption of Minutes of Previous Meetings Continued on Next Page)

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ITEM:

6. Adoption of Minutes of Previous Meetings (Continued)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of June 3, 2019.

Was made by Councilor Riley

Seconded by Councilor Snyder

The motion passed on a roll call vote of 7 to 0 with Councilor Lydecker abstaining.

Councilor Snyder made a motion to suspend the rules in order to go to Item 7. D. on the agenda. Councilor Riley seconded the motion; and it was approved, unanimously.

7. New Business

A. Discussion Item: Update on the On-Line Permitting for the Health Department (*requested by councilor Snyder*) (*Scott Roberts, Heather Oatis, and Drew Guild to be present*)

Mr. Scott Roberts, Assistant Town Manager/CIO/Emergency Management, came before the Council to give an update regarding the on-line permitting for the Health Department. Mr. Roberts explained that the Town was looking to use MUNIS for this process because it is a software that the Town already had. There was an add-on modular that allowed the Town to do on-line permitting. After the pilot phase was complete, the Health Department ran into problems and MUNIS has not been able to help with the problem. It was decided that the Town should look at its second alternative, which is the ViewPermit Cloud system. This system was vetted by CRCOG and used by many communities in Connecticut. Mr. Oatis reached out to the Health Department in the Town of Orange, who is having favorable experiences using the new version of the software. Unexpended funds from this year would be used to pay for the purchasing of this system. The initial quote is estimated at approximately \$70,000 for implementation and first-year costs with a re-occurring yearly cost of approximately \$52,000. After speaking with the vendor, the re-occurring fee will be lowered substantially.

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ITEM:

7. A. (Continued)

Answering questions from the Council, Mr. Roberts explained that the re-occurring yearly cost is being negotiated and he would like to make sure with staff that all of the add-on modular being proposed are appropriate.

Mayor Paterna clarified that originally MUNIS was working with the Health Department, but other departments were not convinced that MUNIS could work with their department. Moving to ViewPermit, the Town has automatically opened up the whole system to the Building Department who may not have been able to use MUNIS. Mr. Roberts explained that the Town wanted to try to make it work because MUNIS was so much cheaper.

Mr. Roberts told the Council that the implementation time for getting the system up and running would be discussed at a meeting scheduled tomorrow. There are a variety of variations that need to be reviewed. As soon as the implementation scheduled is decided on, it will be shared with the Council.

Mrs. Heather Oatis explained that the Town of Orange has been successful in working on permits with this system.

Mr. Drew Guild, IT Department explained that the pilot program for MUNIS ran well with the Health Department permits. When the Town went live, the system randomly started not to work. As testing was done, the permits randomly work and then did not work. MUNIS support could not fix the issue.

Mr. Chris Dougan, Chief Building Official, explained that he has worked with ViewPermit in the past. The Town has done their best with MUNIS, and he stated that he is very pleased the Council is considering this tonight.

Councilor Snyder requested that Mr. Roberts provide the Council with a summary after the meeting with ViewPoint.

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ITEM:

7. A. (Continued)

Answering questions from the Council, Mr. Roberts stated he would ask the vendor about doing a prototype before implementing the system. The estimated payments will include training. There is a payment processor that is built into the software and is free for the Town to use. More details will be reviewed at the meeting tomorrow.

Councilor Riley questioned Mr. Roberts if he was comfortable with the figures? Mr. Roberts stated that he is comfortable that the Town will not exceed those figures. Councilor Riley then stated that he would then expect that there would be no objections if the resolution were amended to read "Not to exceed" instead of "of approximately." Mr. Roberts said he would not have any objections to that.

Councilor Pendleton stated that this new system is going to save man hours and she is excited that the Town is moving in this direction.

Mr. Roberts explained that the modulars do not tie into a certain department. There are discussions being held with the Tax Collector's Office where if a taxpayer owes revenue to the Town, they will be denied taking out a permit until they pay their back payments. This is a cloud implementation, and it may be a reality to be up and running by September 1, 2019, as Deputy Mayor Pendleton wishes.

Deputy Mayor Pendleton requested that the Council be updated on the progress and inform the Council of any training that will be happening.

Mr. Roberts explained to the Council that he would discuss with ViewPoint if there is a length of time that the program is down if they would consider taking charges off of the maintenance. At the meeting, it will be discussed which departments would be able to use this program.

Deputy Mayor Pendleton requested that when Mr. Roberts reports to the Council after the meeting, she would like to know if Parks & Recreation will be able to use this program.

Councilor Snyder made a motion to suspend the rules in order to go to Item 7. D. on the agenda. Deputy Mayor Pendleton seconded the motion; and it was approved, unanimously.

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ITEM:

7. New Business (Continued)

D. Resolution Authorizing the Purchase of ViewPoint Cloud

WHEREAS, the South Windsor Town Council has directed Town staff to move forward with online permitting; and

WHEREAS, the Town staff's hope was to use MUNIS which is a \$6,000 per year option, but it is unfortunately not functioning as expected; and

WHEREAS, it is the recommendation to now move forward with a platform called ViewPoint Cloud, which is widely used by other municipalities and was competitively bid through the CRCOG IT Services Cooperative; and

WHEREAS, the Town has been provided a budgetary estimate of approximately \$70,000 for implementation and first-year costs with a re-occurring yearly cost of approximately \$52,000

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes this unbudgeted item to be purchased and paid for using unexpended funds from this fiscal year budget.

Was made by Councilor Riley
Seconded by Councilor Delnicki

Councilor Riley made a friendly amendment to replace "of approximately" with "not to exceed."

Mayor Paterna called for a vote on the amended motion; it was approved, unanimously.

The amended resolution to read as follows:

WHEREAS, the South Windsor Town Council has directed Town staff to move forward with online permitting; and

WHEREAS, the Town staff's hope was to use MUNIS which is a \$6,000 per year option, but it is unfortunately not functioning as expected; and

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ITEM:

7. D. (Continued)

WHEREAS, it is the recommendation to now move forward with a platform called ViewPoint Cloud, which is widely used by other municipalities and was competitively bid through the CRCOG IT Services Cooperative; and

WHEREAS, the Town has been provided a budgetary estimate **not to exceed** \$70,000 for implementation and first-year costs with a re-occurring yearly cost **not to exceed** \$52,000

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes this unbudgeted item to be purchased and paid for using unexpended funds from this fiscal year budget.

B. Discussion Item: Amendments to the Addressing Ordinance and Addressing Policy (*requested by Town Manager, Matthew B. Galligan*)

Mr. Jeff Doolittle, Town Engineer, came before the Council to discuss the update of the Addressing Ordinance and Addressing Policy. Mr. Doolittle explained that the updates had been reviewed by the Town Attorney, and their comments have been included in the Ordinance. One of the minor changes to the Ordinance, in terms of who sets addresses, is it says the Town Manager or their designee will set addresses for all of the properties and buildings in Town. The Ordinance references an Addressing Policy, which the Town did not have a written policy previously. The policy makes sure every property has an address, and the address does not change without a process through Town staff. There have been issues where Town staff could not find addresses for different properties. The Fire Marshal's Office has found a lot of commercial properties where there are numerous tenants in a larger property subdivided, and those tenants did not have addresses. It is very important for all properties to have addresses for emergency services, mail delivery, and records.

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ITEM:

7. B. (Continued)

Answering questions from the Council, Mr. Doolittle explained that taxpayer would be notified of violations and penalties through various departments, which are discussed in the Addressing Policy.

Mayor Paterna stated that a public hearing would be scheduled at the next Town Council meeting. A public hearing will be held on July 15th and the Council will be asked to vote on the Ordinance at the same meeting.

C. Resolution Approving the Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2019/2020 through 2021/2022

BE IT RESOLVED that the South Windsor Town Council hereby approves the Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2019/2020 through 2021/2022.

Was made by Deputy Mayor Pendleton
Seconded by Councilor Snyder

Mayor Paterna explained that this came before the Council previously. There have been minor modifications regarding the 457.

Councilor Snyder stated that when this was originally discussed, there were discussions about starting the payment for employees at year five of their employment. One concern expressed was that employees at the top level, from 20 years and further, were getting a contribution that supported them. That employee has committed to the Town of South Windsor and should be compensated with these funds for their healthcare upon retirement.

Mayor Paterna stated that concerns that were expressed were heard and this represents dialogue and compromise. It puts a little more emphasis on the length of service.

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ITEM:

7. C. (Continued)

Mrs. Vanessa Perry, Assistant Town Manager/Director of Human Resources, explained that the only other change is additional language clarifying the process for sick payout.

Councilor Hockenberry stated that she would be voting in favor of this item, but felt that employees that have been employed with the Town for 1-4 years should be getting compensated.

Mrs. Perry informed the Council that employees could begin contributing to the 401K immediately, but the Town does not contribute until the employee has been employed for one year.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

E. Resolution Encouraging the Connecticut Legislature to Aggressively Pursue a Carbon Reduction Initiative

WHEREAS, the Fourth National Climate Assessment (NCA4) found that "Climate change creates new risks and exacerbates existing vulnerabilities in communities across the United States, presenting growing challenges to human health and safety, quality of life, and the rate of economic growth,"; and

WHEREAS, without substantial and sustained global mitigation and regional adaptation efforts, climate change is expected to cause growing losses to American infrastructure and property," and other serious impacts to water, health, indigenous peoples, oceans and coasts, tourism and recreation, ecosystems, agriculture, and food; and

WHEREAS, NCA4 found specific serious impacts to Northeastern U.S. ecosystems, environments and economies, coastal and urban communities, and human health; and

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ITEM:

7. E. (Continued)

WHEREAS, the 2018 United Nations Climate Changes Conference (COP24) reported that the impact of climate change on human health is increasingly clear, threatening all aspects of the societies in which we live and that the drivers of climate change, primarily fossil fuel combustion, pose a heavy burden of disease and that meeting the targets of the Paris Agreement can save millions of lives; and

WHEREAS, the weight of scientific evidence indicates that a return from the current concentration of more than 400 parts per million ("ppm") of carbon dioxide (CO₂) to 350 ppm or less is necessary to slow or stop the rise in global temperatures; and

WHEREAS, the Citizens' Climate Lobby has proposed a Carbon Fee and Dividend Policy to incentivize carbon reduction and which according to studies could reduce carbon emissions to 50% of 1990 levels while adding 2.8 million jobs to the American economy; and

WHEREAS, such a system would incentivize carbon reduction by collecting carbon fees into a carbon fee trust fund, disbursing the fees as equal per person monthly dividend payments with appropriate border adjustments to disincentivize relocation of business to avoid such fees

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby encourages the Connecticut Legislature to aggressively pursue such carbon reduction initiatives that can and should be implemented at the regional and wider levels.

Was made by Councilor Snyder
Seconded by Councilor Hockenberry

Councilor Snyder explained that she had received communications from local businesses who have expressed concern about this resolution. Councilor Snyder felt that more information needs to be gathered to understand how this will effect businesses in South Windsor.

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7. E. (Continued)

Mr. Steve Wagner, 181 Tumblebrook Drive and Chairman of the Energy Committee, came forward and explained that the Energy Committee's intent was to eliminate the two paragraphs concerning the carbon fee and dividend policy. The Committee was also concerned about the impact on businesses. The State should be working hard to implement some type of legislation that reduces the carbon footprint of the State's population, businesses, and the municipalities. Mr. Wagner encouraged that the Council amends the resolution to eliminate those two paragraphs and in the last paragraph, "such" should be eliminated.

Councilor Hockenberry made a friendly amendment to eliminate paragraphs six and seven. Councilor Snyder accepted the friendly amendment.

Mayor Paterna explained that he had received a letter from Mr. Michael Sanzo, who is the representative of the oil heat suppliers in the State, and he has been giving testimony at the State level regarding this issue. He is essentially giving the Council all of the facts and figures of how this could cost jobs in the State of Connecticut. More information needs to be collected before this resolution is voted on.

Councilor Riley made a motion to table this resolution. Councilor Snyder seconded the motion; and the motion failed on a roll call vote of 4 to 4 with Mayor Paterna, Councilor Delnicki, Councilor Riley, and Council Snyder voting in favor of tabling this item; and Deputy Mayor Pendleton, Councilor Hockenberry, Council Lopez, and Councilor Lydecker voting in opposition to tabling this item.

Councilor Riley stated that he would not be supporting this resolution and does not feel there is a real purpose for this resolution other than to state something that everyone already knows.

Councilor Snyder stated that she also would not be supporting this resolution and feels more information needs to be heard from the business community.

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ITEM:

7. E. (Continued)

Councilor Hockenberry said that she would support this resolution. South Windsor has been doing items to go green and uses these items towards Sustainable CT.

Deputy Mayor Pendleton stated that the Energy Committee is a subcommittee of the Town Council and this item was voted by the Energy Committee to bring this resolution forward to the Council. The resolution only encourages Connecticut Legislators to pursue carbon reduction initiatives. Councilor Pendleton said she would support this resolution simply based on the fact that the Town is not asking to have any type of policy set and is just encouraging the State to find a way to pursue carbon reduction.

Councilor Riley questioned the intent in the resolution where it says "aggressively pursue"? Mr. Wagner explained that the Legislators should find actions that will achieve a reduction in the carbon footprint of the State. The implication here is to take action on this sooner rather than later.

Councilor Riley made a friendly amendment to eliminate "such" in the last paragraph. Councilor Snyder accepted the friendly amendment.

Councilor Lydecker explained that her position on this issue, as well as other issues previously, is that her job as a Councilor is to represent the citizens of South Windsor and the issues in South Windsor. Councilor Lydecker stated she does not want to start setting precedence whenever there is an issue in the State of Connecticut, that the South Windsor Town Council sends a letter. If the citizens of South Windsor feel they are being impacted at the State level, they should contact our State Legislators directly.

Mayor Paterna called for a motion on the amended motion; it failed on a roll call vote of 4 to 4 with Mayor Paterna, Deputy Mayor Pendleton, Councilor Hockenberry, and Councilor Lopez voting in favor of the amended motion; and Councilor Delnicki, Councilor Lydecker, Councilor Riley, and Councilor Snyder voting in opposition to the amended motion.

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ITEM:

7. New Business (Continued)

F. Resolution Accepting the Resignation of Neil Caron (R) from the Agricultural Land Preservation Advisory Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts, with regret, the resignation of Neil Caron (R) from the Agricultural Land Preservation Advisory Commission; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Neil Caron for the time he has dedicated to serving his community by his membership on the Agricultural Land Preservation Advisory Commission.

Was made by Councilor Delnicki
Seconded by Councilor Riley

Mayor Paterna thanked Mr. Caron for his work on the Agricultural Land Preservation Advisory Commission.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

G. Resolution Appointing Gavin Xun Zhu (D) an Alternate to the Board of Assessment Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Gavin Xun Zhu (D) an Alternate to the Board of Assessment Appeals for a term ending November 30, 2021, to fill the term of Cesar Lopez and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Hockenberry
Seconded by Deputy Mayor Pendleton
The motion was approved, unanimously

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ITEM:

7. New Business (Continued)

H. Resolution Approving a Refund of Taxes to Thirteen (13) South Windsor Taxpayers

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to thirteen (13) South Windsor Taxpayers, the total of said refund being \$52,581.97 and as more fully described on attached **Exhibit A.**

Was made by Councilor Snyder
Seconded by Councilor Delnicki
The motion was approved, unanimously

8. Passage of Ordinance

A. Resolution Approving an Amendment to Section 78-33 of Article II. Subdivision Open Space use and Maintenance

BE IT RESOLVED that the South Windsor Town Council hereby approves an Amendment to Section 78-33 of Article II. Subdivision Open Space Use and Maintenance, as shown in attached **Exhibit B.**

Was made by Councilor Lydecker
Seconded by Councilor Snyder
The motion was approved, unanimously

9. Public Input/Participation (Any Matter)

Mr. Steve Wagner, Chairman of the Energy Committee, stated that the Energy Committee is working on a Municipal, Residential, and Business Energy Plan. It will be brought to the Council at the July 1, 2019 meeting for discussion and the Council will make a decision on the final plan at the July 15, 2019 meeting. Mr. Hank Cullinane will come to support the discussion on July 1, 2019.

10. Executive Session

None

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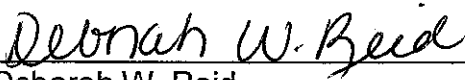
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ITEM:

11. Adjournment

At 9:40 p.m. Councilor Snyder made a motion to adjourn the Special Meeting. Deputy Mayor Pendleton seconded the motion; and it was approved, unanimously.

Respectfully submitted,



Deborah W. Reid
Clerk of the Council

Exhibit A

Bill	Name	Property/Vehicle Info	Reason	Over Paid
2017-04-0080337	BELAND LUKE A	1998/1HGE7126WLO69151	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$39.81)
2017-03-0506637	DUFF GRINNING CORPORATION	2009/4GNEK0274067654	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$39.95)
2017-02-0401798	GPM INVESTMENTS LLC	856 SULLIVAN AVENUE	Sec. 12-129 Refund of Excess Payments	(\$22.52)
2017-04-0080727	HONDA LEASE TRUST	2017/1HGG005XHA240745	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$24.02)
2017-04-0081973	JP MORGAN CHASE BANK NA	2018/454BSAHC83323134	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$59.10)
2017-04-0081979	JP MORGAN CHASE BANK NA	2018/1F2GTAB04HLS558	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$66.53)
2017-01-0009011	SILVA HUMBERTO J & DANIELA I	65 HEATHERWOOD DRIVE	Sec. 12-129 Refund of Excess Payments	(\$166.47)
2017-01-0009190	WEIDER LOREN BRUCE	705 FONGS LANE	Sec. 12-129 Refund of Excess Payments	(\$178.56)
2017-03-0523483	TOYOTA LEASE TRUST	2015/1THB81GGXF2151905	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$347.13)
2017-04-0083957	VW CREDIT LEASING LTD	2015/WVAUHGAF06N008495	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$57.48)
2017-03-0524844	WHEELS LT	2017/3FAGP0473HR260143	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$156.93)
2017-05-0524854	WHEELS LT	2017/4WVWP7455M609528	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$245.01)
2016-04-0084047	YOUNESSI SHEYDA	2017/WVAU44AFDXHN004168	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$164.77)
TOTAL				(\$2,581.97)

Drafted By: Tabatha L Chasse
Deputy Collector of Revenue

Approved By: Jennifer Hillinski-Shirley, CMC
Collector of Revenue

Date:

06-10-2019

Date:

10 June 2019

DRAFT

Amendment to Section 78-33, Definitions of Article II. Subdivision Open Space Use and Maintenance

Sec. 78-33, Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessway, public, means a strip of land under town ownership, 50 feet or less in width, which fronts on a public street, is located between side boundaries of two residential lots, and serves as a primary entrance onto a larger parcel of town-owned subdivision open space.

Natural state means land that is undisturbed by human intrusions, including but not limited to, construction; filling or excavation; removal or destruction of trees, shrubs or vegetation (live or dead); and activities detrimental to drainage, flood control, water conservation, erosion control, soil conservation or the preservation of wildlife.

Open Space Task Force means a council-appointed task force composed of a member from the Parks and Recreation Commission, Planning and Zoning Commission, Inland Wetlands Agency/Conservation Commission, Agricultural Land Preservation Advisory Committee, at least two members of the public, a representative of the Parks and Recreation Department, a representative of the Planning Department, a member of the South Windsor Land Trust, and any other members that the Council may appoint. Duties are as assigned by the Town Council. The Task force may request technical input from other town departments as needed.

Recreation, active, means activities that require physical exertion by people and/or cause physical alterations to the land, such as but not limited to exercise walking, sledding, skiing, camping, running and organized group play.

Recreation, passive, means minimally intrusive activities that allow the land to remain essentially in its natural state, such as but not limited to nature walks, bird watching.

Subdivision open space means any parcel or area of land or water essentially unimproved except under circumstances noted within this article and set aside, dedicated, designated or reserved for public use or enjoyment, acquired through the planning and zoning sub-division process.