

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

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**TOWN COUNCIL – REGULAR MEETING  
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

**1. Call Meeting to Order**

Mayor Paterna called the Regular Meeting to order at 7:00 p.m.

**4. Roll Call**

Members Present: Mayor Andrew Paterna  
Deputy Mayor Liz Pendleton  
Councilor Audrey Delnicki  
Councilor Mary Justine Hockenberry  
Councilor Cesar Lopez  
Councilor Lisa Maneeley  
Councilor Matthew Riley  
Councilor Janice Snyder

Members Absent: Councilor Karen Lydecker

Others Present: Matthew B. Galligan, Town Manager

After roll call was complete, Mrs. Susan Palisasso, Young Manufacturers Academy came before the Council and explained that the Young Manufacturers Academy is about to reach its 11<sup>th</sup> year as a summer academy. The last two-years there has been an in school program that has been implemented. The program is geared towards 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>-grade students. The program runs for two weeks, and students learn the skills needed to succeed in today's advanced manufacturing workplace. Students participate in hands-on workshops, simulations-based learning, and industry site visits while discovering the variety of career opportunities that manufacturing has to offer. This year 96 Timothy Edward Middle School students applied to the program. The program serves 220 students, and unfortunately, not all students will be able to attend. Fifty-six students from Timothy Edwards Middle School have been selected for the program. Mrs. Palisasso urged Council members to contact state legislators regarding the funding for this program because this program is funded by the state.

**5. Communications and Reports from Town Manager**

Mr. Galligan reported on the following items:

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**ITEM:**

**5. Communications and Reports from Town Manager (Continued)**

- There is a bond resolution on the agenda tonight. This is a refunding of bonds in the amount of \$9,000,000 to \$11,000,000. Refunding these bonds will save the Town \$501,000 over twelve years. The first year savings will be approximately \$75,000, with an average savings of \$42,000.
- There was a meeting with a Census Representative to go over the steps needed to take the 2020 count. It is important that an accurate recording of the Census be done whether someone is legally or illegally here. This Census determines the districts in Connecticut and the funding the state will receive from the federal government. A committee will be established for the Census.
- The Governor's Toll proposal has been sent to the Council and is on the Town website.
- The application for the I-291 project has been submitted. The project has been submitted to the Planning & Zoning. GIE, who is the environmental consultant for the project, is working with DEEP.
- The Town will have to reduce ECS funding in order to pay the CREC school funding, which is \$600,000 to \$800,000.
- The state passed a law that will allow people or companies to grow hemp in the State of Connecticut. There is an opportunity for South Windsor to participate in a pilot program to grow hemp. There are two property owners who are willing to have their land used or to farm the crop. The grant is \$125,000 with a match from the Town of \$50,000. More information regarding the pilot program will be brought back to the Council.
- There is a report from Mr. Scott Roberts showing the number of electronics that are used by Town staff, as shown in attached **Exhibit A**. This was requested by Councilor Delnicki.

Mayor Paterna stated that the Town of South Windsor has the capability to process the hemp and to have a testing lab in Town. The entire process from planting to processing could all be done in South Windsor.

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**ITEM:**

**5. Communications and Reports from Town Manager (Continued)**

Answering questions from Councilor Lopez, Mr. Galligan stated that there is nothing that has been noted to be different from the previous Census. The information that is gathered from the Census is important to decide how congressional districts are decided upon as well as how much funding the State will receive from the federal government.

Mr. Galligan answered questions from Councilor Snyder stating that the study that will be done for the I-291 Corridor is paid for by the developer. A resolution for the Census Committee should come to the Council in July. There is approximately \$11,400,000 coming to the Town from the State, but then approximately \$900,000 for ECS funding has to come out of that amount to go to the CREC School. Mr. Galligan said he would check to see if ECS funding is reduced in other Town's if there is a CREC School in that Town.

Mr. Galligan informed the Council that on the Town Hall property there is a lot of knotweeds, which is an invasive plant. Nothing seems to be working on getting rid of them, so the Town has decided to bring in goats. The goats get down to the root to eliminate this invasive species. It is felt that this is the best way to get rid of the invasive species and is environmentally safe.

Mr. Galligan explained to the Council that he could not discuss Town building security measures that are being taken by the Town to safe guard municipal workers. This is something that would have to be discussed in Executive Session. There was a study done in the past on all of the Town facilities. Funds are put into the budget each year to upgrade security systems.

Deputy Mayor Pendleton stated that it is her understanding that ECS funding goes to the students in the CREC School, however, if the student comes back to the public school system, those funds do not come back with the student.

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**ITEM:**

**5. Communications and Reports from Town Manager *(Continued)***

Mr. Galligan explained that the Police Department would like to do an Active Shooters Training for the Town Council. Chief Custer is waiting for the new Town Manager.

Deputy Mayor Pendleton made a motion to suspend the rules in order to go to Items 15. A. under New Business and then after Item 12. Public Participation go to Item 15. N. Councilor Riley seconded the motion; and it was approved, unanimously.

**15. New Business**

**A. Presentation Regarding the Five Year Update of the Hazard Mitigation Plan by the Capitol Region Council of Governments *(David Murphy, Milone & MacBroom, Inc. to be present)***

Attorney David Murphy from Milone & MacBroom explained that his firm was hired by the Capitol Region Council of Governments to update the Hazard Mitigation Plan. This is the third time the Town of South Windsor would be part of this plan. Attorney Murphy reviewed the proposed updated plan, as shown in attached **Exhibit B**.

Answering questions from the Council, Attorney Murphy explained that if there is a company in Town with a large space, the Town would be the applicant and would need to make a case for that large space to be a critical facility in order to help fund a generator. The list of repetitive loss properties is sent annually from DEEP to the Town's Flood Plain Coordinator. FEMA does not recognize prospective loss models as a tool at this time.

Mr. Galligan explained that the Town applies for grants through DEMHS Region 3 for emergency management. In order to acquire points towards grants through FEMA, there are courses that the CEO needed to take, which Mr. Galligan explained he took. The more points that a Town acquires, the better chance of getting grants. Once this resolution is approved, the Town can look for different grants to apply for.

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**ITEM:**

**15. A. (Continued)**

Attorney Murphy stated that the first thing FEMA would do is go back and read the Town's plan. It will then be decided on if the Town has a good case. There are other ways to get points as the Town Manager mentioned, but the most important is having the plan. Mr. Galligan added that the majority of the points are based upon the project itself, but there are programs that staff members can participate in to make the Town's eligibility stronger for grants and funding.

**6. Public Input (Items Not on the Agenda)**

Mrs. Ritu Goel, 80 Cornerstone came forward on behalf of the Human Relations Commission to announce two events. One is Blaze of Trail through South Windsor. This program started in May and will end in August. There are six trails that will be hiked with the public. The other event is the International Pot-luck Dinner on Sunday, June 9, 2019, at 2:30 p.m. at Timothy Edwards Middle School.

Mr. Michael Paré, 56 Quarry Brook Drive came forward and explained that June is LGBTQ Pride month and requested that the Pride Flag be put up at Town Hall.

Mrs. Cynthia Capland, President of the South Windsor Community Band, came forward to invite the Council and the public to the South Windsor Community Bands Spring Concert on Friday, June 7, 2019, at 7:00 p.m. at Timothy Edwards Middle School. There will be a reception with refreshments after the concert.

Mrs. Nancy Yario, 20 Andreis Trail came forward to remind the Council that she has been living with barking dogs for a long time and has lost her quality of life. The dog park was put in illegally and was in violation of 8-24. This problem has continued, and she would like the Council to care about her and her well-being.

Mr. Kevin McCann, 170 Lisa Drive came forward to remind the Council that Friday, June 7, 2019, Relay for Life is being held at Rockville High School. This event is a benefit for the American Cancer Society. The event starts at 3:00 p.m. on Friday and ends on Saturday at noon.

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**ITEM:**

**7. Adoption of Minutes of Previous Meetings**

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Special Budget Work Session Minutes of May 1, 2019.

Was made by Councilor Snyder

Seconded by Deputy Mayor Pendleton

The motion passed on a roll call vote of 5 to 0 with three abstentions with Mayor Paterna, Deputy Mayor Pendleton, Councilor Maneeley, Councilor Riley, and Council Snyder voting in favor of approval; and Councilor Delnicki, Councilor Hockenberry, and Councilor Lopez abstaining.

**8. Public Petitions**

None

**9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council**

Councilor Snyder stated that on May 28<sup>th</sup>, the Planning & Zoning Commission met and held a preliminary discussion with Metro Realty regarding the Gateway Development. Signage will be put up at 190 Buckland Road near the Manchester line. There was also a preliminary discussion held with Rob Mannarino regarding a potential open space subdivision development, at property located on the east side of Abbe Road and northerly of Mascolo Road for the development of thirteen or fourteen homes. There was a request from Vintage Hills who would like to have a waiver for the subdivision regulations to extend Vintage Lane cul-de-sac to put more homes. Lowes has requested a two-year temporary permit for outdoor storage.

Councilor Snyder then reported that the Open Space Task Force held a public hearing for the change to their membership structure and requested that the resolution be put on the agenda for the next Town Council meeting. Mrs. Pat Botteron has provided input for the Sustainable CT project. The Open Space Task Force has reviewed their Master Plan, and the first draft of a final will be complete at the July 2019 meeting.

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**ITEM:**

**9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council (Continued)**

Councilor Hockenberry reported that on May 28<sup>th</sup> the Board of Education discussed new programs that are being proposed. The programs are called a Portrait of a Graduate, Mitigating Days for a Snow Day Pilot, and a Pilot program which deals with mental health.

Mr. Michael Paré came forward and explained each program: .....

A Portrait of a Graduate: A lot of schools in the region are being asked to develop what their community's view of a successful graduate looks like. Four qualities were highlighted, which are resilience, personal wellness, innovative thinking, and social consciousness.

Pilot Program for Snow Days: there have been more snow days recently which can effect April vacation or extend days into June. There have been some Town's that have had to add days to the following school year. The standard number of school days is 182. The State of Connecticut Department of Education is willing to have South Windsor pilot a program to explore alternative learning opportunities. Different learning ideas for each grade were discussed.

Pilot Program for Mental Health: Last year, the school partnered with a company called Effective School Solutions, which provides services for students with mental health issues as well as providing services to their families and teachers. This would allow a student to stay in the district and would avoid outplacement.

Mayor Paterna asked for a consensus for the Pride Flag to be displayed at the Town Hall. Councilor Riley stated he would support this but did not know if doing so would set a precedence and different flags would be requested to be displayed. Mr. Galligan stated he would not have a problem doing so, but felt that it would set a precedence and there may be issues with other requests. Mayor Paterna requested for the Town Manager to explore what other Town's do. Council members gave consensus for the Town Manager to explore this issue.

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**ITEM:**

**10. Reports from Standing Committees**

None

**11. Reports of Temporary Committee**

None

**12. Public Participation (Items on the Agenda)**

Mr. Kevin McCann, 170 Lisa Drive came forward to oppose tolls on State roads. The State of Connecticut has a fee system in place for collecting funds from interstate truckers who use Connecticut interstates. The State also has a gross receipt tax as well as gasoline taxes and receives funds from the Federal Government for our highways. Massachusetts is twice the size in both population and geographic area to Connecticut, and yet Connecticut is trying to raise three times as much in tolls as Massachusetts. This would have a direct impact on the residents of South Windsor.

Mrs. Carolyn Mirek, 48 Sele Drive, stated that she opposes tolls on State roads. Connecticut residents are already burdened with taxes. The proposed tax increases are staggering. Mrs. Mirek explained that she travels all over Connecticut for her job and would be affected by this proposal. Money from the gas tax was supposed to be used to maintain the highways in Connecticut, but those funds have been used for other items.

Mr. Roy Normen, Homestead Drive came before the Council. Mr. Normen stated that he opposes tolls on State roads. The proposal is expected to collect one billion dollars annually, which is a lot of money coming out of our pockets and is another tax that is being collected by the State of Connecticut. The proposal would consist of tolls every six miles. Mr. Normen reminded the Council that when someone abstains, table, or postpone action on a resolution, it is basically a no vote.

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**ITEM:**

**12. Public Participation (Items on the Agenda) *(Continued)***

Mr. Toby Lewis, 32 Linda Lane said he also opposes tolls on State roads. If tolls are put up, 54% of the people will avoid the tolls, and this will impact the local roads in the State of Connecticut.

Mr. Michael Paré, 56 Quarry Brook Drive came forward and explained that Item 15. N. is a discussion to seek public input on the installation of tolls on State roads. It is hopeful that a fact sheet will be given to the public them from our Legislators. The public should have this type of information in order to discuss this topic. Mr. Paré stated that he feels bonding the maintenance of roads places the full burden of the tax on Connecticut residents; and the alternative, while he is not a fan of paying tolls, would offset some of those costs to commuters from other States.

Mrs. Nancy Yario, 20 Andreis Trail feels that more money should be put towards public transportation, which would be more environmentally friendly.

Councilor Snyder read a letter into the record from Christina Brown opposing the installation of tolls on State roads.

**15. New Business *(Continued)***

**N. Discussion Item: Seeking Public Input on the Installation of Tolls on State Roads *(requested by Councilor Snyder)***

Councilor Snyder stated that a public hearing is not required for this item. Information has been put on the website for the public to review. Putting tolls on State roads would have an impact on South Windsor residents. A majority of the revenue that will be generated will come from Connecticut residents. The current State gas tax is 43.8 cents per gallon, which is supposed to go directly into the special transportation fund which should have been used to fund infrastructure repair. It is disheartening to Connecticut residents that this money is diverted or taken out and put into the general fund to pay for other items. There are several sources of funding that are coming in, but the big problem is that money needs to go for what it was intended for. Councilor

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**ITEM:**

**15. N. (Continued)**

Snyder felt that expenses need to be reviewed as well as the fund that is coming in already. A letter to the representatives should be drafted asking them not to support tolls on State roads. Councilor Snyder encouraged residents to send their position on this issue to the Council.

Mayor Paterna felt an open forum should be held with our three legislators. The public needs to be informed with facts.

Councilor Maneeley stated that she feels this item should be discussed during a Town Council meeting instead of a public forum.

Councilor Riley stated that the Town Council was elected to represent the citizens of South Windsor and he feels a letter should be sent to our legislators in Hartford on behalf of the residents of South Windsor sharing our view on this issue. The State has serious fiscal issues with a high tax burden on both the State and local levels. Having tolls is another way for the State to raise taxes or raise revenue. It is for a good reason, but we already have one of the highest taxes on gasoline in the country, and that money is supposed to be used for the maintenance of infrastructure, but that money has been diverted.

Deputy Mayor Pendleton called a point of order stating that this discussion is about seeking public input.

Councilor Riley explained that he is explaining why he feels public input is not needed. The tolls will further impact businesses in Connecticut and therefore hurt jobs in Connecticut. The Town Council is elected to represent the South Windsor community, so public input is not necessary. Councilor Riley also stated that the Council should be aware that this is another tax which will hurt the residents and businesses in the State, which will negatively impact jobs in Connecticut. Councilor Riley stated he is not in favor of tolls because it makes no economic sense.

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**ITEM:**

**15. N. (Continued)**

Mayor Paterna stated that fifty percent of his emails support tolls and feels more public input should be sought before any position is taken on this issue.

Councilor Hockenberry stated that she needs more information from the public and legislators regarding this issue. Public forums have been held previously where experts and the public are heard.

Councilor Maneeley felt that the representatives, experts, and the public could come to a Town Council meeting to discuss this issue.

Councilor Snyder stated that her concern about bringing in our State Representatives is that this issue then becomes political. Residents should go onto the Town website and read the facts and then voice their opinions to the Town Council.

Mayor Paterna stated that if tolls are not the answer, then there will be an alternative. The State Legislators should come and discuss what those alternatives may be.

Councilor Hockenberry commented that the State Representatives point of view should be heard before the Council asks them to support or opposed an item.

**13. Consent Agenda**

Councilor Hockenberry made a motion to approve Agenda Items 14. A. (\*) through 14. B. (\*) as the Consent Agenda. Deputy Mayor Pendleton seconded the motion; and it was approved, unanimously.

**14. Unfinished Business**

**\*A. Resolution Appointing Sandra Reault (D) to the South Windsor Alliance for Families**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Sandra Reault (D) to the South Windsor Alliance for Families for a term ending September 1, 2019, to fill the expired term of Anthony Duarte.

**(Approved by Consent Agenda)**

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**ITEM:**

**14. Unfinished Business (Continued)**

**\*B. Resolution Appointing John Pelkey (D) an Alternate to the Park & Recreation Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints John Pelkey (D) an Alternate to the Park & Recreation Commission for a term ending December 31, 2021, to fill an unexpired vacancy.

**(Approved by Consent Agenda)**

**15. New Business (Continued)**

**B. Resolution Adopting the Capitol Region Natural Hazard Mitigation Plan Update, 2019-2024**

WHEREAS, the Town of South Windsor has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the Plan (e.g., flooding, high wind, thunderstorms, winter storms, earthquakes, droughts, dam failure, and wildfires), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the South Windsor Town Council approved the previous version of the Plan in 2014; and

WHEREAS, the Town of South Windsor and Capitol Region Council of Governments developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for the Natural Hazard Mitigation Plan Update, 2019-2024 under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held, and public input was sought in 2017 and 2018 regarding the development and review of the Natural Hazard Mitigation Plan Update, 2019-2024; and

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**ITEM:**

**15. B. (Continued)**

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedures for the Town of South Windsor; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of South Windsor, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of South Windsor eligible for funding to alleviate the impacts of future hazards

NOW, THEREFORE, BE IT RESOLVED by the Town Council:

- 1) The Plan is hereby adopted as an official plan of the Town of South Windsor;
- 2) The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
- 3) Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution; and
- 4) An annual report on the progress of the implementation elements of the Plan shall be presented to the Town Council.

Was made by Councilor Delnicki  
Seconded by Deputy Mayor Pendleton  
The motion was approved, unanimously

**C. Discussion Item: Update on the Emergency Management Plan and Advisory Board Appointments *(requested by Councilor Snyder and Mayor Paterna) (Walter Summers, Fire Marshal to be present)***

Mr. Walter Summers, Fire Marshal, came forward to give the Council an update regarding the plan for Emergency Management. Mr. Turley came up from DEMHS and administered the oath to four individuals on the team.

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**ITEM:**

**15. C. (Continued)**

The emergency contact for the Town has been updated with the State. Mr. Turley informed the Town of the rules for CERT activation and worked on the CRCOG Hazard Mitigation Plan that was just adopted. There was a CERT meeting held on May 15<sup>th</sup> which Town staff attended in order to discuss their goals over the next year. CERT was updated on what was discussed at the SWERC Meeting held on May 21<sup>s</sup>. CERT has picked sheltering as a project they will work on. Human Services is the first shelter which can hold approximately 50 people. A drill has been scheduled with CERT on Saturday, June 29, 2019. After the drill is complete, a final plan for sheltering will be complete. CERT has scheduled a Regional CERT Day on October 19, 2019, at Nevers Road Park. IT has purchased a laptop computer for them. Town staff is working with CERT to define their organizational structure. The Town is working on placing all of the inventory in one location. The budget allocation for next year will be sufficient for Emergency Management. The Town of Windsor is hiring a part-time MDA 31 Coordinator as the present employee is retiring from that position. The team also did a security walk through at the high school because that plan has to be updated every few years. Town departments were notified at the SWERC meeting how the organizational structure for Emergency Management is working right now. The Town Manager has appointed directors and co-directors for civil preparedness as required by the ordinance and is also working on the public appointments for the Emergency Management Advisory Committee.

Answering questions from the Council, Mr. Summers explained that the Advisory Board consists of the Chief of Police, Fire Chief, Superintendent of Schools, Director of Public Works, and not less than three private citizens appointed by the Town Manager. One of the private citizens becomes the Chairperson of the Committee.

Mr. Galligan stated that he had asked two private citizens to be a part of the Committee, and both are considering it at this time.

Mr. Summers explained that the drill that will be held at Human Services on June 29<sup>th</sup> does follow Town procedures and the space for each cot is being taken from the Red Cross Plan.

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**ITEM:**

**15. C. (Continued)**

Councilor Snyder requested that the Council have another update regarding the Emergency Management Plan at the second meeting in July.

Mr. Summers stated that the one thing that is not stated is how often the Advisory Board will meet. Mr. Summer suggested that quarterly meetings be held. Mr. Galligan concurred with Mr. Summers that the Advisory Board should meet quarterly, which can be stated in by-laws.

Answering further questions, Mr. Summers explained that one of the problems that the Town ran into during the October storm was people had oxygen machines. It is being looked at to see if a different room can handle individuals with oxygen machines. Mr. Summers stated that he would be deferring the evaluation of mental needs to Human Services. It is in the plan to identify individuals with medical and mental needs as well as medications. Mr. Galligan added that the Human Service Department maintains a list of people that are felt to have critical needs. Those individuals are contacted to see if they need to use the shelter. Eversource also has a list but that their list is not shared with the Town.

**D. Resolution with Respect to the Authorization, Issuance, and Sale of Not Exceeding \$11,500,000 Town of South Windsor General Obligation Refunding Bonds**

BE IT RESOLVED by the Town Council of South Windsor

Section 1. Not exceeding \$11,500,000 General Obligation Refunding Bonds (the "Refunding Bonds") of the Town of South Windsor, Connecticut (the "Town"), or so much thereof as the Town Manager and Town Treasurer shall determine to be necessary, are hereby authorized to be issued to refund all or any portion of any one or more series of the Town's outstanding general obligation bonds (the "Refunded Bonds") to achieve net present value savings and/or to restructure debt service payments of the Town. The Refunding

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**ITEM:**

**15. D. (Continued)**

Bonds shall be issued and sold in either a negotiated underwriting or a competitive offering as determined by the Town Manager and Town Treasurer to be most opportune for the Town. If the Refunding Bonds are sold in a negotiated underwriting, the Town Manager and Town Treasurer shall appoint the managing underwriter. The Refunding Bonds shall mature on such date or dates and in such amounts as shall be determined by the Town Manager and Town Treasurer, in accordance with the provisions of the Connecticut General Statutes, as amended, and shall bear interest payable at such rate or rates as shall be determined by the Town Manager and Town Treasurer. The Refunding Bonds shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Manager and Town Treasurer, bear the Town seal or a facsimile thereof and be approved as to their legality by Robinson & Cole LLP, Bond Counsel. The Refunding Bonds shall be general obligations of the Town, and each of the Refunding Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate denominations, form, details, and other particulars thereof, including the certifying, paying, registrar and transfer agent, shall be subject to the approval of the Town Manager and Town Treasurer. The net proceeds of the sale of the Refunding Bonds, after payment of underwriters' discount and other costs of issuance, shall be deposited in an irrevocable escrow account in an amount sufficient to pay the principal of, interest and redemption premium, if any, due on the Refunded Bonds to maturity or earlier redemption pursuant to the plan of refunding. The Town Manager and Town Treasurer are authorized to appoint an escrow agent and other professionals and to execute and deliver any and all escrow, investment and related agreements necessary to provide for such payments on the Refunded Bonds and to provide for the transactions contemplated hereby. The Town Manager and Town Treasurer are authorized to prepare and distribute preliminary and final Official Statements of the Town for use in connection with the offering and sale of the Refunding Bonds and to execute and deliver on behalf of the

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**ITEM:**

**15. D. (Continued)**

Town a Bond Purchase Agreement, a Continuing Disclosure Agreement, Tax Regulatory Agreement, and such other documents necessary or desirable for the issuance of the Refunding Bonds and the payment of the Refunded Bonds.

Section 2. This resolution shall be effective until June 30, 2020.

Was made by Deputy Mayor Pendleton  
Seconded by Councilor Maneeley

Mr. Galligan explained that the interest rate is negotiated on the date that the bonds are floated. The Town is anticipating a much lower interest rate. There are two companies at this time who are interested in taking the bonds.

Councilor Riley recused himself from this item.

Mr. Galligan informed the Council that by refunding these bonds, there would be a \$501,000 savings over eleven or twelve years.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

**E. Resolution Accepting the Fiscal Year 2018/2019 Suspense List**

BE IT RESOLVED that the South Windsor Town Council hereby accepts the Fiscal Year 2018/2019 Suspense List as proposed and submitted to the Town Council by the Collector of Revenue.

Was made by Councilor Maneeley  
Seconded by Deputy Mayor Pendleton

Answering questions from the Council, Mrs. Jennifer Hilinski-Shirley, Collector of Revenue, explained that this process is done by State Statute and is done annually. The list consists of accounts that go back approximately 15 years that have not been collected.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

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**ITEM:**

**15. New Business (Continued)**

**F. Resolution Authorizing the Board of Education to Apply to the Commissioner of Administrative Services and Designating the South Windsor Board of Education as the Building Committee for the Underground Oil Tank "B" Removal at the South Windsor High School**

BE IT RESOLVED that the South Windsor Town Council authorizes the South Windsor Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Underground Oil Tank "B" Removal at the South Windsor High School; and

BE IT FURTHER RESOLVED that the South Windsor Board of Education is hereby established as the building committee with regard to the Underground Oil Tank "B" Removal at the South Windsor High School; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Underground Oil Tank "B" Removal at the South Windsor High School.

Was made by Councilor Lopez  
Seconded by Deputy Mayor Pendleton  
The motion was approved, unanimously

**G. Resolution Authorizing the Board of Education to Apply to the Commissioner of Administrative Services and Designating the South Windsor Board of Education as the Building Committee for the Underground Oil Tank Replacement at the Philip R. Smith School, 350 Foster Street (Former Orchard Hill School)**

BE IT RESOLVED that the South Windsor Town Council authorizes the South Windsor Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Underground Oil Tank Replacement at the Philip R. Smith School, 350 Foster Street; and

**(Resolution Continued on Next Page)**

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

**Page 19**

**June 3, 2019**

---

**ITEM:**

**15. G. (Continued)**

BE IT FURTHER RESOLVED that the South Windsor Board of Education is hereby established as the building committee with regard to the Underground Oil Tank Replacement at the Philip R. Smith School, 350 Foster Street; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Underground Oil Tank Replacement at the Philip R. Smith School, 350 Foster Street.

Was made by Deputy Mayor Pendleton  
Seconded by Councilor Snyder

Councilor Hockenberry explained that Mr. Patrick Hankard, from the Board of Education, had explained that it is required by the State of Connecticut to replace an underground oil tank after thirty years.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

**H. Resolution Authorizing the Board of Education to Apply to the Commissioner of Administrative Services and Designating the South Windsor Board of Education as the Building Committee for the Partial Roof Replacement at the South Windsor High School**

BE IT RESOLVED that the South Windsor Town Council authorizes the South Windsor Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Partial Roof Replacement at the South Windsor High School; and

BE IT FURTHER RESOLVED that the South Windsor Board of Education is hereby established as the building committee with regard to the Partial Roof Replacement at the South Windsor High School; and

**(Resolution Continued on Next Page)**

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

**Page 20**

**June 3, 2019**

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**ITEM:**

**15. H. (Continued)**

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Partial Roof Replacement at the South Windsor High School.

Was made by Councilor Riley  
Seconded by Councilor Snyder  
The motion was approved, unanimously

**I. Resolution Authorizing the Board of Education to Apply to the Commissioner of Administrative Services and Designating the South Windsor Board of Education as the Building Committee for the Partial Roof Replacement at the Wapping School (South Windsor High School Annex)**

BE IT RESOLVED that the South Windsor Town Council authorizes the South Windsor Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Partial Roof Replacement at the Wapping School (South Windsor High School Annex); and

BE IT FURTHER RESOLVED that the South Windsor Board of Education is hereby established as the building committee with regard to the Partial Roof Replacement at the Wapping School (South Windsor High School Annex); and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Partial Roof Replacement at the Wapping School (South Windsor High School Annex).

Was made by Councilor Hockenberry  
Seconded by Deputy Mayor Pendleton

**(Resolution Continued on Next Page)**

TOWN COUNCIL  
TOWN OF SOUTH WINDSOR

Minutes

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June 3, 2019

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**ITEM:**

**15. I. (Continued)**

Mr. Galligan explained that these projects are coming out of the Capital Projects.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

**J. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Proposed Traffic Calming Policy**

BE IT RESOLVED that the South Windsor Town Council hereby sets **Tuesday, June 18, 2019, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the proposed Traffic Calming Policy.

Was made by Councilor Snyder  
Seconded by Councilor Maneeley

Councilor Maneeley noted that the public hearing would be held on Tuesday, June 18, 2019, not Monday, June 17, 2019.

The motion was approved, unanimously.

**K. Resolution Approving the Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2019/2020 through 2021/2022**

BE IT RESOLVED that the South Windsor Town Council hereby approves the Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2019/2020 through 2021/2022.

Was made by Deputy Mayor Pendleton  
Seconded by Councilor Hockenberry

**(Resolution Continued on Next)**

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

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**June 3, 2019**

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**ITEM:**

**15. K. (Continued)**

Councilor Delnicki made an amendment to the Non-Bargaining Unit Members Fringe Benefit Description, (Attachment A), under Item F. to eliminate 1-4 Years of Service - \$250 and start with 5-9 Years of Service. Councilor Snyder seconded the amendment.

Councilor Delnicki explained that in private industry, you have to be employed three to five years before you are vested.

Councilor Hockenberry stated that she feels if that line is taken out, the Town will be doing a disservice to employees that have just been hired. It is important to take care of all of the employees, so she stated she would not support this amendment.

Councilor Maneeley said she would like to support the amendment.

Councilor Snyder stated that she would be supporting the amendment because she would support giving employees this benefit that has been with the Town for at least five years. Councilor Snyder explained that this 457 contribution would be a taxpayer-funded benefit for employees unless the employee chooses to put some funds into this account. If someone leaves the Town after two years of being hired, they get these funds that have been put into the account.

Councilor Lopez explained that he would not support the amendment and feels that employees should receive this benefit after one year of service to the Town.

Mayor Paterna reminded the Council that when this program was approved, it was approved with a \$50,000 commitment through the Town budget and this plan will cost \$38,000.

Mr. Galligan explained that the Management employees used to have a Retirement Health Savings (RHS) plan where employees would contribute into it and would pay for future health care costs where the Town did not have to pay for any of that. When employees retire, they do not get any health care

**(Discussion Continued on Next Page)**

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

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**ITEM:**

**15. K. (Continued)**

out the door. Most employees in surrounding Town's do get health care when they retire. The Town found out that there were legal issues with the RHS and therefore it had to be eliminated. The new plan will help employees pay for future health care costs upon retirement. The Town will not have to pay FICA on this new program. Mr. Galligan also informed the Council the union members have longevity pay where management employees do not.

Councilor Riley stated that the amount being talked about is less than the line item that was budgeted for, but the budget that was put forth was an increase to our residents.

Deputy Mayor Pendleton said that she does not feel it is appropriate to be discussing an amendment made by a Council member who was not present for the budget process. The 457 plan is something that was discussed in detail and agreed upon by the whole Council.

Deputy Mayor Pendleton made a motion to call the question. Councilor Maneeley seconded the motion; and it was approved on a roll call vote of 5 to 3 with Mayor Paterna, Deputy Mayor Pendleton, Councilor Hockenberry, Councilor Lopez, and Councilor Maneeley voting in favor of calling the question; and Councilor Delnicki, Councilor Riley, and Councilor Snyder voting in opposition of calling the question.

Mayor Paterna called for a vote on the amendment. The amendment failed on a roll call vote of 4 to 4 with Councilor Delnicki, Councilor Maneeley, Councilor Riley, and Councilor Snyder voting in favor of the amendment; and Mayor Paterna, Deputy Mayor Pendleton, Councilor Hockenberry, and Councilor Lopez voting in opposition of the amendment.

Mayor Paterna called for a vote on the original motion; it failed on a roll call vote of 4 to 4 with Mayor Paterna, Deputy Mayor Pendleton, Councilor Hockenberry, and Councilor Lopez voting in favor of approval of the original motion; and Councilor Delnicki, Councilor Maneeley, Councilor Riley, and Councilor Snyder voting in opposition of the original motion.

Mr. Galligan stated for the record that he feels the Council made a mistake not approving this.

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

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**June 3, 2019**

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**ITEM:**

**15. New Business (Continued)**

**L. Resolution Accepting the Favorable Review by the Planning & Zoning Commission for the Planning, Design, Acquisition, Construction, Equipping, and Furnishing of a New Eli Terry Elementary School**

WHEREAS, the South Windsor Town Council referred the planning, design, acquisition, construction, equipping, and furnishing of a new Eli Terry Elementary School to the Planning & Zoning Commission pursuant to Section 8-24 of the Connecticut General Statutes at their January 7, 2019 meeting; and

WHEREAS, the Planning & Zoning Commission, at their May 14, 2019 meeting, forwarded a favorable review of the project

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby accepts the favorable review by the Planning & Zoning Commission for this project.

Was made by Councilor Maneeley  
Seconded by Councilor Snyder  
The motion was approved, unanimously

**M. Resolution Accepting the Favorable Review by the Planning & Zoning Commission for the Planning, Design, Acquisition, Construction, Equipping, and Furnishing of a New Philip R. Smith Elementary School**

WHEREAS, the South Windsor Town Council referred the planning, design, acquisition, construction, equipping, and furnishing of a new Philip R. Smith Elementary School to the Planning & Zoning Commission pursuant to Section 8-24 of the Connecticut General Statutes at their January 7, 2019 meeting; and

**(Resolution Continued on Next Page)**



**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

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**ITEM:**

**15. M. (Continued)**

WHEREAS, the Planning & Zoning Commission, at their May 14, 2019 meeting, forwarded a favorable review of the project

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby accepts the favorable review by the Planning & Zoning Commission for this project.

Was made by Councilor Lopez  
Seconded by Deputy Mayor Pendleton  
The motion was approved, unanimously

**O. Resolution Accepting the Resignation of Neil Caron (R) from the Greater Hartford Transit**

BE IT RESOLVED that the South Windsor Town Council hereby accepts, with regret, the resignation of Neil Caron (R) from the Greater Hartford Transit District; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Neil Caron for the time he has dedicated to serving his community by his membership on the Greater Hartford Transit District.

Was made by Councilor Riley  
Seconded by Councilor Snyder

Mayor Paterna thanked Mr. Caron for his service to the Town and stated that he had done some good work.

Mayor Paterna called for a vote on the motion; it was approved, unanimously.

**16. Passage of Ordinance**

None

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

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**June 3, 2019**

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**ITEM:**

**17. Public Input/Participation (Any Matter)**

None

**18. Communications and Petitions from Council**

Mayor Paterna shared that the Council received a very nice thank you note from Deborah Hay thanking the Council for the new sign that was put up on Porter's Hill.

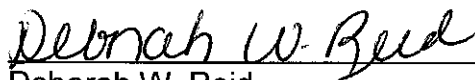
**19. Executive Session**

None

**20. Adjournment**

At 10:11 p.m., Councilor Maneeley made a motion to adjourn the Regular Meeting. Deputy Mayor Pendleton seconded the motion; and it was approved, unanimously.

Respectfully submitted,



Deborah W. Reid  
Clerk of the Council

**Assessor**

1 Tablet

**Building**

1 Tablet

1 Smartphone

**Building Maintenance**

3 Tablets

5 Smartphones

**Community Center**

2 Laptops

1 Tablet

2 Smartphone

**CERT**

3 Laptops

**Engineering**

1 Smartphone

**Fire Marshal**

4 Laptops

5 Tablets

1 Plan Review Desktop Station

**Finance**

1 Smartphone

**Garage**

1 Laptop

4 Tablets

5 Smartphones

**Health**

2 Smartphones

2 Tablets

**IT**

6 Smartphones

7 Laptops

6 Tablets

**Main Office**

3 Tablets

3 Smartphones

**MDA 31**

5 Laptops

**PD**

23 Smartphones

23 flip phones

2 Macbooks

1 Tablet

4 Laptops

Parks & Rec

8 Laptops

7 Smartphones

5 Pool Laptops

**Planning**

1 Laptop

1 Tablet

**Public Works**

2 Tablets

1 Smartphone

**Town Council**

9 Smartphones

10 Laptops

1 Laptop for Town Manager

**Town Use Devices**

10 Laptops

**Treatment Plant**

3 Laptops

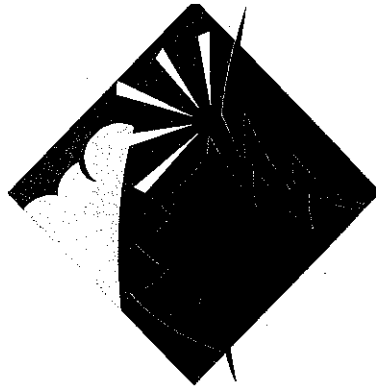
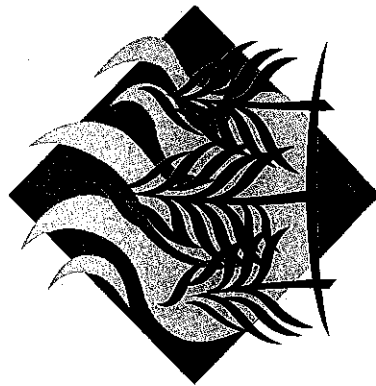
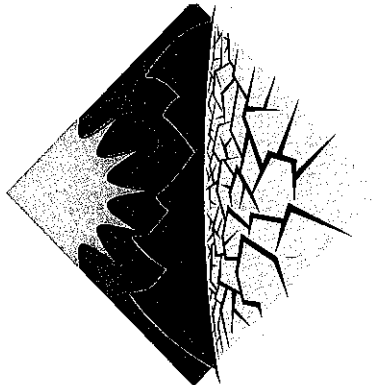
3 Tablets

**Voter Registration**

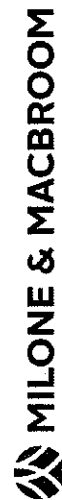
22 Laptops

# UPDATE OF HAZARD MITIGATION PLAN FOR THE CAPITOL REGION

Local Adoptions  
Spring 2019



David Murphy, PE, CFM  
Milone & MacBroom, Inc.



JAMIE CAPLAN CONSULTING LLC  
Emergency Management Services



## AGENDA

- Purpose and Need for Hazard Mitigation Plan
- How Can the Plan be Used?
- Hazards Included in the Plan
- Hazard Mitigation Strategies and Actions
- Mitigation Successes from the Region and its Towns
- Proposed Mitigation Actions
- Next Steps

## PURPOSE AND NEED FOR HAZARD MITIGATION PLAN

### Authority

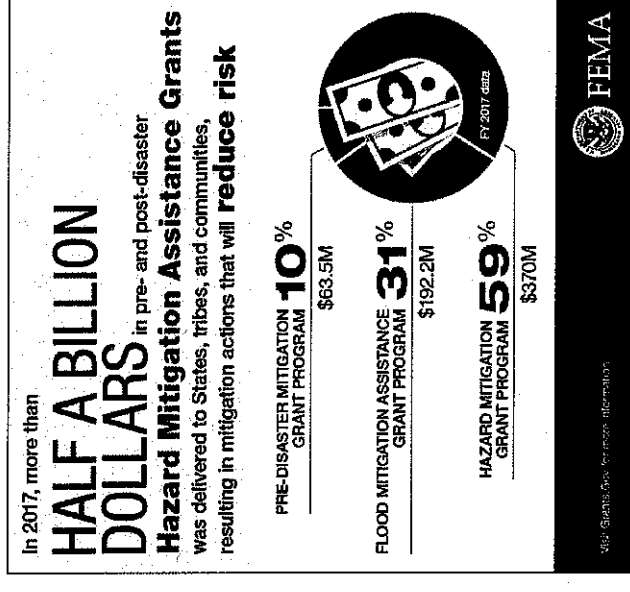
- Disaster Mitigation Act of 2000 (amendments to Stafford Act of 1988)

### Goal of Disaster Mitigation Act

- Promote disaster *preparedness*
- Promote hazard mitigation *actions* to reduce losses

### Mitigation Grant Programs

- Pre-Disaster Mitigation (PDM)
- Flood Mitigation Assistance (FMA)
- Hazard Mitigation Grant Program (HMGP)

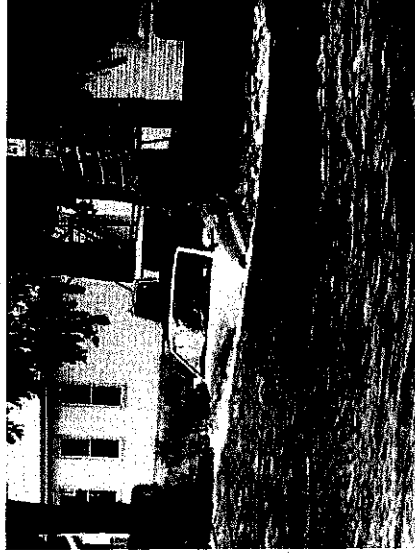


Graphic courtesy of FEMA

## PURPOSE AND NEED FOR HAZARD MITIGATION PLAN

### What is a Natural Hazard?

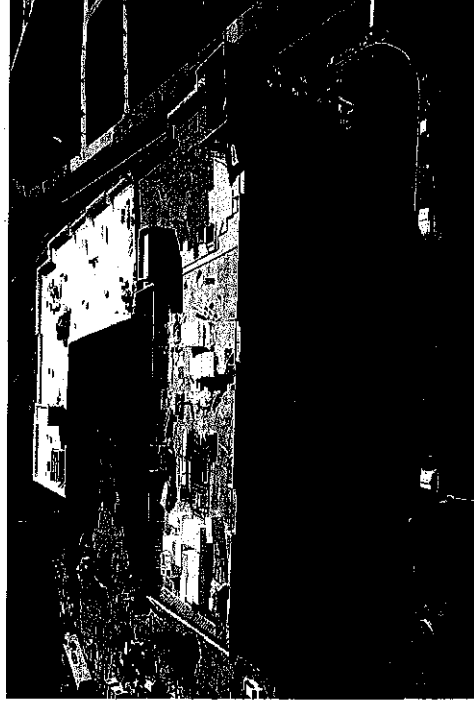
- An extreme natural event that poses a risk to people, infrastructure, and resources



## PURPOSE AND NEED FOR HAZARD MITIGATION PLAN

### What is Hazard Mitigation?

- Actions we take now that reduce or eliminate long-term risk to people, property, and resources from natural hazards and their effects.



New Elevated Construction

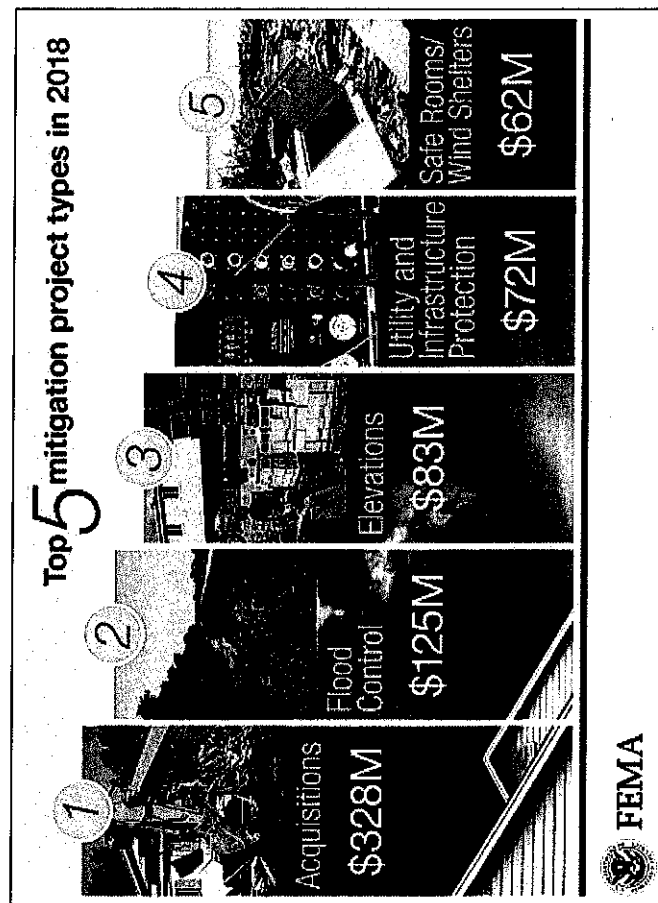
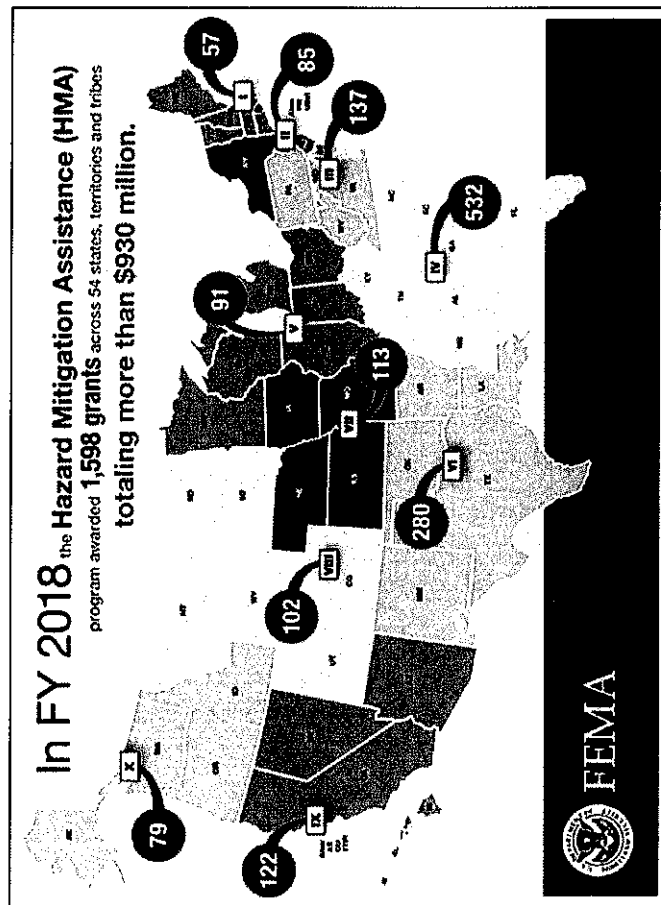


Removal of Structures from Floodplain



## HOW CAN THE PLAN BE USED?

- Local communities must have a FEMA-approved Hazard Mitigation Plan in place to receive Federal Grants for Hazard Mitigation Projects



Graphics courtesy of FEMA

## HOW CAN THE PLAN BE USED?

### Grants can be used for:

- Building acquisitions or elevations
- Culvert replacements
- Drainage projects
- Bank stabilization
- Landslide stabilization
- Wind retrofits
- Seismic retrofits
- Snow load retrofits
- Standby power supplies for critical facilities



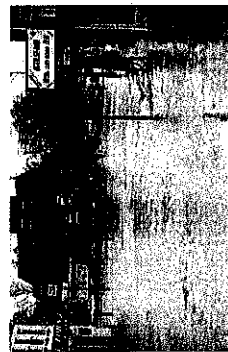
This home was acquired and demolished using a FEMA grant



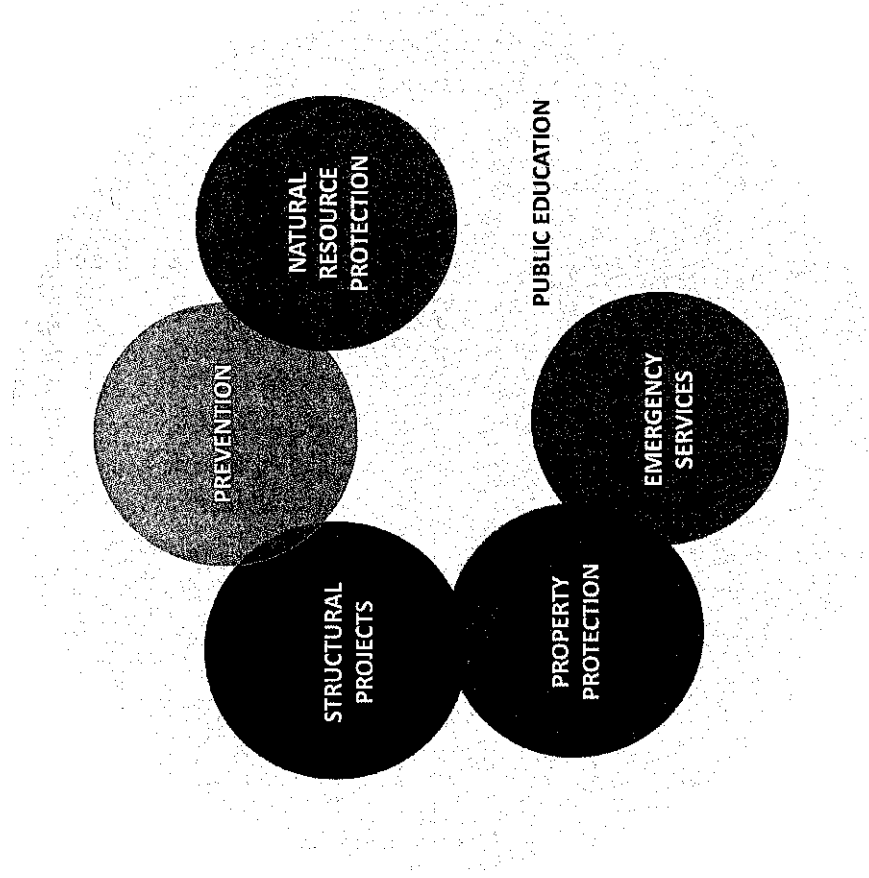
## HAZARDS TO INCLUDE IN THE PLAN

- Floods
- Hurricanes and Tropical Storms
- Tornadoes and High Winds
- Severe Winter Storms
- Drought
- Forest and Wildland Fires
- Dam Failure
- Earthquakes

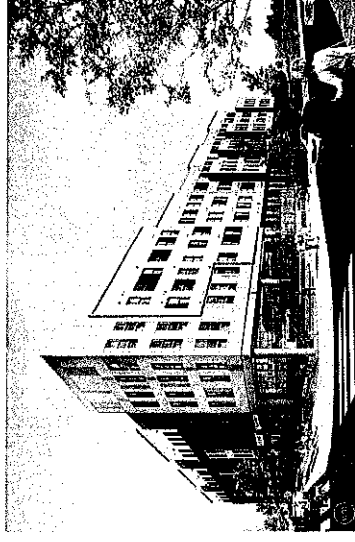
CLIMATE CHANGE



# HAZARD MITIGATION STRATEGIES AND ACTIONS



Structural Project (stream daylighting)



Property Protection (elevation)

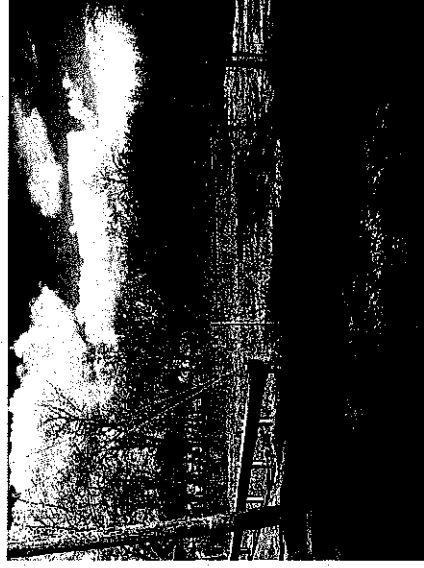
## MITIGATION SUCCESSES FROM THE REGION

### Pequabuck River Property Acquisitions

- 21 properties acquired in Plainville since 2010



Forestville Avenue



North Washington Street

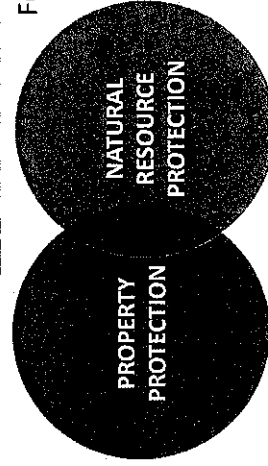
Photos by David Murphy, 2018



This photo courtesy of the  
Plainville Citizen

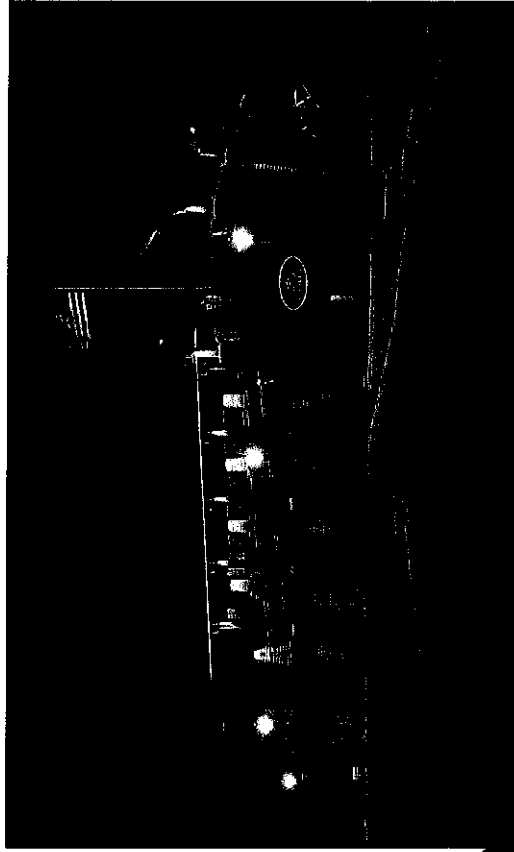


Robert Street Exr. Area



## MITIGATION SUCCESSES FROM THE REGION

### Wet Floodproofed Structure: Hartford Boat House



PROPERTY  
PROTECTION

Hartford Boat House; Photos found in public domain

## MITIGATION SUCCESSES FROM THE REGION

### New/upsized drainage systems in New Britain

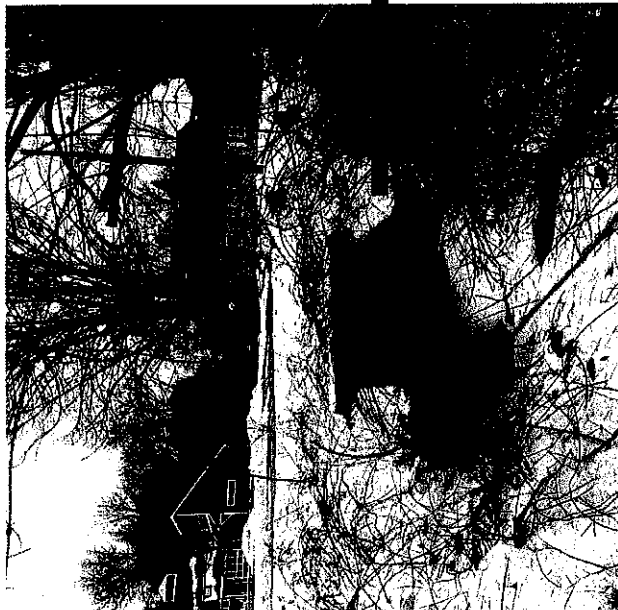


STRUCTURAL  
PROJECTS

Hart Street Drainage System Project  
Photo by David Murphy, 2018

# MITIGATION SUCCESSES FROM THE REGION

## New/upsize stream culvert in Farmington



STRUCTURAL  
PROJECTS

Photos by David Murphy, 2018



## MITIGATION SUCCESSES FROM THE REGION

### Low Impact Development (LID) in Zoning Regulations

- Can help reduce flooding

of the following LID measures. Compliance with this requirement will be determined as part of the Zoning Permit process.

#### Reducing Hydraulic Connectivity of Impervious Surfaces

- Disconnecting roof drains and directing flows to vegetated areas or infiltration structures (swales, trenches, or drywells)
- Directing flows from paved areas such as driveways to stabilized vegetated areas
- Breaking up flow directions from large paved surfaces
- Encouraging sheet flow through vegetated areas
- Locating impervious areas so they drain to natural systems, vegetated buffers, natural resource areas, on-lot bioretention areas, or permeable soils

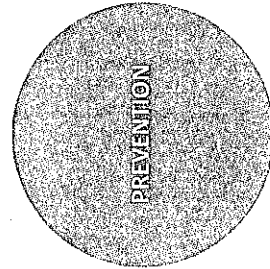
#### Modifying/Increasing Runoff Travel Time

- Maximizing overland sheet flow
- Increasing and lengthening drainage flow paths
- Maximizing use of vegetated swales

#### Increasing Groundwater Recharge

- Vegetated Swales, Buffers, and Filter Strips
- Bioretention/Rain Gardens
- Dry Wells/Leaching Trenches
- Rainwater Harvesting
- Vegetated Roof Covers (Green Roofs)

More detailed guidance for implementation of these measures can be located in the 2004 Connecticut Stormwater Quality Manual as may be amended.



## MITIGATION SUCCESSSES FROM THE REGION

### Parkville Fuel Cell and Microgrid

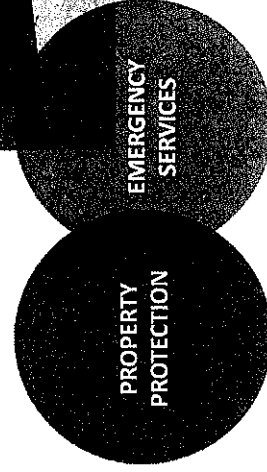
- Powering School, Library, Senior Center, and Grocery Store



Parkville Fuel Cell  
Photo by David Murphy, 2018



Buildings of the Parkville Microgrid  
Photo by David Murphy, 2018



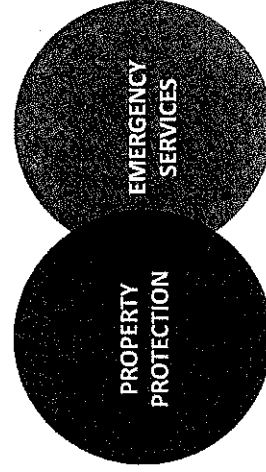
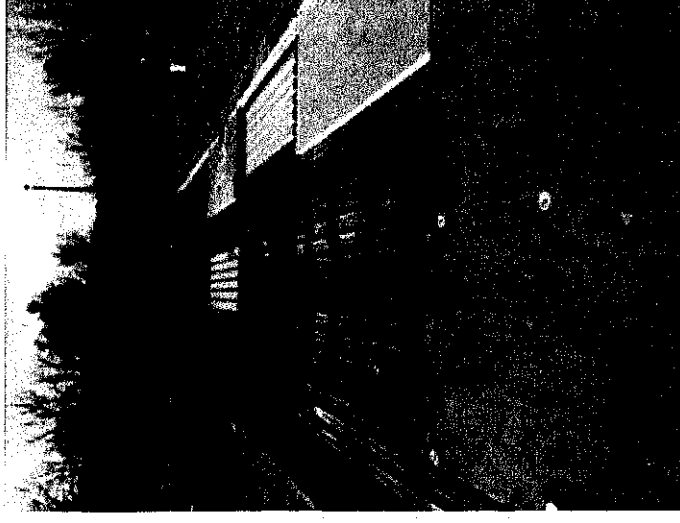
## MITIGATION SUCCESSES FROM THE REGION

### South Windsor Emergency Operations Center

- New roof may be designed to withstand a Category 3 hurricane



Ceiling and roof photographs  
courtesy of the Town of South  
Windsor



# MITIGATION SUCCESSES FROM THE REGION

## Flood Hazard Information

[Home](#) » [Departments/Divisions](#) » [Planning & Zoning](#) » [Flood Hazard Information](#)

### Flood Hazard Information

The Town of West Hartford actively manages its floodplain by undertaking a variety of activities as outlined in the Federal Emergency Management Agency's (FEMA's) Community Rating System (CRS). The CRS is a program under the National Flood Insurance Program (NFIP) which recognizes community efforts beyond those minimum standards by reducing flood insurance premiums for the community's property owners. "The CRS is similar to — but separate from — the private insurance industry's programs that grade communities on the effectiveness of their fire suppression and building code enforcement. CRS discounts on flood insurance premiums range from 5% up to 45%. Those discounts provide an incentive for new flood protection activities that can help save lives and property in the event of a flood."

West Hartford is one of the few municipalities in Connecticut that is rated in the NFIP's Community Rating System. Because of the Town's ongoing efforts towards floodplain management, West Hartford's property and business flood insurance policy holders enjoy a 10% discount on flood insurance premiums. This webpage is intended to provide information flood hazard areas; on the NFIP; protecting property from flooding; and additional resources.

### PUBLIC EDUCATION

**Town of WINDSOR Connecticut**

Phone Directory  
275 Broad Street  
Windsor, CT 06095  
860-285-1902

[Home](#)
[Departments](#)
[Departments](#)
[Engineering](#)
[Floodplain Management](#)
[Online Services](#)
[Resources](#)
[Search](#)

### Floodplain Management

**\*\* Floodplain map data also available via the Assessor's GIS\*\***  
To view the floodplain information find subject property and then select quick map "Floodplain Mapping Effective 9-16-2008"

#### Floodplain Management Updates

The U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), has completed a Flood Insurance Study (FIS) and Flood Insurance Rate Maps (FIRMs) that became effective on September 26, 2008. These new FIRMs replace FIRMs that were last revised in 1986.

A floodplain is the part of the land where water collects, pools, and flows during the course of natural events. Such areas are classified as Special Flood Hazard Areas (SFHAs), and are located in a 100-year flood zone. The term "100-year flood" is defined as the flood that has a 1- percent chance of being equalled or exceeded each year; it is not the flood that will occur once every 100 years. The likelihood of a flood occurring within a 100-year stretch of time is very, very high, but there's no way to predict when the next flood will occur — or the one after that. The redrawn maps indicate the floodplain as a "high-risk" area, officially classified as Zones A, AE, AH, AD, AO, and X. Low- and moderate-risk areas are designated as X zones and shaded X zones on the new maps. If the new FIRM shows a structure is within the high-risk zone known as the Special Flood Hazard Areas (SFHAs), flood insurance is mandatory for structures with mortgages from a federally regulated lender and is strongly recommended for all structures.

Although FEMA reports that no significant changes have been made to the Town of Windsor Flood Zones, flood insurance may be a new requirement for certain property owners. Because of new digital technology, floodplain boundaries may have shifted. As an effort of this shift, some property owners who were not in the flood risk zone may now be located within a high-risk area.

Engineering

Excavation and Driveway Permits

Floodplain Management

Stormwater Management

Stormwater Ordinances & Permits

Ongoing and Upcoming Construction Projects

Engineering Standards

Frequently Asked Questions

Documents

2018 - 2023 CIP - Draft

## REVIEW OF SOUTH WINDSOR MITIGATION ACTIONS

### Flood-Related

- Contact owners of Repetitive Loss Properties and nearby properties at risk to inquire about mitigation undertaken and suggest options for mitigating flooding in those areas. This should be accomplished with a letter directly mailed to each property owner.
- Work with CT DEEP to complete a formal validation of the Repetitive Loss Property list and update the mitigation status of each listed property.
- Perform dam assessment of public and private structures including, but not limited to, Avery Heights dam, dam at Lake St., dam at Veteran's Park off Parkview Dr., and Dzen's dam.
- Develop and prioritize recommended actions based on dam assessment, and work with property owners to implement.

## REVIEW OF SOUTH WINDSOR MITIGATION ACTIONS

### Flood-Related

- Complete an analysis of costs and benefits of joining the FEMA Community Rating System. Get information from participating Towns, solicit input from residents and from experts, and request assistance from CRCOG.
- Conduct outreach to local small businesses with the aim of preventing the accidental release and pollution from chemicals stored and used at their facilities during or following natural hazard events.
- Coordinate with NEMO and CRCOG to share resources and gain technical support for hazard mitigation actions involving stormwater management and public outreach, which have parallel benefits related to MS4 stormwater compliance.
- Participate in EMI courses or the seminars and annual conference held by the Connecticut Association of Flood Managers.

## REVIEW OF SOUTH WINDSOR MITIGATION ACTIONS

### Emergency Services

- Develop a plan to ensure residents have access to important medications after storm events when roads and pharmacies are closed.
- Assign a municipal staff-member to be a utility liaison responsible for maintaining contact with utility representatives.
- Determine additional updates to town GIS data and capabilities needed to assist with hazard mitigation. Pursue those updates.
- Improve use of municipal website and social media to educate residents on emergency preparedness.

## REVIEW OF SOUTH WINDSOR MITIGATION ACTIONS

### Standby Power

- Install an emergency generator at the Public Library.
- Acquire generator for Wapping Elementary School to make progress towards creation of an emergency shelter in that space.
- Work with senior housing developments to have them each install emergency generators to power at least a communal space. If this is unsuccessful, consider adoption of regulation.
- Reach out to local gas stations to encourage and offer assistance with private emergency generator installation.
- Conduct outreach and education program to provide technical assistance to private owners of generators to ensure they are installed correctly.



## REVIEW OF SOUTH WINDSOR MITIGATION ACTIONS

### Other

- Coordinate with CT SHPO to conduct historic resource surveys, focusing on areas within natural hazard risk zones (such as flood or wildfire hazard zones and areas near steep slopes), to support identification of vulnerable historic properties and preparation of resiliency plans across the state.
- This action leverages existing resources and best practices for protection of historic and cultural resources through a statewide initiative by SHPO.
- Work with MDC to identify potential hazard mitigation actions for MDC facilities, and list those actions in the next HMP Update.
- Update Open Space Plan in 2020.

## NEXT STEPS

- Provide signed resolution to CRCOG shortly after this meeting
- Annually review mitigation actions
- Seek hazard mitigation funds from CT DEMHS and FEMA

