

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Action Minutes**

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**February 7, 2022**

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**TOWN COUNCIL – REGULAR MEETING  
VIRTUAL MEETING**

**1. Call Meeting to Order**

Mayor Pendleton called the Regular Meeting to order at 7:09 p.m.

**3. Roll Call**

Members Present: Mayor Liz Pendleton  
Deputy Mayor Steven King Jr.  
Councilor Erica Evans  
Councilor Jamie Gamble  
Councilor Marek Kozikowski  
Councilor Cesar Lopez  
Councilor Karen Lydecker  
Councilor Andrew Paterna

Others Present:  
Michael Maniscalco, TM  
Vanessa Perry, Town Manager/Director of H.R.  
Scott Roberts, Town Manager/CIO/Emergency Mgmt.  
Kari Olson, Town Attorney

**5. Adoption of Agenda**

Councilor Lydecker made a motion to adopt the agenda as presented. Council King seconded the motion.

Mayor Pendleton made a motion to amend Item 13.D (Resolution Amending a Previously Approved Resolution from the January 18, 2022 Town Council Meeting – Resolution Appointing Dominica Zdonek as Clerk of the Council) to reflect the correct term end date and to remove the third paragraph.

Mayor Pendleton called for a vote on the amended motion, it was approved unanimously.

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**ITEM:**

**8. Adoption of Minutes of Previous Meetings**

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Hearing Minutes of January 18, 2022 and the Public Meeting Minutes of January 18, 2022.

Was made by Councilor Paterna

Seconded by Deputy Mayor King Jr.

The motion passed on a Roll Call vote of 6 to 0 with Councilor Lydecker and Councilor Lopez abstaining.

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Special Meeting Minutes of January 10, 2022.

Was made by Councilor Paterna

Seconded by Councilor Evans

The motion was approved unanimously

**11. Consent Agenda**

Councilor Lopez made a motion to approve Agenda Items 11.a.A through 11.a.C. as a First Reading on the Consent Agenda. Councilor Evans seconded the motion, and it was approved unanimously.

**a. First Reading**

**A. Resolution Reappointing James Hennessey (D) to the Park and Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints James Hennessey (D) to the Parks and Recreation Commission for a term ending November 30, 2025 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

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**ITEM:**

**11. Consent Agenda (Continued)**

**a. First Reading (Continued)**

**B. Resolution Reappointing Genevieve Coursey (D) to the Park and Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Genevieve Coursey (D) to the Parks and Recreation Commission for a term ending November 30, 2025 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

**C. Resolution Appointing Elizabeth McGuire (D) to the Personnel Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Elizabeth McGuire (D) to the Personnel Board of Appeals for a term ending November 30, 2022 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

Councilor Kozikowski made a motion to approve Agenda Items 11.a.D.–11.a.I. as a First Reading on the Consent Agenda. Councilor Gamble seconded the motion.

Councilor Evans requested that Items 11.a.F through 11.a.H be removed from the Consent Agenda and put under New Business Items 13.I through 13.K.

Mayor Pendleton called for a vote on the remaining items on the Consent Agenda. The motion passed on a Roll Call vote of 7 ayes (Councilors Evans, Gamble, Lydecker, Lopez, Paterna, Deputy Mayor King and Mayor Pendleton) and 1 nay (Councilor Kozikowski).

**D. Resolution Appointing Carolyn Carey (R) an Alternate to the Planning and Zoning Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Carolyn Carey (R) an Alternate to the Planning and Zoning Commission for a term ending December 1, 2025 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

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**ITEM:**

**11. Consent Agenda (Continued)**

**a. First Reading (Continued)**

**E. Resolution Appointing Tad Bistor (R) to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Tad Bistor (R) to the Historic District Commission for a term ending November 30, 2022 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

**F. Resolution Appointing Michael Buganski (R) an Alternate to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael Buganski (R) an Alternate to the Economic Development Commission for a term ending November 30, 2024 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

**a. Second Reading**

Councilor Lydecker made a motion to approve Agenda Item 11.b.A. as a Seconding Reading on the Consent Agenda. Councilor Paterna seconded the motion.

Councilor Paterna made a motion to table this resolution. Councilor Lydecker seconded the motion and it was approved unanimously.

**A. Resolution Appointing Barbara Kelly (D) to the Open Space Task Force**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Barbara Kelly (D) to the Open Space Task Force for a term ending December 31, 2025, to fill the expired term of Elizabeth Warren

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**ITEM:**

**13. New Business**

**B. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the proposed establishment of an Illicit Discharge Ordinance**

BE IT RESOLVED that the South Windsor Town Council hereby sets **Tuesday, February 22, 2022, at 8:00 p.m.**, for a virtual Public Hearing to receive citizen input on the proposed establishment of an Illicit Discharge Ordinance, a copy of which is on file in the Office of the Town Clerk.

Was made by Councilor Kozikowski  
Seconded by Councilor Gamble  
The motion was approved unanimously.

**C. Discussion Item: Presentation of District Map Regarding Polling Location** *(Requested by Michael Maniscalco; Town Manager) (Presented by Sue W. Larsen and Sue Burnham)*

Councilor Gamble questioned whether the new district map would be changing polling locations. Councilor Kozikowski expressed that the “zigzag” appearance of the map was key and the use of straight lines could potentially change neighborhood voting.

Was made by Councilor Evans  
Seconded by Deputy Mayor King Jr.

Councilor Gamble questioned the rush of the approval of the district location changes. He brought up that these changes may potentially impact school districting or other possible scenarios and that the Council should take the time prior to approving these modifications to the map.

Answering questions from Councilor Gamble, Sue Larsen explained that the changes of District 1 have been voted by the Legislature however the approval of the other districts will need to be done prior to mid-March.

Council Kozikowski brought to attention that the Town Council would need to adopt the district map changes to the Agenda because currently this is just a Discussion Item.

Councilor Evans withdrew the motion to adopt the changes to the district map.

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**ITEM:**

**13. New Business (Continued)**

Mayor Pendleton stated that the Discussion Item will be put on Agenda Meeting list for February 14, 2022 to be placed on the Agenda for the next Town Council meeting on February 22, 2022.

**D. Resolution Amending a Previously Approved Resolution from the January 18, 2022 Town Council Meeting – Resolution Appointing Dominica Zdonek as Clerk of the Council**

WHEREAS, the South Windsor Town Council previously adopted a Resolution appointing Dominica Zdonek as Clerk of the Council on January 18, 2022, which resolution stated an incorrect term end date.

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby appoints Dominica Zdonek as Clerk of the Council for a term ending November 13, 2023 to fill the unexpired term of Deborah Reid

Was made by Deputy Mayor Steven King Jr.

Seconded by Councilor Paterna

The motion was approved unanimously.

**E. Resolution Amending a Previously Approved Resolution from the December 6, 2021, Town Council Meeting Regarding the Creation of a Park and Recreation Facility Planning and Implementation Committee**

WHEREAS, the South Windsor Town Council previously approved a resolution creating a Park and Recreation Facility Planning and Implementation Committee at their December 6, 2021, Town Council Meeting; and

WHEREAS, since the creation of the Committee, the Town Council had held discussions regarding the membership of this Committee and have made prudent changes to the make-up of the membership which should be reflected in the resolution

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council amends the resolution to read as follows:

WHEREAS, the Town of South Windsor operates a robust Parks and Recreation program that includes children, teens, adults, and seniors; and

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**ITEM:**

**13. New Business (Continued)**

WHEREAS, since July 2017, the South Windsor Parks and Recreation Department has been housed at Wapping School; and

WHEREAS, the Town of South Windsor invested \$1,341,277.90 into the upgrade, maintenance, and operation of Wapping School in order to operate its programs; and

WHEREAS, Wapping School is still under the control of the South Windsor Board of Education; and

WHEREAS, the Town of South Windsor has seen a significant increase in the student population; and

WHEREAS, the Board of Education has notified the Town that they will need Wapping School for educational purposes to meet the needs of the increased student population by July 1, 2023; and

WHEREAS, the Town of South Windsor needs of a permanent home for the Parks and Recreation Department

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby creates a Park and Recreation Facility Planning and Implementation Committee with the express purpose to:

1. Identify the needs of the South Windsor Parks and Recreation Department and the recreational needs of the South Windsor community.
2. Identify and vet locations for the South Windsor Parks and Recreation Department based on the following criteria:
  - a. Meeting Department programming needs.
  - b. Space for growth and meeting the needs of the community today and tomorrow.
  - c. Accessibility to all residents.
  - d. Cost effectiveness.
3. To make a recommendation to the Town Council that offers a plan for the relocation of the South Windsor Parks and Recreation Department.
4. Educate and advocate for the proposed Facilities solution and for resources to implement the plan.

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**ITEM:**

**13. New Business (Continued)**

5. Effectively transition and collaborate with the Public Building Commission to implement the transition of the new Parks and Recreation Facility.
6. The Committee shall be dissolved at the completion of a proposed project or the failure of a referendum to allocate resources for a proposed project; and

BE IT FURTHER RESOLVED that the Committee shall consist of 7 voting members with no more than a bare majority being from one single political party. One member shall also be a member on the Public Building Commission and bring experience in design and building of public facilities; one member shall be from the Parks and Recreation Commission who will bring an understanding and knowledge of the community's recreational needs; one member shall be a high school student who is a registered voter with experience with the Recreation Department; and all 4 remaining members shall be voting members of the community and must have experience in planning, building, architecture, design, and/or recreation; and

BE IT FURTHER RESOLVED that a member of the Town Council from the majority party and minority party shall be ex officio members with the right to speak at meetings but not vote. The Town Manager and/or his designee shall also be ex officio members with the right to speak at meetings but not vote.

Was made by Councilor Evans  
Seconded by Councilor Gamble  
The motion was approved unanimously

**F. Resolution Appointing Members to the Park and Recreation Facility Planning and Implementation Committee**

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby appoints the following members to the Park and Recreation Facility Planning and Implementation Committee:

- Matthew Montana (D)
- George Caye (D)
- Andrew Paterna (D)
- Kathleen Daugherty (R)
- Nathan Bernier (R)
- Drew Mabey (U)

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**ITEM:**

**13. New Business (Continued)**

Councilor Paterna recused himself from Item. 13.E. because he is one of the individuals to be appointed to the Park and Recreation Facility Planning and Implementation Committee.

Was made by Councilor Gamble

Seconded by Councilor Evans

The motion passed on a Roll Call vote of 8 to 0 with Councilor Paterna abstaining.

**G. Resolution Appointing Barbara Kelly to the Town Council Subcommittee Open Space Task Force**

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby appoints Barbara Kelly to the Town Council Subcommittee Open Space Task Force, as the Inland Wetlands Agency/Conservation Commission Representative.

Was made by Councilor Evans

Seconded by Councilor Paterna

The motion was approved unanimously

**13. New Business(Continued)**

**H. Resolution Appointing Bart Pacekonis to the Town Council Subcommittee Open Space Task Force**

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby appoints Bart Pacekonis to the Town Council Subcommittee Open Space Task Force as the Planning & Zoning Commission Representative.

Was made by Councilor Lopez

Seconded by Councilor Paterna

The motion was approved unanimously

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**ITEM:**

**13. New Business (Continued)**

**I. Resolution Appointing Audrey Delnicki (R) an Alternate to the Inland/Wetlands Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Audrey Delnicki (R) an Alternate to the Inland/Wetlands Commission for a term ending December 1, 2023 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

Was made by Councilor Gamble

Was seconded by Councilor Kozikowski

Councilor Gamble and Councilor Kozikowski spoke in support of Ms. Delnicki's appointment to the Inland/Wetlands Commission as an Alternate.

The motion failed with a roll call vote of 2 ayes (Councilors Gamble and Kozikowski) and 6 nays (Councilors Evans, Lydecker, Lopez, Paterna, Deputy Mayor King and Mayor Pendleton).

**J. Resolution Appointing Richard Balboni (R) to the Public Building Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Richard Balboni (R) to the Public Building Commission for a term ending November 30, 2025 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

Was made by Councilor Kozikowski

Was seconded by Councilor Gamble

Councilor Gamble and Councilor Kozikowski spoke in support of Mr. Balboni's appointment to the Public Building Commission.

The motion failed with a roll call vote of 2 ayes (Councilors Gamble and Kozikowski) and 6 nays (Councilors Evans, Lydecker, Lopez, Paterna, Deputy Mayor King and Mayor Pendleton).

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**ITEM:**

**13. New Business (Continued)**

**K. Resolution Appointing Stephanie Weintraub (R) an Alternate to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Stephanie Weintraub (R) an Alternate to the Economic Development Commission for a term ending November 30, 2025 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

Was made by Councilor Kozikowski  
Was seconded by Councilor Gamble

Councilor Gamble and Councilor Kozikowski spoke in support of Ms. Weintraub's appointment to the Economic Development Commission as an Alternate.

The motion failed with a roll call vote of 2 ayes (Councilors Gamble and Kozikowski) and 6 nays (Councilors Evans, Lydecker, Lopez, Paterna, Deputy Mayor King and Mayor Pendleton).

**18. Adjournment**

At 9:46 p.m., Deputy Mayor Steven King Jr. made a motion to adjourn the Regular Meeting. Councilor Paterna seconded the motion, and it was approved unanimously.

Respectfully submitted,

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Dominica Zdonek  
Clerk of the Council