

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

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May 7, 2018

**TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

1. Call Meeting to Order

Mayor Anwar called the Regular Meeting to order at 7:00 p.m.

4. Roll Call

Members Present: Mayor M. Saud Anwar
Deputy Mayor Andy Paterna
Councilor Audrey Delnicki (appointed at 7:05 p.m.)
Councilor Jeffrey Glickman
Councilor Mary Justine Hockenberry
Councilor Lisa Maneeley
Councilor Liz Pendleton
Councilor Matthew Riley
Councilor Janice Snyder

Members Absent: None

Others Present: Matthew B. Galligan, Town Manager

Deputy Mayor Paterna made a motion to suspend the rules in order to go to Items 14. A and 14. B on the agenda. Councilor Snyder seconded the motion; and it was approved, unanimously.

14. Unfinished Business

A. Resolution Appointing Audrey Delnicki (R) to the Town Council Effective May 7, 2018

BE IT RESOLVED that the South Windsor Town Council hereby appoints Audrey Delnicki (R), in accordance with Section 208 of the South Windsor Town Charter, to the Town Council effective May 7, 2018, for a term ending November 11, 2019, to fill the unexpired term of Carolyn Mirek whose resignation on May 6, 2018, has already been accepted by the South Windsor Town Council.

Was made by Councilor Snyder
Seconded by Mayor Anwar

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ITEM:

14. A. (Continued)

Mayor Anwar said the Council would like to vote in Councilor Delnicki so she can be part of the budget process.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

Councilor Delnicki took the oath and joined the Town Council at this time.

B. Resolution Appointing Arthur Adduci (R) to the Board of Education Effective May 7, 2018

BE IT RESOLVED that the South Windsor Town Council hereby appoints Arthur Adduci (R) to the Board of Education effective May 7, 2018, for a term ending November 11, 2019, to fill the unexpired term of Audrey Delnicki.

Was made by Councilor Glickman

Seconded by Mayor Anwar

The motion was approved, unanimously.

After Item 14. B, a proclamation was read by Mayor Anwar proclaiming May 2018 as South Windsor Bike Month. Ms. Ginny Hole informed the Town Council and residents about different events that are being held for Bicycle Month.

Mayor Anwar presented a proclamation to Kasheta Farms for receiving the Century Award from the State of Connecticut. The Kasheta family thanked the Town for their support of agriculture.

5. Communications and Reports from Town Manager

Mr. Galligan said he wanted to clear up information from a recent Hartford Courant article about crumbling foundations and the Community Development Block Grant (CDBG) program. Mr. Galligan reviewed the CDBG program when it was first announced and determined that South Windsor would not meet the guidelines because of its demographics. There is a possibility that South Windsor could join a

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ITEM:

5. Communications and Reports from Town Manager (Continued)

Consortium of Towns who are jointly applying for this grant. Also, if residents go to CRCOG, they can sign up for this program.

Mr. Galligan reported that Congressman Joe Courtney would be holding a program on IRS tax deductions for crumbling foundations on Saturday, May 12 from 10:00 am to 12:00 pm at Ellington High School. The notice and back-up material will be posted on South Windsor's website.

Mr. Galligan recommended that the Town enter into a tax-fixing agreement with the Phoenix All-Star Training Facility. David Marsh, Chairman of the Economic Development Commission, sent a letter of recommendation to the Town Council on behalf of the Economic Development Commission. The Training Facility site is currently farmland. The project is worth \$2 million, and the abatement would be 50% over five years. The Resolution will be put on the next Council agenda at the May 21st meeting.

6. Public Input (Items Not on the Agenda)

Deputy Chief Scott Custer, Police Department, on behalf of the men and women of the South Windsor Police Department, invited the Council and members of the community to two events in May. On May 15 at 11:00 am, Coffee, Cops and Conversation will be held at the Community Center. Anyone interested in attending should contact Andrea Cofrancesco in Human Services. This gives people the opportunity to talk about anything they would like to discuss with an officer. He also informed the Town Council that the 50th Anniversary Open House for the Police Department is on Saturday, May 19 from 10:00 am to 2:00 pm. Several police vehicles will be available to view. Staff members will be explaining the police equipment, and tours of the building will be available. They will also be collecting food for donation to the South Windsor Food and Fuel Bank. He thanked the Town Council, Town Manager, and previous Councilors for their support of the Police Department.

Mrs. Kathy Daugherty, 12 Roy Road, said that there are times when the Town Council should say a few more words about someone who is leaving a Board, Commission, or elected position mid-term. She would like to talk about Carolyn

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ITEM:

6. Public Input (Items Not on the Agenda) (Continued)

Streeter Mirek. She has served the Town of South Windsor for many years with distinction in various elected and appointed positions. Carolyn grew up in Town and has raised her family here. Her one goal is to make South Windsor a better face. Ms. Daugherty said the Town is grateful to be the beneficiary of Ms. Mirek's service.

Mrs. Stephanie Dexter, 15 Larkspur Lane, thanked Carolyn Mirek for everything she has done for the Town.

Mr. Jamie Gamble, 10 Peachtree Lane, thanked the South Windsor Walk and Wheelways. His son is a fourth grader at Orchard Hill Elementary School and received his bicycle helmet today. It is a great program, and Mr. Gamble feels safer knowing that his son is learning the proper way to bike around the neighborhood. He also thanked Carolyn Mirek for her service to the Town. She will still be serving the Town in other capacities, and stated the Town is very lucky to have her.

Mr. Kevin Greer, 86 Windshire Drive, is part of the South Windsor Youth Lacrosse. There was a Lacrosse Tournament on April 21. He thanked the Parks and Recreation Department for a great job. There were 1,500 people in attendance at the Tournament, and Mr. Greer heard many compliments about how the Town takes care of Rye Street. The Parks and Recreation Department seems to care about the work that they do.

Mr. Toby Lewis, 32 Linda Lane, thanked Carolyn Mirek for her service. Ms. Mirek exemplifies the character of South Windsor.

Mr. Herbert Asplund, 56 Tumblebrook Drive, has lived in Town for over 50 years. For 45 of those years, he has been involved in government, politics, or other services. He wanted to thank two people who put the Town and the betterment of the Town above anything. One is Carolyn Mirek, and the other is Ed Havens. Both have character and strength. They both served their Town as Mayor. He wished Ms. Mirek the best and hoped that she would continue to be active in Town.

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ITEM:

6. Public Input (Items Not on the Agenda) (Continued)

Mr. Phil Koboski, 1909 Main Street, thanked Carolyn Mirek for her service and said she always put the Town first. Ms. Mirek is the epitome of what a Councilor should be.

Mrs. Carolyn Mirek, 48 Sele Drive, thanked everyone for the opportunity to serve the residents of the Town of South Windsor and for the kind words. She will be watching future meetings and trusts that everyone will treat each other with respect.

7. Adoption of Minutes

None

8. Public Petitions

None

9. Communications from Liaisons, Officers, and Board Directly Responsible to Council

Councilor Snyder attended the Zoning Board of Appeals meeting on May 3rd as their Liaison. There was one item on the agenda which was Kay's Trucking and Aero Crane Service on 297 Pleasant Valley Road. They applied for a 17-inch variance for a new sign so that truckers can see it as they drive into Town. The Board reviewed and approved the variance.

10. Reports of Standing Committees

Councilor Glickman reported that he attended the Pension Committee. Everything has been handled in a competent manner.

Steve Wagner, Chairman of the Energy Committee, reported that the Energy Committee obtained the current inventory of streetlights that reflects the change to LED streetlights. Had the Town Council not authorized the change, the electric bill would have been \$41,507 higher. The Town Council had referred back to the

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ITEM:

10. Reports of Standing Committees (Continued)

Energy Committee the decision to construct a solar carport. The Energy Committee felt it was not economically feasible to construct a carport at this time. The Committee will search for other projects to do with the savings from other energy projects.

11. Reports of Temporary Committees

Councilor Snyder informed the Town Council that the Sustainable Connecticut Committee held a Kickoff presentation on April 30th. Many of the necessary qualifications that are needed for the Town to become certified have already been done. At the kick-off, there were approximately 30 to 35 people from different boards and commissions that attended.

Deputy Mayor Paterna stated that there are active boards and commissions that will be working to complete the remainder of the necessary items on the list.

12. Public Participation (Items on the Agenda)

The following individuals came before the Council to speak in opposition to the variance for the Toll Brothers construction:

Mrs. Sheila Strong, 394 Graham Road
Ms. Robin Shaw, 276 Graham Road
Ms. Carol Brown, 395 Graham Road
Ms. Lindsay Desmond, 261 Graham Road
Ms. Paulette Burnham, 355 Graham Road
Ms. Lesley Delan, 165 High Street

The following individual came before the Council to speak in favor of the variance for the Toll Brothers construction:

Ms. Carolyn Della Ripa, 45 Benjamin Way

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ITEM:

12. Public Participation (Items on the Agenda) (*Continued*)

Councilor Hockenberry read a letter from Mr. Anthony Leone, 57 Beelzebub Road regarding the 4th R Program, as shown in attached **Exhibit A**.

Councilor Maneeley clarified her comments from a previous meeting, explaining that the Park & Recreation Department is aware of the situation and he was making suggestions while residents wait for a resolution for the 4th R Program.

Mayor Anwar referred to other letters that were written to the Council regarding the variance for the Toll Brothers construction as follows:

Letters in opposition of the Toll Brothers variance:

Fred Burnham, Jr., 355 Graham Road
Lisa Wilson, 365 Graham Road

Letters in support of the Toll Brothers variance:

Amy Boehm, Graham Road
Dalia Siddiqui, 18 Farm Hill Road
Melissa Peracchio
Swarna Talanki

Deputy Mayor Paterna made a motion to suspend the rules in order to go to Item 15. K. on the agenda. Councilor Riley seconded the motion; and it was approved, unanimously.

15. New Business

K. Resolution Approving a Variance from the Construction Ordinance for Toll Brothers

WHEREAS, by a letter dated March 22, 2018, Toll Brothers requested a limited variance from the Town's recently enacted Construction activity ordinance; and

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ITEM:

15. K. (Continued)

WHEREAS, Toll Brothers requested that the daily working hours at Estates at South Windsor, located east of Graham Road, west of Nevers Road, and south of Joseph Lane be extended to 7:00 p.m.; and

WHEREAS, Toll Brothers will limit the work to light construction activity, including framing, roofing siding, and yard landscaping and will not include massive site work such as road construction, infrastructure or underground utility work; and

WHEREAS, the variance will allow Toll Brothers to more quickly complete the work.

NOW THEREFORE, BE IT RESOLVED that said variance is granted subject to the following conditions: (1) the hours for light construction work as described above are extended to 7:00pm from May 7, 2018 to October 15, 2018, at which time the variance will expire; (2) the variance does not apply on weekends or holidays; (3) the posted sign notifying residents of the hours of construction will reflect the terms of the variance; and (4) failure to abide by the terms of the variance will result in revocation of same.

Was made by Councilor Maneeley
Seconded by Mayor Anwar

Councilor Maneeley, Councilor Snyder, Deputy Mayor Paterna, Councilor Riley, Councilor Pendleton, Councilor Hockenberry, and Mayor Anwar all voiced their opposition to the Toll Brother getting approval to change their ending time from 5:00 p.m. to 7:00 p.m. from May to October.

Answering a question from Councilor Glickman, Deputy Chief Custer stated that there are no violations that stand out, but he would do some research to see if there have been any violations. Councilor Glickman stated that if he were told that people had called the police department with complaints, then it would be easy for him to oppose. Deputy Chief Custer encouraged residents to call if there are any violations by the Toll Brothers. There could be late night patrols that go through the neighborhood to check if the Toll Brothers are violating the ordinance.

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ITEM:

15. K. (Continued)

Mr. Galligan stated that if the Toll Brothers do violate the ordinance, but the complaint does not get called in for three days, there is nothing the Town can do.

Mayor Anwar suggested that this item be discussed further in one month.

Mayor Anwar called for a vote on the motion; it failed unanimously with all Councilors voting in opposition.

Deputy Mayor Paterna made a motion to suspend the rules in order to go to Items 15. F, 15. G, 15. H, 15. I, and 15. J on the agenda. Mayor Anwar seconded the motion; and it was approved, unanimously.

F. Resolution Adopting the Board of Education Budget for Fiscal Year 2018/2019

BE IT RESOLVED that the South Windsor Town Council hereby adopts a Board of Education Budget with expenditures totaling **\$74,028,368**; for the Fiscal Year commencing on July 1, 2018 and terminating on June 30, 2019, a copy of which Budget is on file in the Office of the Town Clerk.

Was made by Councilor Hockenberry
Seconded by Councilor Snyder

Councilor Riley voiced concerns about next year's budget regarding the future cutting of funds from the State.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

G. Resolution Adopting the Budget for the Special Revenue Recreation Fund for Fiscal Year 2018/2019

BE IT RESOLVED that the South Windsor Town Council hereby adopts a Special Revenue Recreation Fund Budget with expenditures totaling **\$2,929,621**; for Fiscal Year commencing on July 1, 2018, and terminating on June 30, 2019.

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ITEM:

15. G. (Continued)

Was made by Councilor Riley
Seconded by Mayor Anwar

Mr. Galligan explained that the Special Revenue Recreation fund is not part of the General Budget; and is a self-sustaining budget.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

H. Resolution Adopting the General Government Budget for Fiscal Year 2018/2019

BE IT RESOLVED that the South Windsor Town Council hereby adopts a General Government Budget with expenditures totaling **\$44,237,096**; for the Fiscal Year commencing on July 1, 2018, and terminating on June 30, 2019, a copy of which Budget is on file in the Office of the Town Clerk.

Was made by Councilor Pendleton
Seconded by Mayor Anwar

Councilor Riley explained that he would be voting against this item because he does not feel there was adequate public debate and it should have been discussed further.

Mayor Anwar called for a vote on the motion; it passed on a roll call vote of 8 to 1 with Councilor Riley voting in opposition.

I. Resolution Setting the Tax Rate for Fiscal Year 2018/2019

BE IT RESOLVED that the tax rate of **37.67** mills be levied on the Grand List of October 1, 2017 based upon Total Revenues excluding current taxes of **\$16,523,008**, which includes an appropriation from Fund Balance in the amount of **\$700,000** to finance total expenditures of **\$118,265,464** made up of a Board of Education Budget of **\$74,028,368** and a General Government Budget of **\$44,237,096**, both of which have been adopted by the South Windsor Town Council, and exhibits of which are on file in the Office of the Town Clerk for the Fiscal Year commencing on July 1, 2018, and terminating on June 30, 2019.

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ITEM:

15. I. (Continued)

Was made by Deputy Mayor Paterna
Seconded by Councilor Snyder
The motion was approved, unanimously.

**J. Resolution Appointing a Rate Maker for Fiscal Year 2018/2019 and the
Tabling of Same**

BE IT RESOLVED that the South Windsor Town Council hereby appoints
Matthew B. Galligan, Town Manager, as Rate Maker for Fiscal Year
2018/2019, and hereby tables the same.

Was made by Councilor Delnicki
Seconded by Mayor Anwar
The motion was approved, unanimously.

13. Consent Agenda

Councilor Maneeley made a motion to approve Agenda Items 15. C. (*) and 15. D.
(*) as the Consent Agenda. Mayor Anwar seconded the motion, and it was
approved, unanimously.

15. New Business (Continued)

***C. Resolution Appointing Michael LeBlanc (R) an Alternate to the Park and
Recreation Commission and Postponing Consideration of this Motion
until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints
Michael LeBlanc (R) an Alternate to the Park and Recreation Commission for
a term ending December 31, 2021 to fill the expired term of Daniel Van Horn
and postpones consideration of this motion until the Town Council's next
regularly scheduled meeting.

(Approved by Consent Agenda)

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ITEM:

15. New Business (*Continued*)

- *D. Resolution Appointing Christine Shaher (R) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Christine Shaher (R) to the Human Relations Commission for a term ending November 30, 2018 to fill the expired term of Richard Stahr and postpones this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

14. Unfinished Business

- C. Resolution Appointing Teri Parrott (R) to the Zoning Board of Appeals Effective May 7, 2018**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Teri Parrott (R) to the Zoning Board of Appeals effective May 7, 2018, for a term ending November 30, 2019, to fill the unexpired term of Joseph Etter.

Was made by Councilor Maneeley
Seconded by Councilor Snyder

Councilor Pendleton stated that Teri Parrot's legal name is Maxine Parrott and that the Resolution should reflect that.

The Resolution to read as follows:

BE IT RESOLVED that the South Windsor Town Council hereby appoints **Maxine Parrott (R)** to the Zoning Board of Appeals effective May 7, 2018, for a term ending November 30, 2019, to fill the unexpired term of Joseph Etter.

Mayor Anwar called for vote on the motion; it was approved, unanimously.

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ITEM:

14. Unfinished Business

D. Resolution Appointing Paul Côté (D) an Alternate to the Inland Wetland Agency/Conservation Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Paul Côté (D) an Alternate to the Inland Wetlands Agency/Conservation Commission for a term ending December 1, 2020, to fill the unexpired term of Stephen Wagner.

Was made by Councilor Pendleton

Seconded by Mayor Anwar

The motion was approved, unanimously.

E. Discussion Item: Update of the 4th R Program (*requested by Mayor Anwar*) (Continued from the May 2, 2018 Town Council Special Meeting)

Mr. Ray Favreau, Director of Parks and Recreation Department; Keri Apt, Assistant Director of Parks and Recreation; and Shelby Kosa, Recreation Supervisor came forward and reviewed the Park and Recreation Departments Mission, Core Values, and the 4th R Program; as shown in attached, **Exhibit B**. Mr. Favreau stated that after the review of the 4th R Program, the final recommendation at this time is that expansion is not a viable or safe option.

Mr. Galligan explained that there were a lot of suggestions, but the problem is it ruins the program because the kids will be on the bus more than in the program itself. Mr. Galligan then suggested that he meet with the daycares in Town, the centers who are thinking of expanding, and the Board of Education to figure out how to accommodate individuals. Not one entity alone can figure out this problem. This would be the best way to move forward.

Mayor Anwar stated that he was hoping a solution could be found by expanding the program, but he does not want it to expand if that would compromise on the quality and safety of the program. A plan needs to be established for the individuals on the waiting list, and a long-term plan needs to be established. Mayor Anwar felt a committee should be established.

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ITEM:

14. E. (Continued)

Mr. Favreau explained that the Board of Education had offered space in the schools, but it is not appropriate space for recreation. This program is about physical activity. In the future, the Park and Recreation Department will fill openings by doing a lottery, and this will address the issue of long lines.

Councilor Glickman stated that Mr. Favreau is a hard working individual and there has been nothing easy about this presentation. There is a need in the community which gives new opportunity.

Councilor Snyder voiced concern about a push to expand the program because she does not want the safety or the quality of the program to be compromised. Mr. Favreau stated that this was a hard decision, but it is the best professional decision.

Mr. Galligan explained that the community has grown to a point where the Town needs to go back and revisit different options that could be discussed with different entities.

Deputy Mayor Paterna said this is a Town problem that needs to be addressed. Deputy Mayor Paterna stated he would be willing to help address the issues.

Councilor Hockenberry felt that the only thing missing is a discussion about the transportation. Answering questions from the Council, Mr. Favreau explained that with the 4th R Program, there is no busing because the children go to the program that is in their school.

Ms. Kosa stated that the number of children varies from day to day because children may have to leave early for a variety of reasons. Each school has a different number of children that can attend the program due to the space being used and the size of the space being used in each school. There were 85 children not placed in the program last year, and there was not an uproar of the magnitude like this year. There are 71 kids on the wait list at this time.

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ITEM:

14. E. (Continued)

Councilor Hockenberry stated she does not want the program much bigger than it is now until all of the statistics are known. The program should stay as a high-quality program when schools are being renovated, and during the time when swing space is being used.

Mr. Galligan suggested that community space is built into the new designs of the schools that are being built which could be used for this program. This type of space would need to be paid for by the Town.

Deputy Mayor Paterna questioned if the Town offered to pay for the extra space, would the State allow that? Mr. Zimmerman explained that the two schools that just got approved, the State would not approve a project larger than what is needed which is within an eight-year period. So the two schools that are being built at this time, there is not an option. For Pleasant Valley, there may be an option to do something like Mr. Galligan suggested.

Mr. Favreau reiterated to the Council that the lottery will not fix the wait list but will eliminate the long lines.

15. New Business (Continued)

A. Resolution Accepting the Resignation of Mark Peterson (R) from the Mass Transit and Highway Advisory Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Mark Peterson (R) from the Mass Transit and Highway Advisory Commission to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Mark Peterson for the time he has dedicated to serving his community by his membership on the Mass Transit and Highway Advisory Commission.

Was made by Councilor Riley
Seconded by Mayor Anwar

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ITEM:

15. A. (Continued)

Mayor Anwar thanked Mr. Peterson for his volunteer work for the Town.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

B. Resolution Accepting the Resignation of David Starr (D) from the Board of Selectmen and as an Alternate to the Economic Development Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of David Starr (R) from the Board of Selectmen and as an Alternate to the Economic Development Commission to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to David Starr for the time he has dedicated to serving his community by his membership on the Board of Selectmen and as an Alternate to the Economic Development Commission.

Was made by Councilor Glickman

Seconded by Mayor Anwar

Councilor Hockenberry made a friendly amendment to change the (R) in the Resolution to a (D). Councilor Glickman accepted the friendly amendment.

The Resolution to read as follows:

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of David Starr (**D**) from the Board of Selectmen and as an Alternate to the Economic Development Commission to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to David Starr for the time he has dedicated to serving his community by his membership on the Board of Selectmen and as an Alternate to the Economic Development Commission.

Mayor Anwar called for a vote on the motion; it was approved, unanimously

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ITEM:

15. New Business (Continued)

E. Resolution Appointing Carolyn Mirek (R) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Carolyn Mirek (R) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2019 to fill the unexpired term of Mark Peterson and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Snyder
Seconded by Mayor Anwar
The motion was approved, unanimously.

Councilors Glickman and Councilor Pendleton recused themselves for Item 15. L.

L. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Establishment of a South Windsor Volunteer Fire Tax Abatement Ordinance

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, May 21, 2018, at 8:30 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the **Establishment of a South Windsor Volunteer Fire Tax Abatement Ordinance.**

Was made by Councilor Hockenberry
Seconded by Councilor Maneeley

Mr. Galligan explained to the Council that after the Public Hearing is held, he would like to have action taken on the ordinance in order to allow the abatements to go out on schedule, if the ordinance is approved.

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ITEM:

15. L. (Continued)

Councilor Hockenberry stated that the Council received a draft of the ordinance and she would like the following questions answered:

- In Section 3, the date is on May 15th of each year, and she wanted to know if that coincides with the October date for taxes for a property?
- Section 4 – on the abatement schedule it seems like it was different years between each level and was not sure if that has to do with the tasks of the fire personnel or should years be a certain amount of time in each level?
- Section 7 – It states “No individual shall be eligible for participation in this property tax relief program if the individual has any tax delinquency, including taxes, interest, fees and any other charges, to the Town of South Windsor on the date of certification set forth above.” Will the individual be eligible after the delinquency is paid and who keeps track of that?
- Is the abatement on property or appraisal?

Mr. Galligan stated he would send a report to the Council on these items.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

M. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on an Appropriation of \$385,000 from the Capital and Non-Recurring Expenditure Account

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, May 21, 2018, at 9:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on an Appropriation of \$385,000 from the Capital and Non-Recurring Expenditure Account to cover costs associated with the installation of four (4) portable classrooms at Pleasant Valley Elementary School.

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ITEM:

15. M. (Continued)

Was made by Councilor Snyder
Seconded by Councilor Maneeley

Mayor Anwar requested that this item also be placed on the May 21, 2018 agenda for approval after the Public Hearing is held.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

N. Resolution Authorizing Town Manager, Matthew B. Galligan to Negotiate, Sign, and Execute a Lease Purchase Agreement on Behalf of the Town of South Windsor

BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan to negotiate, sign, and execute a Lease Purchase Agreement with Crestmark on behalf of the Town of South Windsor for the installation of four (4) portable classrooms at Pleasant Valley Elementary School.

Was made by Councilor Hockenberry
Seconded by Councilor Maneeley
The motion was approved, unanimously.

16. Passage of Ordinance

None

17. Public Input/Participation (Any Matter)

The following individuals came forward to express their concerns regarding the 4th R Program and were all hopeful that progress would be made to allow more children into the program.

Mr. Jason Mead, 11 Vintage Lane
Mrs. Subramanian Divya Sumanta, 86 Swan Nest
Mr. Ravinder Kumar, 3 Chandler Drive
Mr. Shyama Kumar, St. Marc Circle

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**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Minutes

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May 7, 2018

ITEM:

17. Public Input/Participation (Any Matter) (Continued)

Mr. Mead also stated that he would be willing to be a part of a Committee if one is established and added that if busing could be provided, Mother Goose could handle the overflow. Mr. Mead heard the same about Our Savior.

18. Communications and Petitions from Council

Councilor Snyder informed the Council that on May 3, 2018, the South Windsor Agriculture, Arts, and Nature Center Sub-Committee had a Demo Day. Distinctive Tree Care was on the property demonstrating their new equipment and took down approximately 14 trees. The Town saved \$12,000 to \$15,000. Councilor Snyder thanked John Caldwell for all of the work he did in preparing for Demo Day.

Deputy Mayor Paterna stated that he thought the amount saved was \$18,000 to \$20,000 and also informed the Council that the South Windsor Agriculture, Arts, and Nature Center Sub-Committee would be interviewing and hiring an architect shortly to restore the farmhouse.

19. Executive Session

None

20. Adjournment

At 10:44 p.m. Councilor Glickman made a motion to adjourn the Regular Meeting. Councilor Hockenberry seconded the motion; and it was approved, unanimously.

Respectfully submitted,



Deborah W. Reid
Clerk of the Council

Reid, Deborah

From: saud.anwar@gmail.com on behalf of Saud Anwar <Saud.Anwar.SWTC@gmail.com>
Sent: Monday, May 7, 2018 4:24 PM
To: Reid, Deborah
Subject: Fwd: [Town of South Windsor CT] Please read at tonight's meeting on my behalf (Sent by Anthony Leone, amleone1025@gmail.com)

----- Forwarded message -----

From: **Contact form at Town of South Windsor CT** <vtstdmailer@vt-s.net>
Date: Mon, May 7, 2018 at 4:19 PM
Subject: [Town of South Windsor CT] Please read at tonight's meeting on my behalf (Sent by Anthony Leone, amleone1025@gmail.com)
To: saud.anwar.swtc@gmail.com

Hello sanwar,

Anthony Leone (amleone1025@gmail.com) has sent you a message via your contact form (<https://www.southwindsor.org/user/611/contact>) at Town of South Windsor CT.

If you don't want to receive such e-mails, you can change your settings at <https://www.southwindsor.org/user/611/edit>.

Message:

Anthony Leone
57 Beelzebub Rd

Good evening, I'm asking this email be read on my behalf, as I am unable to attend tonight's meeting. I am writing to you regarding the 4th R program in town, and as a concerned Citizen and father.

Before I begin, I would like to explain that I will be mentioning names with the intention of being specific with my concerns, and not with any malicious intent. I appreciate the concil's work and am willing to help be a part of the solution.

After attending last week's meeting, I found myself more frustrated having heard what members of the council had to say concerning the current issues with 4th R.

Councilwoman Maneely indicated the difficulties we are encountering with the 4th R program are not new, in fact they've been ongoing for years, and that Director Favreau knew this year would not be any different. She further indicated that Director Favreau had even told individuals to line up early, knowing of the demand. Councilwoman Maneely stressed that waiting lists have

"always" existed, and made a comparison between the circumstances that parents are currently in to other waiting lists - swim lessons. She also offered that parents will get through this, and suggested utilizing other options such as in-home daycares and turning to neighbors for help.

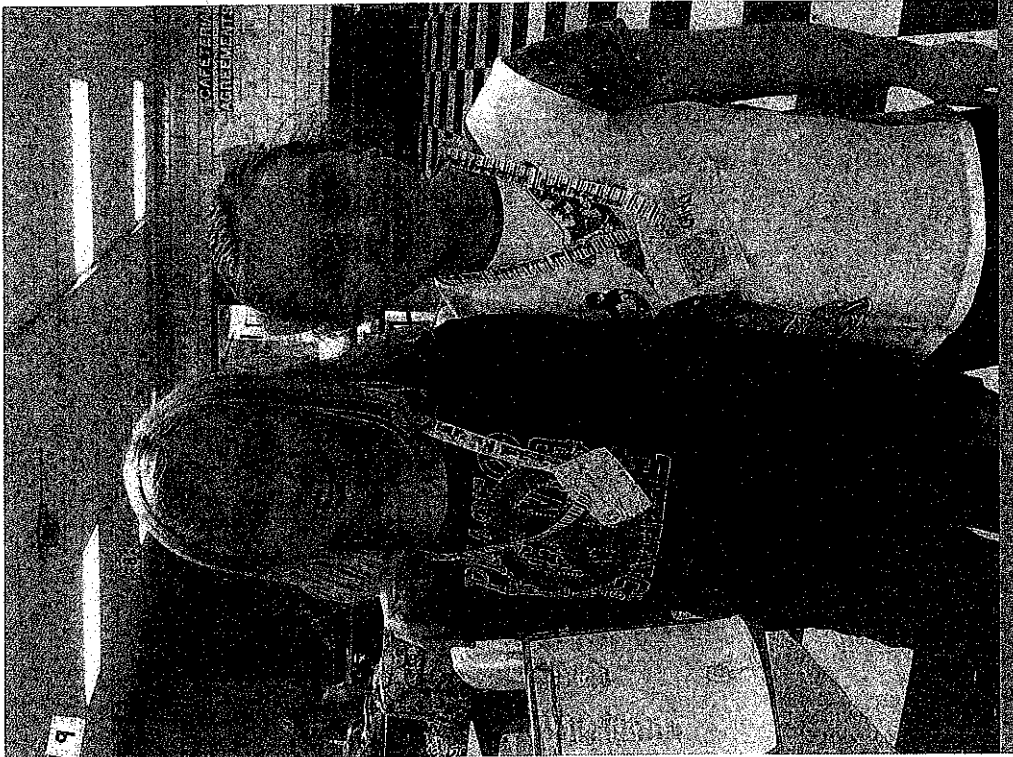
Like many families, my wife and I moved to this town for the services, and while I can see how swim lessons is a service, it is not one that has a great impact on daily life, or a potential impact on employment decisions. In light of such limited space in the 4th R program currently, a lot of families are faced with the predicament of figuring out what to do about their child, or what to do about their jobs.

Also during the last meeting, Town Manager Matt Gilligan confirmed that the current issue 4th R is struggling with concerns finding a way to replace the 10-20 staff members the program is losing this year, explaining that much of 4th R staff are high school students who are moving on to college and/or are unable to continue working for the program. He also stressed that staffing and expansion issues are secondary to safety. I propose that no one is refuting that; safety is a basic expectation of any childcare program.

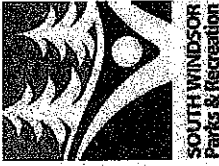
Mr. Gilligan also explained that as a solution, 4th R is looking to expand the program to local businesses, but this would also require funding transportation to and from those businesses... which, from what I have been told, is the very issue that led to the creation of the 4th R before and after school care program. Instead of including other businesses into the mix, please consider keeping this program under the Town's control and oversight, the way it has managed to grow to have the great reputation it has earned. And, instead of using funds to pay for transportation to these other businesses, I propose the program increase wages to attract qualified staff other than high school students, so that the program doesn't continue to face the same staffing issue year after year as our kids move on to college.

In sum, just because this issue has existed for many years does not mean we should allow it to continue as such. In fact, that statement supports the very need for the expansion we are seeking. Our society has changed in the decade the 4th R program has been in existence, and the environment in which we now raise our children is precarious. The days of employing a "neighborhood watch" approach to child care are gone. The dual-earning family is now the standard, not the option. Leaving this program as it is, which is under-serving our town's families, is reflective of an antiquated vision of community and child care. No great change was ever achieved by being complacent, and a persistent problem has never been fixed by continuing to do the same thing.

I urge the Council to work together, with other Town officials, and the public, to find an adequate solution for parents currently on the wait list, as well as a long term solution. Thank you for your time and assistance.



SOUTH WINDSOR PARKS AND RECREATION



Our Mission

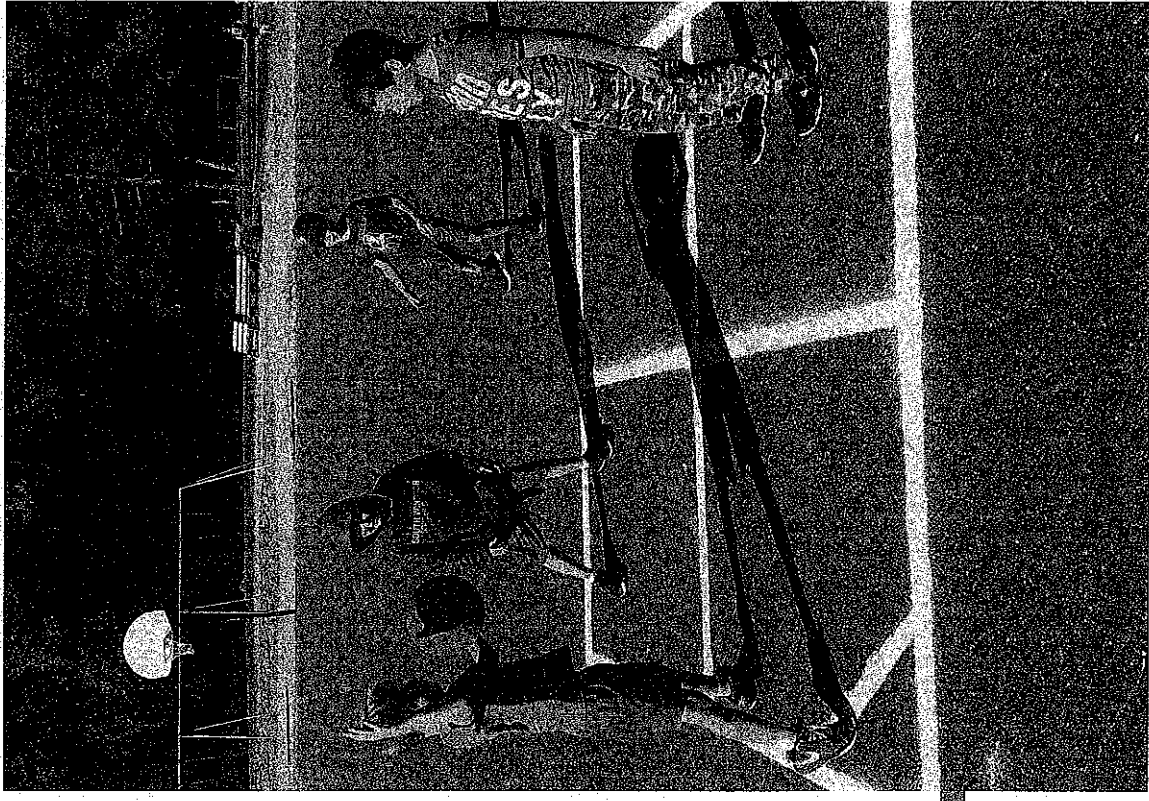
The South Windsor Parks
& Recreation Department
is committed to
enhancing our
community through
quality recreation
programs and parks that
provide exceptional
experiences.

Core Values

- Community Enrichment
- Delivery of Fun
- Exceptional Customer Service
- Quality - strive for excellence
- Safety
- Vision for the Future
- Integrity - lead with pride
- Dedication to the profession
- Enthusiasm
- Stewardship
- Inclusion - diverse and accessible

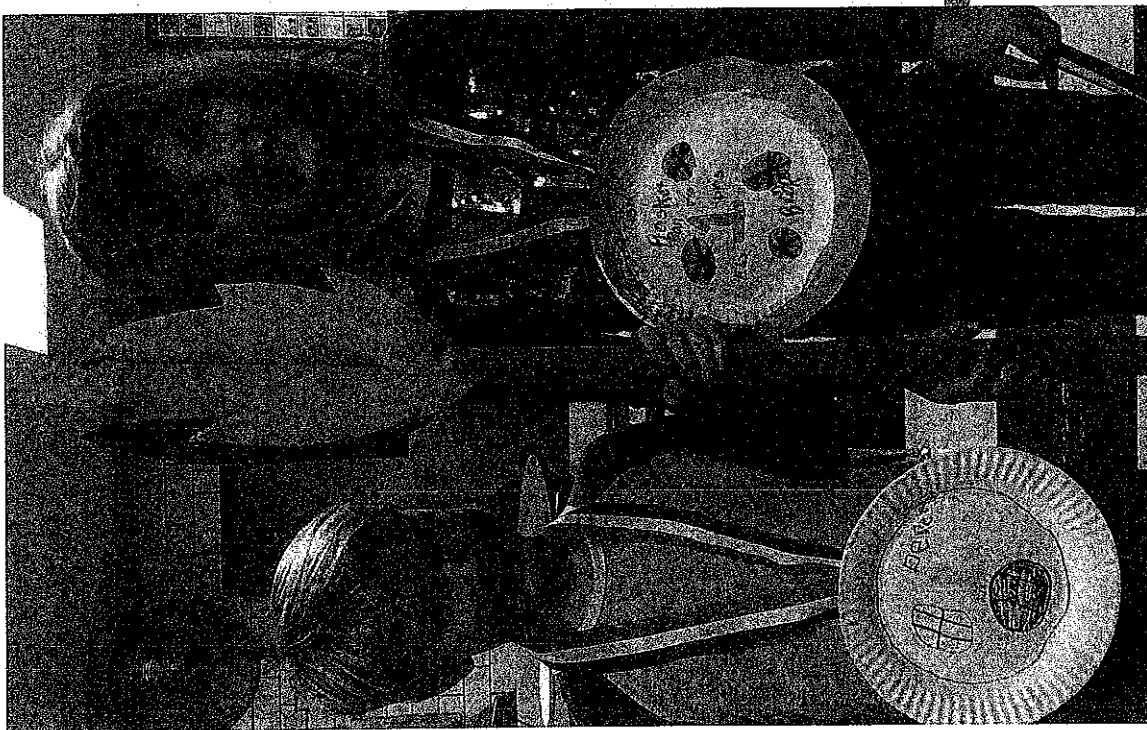
The 4th "R"

- Reading
- Writing
- Rhythmic
- and.....
- RECREATION!



History

- Initial proposals discussed 2002-2005
- Approval & planning 2006 with a set capacity of 300 students across 5 schools
- Inaugural program operation 2007-2008 academic year - 104 children
- Typical annual growth of 5-15%, with spikes as high as 30% due to outside factors
- Current enrollment: 320 unique individuals - 300% growth in 11 years!
- Program model mimicked by others



Why We're Here

QUALITY & POPULARITY OF PROGRAM HAS CREATED A DEMAND THAT HAS REACHED A CAPACITY GREAT THAN WHAT WE CAN REALISTICALLY SUPPLY.

WHY?

- Delivery of an "exceptional experience"
- External Factors Beyond Our Control
 - Establishment of all-day Kindergarten - 63 new enrollments
 - Early Release Wednesdays - AM Kids can now attend PM Program
 - Compression of enrollment from 5 schools to 4 - 8 kids to ET, 16 kids to OH, 12 kids to PRS, 11 kids to PV
 - Unexpected & extraordinary increase in student enrollment in the public school system
 - Limited appropriate space, even with BOE cooperation
 - Shortage of appropriate staff



Surrounding Towns Survey

COMMON THEMES

- Hiring and retaining staff is a constant issue for all area providers
- All programs maintain a 1:10 staff to child ratio
- Space utilized at each program site is consistent for all area providers
- Capacity limits are set at each program as a matter of safety
- Area providers agree large program quantities greatly decrease the quality of the program



STAFFING

<ul style="list-style-type: none"> • SWHS COOPERATIVE WORK EXPERIENCE • SWHS JOB FAIR • SWHS EARLY CHILDHOOD CLASS • EARLY CHILDHOOD INFO LIST SERV VIA CT ASSOCIATION FOR HUMAN SERVICES • CT RECREATION & PARKS ASSOCIATION • MANCHESTER COMMUNITY COLLEGE JOB FAIR • CONNECTICUT STATE UNIVERSITY - TABLE AT STUDENT CENTER • EASTERN CONNECTICUT STATE UNIVERSITY - CLASS PRESENTATIONS • INDEED.COM • PARKS AND RECREATION WEBSITE • PARKS AND RECREATION COMMUNITY BOARD • PARKS AND RECREATION FACEBOOK PAGE • WORD OF MOUTH • SWPS PARAPROFESSIONALS • CAREER CENTERS AT: UNIVERSITY OF ST. JOSEPH, CAPITAL CC, ASNUNTUCK CC, GOODWIN CC, MANCHESTER CC, CCSU • UCONN ACADEMIC SERVICE CENTER EXECUTIVE DIRECTOR 	<ul style="list-style-type: none"> • ALL STAFF PRE-SEASON TRAINING - 25 HOURS • FIRST AID CERTIFICATION - ALL STAFF • CPR CERTIFICATION - ALL STAFF • MEDICATION ADMINISTRATION & EPI PEN TRAINING - DIRECTOR STAFF • MONTHLY GOAL MEETINGS - ALL STAFF • ALL STAFF MID YEAR STAFF TRAINING - 3 HOURS • MULTIPLE TEAM BUILDING EVENING WORKSHOPS THROUGHOUT THE YEAR 	<ul style="list-style-type: none"> • HIRING IS CONDUCTED ON A ROLLING BASIS THROUGHOUT THE YEAR • ATTRITION OF STAFF IS NATURAL: 22 STAFF LEFT THIS YEAR • WE PAY COMPETITIVE WAGES TO ATTRACT & KEEP QUALITY STAFF • STAFF INCENTIVES: INDIVIDUAL AND SITE RECOGNITION
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RECRUITMENT

TRAINING

MAINTAINING

Registration Process

- Enrolled families are given pre-registration priority
- As spots become available at each school, they are filled immediately according to waitlist position. This occurs throughout the school year.

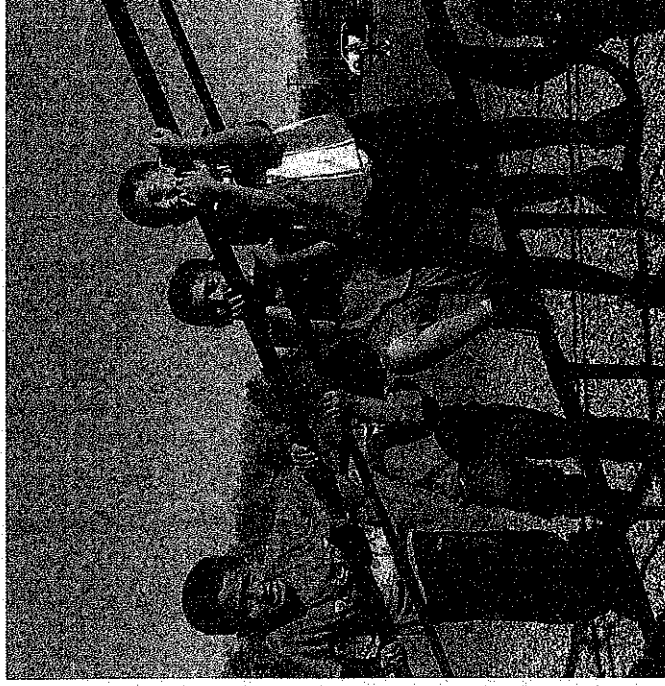
Looking Ahead to the 2019/20 School Year:

- A lottery system will be put into effect for any open positions and then waitlists thereafter.

D-B

QUALITY OF CURRENT PROGRAM

- Well-trained in child development principles and group and individual management techniques
- Promote Safety and Accountability
- Daily parent communication
- Enthusiastic and engaged staff that are role models to children
- Relationships are fostered with each child and family



- Recreation-based activities
- Creative and unique daily activities
- Specialty interest groups
- Theme days
- Family events
- Important balance between structure and free choice
- Friendships fostered between students

STAFF QUALITY

PROGRAMMATIC QUALITY

Final Recommendation

- There is an obvious need for child care in South Windsor
 - We are what we are – expansion at this time is not a viable or safe option
 - Consistent with enrollment capacities and limits for most of our other programs
 - In line with enrollment capacities and limits for before & after school programs in surrounding communities
 - Solution is not exclusively parks & recreation – it is a town-wide issue
 - Golden opportunity for new business start-up in the private sector
 - Encourage parents to seek options through NAEYC.org and care.com
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