

Action Minutes

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, March 18, 2024
TIME: 7:00 P.M.

1. **Call Meeting to Order**

Mayor Delnicki called the meeting to order at 7:00pm.

2. **Pledge of Allegiance**

3. **Roll Call**

Members present:

Mayor Audrey Delnicki
Deputy Mayor Matthew Siracusa
Councilor Richard Balboni
Councilor Michael Buganski
Councilor Carolyn Carey
Councilor Steven King Jr.
Councilor Toby Lewis
Councilor Elizabeth Pendleton

Others present:

Michael Maniscalco, Town Manager
Richard Carella, Town Attorney
Scott Roberts, Assistant Town Manager
Bonnie Armstrong, Town Clerk

4. **Mayor's Remarks**

5. **Adoption of Agenda**

Councilor Buganski made a **Motion to adopt the agenda** as presented. Councilor Lewis **seconded the Motion**.

Deputy Mayor Siracusa made a **Motion to amend the agenda to add Item 13. H. Resolution Authorizing the Town Manager to sell, donate or dispose of Surplus Equipment**. Councilor Carey **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

Deputy Mayor Siracusa made a **Motion to add Executive Session to the agenda** to discuss a personnel issue – position of Clerk of the Council. Councilor Lewis **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

Councilor King made a **Motion to move Item 13.G. to after Item 7. Public Input.** Councilor Lewis seconded the motion which was approved by unanimous voice vote. **MOTION CARRIES**

Councilor Balboni made a **Motion to amend the agenda** to remove Item 11. A. 1, 11. A. 3 and 11. A. 4 from the Consent Agenda as it was submitted in error by the Republican Town Committee and has not been voted on yet. Councilor Lewis **seconded the motion.** **MOTION CARRIES**

Mayor Delnicki **Moved to adopt the agenda as amended.** Councilor Lewis seconded the motion which was approved by unanimous voice vote. **MOTION CARRIES**

6. **Communications and Reports from the Town Manager**

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

8. **Adoption of Minutes of Previous Meeting**

Approval of the March 4, 2024, Town Council Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of March 4, 2024.

Councilor Pendleton made a **Motion to approve the minutes of March 4, 2024**, as presented.

Councilor Lewis **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**

10. **Reports from Committees**

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the agenda.]

A. **First Reading**

Motion to approve 11 A 2 as a First Reading on the Consent Agenda.

- 1. Resolution Appointing Jeffrey Trachtenberg (R) as an Alternate Member of the Housing and Fair Rent Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Jeffrey Trachtenberg (R), as an Alternate Member of the Housing and Fair Rent Commission for a term ending November 30, 2026 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Lewis made a **Motion to approve 11 A 2 as a First Reading** on the Consent Agenda. Councilor Carey **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

A. Second Reading

None.

B. Miscellaneous

None.

12. Unfinished Business

None.

13. New Business

A. Discussion Item: Smoking Ordinance in Parks Survey Results

B. Discussion Item: Town Manager Presentation of FY 24/25 General Government Budget

C. Resolution setting a Time and Place for a Public Hearing to receive Citizen Input on Proposed General Government Budget for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, April 15, 2024 at 8:00 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the Proposed General Government Budget for Fiscal Year 2024/2025

Councilor Balboni made a **Motion setting the time and place for a Public Hearing** to receive citizen input on the Proposed General Government Budget for Fiscal Year 2024/2025. Councilor Lewis **seconded the motion. MOTION CARRIES**

D. Resolution Accepting the Resignation of Terry Hart (R) from the Mass Transit & Highway Advisory Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts with regret the resignation of Terry Hart (R) from the Mass Transit & Highway Advisory Commission effective February 26, 2024; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Terry Hart for the time he has dedicated to serving his community by his membership on the Mass Transit & Highway Advisory Commission.

Councilor Buganski made a **Motion accepting the resignation** of Terry Hart (R) from the Mass Transit & Highway Advisory Commission effective February 26, 2024. Councilor Lewis **seconded the motion. MOTION CARRIES**

E. Resolution Accepting the Resignation of Carol Stroud (R) from the South Windsor Library Board

BE IT RESOLVED, that the South Windsor Town Council hereby accepts with regret the resignation of Carol Stroud (R) from the South Windsor Library Board effective April 01, 2024; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Carol Stroud for the time she has dedicated to serving her community by her membership on the South Windsor Library Board.

Councilor Carey made a **Motion accepting the resignation** of Carol Stroud (R) from the South Windsor Library Board effective April 01, 2024. Councilor Pendleton **seconded the motion. MOTION CARRIES**

F. Resolution Appointing Kevin Foley to the Town Council Subcommittee Open Space Task Force

NOW, THEREFORE, BE IT RESOLVED, that the South Windsor Town Council hereby appoints Kevin Foley to the Town Council Subcommittee Open Space Task Force as the Planning and Zoning Representative.

Deputy Mayor Siracusa made a **Motion appointing** Kevin Foley to the Town Council Subcommittee Open Space Task Force as the Planning and Zoning Representative. Councilor Lewis **seconded the motion. MOTION CARRIES**

G. Resolution Appointing Michael Pare (D) as a Member of the South Windsor Town Council

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Michael Pare (D), as a Member of the South Windsor Town Council for a term ending November 10, 2025, to fill the unexpired term of Erica Evans.

Councilor King made a **Motion appointing** Michael Pare (D), as a Member of the South Windsor Town Council for a term ending November 10, 2025, to fill the unexpired term of Erica Evans.

Councilor Pendleton **seconded the motion.**

Deputy Mayor Siracusa made a **Motion** to take a 5-minute recess. Councilor **Lewis seconded the motion. MOTION CARRIES**

Returning to Item 13.G. after the 5-minute recess and there being a motion on the floor made by Councilor King and seconded by Councilor Pendleton, Mayor Delnicki called for a roll call vote for those in favor and those opposed of Michael Pare's appointment to the Town Council, the results of which are as follows; **4 ayes** (King, Pendleton, Delnicki, Buganski), and **4 nays** (Balboni, Lewis, Carey, Siracusa). **MOTION FAILS.**

H. BE IT RESOLVED that the South Windsor Town Council hereby declares the vehicles/equipment to be "Surplus Equipment", as shown in Exhibit A, and authorizes Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of the vehicles/equipment.

Deputy Mayor Siracusa made a **Motion** declaring the vehicles/equipment to be "Surplus Equipment" and authorizes Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of the vehicles/equipment. Councilor Lewis **seconded the motion. MOTION CARRIES**

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

Councilor Pendleton **Motioned to Reconsider** Item 13.G. Resolution Appointing Michael Pare (D) as a Member of the South Windsor Town Council

Councilor King **seconded** the motion.

Mayor Delnicki called for a roll call vote for those in favor and those opposed of **reconsidering** Michael Pare's appointment to the Town Council, the results of which are as follows; **4 ayes** (King, Pendleton, Delnicki, Buganski), and **4 nays** (Balboni, Lewis, Carey, Siracusa). **MOTION FAILS.**

17. Executive Session

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

Executive Session began at 9:16 pm

Those in attendance include Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, and Councilor Pendleton, Michael Maniscalco – Town Manager

a) Personnel Issue- Position of Clerk of the Council

Executive Session concluded at 9:44 pm.

18. Adjournment

Councilor Lewis made a **Motion to Adjourn** the meeting at 9:44 pm.

Councilor King **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

Respectfully submitted,

Katherine J. Senerth

Katherine J. Senerth
Executive Assistant