

## Action Minutes

TOWN COUNCIL  
COUNCIL CHAMBERS  
SOUTH WINDSOR TOWN HALL

REGULAR MEETING  
Monday, March 4, 2024  
TIME: 7:00 P.M.

1. **Call Meeting to Order**

Mayor Delnicki called the meeting to order at 7:00pm.

2. **Pledge of Allegiance**

3. **Roll Call**

Members present:

- Mayor Audrey Delnicki
- Councilor Richard Balboni
- Councilor Michael Buganski
- Councilor Carolyn Carey
- Councilor Steven King Jr.
- Councilor Toby Lewis
- Councilor Elizabeth Pendleton

Others present:

- Michael Maniscalco, Town Manager
- Richard Carella, Town Attorney
- Scott Roberts, Assistant Town Manager
- Bonnie Armstrong, Town Clerk
- Dr. Kate Carter, Superintendent of Schools
- Chris Chemerka, Director of Finance, S. Windsor Public Schools

4. **Mayor's Remarks**

5. **Adoption of Agenda**

Councilor Buganski made a **Motion to Adopt the Agenda** as presented. Councilor Lewis **seconded the Motion**.

Councilor Pendleton made a **Motion to Amend the Agenda** to remove Item 11. A. on the Consent Agenda and move it to New Business, Item 13. F.

Councilor Carey made a **Motion to Amend the Public Hearing Date** for the Small Cities Grant to March 18, 2024.

Councilor King **seconded the Motion. MOTION CARRIES.**

Councilor Pendleton made a **Motion to move Item 13. F. up on the Agenda to after Item 5.** Councilor King **seconded the Motion.**

Mayor Delnicki asked for a roll call vote, the results of which are as follows; **2 ayes** (King & Pendleton), and **5 nays** (Balboni, Buganski, Carey, Lewis, Delnicki). **MOTION FAILS.**

6. **Communications and Reports from the Town Manager**

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

8. **Adoption of Minutes of Previous Meeting**

**Approval of the February 20, 2024, Town Council Meeting Minutes**

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of February 20, 2024.

Councilor Pendleton made a **Motion to Approve** the minutes of February 20, 2024, as presented.

Councilor Carey made a **Motion to Amend** the February 20<sup>th</sup> Town Council Regular Meeting minutes stating that on *page 4, under item 9, 3<sup>rd</sup> paragraph, 3<sup>rd</sup> sentence should read: “current school enrollment and forecasted enrollment over the next five years”*.

Councilor King **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**

10. **Reports from Committees**

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the agenda.]

A. **First Reading**

None.

**A. Second Reading**

None.

**B. Miscellaneous**

None.

**12. Unfinished Business**

None.

**13. New Business**

**C. Resolution Setting a Time and Place for a Public Hearing to receive Citizen Input on a Small Cities Grant for Renovations and Upgrades to Flax Hill.**

**BE IT RESOLVED**, that the South Windsor Town Council hereby sets **Monday, March 18, 2024 at 8:00 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on a Small Cities Grant for renovations and upgrades to Flax Hill.

Councilor Carey made a **Motion setting the time and place for a Public Hearing** to receive citizen input on a Small Cities Grant for renovations and upgrades to Flax Hill on Monday March 18, 2024 at 8pm in the Council Chambers.

Councilor Pendleton **seconded the Motion** which was approved by unanimous voice vote.  
**MOTION CARRIES.**

**D. Resolution Setting a Time and Place for a Public Hearing to receive Citizen Input on the Proposed Board of Education Budget for Fiscal Year 2024/2025**

**BE IT RESOLVED**, that the South Windsor Town Council hereby sets **Monday, April 1, 2024 at 8:00 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the proposed Board of Education Budget for the Fiscal Year 2024/2025.

Councilor Balboni made a **Motion setting the time and place for a Public Hearing** to receive citizen input on the proposed Board of Education Budget for the Fiscal Year 2024/2025.

Councilor Pendleton **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

**E. Resolution Amending the Term Ending Date of the Approved Town Council Resolution dated February 21, 2023 Reappointing Jan Tarr (D) as a Member of the Housing Authority**

**WHEREAS,** the Town Council Resolution dated February 21, 2023 reappointing Jan Tarr as a member of the Housing Authority had an incorrect term ending date of November 30, 2028

**BE IT RESOLVED,** that the Town Council hereby amends the previously approved Town Council Resolution Reappointing Jan Tarr (D) as a Member of the Housing Authority with a corrected term end date of November 30, 2027.

Councilor Lewis made a **Motion to Amend** the previously approved Town Council Resolution Reappointing Jan Tarr (D) as a Member of the Housing Authority with a corrected term end date of November 30, 2027.

Councilor Pendleton **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES**

**F. Resolution Appointing Michael Pare (D) as a Member of the South Windsor Town Council Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

**BE IT RESOLVED,** that the South Windsor Town Council hereby Appoints Michael Pare (D), as a Member of the South Windsor Town Council for a term ending November 10, 2025.

Councilor Pendleton made a **Motion to Appoint Michael Pare** (D) as a Member of the South Windsor Town Council and **Amending the Resolution** to *remove* the wording ***"Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting"***.

Councilor King **made a Motion to Call the Question.**

Councilor Pendleton made a **Motion to Appoint Michael Pare** (D) as a Member of the South Windsor Town Council and **Amending the Resolution** to *add* the wording ***"Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting"*** back to the resolution to be considered at the next regularly scheduled Town Council meeting.

Councilor King **seconded the Motion**

Mayor Delnicki asked for a roll call vote, the results of which are as follows; **3 ayes** (King, Pendleton & Carey), and **2 nays** (Balboni and Buganski) and **2 Abstentions** (Delnicki and Lewis). **MOTION FAILS.**

**14. Passage of Ordinance**

None.

**15. Public Input for Any Matter**

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

**16. Communications from the Council**

**17. Executive Session**

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

None.

**18. Adjournment**

Councilor Lewis made a **Motion to Adjourn** the meeting at 9:15pm.

Councilor King **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

Respectfully submitted,

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Katherine J. Senerth  
Executive Assistant