

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Minutes

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October 21, 2019

**TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

1. Call Meeting to Order

Mayor Paterna called the Regular Meeting to order at 7:00 p.m.

2. Roll Call

Members Present: Mayor Andrew Paterna
Deputy Mayor Liz Pendleton
Councilor Audrey Delnicki
Councilor Mary Justine Hockenberry
Councilor Cesar Lopez
Councilor Karen Lydecker
Councilor Lisa Maneeley
Councilor Janice Snyder

Members Absent: Councilor Matthew Riley

Others Present: Vanessa Perry, Assistant Town Manager

5. Communications and Reports from Town Manager

Mrs. Vanessa Perry, Assistant Town Manager, explained that the Town Manager requested that she remind the Council that any members that are not re-elected, all Town-owned property needs to be returned to the Clerk of the Council within a day or two after the election so it can be passed on to any new Council members. Also, on Saturday, November 9, 2019, there will be a Town Council Academy for members of the Town Council who have been re-elected or are a new member. The Town Council Academy will run from 8:30 a.m. to 6:00 p.m.

6. Public Input (Items Not on the Agenda)

Mrs. Jessica Waterhouse, 5-2 Foncine Lane, announced that October is Domestic Violence Awareness Month. Interval House provides a 24-hour hotline, emergency safehouse, crisis counseling, support groups, court advocacy, special services for children and teens, law enforcement partnerships, and volunteer training and community education. Domestic violence does not discriminate and affects families, friends, co-workers, and neighbors. Domestic violence is not just physical or sexual abuse but includes emotional, verbal, psychological, technological, and financial abuse.

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6. Public Input (Items Not on the Agenda) (Continued)

Mr. Mark Cabot, 37 Kelly Road, came before the Council and explained that Hartford Bags of Love is collecting sleeping bags for the homeless. Collection locations are at the South Windsor Community Center, Imperial Oil, and Santoro Financial Services. Hartford Bags of Loves will also be holding an event called Sleep Out to End Homelessness on November 2, 2019, at Nevers Road Park from 6:00 p.m. to 6:00 a.m.

Mr. Robert Warren informed the Council and public that he had spent 30 years on the Zoning Board of Appeals and also co-chaired on Commissions for the construction of the Town Hall, South Windsor Public Library, Timothy Edwards Middle School, and a major renovation at Eli Terry Elementary School.

Deputy Mayor Pendleton made a motion to suspend the rules in order to go to Item 19. Executive Session on the agenda. Councilor Maneeley seconded the motion; and it was approved, unanimously.

19. Executive Session

At 7:13 p.m., Deputy Mayor Pendleton made a motion to go into Executive Session to discuss a personnel issue (Agreement between the Town of South Windsor and UPSEU Local 424, Unit 65 – Municipal Employees) and to discuss pending litigation (460 Miller Road) pursuant to Connecticut General Statutes §1-210(b)(4) and §1-200(6)(E). Councilor Maneeley seconded the motion; and it was approved, unanimously.

The following individuals went into Executive Session: Mayor Paterna; Deputy Mayor Pendleton; Councilor Delnicki; Councilor Hockenberry; Councilor Lopez; Councilor Lydecker; Councilor Maneeley; Councilor Snyder, Attorney Richard Carella from Updike, Kelly & Spellacy, P.C.; and Vanessa Perry, Assistant Town Manager/Director of Human Resources.

At 8:00 p.m., the Town Council came out of Executive Session in order to hold a Public Hearing. At 8:02 p.m., the Town Council reconvened with the Executive Session. The Regular Meeting reconvened at 8:15 p.m.

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ITEM:

7. Adoption of Minutes of Previous Meetings

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of October 7, 2019.

Was made by Councilor Lydecker
Seconded by Councilor Maneeley
The motion was approved, unanimously

8. Public Petitions

None

9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council

Councilor Snyder reported that the Planning & Zoning Commission held a public hearing on Tuesday, October 15th, to review Section 6.5 Signs in order to gather community and staff input regarding the effectiveness of existing regulations. Mrs. Lipe will be contacting other Town's on this issue and will bring their responses back to the Commission. The Planning & Zoning Commission also held a Regular Meeting, and at that meeting, Mannarino Buildings, Inc. put in a request for a subdivision at 248 Maskel Road, 360 Ellington Road Distribution Center is requesting a change order for an addition of an eight-foot fence along the Ellington Road frontage around the detention pond, and Metro Realty is requesting signage for "The Gateway" development on Buckland Road. All items were discussed with no immediate action taken.

10. Reports from Standing Committees

None

11. Reports of Temporary Committees

None

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ITEM:

12. Public Participation (Items on the Agenda)

None

13. Consent Agenda

Councilor Maneeley made a motion to approved Agenda Items 14. A. (*) through 14. D. (*) as the Consent Agenda. Councilor Snyder seconded the motion; and it was approved, unanimously.

14. New Business

***A. Resolution Appointing Shailesh Verma (R) an Alternate to the Economic Development Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Shailesh Verma (R) an Alternate to the Economic Development Commission for a term ending November 30, 2020, to fill the unexpired term of John Mitchell.

(Approved by Consent Agenda)

***B. Resolution Appointing Scott Kelley (R) to the Economic Development Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Scott Kelley (R) to the Economic Development Commission for a term ending November 30, 2019, to fill the unexpired term of Shailesh Verma.

(Approved by Consent Agenda)

***C. Resolution Appointing Janet Wade-Utay (U) to the Historic District Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Janet Wade-Utay (U) to the Historic District Commission for a term ending November 30, 2021, to fill the unexpired term of Nadine Hassan-Caron.

(Approved by Consent Agenda)

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ITEM:

14. Unfinished Business (Continued)

D. Resolution Appointing Michael Giannamore (U) an Alternate to the Historic District Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael Giannamore (U) an Alternate to the Historic District Commission for a term ending November 30, 2022, to fill the unexpired term of Janet Wade-Utay.

(Approved by Consent Agenda)

15. New Business

A. Discussion Item: Public Act 19-171 – An Act Concerning the Property Tax Exemptions for Service Members and Veterans Having Disability Ratings (*requested by Councilor Delnicki*) (*Mary Huda, Town Assessor to be present*)

Deputy Mayor Pendleton recused herself from this discussion.

Councilor Delnicki explained that Public Act 19-171 is concerning a property tax exemption for service members and veterans having disability ratings. Councilor Delnicki requested that Mary Huda, the Town Assessor, explain the special local option exemption.

Mrs. Mary Huda, Town Assessor, explained that the Assessor's Office administers all of the veteran's exemptions and applies them to the Grand List, annually whether that is to real estate property or motor vehicle property. Human Services does all of the intakes for all of the income-related programs and gives that information to the Assessor's Office to be applied properly. In the 2018 Grand List, there are 729 veterans that receive benefits on one of those two types of property bills. In the past July billing, there were an additional twenty-five active duty service members that received exemptions on their motor vehicle bill. Of those 729, there are 180 that have disability ratings on file in the Assessor's Office, with some of those being income-qualified and some of those being non-income qualified. The Town already

(Discussion Item Continued on Next Page)

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ITEM:

15. A. (Continued)

adopts and puts in place the disability ratings we well as the over 65, which brings them to the highest level of exemptions, then the Town applies that on the local option.

Answering questions from the Council, Mrs. Huda stated that there is no need to change the Town's ordinance because the Town already administers the local option exemption, and when the State exemptions change, our local option follows the State if they are income qualified. The Town does some outreach to eligible individuals through Human Services, and any time someone reports their discharge paperwork with the Town Clerk, the process is started for them to receive their exemptions. Veterans Affairs does a good job of letting veterans know about all of the benefits that are available to them.

B. Resolution Approving the Nondiscrimination Certification Agreements and Warranties under Connecticut General Statutes §4a-60 and §4a-60a, as Amended

BE IT RESOLVED that the Town of South Windsor hereby complies with nondiscrimination agreements and warranties under Connecticut General Statutes §4a-60 and §4a-60a, as amended.

Was made by Councilor Hockenberry
Seconded by Deputy Mayor Pendleton

Mr. Ray Favreau, Director of Parks & Recreation, explained that this is a formality. The Town Council is endorsing the fact that as the Town moves forward with the final application process for the cross Town trail design grant of \$100,000 that the Town will abide by the two-State Statutes.

Answering questions from the Council, Mr. Favreau explained that this resolution is required because this is Federal Funding. When the Town goes out to bid to get the design work done for the cross Town trail, the firm hired will have to comply and fill out all of the affirmative action and

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ITEM:

15. B. (Continued)

nondiscrimination paperwork which gets submitted to the State and the Town will have to make sure they do all of this. The Resolution is for a grant and is project specific, so each time the Town is receiving federal funding, a resolution will need to be done.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

C. Resolution Approving a Reverse 911 Notification (Everbridge) to South Windsor Voters

WHEREAS, there have been concerns voiced regarding South Windsor voters not knowing where their voting location will be held due to the relocation of District 4 from Philip R. Smith Elementary School to the Charles Enes Community Center; and

WHEREAS, it is being proposed to use the Reverse 911 Notification System (Everbridge) to inform all residents where their voting location will be for the November 5, 2019, Municipal Election; and

WHEREAS, a Reverse 911 Notification (Everbridge) to the entire community is a good way to test the emergency management system

NOW, THEREFORE, BE IT RESOLVED, the South Windsor Town Council hereby approves the following notification to be sent out on November 4, 2019:

Message for Municipal Elections:

Tomorrow, November 5th, the Town of South Windsor will be holding Municipal Elections. The polls will open at 6 AM and close at 8 PM. District (insert # here) votes at (insert location here). There will be same-day voter registration held in the Town Hall at 1540 Sullivan Avenue. For additional information, you may visit <https://www.southwindsor-ct.gov/registrar>

(Resolution Continued on Next Page)

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ITEM:

15. C. *(Continued)*

District 1, Pleasant Valley School Gym, 591 Ellington Road
District 2, Eli Terry School Gym, 569 Griffin Road
District 3, South Windsor High School Auxiliary Gym, 161 Nevers Road
District 4, Charles Enes Community Center, 150 Nevers Road (formerly Philip R. Smith)
District 5, Timothy Edwards Middle School, Stairwell B, 100 Arnold Way; and

BE IT FURTHER RESOLVED that this message has been reviewed and approved by the Town Attorney.

Was made by Councilor Maneeley
Seconded by Deputy Mayor Pendleton

Councilor Snyder made a friendly amendment to specify in the message the location where same-day voter registration will be held in the Town Hall. Councilor Maneeley and Deputy Mayor Pendleton accepted the friendly amendment.

Mayor Paterna called for a vote on the amended motion; it was approved, unanimously.

The amended Resolution to read as follows:

WHEREAS, there have been concerns voiced regarding South Windsor voters not knowing where their voting location will be held due to the relocation of District 4 from Philip R. Smith Elementary School to the Charles Enes Community Center; and

WHEREAS, it is being proposed to use the Reverse 911 Notification System (Everbridge) to inform all residents where their voting location will be for the November 5, 2019, Municipal Election; and

WHEREAS, a Reverse 911 Notification (Everbridge) to the entire community is a good way to test the emergency management system

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ITEM:

15. C. (Continued)

NOW, THEREFORE, BE IT RESOLVED, the South Windsor Town Council hereby approves the following notification to be sent out on November 4, 2019:

Message for Municipal Elections:

Tomorrow, November 5th, the Town of South Windsor will be holding Municipal Elections. The polls will open at 6 AM and close at 8 PM. District (insert # here) votes at (insert location here). There will be same-day voter registration held in the Town Hall at 1540 Sullivan Avenue on the ground floor in the Madden Room. For additional information, you may visit <https://www.southwindsor-ct.gov/registrar>

District 1, Pleasant Valley School Gym, 591 Ellington Road

District 2, Eli Terry School Gym, 569 Griffin Road

District 3, South Windsor High School Auxiliary Gym, 161 Nevers Road

District 4, Charles Enes Community Center, 150 Nevers Road (formerly Philip R. Smith)

District 5, Timothy Edwards Middle School, Stairwell B, 100 Arnold Way; and

BE IT FURTHER RESOLVED that this message has been reviewed and approved by the Town Attorney.

D. Resolution Approving an Agreement Between the Town of South Windsor and UPSEU Local 424, Unit 65 – Municipal Employees

BE IT RESOLVED that the South Windsor Town Council hereby approves the proposed "Agreement Between the Town of South Windsor and UPSEU Local 424, Unit 65 – Municipal Employees for the period July 1, 2019, through June 30, 2022.

Was made by Councilor Lopez
Seconded by Deputy Mayor Pendleton
The motion as approved, unanimously

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ITEM:

15. New Business (Continued)

E. Resolution Approving an Annual Salary for Deborah W. Reid, Clerk of the Council for Fiscal Year 2019/2020

WHEREAS, an evaluation was completed by the Personnel Committee, and a report was submitted to the Town Council for their input

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves a base salary adjustment of \$2,000 and an annual salary increase of 2% for Fiscal Year 2019/2020 for Deborah W. Reid, Clerk of the Council, said annual salary rate to be retroactive from July 1, 2019.

Was made by Deputy Mayor Pendleton
Seconded by Councilor Snyder

Mayor Paterna thanked the Clerk of the Council for all of her work.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

F. Resolution Approving a Refund of Taxes to One Hundred and Thirty-Seven (137) South Windsor Taxpayers

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to one hundred and thirty-seven (137) South Windsor Taxpayers, the total of said refunds being \$24,043.55 and as more fully described on attached **Exhibit A**.

Was made by Councilor Lydecker
Seconded by Councilor Maneeley
The motion was approved, unanimously

Councilor Snyder made a motion to suspend the rules to skip over Item 15. G. and go to Item 15. H. Councilor Hockenberry seconded the motion; and it was approved, unanimously.

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ITEM:

15. New Business (*Continued*)

G. Resolution Amending the South Windsor Town Council Rules and Procedures (Article V – Agenda)

WHEREAS, the South Windsor Town Council hereby approves an amendment to the South Windsor Town Council Rules and Procedures (Article V – Agenda).

No action was taken on this item.

H. Resolution Appointing Members to South Windsor's 175th Anniversary Committee

WHEREAS, at the September 3, 2019, Town Council meeting, the Town Council approved to establish a 175th Anniversary Committee to develop, plan, host new programs, and endorse community events that will recognize, commemorate, and celebrate the founding of South Windsor; and

WHEREAS, it was the decision of the Town Council to have Mayor Paterna and Councilor Snyder meet to appoint the Chair (Brianna Dillman) and two Honorary Chairs (Edward Havens, Sr. (D) and Elizabeth Warren (R)); and

WHEREAS, Mayor Paterna and Councilor Snyder were also requested to recommend to the Council the make-up of the members of the Committee and the Council would ratify those recommendations

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby appoints the following members to the 175th Anniversary Committee:

- Brenda Koboski (U)
- Natalie O'Brien (U)
- Joshua Johnson (D)
- Gavin Zhu (D)
- Anne King (R)
- Madu Reddy (R)

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ITEM:

15. H. (Continued)

Mayor Paterna stated that everyone is very excited about joining this Committee, so we are off to a good start. We are going to ask the Chair and the two Honorary Chairs to meet and have an organizational meeting to plan the schedule.

Councilor Snyder informed the Council and the public that the celebration would take place in September 2020. The Committee will have a full year to plan the celebration.

Mayor Paterna explained that Anne King had contacted him today and said she would not be able to participate in the 175th Anniversary Committee. Mayor Paterna made a friendly amendment to eliminate Anne King (R) from the list of members, and he and Councilor Snyder would meet to place another member on the Committee and bring that name back to the Council for their approval. Councilor Snyder and Councilor Hockenberry accepted the friendly amendment.

Mayor Paterna called for a vote on the amended motion; it was approved, unanimously.

The amended resolution to read as follows:

WHEREAS, at the September 3, 2019, Town Council meeting, the Town Council approved to establish a 175th Anniversary Committee to develop, plan, host new programs, and endorse community events that will recognize, commemorate, and celebrate the founding of South Windsor; and

WHEREAS, it was the decision of the Town Council to have Mayor Paterna and Councilor Snyder meet to appoint the Chair (Brianna Dillman) and two Honorary Chairs (Edward Havens, Sr. (D) and Elizabeth Warren (R)); and

WHEREAS, Mayor Paterna and Councilor Snyder were also requested to recommend to the Council the make-up of the members of the Committee and the Council would ratify those recommendations

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ITEM:

15. H. (Continued)

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby appoints the following members to the 175th Anniversary Committee:

- Brenda Koboski (U)
- Natalie O'Brien (U)
- Joshua Johnson (D)
- Gavin Zhu (D)
- Madu Reddy (R)

I. Resolution Approving the Creation of an Advisory Committee (Temporary) Regarding Services for Persons with Disabilities

WHEREAS, the South Windsor Town Council cares for all of its citizens and would like to make sure everyone's needs are met

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the creation of a Temporary Advisory Committee Regarding Services for Persons with Disabilities, whose charge will be to advise the Town Manager (or designee), who will act as the Chair of the Committee, and Town departments with information regarding compliance with ADA requirements and to further their understanding of the concerns of persons with disabilities using Town facilities; and

BE IT FURTHER RESOLVED that the Committee members will also serve as a resource to the South Windsor community and address accessibility, equal rights, removing barriers, and promoting opportunities for individuals with disabilities; and

BE IT FURTHER RESOLVED the Committee will meet quarterly and be made up of nine (9) South Windsor residents who volunteer to be part of this Committee, as well as the Town Manager (or designee). These individuals who volunteer their time will have knowledge, skills, and/or experience with ADA related issues.

(Resolution Continued on Next Page)

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ITEM:

15. I. (Continued)

Was made by Mayor Paterna
Seconded by Deputy Mayor Pendleton
The motion was approved, unanimously

16. Passage of Ordinance

A. Resolution Adopting the Proposed Amendment to Ordinance #225 – South Windsor Volunteer Fire Tax Abatement Ordinance

BE IT RESOLVED that the South Windsor Town Council hereby adopts the proposed Amendment to Ordinance #225 – South Windsor Volunteer Fire Tax Abatement Ordinance, as shown in attached **Exhibit B**.

Deputy Mayor Pendleton recused herself from this Resolution.

Was made by Councilor Delnicki
Seconded by Councilor Snyder
The motion was approved, unanimously

17. Public Input/Participation (Any Matter)

Mr. John Hoffman, 198 Natisky Farm Road and Deputy Chief of the South Windsor Volunteer Fire Department, came forward and thanked the Council for their support of the tax abatement program. The department uses it as a recruitment and retention tool. The Fire Department spends a lot of time cultivating its volunteers from the time they join the department. This program is a small token of appreciation in return for their service.

18. Communications and Petitions from Council

Mayor Paterna explained that the Council would have a meeting on November 4, 2019. There is one item on the agenda.

(Discussion Continued on Next Page)

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ITEM:

18. Communications and Petitions from Council (Continued)

Councilor Snyder presented an amendment to the Town Council Rules and Procedures to be voted on at the November 4, 2019, Town Council Meeting, as shown in attached **Exhibit C**.

Councilor Maneeley questioned if the Council would make any corrections/changes to the Town Charter after the presentation given by the Girl Scout Troop about making the Town Charter gender neutral?

Mayor Paterna explained that in order to change any language in the Town Charter, the Town would have to go through a process where the Town Charter is opened in order to make any changes. Mayor Paterna stated that he is doing some research and feels that after the election, the new Council could look at this issue further.

Deputy Mayor Pendleton explained that in order to make changes to the Town Charter, there have to be specific changes that are being requested.

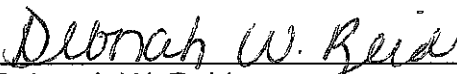
Councilor Hockenberry stated she has learned so much in the last two years and thanked everyone for working together for the betterment of the Town. Councilor Hockenberry stated that her favorite project was hiring the new Town Manager.

Mayor Paterna thanked everyone on the Town Council and Town Staff for all of the hard work and wished everyone good luck in the November 5th Election.

20. Adjournment

At 8:57 p.m., Councilor Maneeley made a motion to adjourn the Regular Meeting. Deputy Mayor Pendleton seconded the motion, and it was approved, unanimously.

Respectfully submitted,



Deborah W. Reid
Clerk of the Council



Town of South Windsor

1540 SULLIVAN AVENUE • SOUTH WINDSOR, CT 06074
TELEPHONE (860) 644-2511

TO: MICHAEL MANISCALCO, TOWN MANAGER
MEMBERS OF THE TOWN COUNCIL
FROM: JENNIFER R. HILINSKI-SHIRLEY, CCMC COLLECTOR OF REVENUE
SUBJECT: REFUND BATCH #2 OCTOBER 21, 2019 AGENDA
DATE: October 15, 2019
CC: PATRICIA PERRY, DIRECTOR OF FINANCE

I respectfully request approval of 137 refunds totaling \$-24,043.55 as noted on the attached report. All refund requests received by 9:00am, October 15, 2019 are included in subject batch.

Exhibit A

2017-03-0500133	ACAR LEASING LTD	POST OFFICE BOX 1990	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-198.75
2018-03-500133	ACAR LEASING LTD	POST OFFICE BOX 1990	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-198.75
2018-03-500160	ACAR LEASING LTD	POST OFFICE BOX 1990	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-676.41
2018-03-500189	ALDI INC	235 RYE ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-122.62
2018-03-500511	ALDI INC	235 RYE ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-122.62
2018-03-500242	BERGHEIN KRISTEN A	202 A88E RD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-40.97
2018-03-500295	BLANCO LOUIS J	1437 BROADCLOTH ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-60.56
2018-03-5002280	BLANCO LOUIS J	118 LOG HOLLOW ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-22.14
2018-03-5002247	BLANCO LOUIS J	118 LOG HOLLOW ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-22.14
2018-03-500297	BOMBARDIER RUTH A	34 MARGARET DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-8.43
2018-03-500258	BOMBARDIER RUTH A	34 MARGARET DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-8.43
2017-03-050231	CAB EAST LLC	PO BOX 6700 DEPT 231601	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-482.42
2018-03-500331	CAMACHO JONATHAN J	81 VY LN	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-19.17
2018-03-500350	CAMACHO JONATHAN J	81 VY LN	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-19.17
2018-03-500460	COLLA WAYNER	123 MARK DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-12.78
2018-03-500434	COLLA WAYNER	123 MARK DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-12.78
2018-03-500466	CROWLEY KEVIN T	104 NORTON LN	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-200.90
2018-03-500519	CROWLEY KEVIN T	104 NORTON LN	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-200.90
2018-03-500577	DAMLER TRUST	13650 HERITAGE PKWY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-514.71
2018-03-5005280	DAMLER TRUST	13650 HERITAGE PKWY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-514.71
2018-03-5005280	DAMLER TRUST	13650 HERITAGE PKWY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-670.44
2018-03-5005280	DAMLER TRUST	13650 HERITAGE PKWY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-670.44
2018-03-5006042	DIAZ MIGUEL A	22 NANCY DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-20.44
2018-03-5006419	DOUGLAS SHARMAN D	37 DURHAM ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-113.19
2018-03-5006425	DOUGLAS SHARMAN D	37 DURHAM ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-113.19
2018-03-5006965	ELIA ROBIN L	1441 VILLA JUNO DRIVE SOUTH	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-47.49
2018-03-5006965	ELIA ROBIN L	1441 VILLA JUNO DRIVE SOUTH	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-47.49
2018-03-5006988	ELLIOTT DONALD E	20705 WATERS EDGE COURT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-18.02
2018-03-5007020	EMANUELSON FREDERICK T	48 SEAMANS LN	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-16.63
2018-03-5007021	EMANUELSON FREDERICK T	48 SEAMANS LN	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-16.63
2018-03-5007067	ENTERPRISE FM TRUST	500 CORPORATE PARK DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-501.66
2018-03-5007068	ENTERPRISE FM TRUST	500 CORPORATE PARK DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-501.66
2018-03-5007080	ENTERPRISE FM TRUST	9315 OLIVE BLVD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-86.75
2018-03-5007092	ENTERPRISE FM TRUST	9315 OLIVE BLVD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-86.75
2018-03-5007252	EREMITA MICHAEL J	888 GUILD DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-9.55
2018-03-5007701	FINANCIAL SER VER TRUST	5550 BRITTON PKWY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-443.87
2018-03-5007707	FINANCIAL SER VER TRUST	5550 BRITTON PKWY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-443.87
2018-03-5008262	GALVAN JORDAN C	18 WOODLAND DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-55.07
2017-04-0081489	GOMES PEDRO M	25 MURRAY RD	Sec. 12-129 Refund of Excess Payments.	-55.07

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2018-03-5009236	GRAZIANI ROBERT L	125 VALLEYVIEW DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-56.68
2018-03-5009596	HALL TANYA M	150 WILBUR BLVD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-20.71
2018-03-5009655	HAMILTON TOMAS	2400 LAMAR BROOK DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-524.87
2018-03-5009746	HARNER JEFFREY R	29 CORNFIELD DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-378.84
2018-03-5009827	HARRIS JUDITH A	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-378.84
2018-03-5010028	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-54.63
2018-03-5010075	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-98.02
2018-03-5010374	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-131.40
2018-03-5010385	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-30.99
2018-03-5010394	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-290.60
2018-03-5010395	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-465.35
2018-03-5010421	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-573.92
2018-03-5010422	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-311.51
2018-03-5010504	HONDA LEASE TRUST	600 KELLY WAY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-67.95
2018-03-5010761	HYUNDAI LEASE	4100 WILDWOOD PKWY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-149.77
2018-03-5010762	HYUNDAI LEASE	4100 WILDWOOD PKWY	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-38.69
2018-03-5010865	JP MORGAN CHASE BANK NA	POST OFFICE BOX 901076	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-13.55
2018-03-5011614	JP MORGAN CHASE BANK NA	POST OFFICE BOX 901076	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-34.07
2018-03-5011652	JP MORGAN CHASE BANK NA	PO BOX 901076	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-73.08
2018-03-5011671	JP MORGAN CHASE BANK NA	PO BOX 901076	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-29.99
2018-03-5011747	JP MORGAN CHASE BANK NA	PO BOX 901076	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-29.07
2018-03-5014759	JTP PLUMBING INC	524 SULLIVAN AVE STE B	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-27.80
2018-03-5014775	JTP PLUMBING INC	524 SULLIVAN AVE STE B	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-752.57
2018-03-5015268	KARZAR JOHN	180 CLARK ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-195.01
2018-03-5012081	KASHI HOOMAN	18 GILBERT LN	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5012098	KATZBEK DANIEL J	101 FORTER DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5012478	KING HALEY B	1188 MAIN ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5013064	LACY JOHN P	131 MARGARET DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5013530	LANKFORD JEFF	1006 HEGAN DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5013624	LEITAO GRACE B	30 POSTER ST APT 13	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5013930	LEMBARDO PAUL R	46 MYRTLE ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5013985	LEMBARDO PAUL R	46 MYRTLE ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5013986	LEMBARDO PAUL R	46 MYRTLE ST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5014467	MAJINOWSKI ADRIENNE M	PO BOX 402	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5014571	MEHARRY ROBERT A	455 NEDDERGER RD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5015658	MIREX RONALD J	2225 ASHLEY RIVER ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5015659	MIREX RONALD J	2225 ASHLEY RIVER RD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5015660	MIREX RONALD J	2225 ASHLEY RIVER RD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5015661	MIRKUS RICHARD	1701 COCOANUT ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5016579	NICHOLAS THOMAS J	1701 COCOANUT ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5016768	NISSAN INFINITI LT	PO BOX 254648	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5016769	NISSAN INFINITI LT	PO BOX 254648	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	

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2018-03-5016946	NISSAN INFINITI	PO BOX 650210	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-19.89
2018-03-5016956	NISSAN INFINITI	PO BOX 254648	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-237.36
2018-03-5016904	NORMAND STEVEN	PO LEWIS DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-109.73
2018-03-5016946	NOWAK WILLIAM K	541 QUARRY BROOK DR	Sec. 12-129 Refund of Excess Payments	-6.28
2018-03-5016613	POFFINBERGER J	POFFINBERGER DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-30.49
2018-03-5018812	PROUTY ROBERT R	800 ELLINGTON RD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-66.69
2018-03-5019975	TING AND JOAN	305 WINDY HILL	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-11.13
2018-03-5019802	ROMEKO KAREN M	8 UP THE ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-33.61
2018-03-5019803	ROMEKO KAREN M	6 MURRAY RD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-126.05
2018-03-5020153	RYAN ROBERT A	20 CASTLEWOOD DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-36.38
2018-03-5020447	SANCHEZ ALECH	368 FOREST ACRES ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-41.62
2018-03-5020651	SAVINO PAUL F	368 FOREST ACRES ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99
2018-03-5020654	SAVINO PAUL F	368 FOREST ACRES ROAD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99
2018-03-5022040	STEWART CHERYL	535 GLENDALE RD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99
2018-03-5022057	STEWART CHERYL	535 GLENDALE RD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99
2018-03-5022775	THEODOROPoulos THEODOROS	25 LISA DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99
2018-03-5022849	THOMAS M HURGES	20 BOX 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99
2018-03-5023117	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99
2018-03-5023120	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99
2018-03-5023142	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-104.99

Exhibit A

2018-03-5023149	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-606.76
2018-03-5023159	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-459.65
2018-03-5023166	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-85.36
2018-03-5023185	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-364.13
2018-03-5023192	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-555.44
2018-03-5023217	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-261.97
2018-03-5023226	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-281.71
2018-03-5023237	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-405.37
2018-03-5023241	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-407.95
2018-03-5023243	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-537.70
2018-03-5023249	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-560.95
2018-03-5023251	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-120.51
2018-03-5023285	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-205.44
2018-03-5023292	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	-24,043.55
2018-03-5023311	TOYOTA LEASE TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5023354	VAULT TRUST	20 COMMERCE WAY STE 800	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5023354	VAULT TRUST	9401 JAMES AVE S140	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5023393	VCF AUTO LEASING COMPANY	6150 OWNI PARK DR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5023801	VCFE ROBERT	402 MEADOW DRIVE	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5023921	VCFE ROBERT	402 MEADOW DRIVE	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5023931	VCFE ROBERT	402 MEADOW DRIVE	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
2018-03-5024127	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
TOTAL				

Drafted By: Tabatha L. Chasse
Deputy Collector of Revenue

Approved By: Jennifer Hillrisk-Shirley, COMC
Collector of Revenue

Tabatha L. Chasse
10/15/2019

Jennifer Hillrisk-Shirley
15 Oct 2019

PROPOSED AMENDMENTS TO ORDINANCE #225

South Windsor Volunteer Fire Tax Abatement Ordinance

Sec. 1 Purpose: In recognition of the benefits provided to the Town of South Windsor by the dedicated service of the Town's Volunteer Fire personnel, the South Windsor Town Council hereby establishes a tax abatement program pursuant to the authority granted by Connecticut General Statutes 12-81w for Volunteer Fire personnel on the conditions outlined below.

Sec. 2 Eligibility: Members of the South Windsor Volunteer Fire Department and who reside and pay property tax in the Town of South Windsor shall be eligible when meeting the following criteria:

- 1) Member must have achieved two years of service by July 1 of the current year to be eligible for a tax abatement on July 1 of the following year; and
- 2) Member must have achieved a "good year" as defined by the Service Award Program. Any amendment to this definition must be approved by the Town Council in the same manner as an amendment to an ordinance.

Sec. 3 Certification: Annually, on or before May 15th of each year, the Chief of the South Windsor Volunteer Fire Department shall certify and submit to the Town Manager and Finance Director, a list of the members of their organization who are eligible as defined in Section 2. This list shall contain addresses and the amount of which each member is eligible. For the year 2018 only, the list shall be submitted on or before June 1st in order to timely apply tax benefit to current bills.

Sec. 4 Abatement Schedule: Abatement of property taxes shall be granted the following July 1st to eligible members as follows:

- 1) If a member has completed two years of service as of the July 1st preceding the date of abatement, the member shall be entitled to 25% of the maximum amount allowed by Connecticut General Statutes, as amended from time to time, as an annual abatement of property taxes
- 2) If a member has completed five years of service as of July 1st preceding the date of abatement, the member shall be entitled to 50% of the maximum amount allowed by Connecticut General Statutes, as amended from time to time, as an annual abatement of property taxes
- 3) If a member has completed seven years of service as of the July 1st preceding the date of abatement, the member shall be entitled to 75% of the maximum amount allowed by Connecticut General Statutes, as amended from time to time, as an annual abatement of property taxes

- 4) If a member has completed ten years of service or more as of the July 1st preceding the date of abatement, the member shall be entitled to 100% of the maximum amount allowed by Connecticut General Statutes, as amended from time to time, as an annual abatement of property taxes.

Sec. 5 Retirement Benefit: Members who have served a minimum of twenty years and who have reached the mandatory retirement age of their organization shall continue to receive an abatement of \$1,000 annually for as long as they continue to reside and own property in South Windsor. Members who retire prior to the mandatory age and have over 25 years of credited "Good Years" in the Department's Service Award program shall continue to receive an abatement of \$1,000 annually for as long as they continue to reside and own property in South Windsor.

Sec. 6 Disability Benefit: If for any reason, a member should become disabled due to an injury sustained in the performance of their duties within the Department, they shall be entitled to receive an abatement of \$1,000 annually for as long as they continue to reside and own property in South Windsor and continue to be so disabled..

Sec. 7 Construction of Ordinance: Taxes to be abated must be those taxes imposed on real property or personal property assessed in the name of the eligible individual, either as a sole owner or a joint owner, but not by a corporation, LLC or partnership. In the case of abating taxes on real property, the real property must serve as the eligible individual's primary residence.

- 1) The abatement amount shall be applied first to the taxes for real property, then to personal property which shall include motor vehicles leased to an eligible individual as of October 1 of any given year. In the event that the tax to which the abatement is applied is paid in installments, then the exemption shall be applied 50% to each installment.
- 2) This ordinance shall not be construed to imply that if an eligible member has less tax liability than their permitted amount of tax abatement that they are entitled to receive any additional funds from the Town of South Windsor under this ordinance. In no event will this ordinance authorize a tax refund for taxes that have already been paid.
- 3) No individual shall be eligible for participation in this property tax relief program if the individual has any tax delinquency, including taxes, interest, fees and any other charges, to the Town of South Windsor on the date of certification set forth above.

ARTICLE V – AGENDA

Section 1 – Preparation

- a. The Clerk of the Council shall be responsible for preparing the Agenda for all meetings of the Council and shall see that copies are distributed to the Members at least forty-eight (48) hours before the meeting.
- b. **During the preparation of the Agenda, there shall be an Agenda Meeting with the Mayor or their designee, the Minority Leader or their designee, the Town Manager or their designee, and the Clerk of the Council or their designee for the purpose of all parties receiving the agenda information at the same time. The Clerk of the Council shall be responsible for preparing and distributing a schedule of times and dates for the Agenda Meetings to the members as listed. The Agenda Meetings shall be at least ninety-six (96) hours before the meeting and at least forty-eight (48) hours before the actual distribution of the agenda to all Members of the Council.**
- c. Items for the Agenda of any meeting of the Council may be submitted at the prior meeting of the Council by the Mayor, the Members, Town Manager, and the Town Attorney.
- d. Additional items for the Agenda may be made by the above persons provided that all such additions be supplied to the Clerk of the Council at least five (5) business days prior to the meeting for which they are intended for consideration. The name of the person submitting an item for Council consideration shall appear on the Agenda after the item submitted.
- e. No item not on the Agenda for a Regular Meeting or Work Session may be taken up at said meeting except as provided in Article XIII, Section 1.
- f. A newspaper or newspapers having a general circulation in the Town shall be advised by the Clerk of the Council on the Agenda for a Council Meeting open to the Public at least forty-eight (48) hours before said meeting.
- g. The Clerk of the Council will provide a list of the New Business Agenda items, as submitted to the Clerk under these Rules, intended for consideration at the next meeting to the Town Council members by email or fax at least three (3) business days prior to the meeting. However, errors, delays, and/or unintentional omissions of the items will not prevent the Council from taking up the items at the Council Meeting, so long as the items are taken up as otherwise provided under these Rules.
- h. The Agenda shall contain the following notice: ***(Amended by Resolution on April 17, 2017)***

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during Public Input, Public Petitions, Public Participation and Public Input/Participation of each Public Meeting, as follows:

ARTICLE V – AGENDA (Continued)

Section 1 – Preparation (Continued)

Item #5:

Communications and Reports from Town Manager – This segment of the meeting shall not exceed twenty (20) minutes unless extended by majority consent of the Council present.

Item #6:

Public Input – A segment of up to twenty (20) minutes (which may be extended by the Mayor with the consent of the Council) is set aside to hear from the public on any matter, **not on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each and shall avoid personalities or impugning of improper motive to any person.

Item #8:

Public Petitions – A South Windsor Resident or Taxpayer may petition the Council to submit a new item on the agenda as described in Section 312 of the Town Charter.

Item #12:

Public Participation – A segment of up to twenty (20) minutes (which may be extended by the Mayor with the consent of the Council) is set aside to hear from the public on any matter **on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning of improper motive to any person.

Item #17:

Public Input/Participation – A segment of up to ten (10) minutes (which may be extended by the Mayor with the consent of the Council) is set aside to hear from the public **on any matter**. Speaker(s) generally are to limit their comments to three (3) minutes each and shall avoid personalities or impugning or improper motive to any person.

- i. For the purpose of this section, the day of the Town Council meeting shall be considered a business day prior to the meeting.