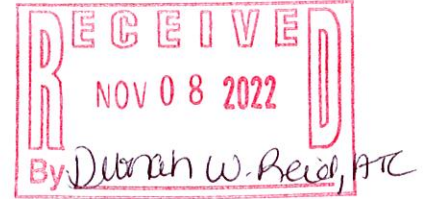


ACTION MINUTES

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, November 7, 2022

@ 3:50pm



1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

Members present:

Mayor Pendleton
Deputy Mayor Steven King Jr.
Councilor Erica Evans
Councilor Jamie Gamble
Councilor Koboski
Councilor Kozikowski
Councilor Lopez
Councilor Lydecker
Councilor Paterna

Others Present:

Michael Maniscalco, Town Manager
Scott Roberts, Assistant Town Manager/ CIO/ Emergency Mgmt.

4. Mayor's Remarks

November National Awareness: Military Family Month and Native American Heritage Month,
Upcoming Events:
Election Day November 8, 2022 (no school)
Veterans Day November 11, 2022 Veterans Ceremony at VMP at 11:00am
Veterans Recognition Ceremony for Vietnam Era November 30th and December 1st 2022 at
SWHS
Oktober Fest Dinner at Maneeley's (Councilor Paterna)

5. Adoption of Agenda

- Deputy Mayor King made a motion to add 13 E a resolution to transfer \$749,556 from the Capital Non-Recurring Account to the Philip R. Smith Capital Account
-
- Motion was seconded by Councilor Paterna and was passed by unanimous voice vote.
MOTION CARRIES
-
- Deputy Mayor King made a motion to adopt the agenda as amended. The motion was seconded by Councilor Lydecker and passes with a unanimous voice vote. **MOTION CARRIES.**

6. **Communications and Reports from the Town Manager**

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

8. **Adoption of Minutes of Previous Meetings**

Councilor Lopez

Approval of October 17, 2022 Town Council Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the Minutes of the Regular Town Council Meeting of October 17, 2022.

Motion was seconded by Councilor Koboski, the motion carries with a unanimous voice vote.
MOTION CARRIES.

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to Council**

10. **Reports from Committees**

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

A. First Reading

Councilor Paterna

Motion to approve items 11.A 1 through 11.A 3 as a First Reading on the Consent Agenda

Motion was seconded by Deputy Mayor King, the motion carries with a unanimous voice vote. **MOTION CARRIES.**

1) Resolution appointing David Basile (D) as a member of the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints David Basile (D) as a member of the Water Pollution Control Authority to fulfill the unexpired term of

Carol Fletterick (D) for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

2) Resolution appointing Mitchell Marks (D) as a member of the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints Mitchell Marks (D) as a member of the Human Relations Commission to fulfil the unexpired term of Mary Justine Hockenberry (D) for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

3) Resolution appointing William Wollschlager (D) as a member of the Housing Authority and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints William Wollschlager (D) as a member of the Housing Authority to fulfil the unexpired term of Marion Burke (D), and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

B. Second Reading

Councilor Gamble

Motion to approve items 11. B 1 through 11. B 3 as a Second Reading on the Consent Agenda

Motion was seconded by Councilor Kozikowski, the motion carries with a unanimous voice vote. **MOTION CARRIES.**

1) Resolution appointing Kathy Daugherty (R) as a member of the Public Building Commission

BE IT RESOLVED, that the Town of South Windsor hereby appoints Kathy Daugherty (R) as a member of the Public Building Commission for a term ending November 30, 2024.

2) Resolution appointing Stephanie Dexter (R) as a member of the Blighted Properties Appeals Board

BE IT RESOLVED, that the Town of South Windsor hereby appoints Stephanie Dexter (R) as a member of the Public Building Commission for a term ending November 30, 2024.

3) Resolution appointing James Mitchell (R) as a member of the Economic Development Commission

BE IT RESOLVED, that the Town of South Windsor hereby appoints James Mitchell (R) as a member of the Economic Development Commission for a term ending November 30, 2025.

C. Miscellaneous

None

12. Unfinished Business

13. New Business

A. Discussion item: Historical Society Mini Matching Grant

Councilor Evans

B. Resolution Accepting the Old Orchard Hill School to Temporarily House the Parks and Recreation Department and Formally Start the Process of Moving the Parks and Recreation Department to Old Orchard Hill.

WHEREAS, the Town had leased Wapping School from the Board of Education to house the Parks and Recreation Department and Facilities Department; and

WHEREAS, the Board of Education needs Wapping School to house an increase in students at the High School; and

WHEREAS, the Town has an immediate need to temporarily relocate the Parks and Recreation and Facilities Departments to the Old Orchard Hill School; and

WHEREAS, the Parks and Recreation Facilities Implementation Committee recommended Old Orchard Hill as a temporary housing solution for the Department; and

WHEREAS, the Town Council directed Town Manager, Michael Maniscalco, pursuant to Section 8-24 of the Connecticut General Statutes to seek a favorable recommendation from the Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission unanimously provided a recommendation to the Town;

BE IT RESOLVED, that the Town Council hereby approves the Old Orchard Hill School to temporarily house the Parks and Recreation and Facilities Department and formally direct Town Manager, Michael Maniscalco, to begin the process of relocating both departments to the Old Orchard Hill School.

Councilor Kozikowski made a motion to amend the resolution as follows:

WHEREAS, the Town Council directed Town Manager, Michael Maniscalco, pursuant to Section 8-24 of the Connecticut General Statutes to seek a recommendation from the Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission unanimously provided a favorable recommendation to the Town;

The motion was seconded by Councilor Gamble the motion carries with a unanimous voice vote. **MOTION CARRIES.**

Deputy Mayor King

C. Resolution Approving the application for the Emergency Management Performance Grant

BE IT RESOLVED, that the South Windsor Town Council may hereby enter into, with and deliver to the State of Connecticut, Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate for the “Memorandum of Agreement Regarding use of Federal Fiscal Year 2022 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3”; and

BE IT FURTHER RESOLVED, that Michael Maniscalco, Town Manager of the Town of South Windsor is authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of the “Memorandum of Agreement Regarding Use of Federal Fiscal Year 2022 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3” including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Motion was seconded by Councilor Koboski, the motion carries with a unanimous voice vote. **MOTION CARRIES.**

Councilor Koboski:

D. Resolution approving Town Manager, Michael Maniscalco to enter into an agreement with the State of Connecticut Department of Emergency Services, and Public Protection, Division of Emergency Management and Homeland Security Grant

BE IT RESOLVED, that the South Windsor Town Council hereby approves the transfer of \$749,556 from the Capital Non-Recurring Account to the Pleasant Valley Portable Classroom Capital Account.

A public hearing was held on Monday, October 17, 2022 at 8:00pm.

WHEREAS, The Town of South Windsor Emergency Management Department applied for a 2022 Congressional Direct Spending Grant through Senator Murphy’s Office for Emergency Operation Center Renovations and,

WHEREAS, the grant is administered by the Connecticut State Department of Emergency Services and Public Protection and the Connecticut Department of Emergency Management and Homeland Security and,

WHEREAS, the grant will be used to finish the construction of the dispatch room at the Emergency Operations Center Command Room and,

WHEREAS, the total project cost is \$112,000 and,

WHEREAS, the total FEMA award is 75% of the project costs totaling \$84,000 with a matching 25% match by the Town of South Windsor totaling \$28,000; and

BE RESOLVED, that the South Windsor Town Council authorizes the Town of South Windsor may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED, that Michael Maniscalco, as Town Manager of the Town of South Windsor, is authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

Motion was seconded by Councilor Evans; the motion carries with a unanimous voice vote. **MOTION CARRIES.**

E. Resolution transferring \$749,556 from the Capital Non-Recurring Account to the Pleasant Valley Portable Classroom Capital Account

BE IT RESOLVED, that the South Windsor Town Council hereby approves the transfer of \$749,556 from the Capital Non-Recurring Account to the Pleasant Valley Portable Classroom Capital Account.

A public hearing was held on Monday, October 17, 2022 at 8:00pm.

Motion was seconded by Councilor Paterna; the motion carries with a unanimous voice vote. **MOTION CARRIES.**

Councilor Evans made a motion to amend the resolution to read as follows:

BE IT FURTHER RESOLVED, that the funds of said transfer will be allocated for the addition of portables at Philip R. Smith.

Deputy Mayor King seconded the motion. The motion was passed by unanimous voice vote. **MOTION CARRIES.**

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

A) Strategy and Negotiation regarding collective bargaining: Interest Arbitration South Windsor Town and South Windsor Police Union case number 2022-MBA-16

B) Under CGS 1-200(6)(B) and 1-210(b)(4) for purposes of discussing strategy and negotiations with respect to pending claims or pending litigation related to 460 Miller Road including the following pending cases:

- 1) Town of South Windsor v Kristin Lanata a/k/a Kristin Norton, HHD-CV17-6083374-S; and
- 2) Kristin Norton v Town of South Windsor FIC #2022-0631; and
- 3) Luigi Satori Dir. Of Health Town of South Windsor v. Kristin Norton, a/k/a Kristin Lanata HHD-CV-20-6125402-S; and
- 4) Kristin Norton f/k/a Kristin Lanata v Town of South Windsor USBC Adv. Case No. 19-02011 JJT.

18. Adjournment

8:40pm

