

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Revised Minutes

Page 1

May 17, 2021

**TOWN COUNCIL – REGULAR MEETING
VIRTUAL MEETING**

1. Call Meeting to Order

Mayor Paterna called the Regular Meeting to order at 7:15 p.m.

3. Roll Call

Members Present: Mayor Andrew Paterna
Deputy Mayor Liz Pendleton
Councilor Erica Evans
Councilor Philp Koboski
Councilor Cesar Lopez
Councilor Karen Lydecker
Councilor Lisa Maneeley
Councilor Janice Snyder

Others Present: Michael Maniscalco, Town Manager
Scott Roberts, Asst. Town Manager/CIO/Emergency Mgmt.
Vanessa Perry, Asst. Town Manager/Director of H.R.

After roll call was complete, Mayor Paterna recognized the South Windsor Public Works Department and formally designated May 16-22, 2021, as the Public Work Week in the Town of South Windsor. Mr. Jeff Doolittle, Town Engineer, came forward to present individuals with awards. Darren Long from Petersen's Hardware received the Business Partner Award; Susan Petersen and Lisa Elbe received the Citizen Award; and Thad Dymkowski, Heather Oatis, and Melissa Pierce received the Richard Boudreault Public Works Award for National Public Works Week.

4. Mayor's Remarks

Mayor Paterna explained that a young woman, Jessica Edwards, is missing in South Windsor. Resources are being put together to coordinate searches and follow every lead. The Council sent prayers to the family that Jessica will be found and brought home safely.

5. Adoption of Agenda

Councilor Evans made a motion to adopt the agenda as presented. Councilor Koboski seconded the motion.

(Adoption of Agenda Continued on Next Page)

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 2

May 17, 2021

ITEM:

5. Adoption of Agenda (Continued)

Councilor Snyder made a motion to amend the agenda to add items 13. P., a resolution appointing Vasanth Kaikaryam to the South Windsor 175th Anniversary Committee and postponing consideration of this motion until the Town Council's next regularly scheduled meeting, and 13. Q., a resolution appointing Jill McAllister to the South Windsor 175th Anniversary Committee and postponing consideration of this motion until the Town Council's next regularly scheduled meeting, under New Business. Deputy Mayor Pendleton seconded the amendment, and it was approved unanimously.

Deputy Mayor Pendleton made a motion to amend the agenda to move Item 13. C. (Discussion Item: Park & Recreation Master Plan) after Item 10. (Reports from Committees). Councilor Maneeley seconded the amendment, and it was approved unanimously.

Mayor Paterna called for a vote on the amended motion; it was approved unanimously.

6. Communications and Reports from Town Manager

Town Manager Maniscalco reported on the following:

- There have been 1,725 cases of COVID-19 in South Windsor, with 1,646 past quarantine.
- There are currently 27 active cases of COVID-19 in South Windsor.
- There have been 52 South Windsor residents who have passed away due to COVID-19.
- There have been 6,944 individuals vaccinated through the efforts of the South Windsor/Windsor clinic.
- The South Windsor Town Hall will be re-opening on May 19, 2021. The public that enters the building will be screened, and temperatures will be taken. The public will not be allowed to move freely throughout the building. Each department will come and get the visitor, so that the Town can control the number of people in each department.
- In-person meetings will begin on May 19, 2021, for all Boards, Commissions, and Committees. The Town Council and Planning & Zoning Commission will be offered hybrid meetings, and the number of individuals who attend these meetings will be limited. Everyone will be screened and required to wear a mask.

(Discussion Continued on Next Page)

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 3

May 17, 2021

ITEM:

6. Communications and Reports from Town Manager (Continued)

- Town staff will continue to wear masks at work even if they are fully vaccinated.
- The Town is in the process of filling the position of the Chief Building Official. There were six applicants for this position.
- A Tabletop Exercise will take place this fall with regional partners to check the Town's internal systems.

Answering questions from the Council, Town Manager Maniscalco explained that the Tabletop Exercise was approved in the budget and will include departments within the Town, the Board of Education, and regional partners. Town Manager Maniscalco informed the Council that the number of people that can fit in the Madden Room is 13 and in the Sprekel Room is 6. In order for everyone at a meeting to be safely distanced from each other, these rooms would have a reduced number of attendees, and the Town will decide on the availability of these rooms on a case by case basis.

7. Public Input

Dave MacDonald, 79 Laurel Street (**Exhibit A**)

8. Adoption of Minutes of Previous Meetings

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Special Meeting Minutes of April 22, 2021.

Was made by Councilor Maneeley

Seconded by Deputy Mayor Pendleton

The motion passed on a Roll Call vote of 7 to 0, with Councilor Evans abstaining.

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Public Hearing Meeting Minutes of April 26, 2021; and Regular Meeting Minutes of April 26, 2021.

Was made by Councilor Lopez

Seconded by Deputy Mayor Pendleton

The motion passed on a Roll Call vote of 7-0, with Councilor Lydecker abstaining.

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 4

May 17, 2021

ITEM:

9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council

Councilor Snyder reported that she attended the Planning & Zoning Commission meeting on May 11, 2021. At that meeting, an application for Bahler Brothers, Inc. and two applications for Distinctive Tree Care was approved. There were two public hearings, one for REESG Newco South Windsor, LLC and the other for Evergreen Walk Lifestyle Center, and both public hearings were continued.

Councilor Evans stated that she attended the IWA/CC meeting on May 5, 2021. A public hearing for Pleasant Valley Elementary School was held, and the application was approved. Also approved was an application for The Promenade Shops at Evergreen Walk.

Councilor Evans stated she also attended a meeting of the South Windsor Alliance for Families. At that meeting, there were discussions regarding an increase in mental health services and end of the school year events.

10. Reports from Committees

None

13. New Business

C. Discussion Item: Park & Recreation Master Plan (*Molly Keays, Director of Park & Recreation; Toby Lewis, Chairperson of Park & Recreation Commission; and Michael Kelly, Vice Chairperson of Park & Recreation Commission to be present*)

Mr. Toby Lewis, Chairperson of the Park & Recreation Commission, presented the Park & Recreation Master Plan to the Council. This document will change as needs of the Town change.

(Continued on Next Page)

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 5

May 17, 2021

ITEM:

13. C. (Continued)

Answering questions from the Council, Mr. Caldwell explained that items/projects shown in the Table of Contents under Section 4.1 are items/projects that are long-range vision projects that are hopeful to be done within the next five years. Ms. Keays added that there are items/projects in that list that have been completed or are being worked on presently.

Mr. Caldwell informed the Council that the department is always looking for funding sources to complete the proposed items/projects.

Mr. Lewis explained that since he has been on the Commission, a portion of the Master Plan was worked on at each meeting. Surveys and studies have been used to help complete this plan.

Mr. Caldwell told the Council that the current tennis courts are made out of bituminous concrete (blacktop), and the new proposed tennis courts would be constructed with post-tension concrete. Post-tensioned concrete has large cables that run through the concrete. Using post-tensioned concrete will give the Town a 30-year warranty for cracking or failures. If the Town uses a certain manufacturer to seal the tennis courts, the manufacturer will extend that warranty another 10-years. The Town will spend approximately \$1,200,000 for a complete reconstruction of the tennis courts, but it is a much better surface and does not have the failures that the Town is seeing with the current tennis courts due to heat and expansion.

Answering further questions, Mr. Lewis explained that when an item/project from the list is complete, another item/project will be moved up on the list. In certain circumstances, items/projects on the list could be eliminated, and another item/project could be moved up according to priority. The Park & Recreation Commission is currently pursuing an indoor pool project because it is known that is a high priority, but it is really expensive.

11. Consent Agenda

a. First Reading

Councilor Koboski made a motion to approve Agenda Item 11.a.A as a First Reading on the Consent Agenda. Deputy Mayor Pendleton seconded the motion, and it was approved unanimously.

(Consent Agenda Continued on Next Page)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Revised Minutes

Page 6

May 17, 2021

ITEM:

11. Consent Agenda

a. First Reading

A. Resolution Appointing Janice Snyder (R) to the Pension Committee and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Janice Snyder (R) to the Pension Committee for a term ending November 8, 2021, to fill the unexpired term of Audrey Delnicki and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Snyder made a motion to approve Agenda Items 11.b.A. through 11.b.B. as a Second Reading on the Consent Agenda. Deputy Mayor Pendleton seconded the motion, and it was approved unanimously.

b. Second Reading

A. Resolution Appointing Megan Powell (R) an Alternate to the Historic District Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Megan Powell (R) an Alternate to the Historic District Commission for a term ending November 30, 2022, to fill the unexpired term of Michael Giannamore.

B. Resolution Reappointing James Ainsworth (R) to the Blighted Property Appeals Board

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Ainsworth (R) to the Blighted Property Appeals Board for a term ending November 30, 2024, to fill the unexpired term of Erik Dabrowski.

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Revised Minutes

Page 7

May 17, 2021

ITEM:

12 Unfinished Business

- A. Discussion Item: The Creation of a Memorial to Honor Residents who have been Impacted by COVID-19 (*requested by Councilor Evans*) (*Previously discussed at the Town council Regular Meeting on May 3, 2021*)**

Mr. John Caldwell, Superintendent of Parks, came before the Council and presented a location for the memorial at the Major Michael Donnelly Preserve, as shown in attached **Exhibit B**.

Councilor Evans explained that this proposal is a work in progress. Donations are being sought to cover as much of this project as possible.

- B. Resolution Appointing a Rate Maker for Fiscal Year 2021/2022**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael Maniscalco, Town Manager, Rate Maker for Fiscal Year 2021/2022.

Was made by Deputy Mayor Pendleton

Seconded by Councilor Snyder

The motion was approved unanimously

13. New Business

- A. Resolution Authorizing Town Manager Michael Maniscalco to Sign and Execute an Agreement with The J.E. Shepard Company**

WHEREAS, the Town of South Windsor asserts that the property located at 2019 John Fitch Boulevard within the Town of South Windsor currently is in a blighted condition, defined in Chapter 50 of the Town Code, and has been maintained in that blighted condition for more than a year; and

WHEREAS, The J.E. Shepard Company is the owner of the property and wishes to reach a compromise on resolving the outstanding blight liens claimed by the Town

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute an agreement with The J.E. Shepard Company.

(Resolution Continued on Next Page)

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 8

May 17, 2021

ITEM:

13. A. (Continued)

Was made by Councilor Maneeley
Seconded by Councilor Snyder

Town Manager Maniscalco informed the Council that he had several discussions with the property owner, and at this point, the ultimate goal is to get the property cleaned up. An agreement has been drafted to forgive 50% of the blight liens once the property is cleaned up. If the property owner does not clean up the property, the Town has the authority to clean the property up and put a lien on the property to recover the cost for cleaning up the property.

Answering questions from the Council, Town Manager Maniscalco explained that the penalty changes every day and is currently over \$20,000. If the work is not done by a specific date, the property owner will pay the full penalty.

Mayor Paterna called for a vote on the motion; it was approved unanimously.

B. Resolution Authorizing Town Manager Michael Maniscalco to Sign and Execute a Lease Agreement with First Capital Equipment Corporation

WHEREAS, at the regularly scheduled meeting of May 18, 2020, the South Windsor Town Council approved the Fiscal Year 2021 General Government Budget, which included, as a Capital Project, the purchase and installation of a Generator and transfer switch for Firehouse 1 on Ellington Road; and

WHEREAS, at the regularly scheduled meeting of January 4, 2021, the South Windsor Town Council approved the purchase of SCOTT/3M Air Packs and authorized Town Manager Michael Maniscalco to sign and execute agreements related to this purchase; and

WHEREAS, the Town wishes to enter into a Lease Agreement with First Capital Equipment Corporation as the Lessor, who requires Town Council approval to enter into this specific five-year agreement where the Town will own all equipment outright

(Resolution Continued on Next Page)

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 9

May 17, 2021

ITEM:

13. B. (Continued)

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute a Lease Agreement with First Capital Equipment Corporation ("Lessor") for the lease/purchase of SCOTT/3M Air Packs and Generator for Firehouse 1.

Was made by Councilor Lopez
Seconded by Councilor Snyder

Town Manager Maniscalco explained that the Town has been trying to identify a leasing company and found First Capital Equipment Corporation. First Capital Equipment Corporation has requested that a new resolution be approved with them named specifically in the resolution.

Mayor Paterna called for a vote on the motion; it was approved unanimously.

D. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on a Proposed Ordinance Establishing a Social Justice and Racial Equity Commission

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, June 7, 2021, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on a proposed Ordinance establishing a Social Justice and Racial Equity Commission, a copy of which is attached as **Exhibit C**, and on file in the Office of the Town Clerk.

Was made by Councilor Evans
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

E. Discussion Item: A Request to Fly the Pride Flag from June 1, 2021 through June 30, 2021 (*requested by Deputy Mayor Pendleton*)

Deputy Mayor Pendleton explained that an application had been submitted to the Town to fly the Pride Flag.

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 10

May 17, 2021

ITEM:

13. New Business (Continued)

F. Resolution Approving a Request to Fly the Pride Flag

WHEREAS, Town Manager Michael Maniscalco received, reviewed, and signed an application requesting that the Pride Flag be flown from June 1, 2021 through June 30, 2021

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves this request and asks that Town Manager Michael Maniscalco have the flag raised on the flagpole at the Wapping Community House on Tuesday, June 1, 2021, and lowered on Wednesday, June 30, 2021.

Was made by Deputy Mayor Pendleton
Seconded by Councilor Evans

Deputy Mayor Pendleton explained that the Council had received this application after the Town Manager signed it. Every flag application received has been handled in the same manner as this request. A Committee has been established to review the Flag Flying Policy.

Mayor Paterna called for a vote on the motion; it was approved unanimously.

G. Resolution Accepting the Resignation of Mary Justine Hockenberry (D) from the South Windsor Town Council

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Mary Justine Hockenberry (D) from the South Windsor Town Council effective May 3, 2021, at 11:59 p.m.; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Mary Justine Hockenberry for the time she has dedicated to serving her community by her membership on the South Windsor Town Council.

Was made by Councilor Lydecker
Seconded by Deputy Mayor Pendleton

(Resolution Continued on Next Page)

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 11

May 17, 2021

ITEM:

13. G. (Continued)

Councilor Lydecker, Mayor Paterna, Deputy Mayor Pendleton, Councilor Evans, Councilor Lopez, and Councilor Maneeley thanked Mary Justine Hockenberry for her service as a member of the Town Council.

Mayor Paterna called for a vote on the motion; it was approved unanimously.

H. Resolution Accepting the Resignation of Matthew Beaulieu (R) from the Public Building Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Matthew Beaulieu (R) from the Public Building Commission effective April 26, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Matthew Beaulieu for the time he has dedicated to serving his community by his membership on the Public Building Commission.

Was made by Councilor Koboski
Seconded by Councilor Snyder

Councilor Koboski and Mayor Paterna thanked Matthew Beaulieu for his time and the work he did on the Public Building Commission.

Mayor Paterna called for a vote on the motion; it was approved unanimously.

I. Resolution Accepting the Resignation of Kevin Greer (R) from the Planning & Zoning Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Kevin Greer (R) from the Planning & Zoning Commission effective May 4, 2021, at 2:20 p.m.; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Kevin Greer for the time he has dedicated to serving his community by his membership on the Planning & Zoning Commission.

(Resolution Continued on Next Page)

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 12

May 17, 2021

ITEM:

13. I. (Continued)

Was made Councilor Snyder
Seconded by Deputy Mayor Pendleton

Councilor Snyder, Councilor Maneeley, and Mayor Paterna thanked Kevin for serving on the Planning & Zoning Commission and wished him the best.

Mayor Paterna called for a vote on the motion; it was approved unanimously.

J. Resolution Appointing Steven King, Jr. (D) to the South Windsor Town Council and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Steven King, Jr. (D) to the South Windsor Town Council for a term ending November 8, 2021, to fill the unexpired term of Mary Justine Hockenberry and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Lopez
Seconded by Councilor Snyder
The motion was approved unanimously

K. Resolution Appointing Adam Wood (R) to the Public Building Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Adam Wood (R) to the Public Building Commission for a term ending November 30, 2021, to fill the unexpired term of Matthew Beaulieu and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Maneeley
Seconded by Councilor Snyder
The motion was approved unanimously

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 13

May 17, 2021

ITEM:

13. New Business (Continued)

- L. Resolution Appointing Michael LeBlanc (R) a Full Member to the Planning and Zoning Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael LeBlanc (R), a Full Member to the Planning and Zoning Commission for a term ending November 8, 2021, to fill the unexpired term of Kevin Greer and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Koboski
Seconded by Councilor Snyder
The motion was approved unanimously

- M. Resolution Appointing Megan Powell (R) an Alternate to the Planning and Zoning Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Megan Powell (R) an Alternate to the Planning and Zoning Commission for a term ending December 1, 2021, to fill the unexpired term of Michael LeBlanc and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Snyder
Seconded by Councilor Koboski
The motion was approved unanimously

- N. Resolution Approving a Refund of Taxes to Eleven (11) South Windsor Taxpayers**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to eleven (11) South Windsor Taxpayers, the total of said refunds being \$29,725.07 and as more fully described on attached **Exhibit D**.

Was made by Councilor Lydecker
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 14

May 17, 2021

ITEM:

13. New Business (Continued)

O. Resolution Approving a Refund of Taxes to Three (3) South Windsor Taxpayers

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to three (3) South Windsor Taxpayers, the total of said refunds being \$373.62 and as more fully described on attached **Exhibit E**.

Was made by Councilor Evans
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

P. Resolution Appointing Vasanth Kainkaryam to the South Windsor 175th Anniversary Committee and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Vasanth Kainkaryam to the South Windsor 175th Anniversary Committee and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Snyder
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

Q. Resolution Appointing Jill McAllister to the South Windsor 175th Anniversary Committee and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Jill McAllister to the South Windsor 175th Anniversary Committee and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Snyder
Seconded by Councilor Koboski
The motion was approved unanimously

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Revised Minutes

Page 15

May 17, 2021

ITEM:

14. Passage of Ordinance

None

15. Public Input

None

16. Communications from Council

Mayor Paterna informed the Council members what Boards or Commissions they are a Council Liaison for and what Committees they are members of, as shown in attached **Exhibit F**.

17. Executive Session

At 9:02 p.m. Deputy Mayor Pendleton made a motion to go into Executive Session to discuss matters that would result in the disclosure of exempt public records relating to collective bargaining, to discuss the possible purchase of two parcels of real estate for the Town pursuant to Connecticut General Statutes §1-210(b)(7) (Clark Street and Pleasant Valley Road), and to discuss a personnel matter (evaluations for Michael Maniscalco, Town Manager; and Debbie Reid, Clerk of the Council.)

The Executive Session and Regular Meeting adjourned at 11:10 p.m.

Respectfully submitted,



Deborah W. Reid
Clerk of the Council

[External]laurel street speeding 5/2/2021

D & T MacD [dtmac01@sbcglobal.net]

Exhibit A

Sent: Sunday, May 02, 2021 11:28 AM

To: TownCouncilComments

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Mayor and Councilors:

Laurel Street is a local residential road with a statutory speed limit of twenty-five miles per hour. It is neither a collector road nor is it an arterial road. It is a local residential road with a twenty-five mile per hour speed limit because of the number of homes on the road, the number of roads connecting to it, and the number of pedestrians that use it, to name a few of the reasons the speed limit is twenty-five miles per hour.

Speed zones are set up using the 85th percentile where statutory speed limits do not fit a specific road. The statutory speed limit on lower Laurel Street fits fine, if it is enforced or if the traffic is calmed. There is no reason to set up a speed zone. Provide one of the proven means of traffic calming.

But the Town agencies apparently decided to set up another time wasting, bureaucratic study to provide additional misinformation concerning the speeding issue on our street. They reinstalled a Stealth Speed Unit to gather information for their survey on Thursday, April 1st, 2021 to Wednesday, April 7th, 2021.

It was installed on the west side of the road, where it correctly recorded the speeds of the southbound vehicles. The data recorded, however, did not differentiate between the southbound vehicles and the northbound vehicles. This is an issue because the speeds of the northbound vehicles would have been recorded at speeds lower than they were actually traveling. The recorded northbound speeds would require a calculation to be performed, using a cosine factor, to indicate their actual speed, which would be faster than the recorded speed.

A second issue is that the Stealth unit needed to be installed at a place that measures 'free-flowing' vehicles. Measuring the speed of vehicles traveling in lines results in a lower than actual speed distribution. The actual speeds of the 'tail-gating' vehicles would not be recorded at the speeds the vehicles would be traveling, if not for the slower vehicles in front of them. Measuring all vehicles in lines results in a lower than actual speed distribution.

Along with that issue was, the Stealth unit measured the speeds of the vehicles slowing down to turn either right or left onto a side street that connects to lower Laurel Street and the speeds of vehicles slowing down to turn into driveways that were in the range of the unit. It also measured the slow speeds of the vehicles coming from the side street or from the driveways onto Laurel Street. Recommended practice for speed studies is for 'vehicles entering or leaving the stream shall be excluded'.

The data also does not indicate if the speeding vehicles are delivery trucks such as FedEx or UPS or full-size pickup trucks pulling 10' by 10' or larger, loaded with lawn care machinery, passing through. We have no issue with them passing through, our issue is that they are not passing through at the statutory speed limit.

Additionally, during the time the Stealth unit was recording, there were vehicles parked on the west side of the road, directly in front of the unit, blocking it's ability to record some of the southbound vehicles. Common recommended practice for speed studies is for the recording unit to be positioned at least five hundred feet from junctions, convergence zones and curves.

If all of the invalid data from the April 1st to 7th survey is removed, the survey indicates that sixty-six percent of the vehicles recorded were traveling above the posted speed limit.

The fastest speed recorded was sixty-nine miles per hour, which converts to an equivalent speed on I-84 of one hundred seventy-nine miles per hour. The average speed of the speeders was forty-three miles per hour or the equivalent speed of one hundred-eleven miles per hour on I-84.

It is clear that the use of the 85th percentile concept to justify the speeding on lower Laurel Street is a completely incorrect use of it.

The Town agencies have produced five speed surveys on lower Laurel Street and the residents have produced and provided the Town agencies with several speed surveys of their own, over the last two and a half years. All of the surveys recorded speeding vehicles and the surveys also show the average speed of the speeders has increased.

It is clear that the lines that the Town agencies have painted on the road to alleviate the speeding are not working.

The decision emailed from the Town agencies to the residents on November 18th, 2020 denying our request for speed humps or stop signs to calm the traffic on our street based on studies and collected data appears to be arbitrary, capricious and an abuse of discretion, when the data and the studies they performed were so disingenuously summarized to substantiate their invalid position.

How do you, our elected representatives, accept and confirm that speeds up to sixty-nine miles per hour are acceptable on a residential street with a twenty-five mile per hour speed limit?

Is it that easy for you to accept and confirm because you don't live on Laurel Street?

Is it that easy for you to do nothing because of what the Town bureaucracies say and you feel that ends your responsibility and involvement?

Is it that easy for you to accept summaries of data that do not conform to recommended practices for speed study factors as a substitute for what is really happening on lower Laurel Street?

Will you continue to ignore our pleas for a safer street, hiding behind the bureaucrat's misinformation?

We again ask you to accept your responsibility to protect us and direct the Town agencies to install the speed humps or stop signs.

Dave MacDonald
79 Laurel Street

Exhibit A

Major Michael Donnelly Land Preserve



Ordinance

Social Justice & Racial Equity Commission

1. Establishment & Composition

A Social Justice and Racial Equity Commission is hereby established consisting of an eight (8) member panel of non-elected community members with education, training, or work experience in racial or social equity work and/or demonstrated practice or other relevant qualifications as equity leaders, all of whom shall be residents of the Town of South Windsor. All members shall be appointed to the Commission by the Town Council and shall include, to the extent possible, appointees with racial, ethnic, economic, and gender ("REEG") diversity. The Commission will consist of two (2) members who shall be Republicans, two (2) members who shall be Democrats, two (2) members who are not affiliated with the Republican Party but appointed by the Republican Party, and two (2) members who are not affiliated with the Democratic Party but appointed by the Democratic Party. At its establishment, commissioners will hold variant term lengths with four commissioners' terms (one Republican, one Democrat, one member who is not affiliated with the Republican Party but appointed by the Republican Party, and one member who is not affiliated with the Democratic Party but appointed by the Democratic Party) to expire at two years, and four commissioners' terms (one Republican, one Democrat, one member who is not affiliated with the Republican Party but appointed by the Republican Party, and one member who is not affiliated with the Democratic Party but appointed by the Democratic Party) to expire at one year. Thereafter, each commissioner's term will be for a set term of two years.

2. Liaisons

There shall be a panel of non-voting liaisons to the Commission as follows: the Town Manager (or designee), a Town Councillor, a Board of Education Member, the Police Chief (or designee), and an individual from the South Windsor business community recommended by the South Windsor Chamber of Commerce and appointed by the Town Council for a three-year term. Liaisons shall be invited to each regular and special meeting of the commission but shall not be counted in terms of establishing a quorum of, or minority representation on the Commission.

3. Organization

At the first meeting on or after December 1 of each year, the Commission shall elect from its members a chairperson, vice-chairperson, and secretary, and other officers as deemed appropriate by the Commission.

The Commission will meet on a monthly basis according to the schedule as determined by appointed members annually and may hold special meetings as determined by the membership.

The Commission shall establish its own rules and procedures for the conduct of its business. Otherwise, it shall follow Robert's Rules of Order, where applicable and not in conflict with its rules and procedures.

If a vacancy occurs outside the regular allotted terms as set out above, an individual will be appointed by the Town Council for the unexpired portion of the term.

4. Purpose

The purpose of the Commission is to foster the development of a more diverse community, to address specific issues at the root of REEG bias, and to suggest and implement proactive opportunities to combat REEG disparities as a public health crisis. The Commission will also collaborate with appropriate town groups and affiliates to carry forward the mission set forth in the Statement of Support created by the Black Lives Matter Sub-Committee and as approved by the South Windsor Town Council on March 1, 2021. The Commission will recognize and support the goals of social justice and racial equality in our community, passionately stand against REEG discrimination, and condemn violence against black, indigenous, and people of color (BIPOC).

5. Duties

- a. Work with Town Staff to ensure effective anti-racist and anti-bias training is offered for every town employee and elected official on an annual basis of at least two (2) hours, with a goal of twelve (12) hours minimum.
- b. Take action to investigate and promote policy changes that address REEG bias and disparity to create a more inclusive community.
- c. Collaborate with Town Staff to search and utilize specific avenues focused on the recruitment of BIPOC candidates for government opportunities.
- d. Drive occurrence of training sessions, community conversations, reading lists, and forums through a variety of media for all South Windsor residents, specifically targeted to bring about awareness of the following:
 - i. Critical self-reflection on racism
 - ii. Existing and historic inequities faced by those of REEG diversity
 - iii. Action and advocacy to fight REEG injustice
- e. Ensure the Town Government and Police Department continually improves upon policies and procedures that eliminate racism, bias, and profiling interactions in the hiring process. Increase diversity of employment through recruitment and hiring. Develop a system of open and transparent communication between town employees and citizens to create dialogue regarding REEG disparity within our community.
- f. Report annually to the Town Council and community the results and outcomes of the Commission's work.

Name	Bill	Prop. Loc./Vehicle Info
ALDI INC	2019-01-0000219	295 RYE ST
CORELOGIC TAX SERVICES	2019-01-0000996	47 HILLSIDE DR
CROMBIE TAMIY	2019-03-5004958	2013/1HGCT1B84DA013551
FISHER JAMES	2019-03-5007967	2009/KMHDDU46DX9U690235
HYUNDAI LEASE TITLING TRUST	2019-04-8001424	2017/3KPFK4A77HE116774
KRASNER ROBERT	2019-03-5012987	2001/4S3BH665717625432
KRASNER ROBERT	2019-03-5012989	2000/JH2RC4431YM200245
PERRY MICHAEL	2019-03-5018421	1999/1GGCS1442X8652039
TROIANO JOSEPH	2018-01-0010070	11 DAWN DR
VW CREDIT LEASING LTD	2019-03-5024440	2017/WA11CCFSS3HRO10187
VW CREDIT LEASING LTD	2019-03-5024490	2016/3VWWD17AJ5GM302421

Reason	Over Paid
Sec. 12-129 Refund of Excess Payments.	(26,475.24)
Sec. 12-129 Refund of Excess Payments.	(2,100.00)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(51.63)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(64.28)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(83.92)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(21.21)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(12.51)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(12.05)
Sec. 12-129 Refund of Excess Payments.	(108.80)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(443.42)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(351.91)
Total of 11 Refunds	(29,725.07)

Carlene Andrusak

Drafted by:

Carlene Andrusak
Revenue Clerk

4/28/21

Date:

Approved by:

Jennifer R. Hilinski-Shirley
Jennifer R. Hilinski-Shirley
Collector of Revenue, CCRC, CCMC

Date:

28 April 2021

Name	Bill	Prop. Loc./Vehicle Info
CHARON EUGENE	2019-03-5004013	2010/JTHCL5EF2A5006139
NISSAN INFINITI LT	2019-03-5016943	2016/5N1AT2MV9G922554
WHITHAM GAYE	2019-03-5024886	2007/JF1GD61667G523992

Reason	Over Paid
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(31.71)
Sec. 12-129 Refund of Excess Payments	(321.53)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(20.38)
Total of 3 Refunds	(373.62)

Carlene Andruat

5/14/21

Drafted by:

Carlene Andruat
Revenue Clerk

Date:

Approved by:

Jennifer R. Hillinski-Shirley
Jennifer R. Hillinski-Shirley
Collector of Revenue, CCMC, CCMO

Date:

11 May 2021

Liaisons & Committee Appointments November 2019 – November 2021

Board of Education Meets the 4 th Tuesday (except in June and December when the BOE meets on the 2 nd Tuesday) at 7:00 p.m.	Councilor Lydecker
Planning & Zoning Meets on the 2 nd and 4 th Tuesday of each month at 7:00 p.m.	Councilor Snyder
SWALPAC Meets on the 3 rd Tuesday every other month (January, March, May, July, September, and November) at 7:00 p.m.	Mayor Paterna
EDC Meets on the 4 th Wednesday of each month at 7:00 p.m.	Mayor Paterna
Historic District Meets on the 1 st Tuesday of each month at 7:00 p.m.	Councilor Lopez
Housing Authority Meets on the 3 rd Tuesday of each month at 6:00 p.m.	Vacant
Human Relations Meets on the 3 rd Thursday of each month at 5:00 p.m.	Councilor Evans
Inland Wetlands Meets on the 1 st and 3 rd Wednesday of each month at 7:00 p.m.	Councilor King (after he is appointed)
Insurance Control Meets quarterly	Councilor Lydecker (Mayor designee), and Councilor Koboski
Juvenile Firesetter	Deputy Mayor Pendleton
Library Board Meets on the 4 th Tuesday of each month at 6:00 p.m.	Councilor Snyder
Mass Transit Meets on the 4 th Tuesday of each month at 7:00 p.m.	Councilor Maneeley
Open Space Task Force Meets the 1 st Monday of each month at 5:30 p.m.	Councilor Lydecker
Park & Recreation Meets on the 2 nd Wednesday of each month at 7:30 p.m.	Councilor Evans
Patriotic Meets on the 4 th Monday of each month at 7:00 p.m.	Deputy Mayor Pendleton
Public Building Comm Meets on the 2 nd Wednesday of each month at 6:30 p.m.	Councilor Koboski

Senior Advisory Bd.

Meets the 2nd Tuesday of each month at 10:00 a.m.

SW Alliance for Fam.

Meets the 3rd Tuesday of each month at 4:30 p.m.

WPCA

Meets the 1st Tuesday of each month at 7:00 p.m.

Zoning Bd of Appeals

Meets the 1st Thursday of each month at 7:00 p.m.

Mayor Paterna

Councilor Evans

Councilor Snyder

Councilor Snyder

Ethics Committee

(meets as needed)

Councilor Lydecker

Councilor Maneeley

Mayor Paterna

Audit Committee

(meets as needed)

Councilor Lydecker

Deputy Mayor Pendleton

Councilor Snyder

Pension Committee

(meets as needed)

Deputy Mayor Pendleton

Mayor Paterna

Councilor Snyder (after appointed)

Naming of Public Lands & Buildings Ctme.

(meets as needed)

Councilor Evans

Councilor Lopez

Councilor Maneeley

Crumbling Foundations Comm

Councilor Maneeley

Mayor Paterna

Public Health & Safety Comm

Councilor Lopez

Councilor Maneeley

Deputy Mayor Pendleton

Personnel Committee

(meets as needed)

Councilor Evans

Deputy Mayor Pendleton

Councilor Snyder

Ad Hoc Space Needs Ctme.

Council as a whole

Capital Projects

(meets 3rd Wednesday at 4:30 p.m.)

Councilor Lopez

Mayor Paterna

Councilor Snyder

Energy Committee

(meets 2nd Tuesday at 4:30 p.m.)

Councilor Lopez

Councilor Snyder

Mayor Paterna

SW Agricul. Arts & Nature Comm

(meets 2nd Wednesday at 5:30 p.m.)

Vacancy (R)

Councilor Lopez

Mayor Paterna

Councilor Snyder

Greater Hartford Transit

Councilor Snyder (Mayoral Apptmt.)