**TOWN COUNCIL – REGULAR MEETING**

**1. Call Meeting to Order**

Mayor Pendleton called the Meeting to order at 7:00 p.m.

**2. Roll Call**

Members Present: Mayor Elizabeth Pendleton

Deputy Mayor Steven King Jr.

CouncilorJamie Gamble

Councilor Erica Evans

Councilor Philip Koboski

Councilor Andrew Paterna

Councilor Marek Kozikowski

Others Present:

Michael Maniscalco, Town Manager

Vanessa Perry, Town Manager/Director of H.R.

Scott Roberts, Assistant Town Manager/CIO/Emergency Mgmt

**3. Mayor’s Remarks**

**4. Adoption of Agenda**

Councilor Koboski made a motion. The motion was seconded by Councilor Gamble and was passed by a unanimous voice vote. **MOTION CARRIES**.

**5. Communications and Reports from the Town Manager**

**6. Adoption of Minuetes of Previous Meeting**

Approval of September 19, 2022 town Council regular meeting minutes

**BE IT RESOLVED** that the South Windsor Town Council hereby approves the Minutes of the Regular Town Council Meeting September 19, 2022

Motion was made by Councilor Evans, seconded by Councilor Paterna, the motion carries with a unanimous vote.

**7. Reports from Committees**

**8. Consent Agenda**

**First Reading**

None

**Second Reading**

None

**Miscellaneous**

None

**9.** **Unfinished Business**

None

**10. New Business**

A motion was made by Councilor Kozkowski to approve the following Resolution

1. **Resolution to Opt out of Public Act 21-29 relating to requirements for allowance of accessory apartments in single family zones.**

**WHEREAS,** the State of Connecticut recently adopted Public Act 21-29 which modified Section 8-2 of the General Statutes to establish specific provisions regarding zoning regulations for accessory apartments; and

**WHEREAS,** the adapted law does not allow the town to create standards any greater than those set forth in a single-family residence as it relates to the bulk zoning requirements including setbacks, landscaping and does not permit required ownership; and

**WHEREAS,** unless a municipality affirmatively votes to opt out therefrom, local zoning regulations would be required to adhere to the PA 21-29 provisions regarding accessory apartments; and

**WHEREAS,** no municipality may opt out of the accessory apartment provisions of sections 8-2 of the CT General Statutes, as amended by PA 21-29, on or after January 1, 2023; and

**WHEREAS,** the Planning and Zoning Commission of a municipality, by a two-thirds vote, may initiate the process by which such municipality opts out of the PA 21-29 provisions regarding accessory apartments; and

**WHEREAS,** the Planning and Zoning Commission desires to retain local zoning control over the regulation of accessory apartments by opting out of the provisions of PA 21-29 regarding accessory apartments; and

**WHEREAS,** in an effort to meet the spirit of the law Planning and Zoning Commission recently adopted new Accessory Apartment zoning regulations to allow accessory apartments through issuance of a zoning permit, simplifying the process to create an accessory unit; and

**WHEREAS,** the Planning and Zoning Commission held a public hearing 4/26/22 and 7/12/22 and voted unanimously to opt out of the accessory apartment provisions of Section 8-2, as amended by the applicable provisions of PA 21-29

**WHEREAS,** the Town of South Windsor Council hereby recognizes the recent regulation changes made by the PZC that make creating an accessory apartment easier by reducing application costs and creating greater flexibility in future uses of existing apartments created; and

**NOW, THERFORE, BE IT RESOLVED** that the Town Council opts out of the accessory apartment provisions of Section 8-2, of the CT general Statutes, as amended by the applicable provisions of PA 21-29

Councilor Jamie Gamble seconded the motion which passed by unanimous voice vote. **MOTION CARRIES**.

**B. Resolution Approving the Sale of Surplus Monopole Tower Parts**

( Councilor Gamble)

Councilor Jamie Gamble made a motion for the adoption of the following resolution:

**WHEREAS,** the Town of South Windsor completed the purchase of a 115-foot monopole tower from Valmont Industries for the Veterans Memorial Park Project and;

**WHEREAS,** the Town vendor Eastern Communications has completed the construction of said tower; and

**WHEREAS,** Valmont industries has shipped three extra mount kits for the tower and, that were not billed or paid for by the Town; and

**WHEREAS,** Valmont Industries has informed the Town that Valmont Industries does not want the parts returned and has authorized the Town to disposed of the three extra mount kits as the Town sees fit; and

**THEREFORE, BE IT RESOLVED** that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sell the extra mount kits from Valmont Industries and any monies received be deposited into Emergency Communications Upgrade Capital Account.

Councilor Koboski seconded the motion which passed by unanimous voice vote. **MOTION CARRIES**.

**C. Resolution Approving a Refund of Taxes to thirty-nine (39) South Windsor Taxpayers, the total of said refunds being $10,059.93**

(Councilor Paterna)

**BE IT RESOLVED** that the South Windsor Town Council hereby approves a refund of property taxes to thirty-nine (39) South Windsor Taxpayers, the total of said refunds being $10,059.903 and as more fully describes on attachment exhibit A

A motion was made by Councilor Paterna and seconded by Councilor Koboski. Motion carries.

**D. Resolution Setting Time and Place for a Public Hearing to receive citizen input on the transfer of $749,556 from the non-recurring Capital Account to fund two portables at Philip R. Smith Elementary School.**

Councilor Evans made a motion for the adoption of the following resolution:

**BE IT RESOLVED** that the Town of South Windsor hereby sets October 17, 2022 at 8:00 pm in the Council Chambers of the South Windsor Town hall, 1540 Sullivan Avenue, South Windsor Connecticut, as the time and place for a Public hearing to receive citizen input on the transfer of $749,556 from the Non-recurring capital Account to fund the addition of two portables at Philip R. Smith Elementary School.

Councilor Paterna seconded the motion which passed by unanimous voice vote. **MOTION CARRIES**.

**E. Resolution amending a previously approved resolution from the September 19, 2022 Town Council Meeting Resolution Appointing Amanda Poma as Clerk of the Council**

Deputy Mayor King made a motion for the adoption of the following resolution:

**WHEREAS,** that the South Windsor Town Council previously adopted a resolution appointing Amanda Poma as Clerk of the Council on September 19, 2022, which stated an incorrect term end date; and

**NOW, THEREFORE, BE IT RESOLVED** that the South Windsor Town Council hereby appoints Amanda Poma as Clerk of the Council for a term ending November 13, 2023 to fill the unexpired term of Scott Nolan.

Councilor Paterna seconded the motion which passed by unanimous voice vote. **MOTION CARRIES**.

**F. Resolution accepting the resignation of Carol Fletterick (D) from the Water Pollution Control Authority effect 9-13-22**

**BE IT RESOLVED,** that the South Windsor Town Council hereby accepts, with regret the resignation of Carol Fletterick (D) from the Water Pollution Control   
Authority effective 9-13-22; and

**BE IT FURTHER RESOLVED** that the South Windsor Town Council extends its thanks to Carol Fletterick for the time she has dedicated to serving her community by her membership on the Water Pollution Control Authority.

Motion was made by Councilor Evans and seconded by Councilor Paterna.

**11.** **Public Input for any matter**

**12. Adjournment**

At 8:32 p.m., Deputy Mayor King made a motion to adjourn the Regular Meeting. Councilor Koboski seconded the motion, and it was approved unanimously.

Respectfully submitted,

**Amanda Poma**

Clerk of the Council