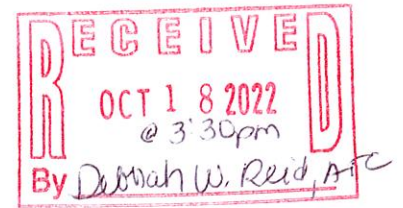


Town Council
Town of South Windsor



Action-Minutes

Monday, October 17, 2022

TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL

1. Call Meeting to Order

Mayor Pendleton called the regular meeting to order at 7:00

2. Pledge of Allegiance

3. Roll Call

Members present:

- Mayor Pendleton
- Deputy Mayor Steven King Jr.
- Councilor Erica Evans
- Councilor Jamie Gamble (arrived at 7:10)
- Councilor Koboski
- Councilor Kozikowski
- Councilor Lopez
- Councilor Lydecker
- Councilor Paterna

Others Present:

- Michael Maniscalco, Town Manager
- Vanessa Perry, Assistant Town Manager/ Director of H.R.
- Scott Roberts, Assistant Town Manager/ CIO/ Emergency Mgmt.

4. Mayor's Remarks

5. Adoption of Agenda

- Councilor Koboski made a motion to approve the adoption of the agenda as presented.
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- Deputy Mayor King made a motion to suspend the rules to adopt the October 17, 2022 agenda, add item #13 J, a discussion about the addition of two portables to Philip R. Smith Elementary School. The motion was seconded by Councilor Lydecker, the motion carries with a unanimous voice vote. **MOTION CARRIES.**
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- Councilor Paterna made a motion to suspend the rules and move agenda item #13-J to immediately follow public input. The motion was seconded by Councilor Koboski, **MOTION CARRIES** with a unanimous voice vote.
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- Councilor Evans makes a motion to add the word “none” following item #17 Executive Session, Councilor Paterna seconded the motion. **MOTION CARRIES.**
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- Councilor Kozikowski seconded the corrected version of the agenda. The **MOTION CARRIES** by a unanimous vote.

6. Communications and Reports from the Town Manager

7. Public Input for Items on the Agenda

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

13. New Business

J Discussion of the addition of two Portables to be added to Philip R. Smith

8. Adoption of Minutes of Previous Meetings

Councilor Lopez made a motion for the following:

Approval of October 3, 2022 Town Council Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the Minutes of the Regular Town Council Meeting of October 3, 2022.

The motion was seconded by Councilor Paterna, which passes with a roll call vote of 7 ayes (Mayor Pendleton, Deputy Mayor King, Councilors Evans, Kooski, Paterna, Kozikowski, and Gamble). 0 nays, and 2 abstentions (Councilors Lopez and Lydecker). **MOTION CARRIES.**

9. Communication from Liaisons, Officers, and Boards Directly Responsible to Council

10. Reports from Committees

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

Item #7: Public Input on Agenda Items Only

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to TownCouncilComments@southwindsor-ct.gov will only be read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Item #15: Second Public Input - on any matter over which the Council has Jurisdiction

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11. Consent Agenda

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

A. First Reading

Councilor Gamble made a motion to approve the following resolution:

Motion to approve items 11.A 1 through 11.A 3 as a First Reading on the Consent Agenda

Councilor Gamble made a motion to approve items 11.A 1 through 11.A 3 as a First Reading on the Consent Agenda, the motion was seconded by Councilor Kozikowski, **MOTION CARRIES.**

1) Resolution appointing Kathy Daugherty (R) as a member of the Public Building Commission and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints Kathy Daugherty (R) as a member of the Public Building Commission for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

2) Resolution appointing Stephanie Dexter (R) as a member of the Blighted Properties Appeals Board and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints Stephanie Dexter (R) as a member of the Public Building Commission for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

3) Resolution appointing James Mitchell (R) as a member of the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints James Mitchell (R) as a member of the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

B. Second Reading

None

C. Miscellaneous

None

12. Unfinished Business

13. New Business

Councilor Lopez made a motion for the following resolution:

A. Resolution Approving a Refund of Taxes to twenty-four (24) South Windsor Taxpayers, the total of said refunds being \$12,780.44

BE IT RESOLVED, that the South Windsor Town Council hereby approves a refund of taxes to twenty-four (24) South Windsor Taxpayers, the total of said refunds being \$12,780.44 and as more fully described on attached **Exhibit A**.

Councilor Evans seconded the motion which passed by a unanimous voice vote.
MOTION CARRIES.

Councilor Evans made a motion for the following resolution:

B. Review Resolution Pursuant to Section 8-24 of the Connecticut General Statutes Referring Proposed Improvements to Nevers Park for the addition of a Splash Pad to the South Windsor Planning & Zoning Commission

WHEREAS, any plan to improve park lands owned by the Town must first be submitted to the South Windsor Planning & Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes

BE IT RESOLVED, that the South Windsor Town Council hereby refers the proposed improvements of Nevers Park for the addition of a Splash Pad to the South Windsor Planning & Zoning Commission pursuant to Section 8-24 of the Connecticut General Statutes.

Councilor Lydecker seconded the motion, all council members unanimously vote to pass the motion. **MOTION CARRIES.**

Councilor Kozikowski made a motion for the following resolution:

C. Resolution Authorizing Town Manager, Michael Maniscalco to Enter into an Agreement with the State of Connecticut Department of Energy and Environmental Protection

WHEREAS, effective July 1, 2022 and per PA 22-118, the Town of South Windsor has been awarded \$100,000 in ARPA funds granted by DEEP to fund a South Windsor Riverfront Linear Park Study and Planning; and

WHEREAS, these funds must be obligated by December 31, 2024 and expended by December 31, 2026; and

WHEREAS, the South Windsor Town Council authorizes the Parks and Recreation Department to conduct a feasibility study on creating a new Linear Park that begins at 220 Scantic Road and ends at the current Vibert Road Linear Park to allow for residents to park their car and put a canoe or kayak into the Scantic River, allowing people to paddle to the Connecticut River and exit at the Vibert Road Linear Park; and

BE IT RESOLVED, that the Town of South Windsor may enter into with and deliver to the State of Connecticut Department of Energy and Environmental Protection, any and all documents which it deems to be necessary or appropriate for a grant of \$100,000 for the South Windsor Riverfront Linear Park Study and Planning at 220 Scantic Road and the Vibert Road Linear Park; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council hereby authorizes Michael Maniscalco, Town Manager, to sign, execute, and deliver any and all agreements and documents necessary on behalf of the Town of South Windsor and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

Councilor Evans seconded the motion which was passed by a unanimous voice vote.
MOTION CARRIES.

Councilor Lydecker made a motion for the following resolution:

D. Resolution Accepting the Old Orchard Hill School to temporarily house the Parks and Recreation Department and formally start the process of moving the Parks and Recreation Department to Old Orchard Hill and pursuant to Section 8-24 of the Connecticut General Statutes referring said plan to the Planning and Zoning Commission for review

WHEREAS, the Town had leased Wapping School from the Board of Education to house Parks and Recreation; and

WHEREAS, the Board of Education needs Wapping School to house an increase in students at the High School; and

WHEREAS, the Town has an immediate need to temporarily relocate the Parks and Recreation and Facilities Department to the Old Orchard Hill School; and

WHEREAS, pursuant to Section 8-24 of the Connecticut General Statutes changes in use of a municipal facility require a referral to the Planning and Zoning Commission for review and a report;

BE IT RESOLVED, that the Town Council hereby approves the Old Orchard Hill School to temporarily house the Parks and Recreation and Facilities Department and formally begin the process of relocating both departments to the Old Orchard Hill School; and

BE IT FURTHER RESOLVED, the Town Council directs Town Manager, Michael Maniscalco, to submit a request to the South Windsor Planning & Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes.

Councilor Evans seconded the motion. Councilor Kozikowski made a motion to amend the resolution, requesting that the Planning and Zoning Commission submit an 8-24 review before the council votes to approve the resolution. Following the review from the Planning and Zoning Commission, the council can then vote on a resolution to move the Parks and Recreation Department to Old Orchard Hill.

Mayor Pendleton requests the meeting be suspended in order to call the public hearing. Councilor Kozikowski withdraws his motion until the meeting is resumed after the public hearing.

The public hearing begins at 8:00pm. Only one person from the public gets up to speak about the portables at Philip R. Smith. The public hearing ends at 8:02pm. There is a straw vote 3-0, three members of the public vote in favor of the portables at Philip R. Smith, none opposed.

Councilor Kozikowski made a motion to separate the resolution. First, receiving an 8-24 review from the Planning and Zoning Commission. At a later date, the council can vote on a resolution moving the Parks and Recreation Department. Councilor Paterna added the amendment to make preparations to relocate to Old Orchard Hill. Councilor Gamble seconded the amended resolution in item 13 D, which passes by unanimous voice vote.
MOTION CARRIES.

Councilor Gamble made a motion for the following resolution:

E. Resolution Accepting the Resignation of Stephanie Weintraub (R) from the Agricultural Commission effective October 6, 2022

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Stephanie Weintraub (R) from the Agricultural Commission effective October 6, 2022; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Stephanie Weintraub (R) for the time she has dedicated to serving her community by her membership on the Agricultural Commission.

Councilor Kozikowski seconded the motion, which passes by a unanimous voice vote.
MOTION CARRIES.

Councilor Gamble made a motion for the following resolution:

F. Resolution Accepting the Resignation of Stephanie Weintraub (R) from the Human Relations Commission effective October 6, 2022

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Stephanie Weintraub (R) from the Human Relations Commission effective October 6, 2022; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Stephanie Weintraub (R) for the time she has dedicated to serving her community by her membership on the Human Relations Commission.

Councilor Koboski seconded the motion, which passed by unanimous voice vote.
MOTION CARRIES.

Councilor Paterna made a motion for the following resolution:

G. Resolution Accepting the Resignation of Athena Loukellis from the Energy Committee effective June 13, 2022

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Athena Loukellis from the Energy Committee effective June 13, 2022; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council would like to thank Athena Loukellis for the time she has dedicated to serving her community while on the Energy Committee.

Councilor Evans seconded the motion which passes by unanimous voice vote.
MOTION CARRIES.

Councilor Evans made a motion for the following resolution:

H. Resolution Accepting the Resignation of Mary Justine Hockenberry from the Human Relations Committee effective September 9, 2022

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Mary Justine Hockenberry from the Human Relations Committee effective September 9, 2022; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council would like to thank Mary Justine Hockenberry for her dedication to serving the community while on the Human Relations Committee.

The motion was seconded by Deputy Mayor King and passes with a unanimous voice vote. **MOTION CARRIES.**

Mayor Pendleton made a motion for the following resolution:

I. Resolution Accepting the Mayoral Appointment of Steve Lewis as a member the Energy Committee to fill the unexpired term of Athena Loukellis.

BE IT RESOLVED, that the Mayor of the Town of South Windsor hereby appoints Steve Lewis as a member of the Energy Committee to fill the unexpired term of Athena Loukellis.

Councilor Paterna seconded the motion which passes by unanimous voice vote. **MOTION CARRIES.**

14. Passage of Ordinance

Deputy Mayor King:

Resolution Adopting amendments to the Health Department Ordinance #218, Chapter 50, Articles 5-10

BE IT RESOLVED, that the South Windsor Town Council hereby adopts an Amendment to Ordinance #218, Chapter 50, Articles 5-10 as shown in the attached **Exhibit B.**

Councilor Kozikowski seconded the motion which passes by unanimous voice vote. **MOTION CARRIES.**

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

18. Adjournment

Councilor Lydecker makes a motion to adjourn the meeting. Councilor Paterna seconded the motion which passes by unanimous voice vote. **MOTION CARRIES.**

Meeting adjourns at 8:43pm.