

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Minutes**

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**March 19, 2018**

**TOWN COUNCIL – REGULAR MEETING  
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

**1. Call Meeting to Order**

Mayor Anwar called the Regular Meeting to order at 7:00 p.m.

**4. Roll Call**

Members Present: Mayor M. Saud Anwar  
Deputy Mayor Andy Paterna  
Councilor Jeffrey Glickman  
Councilor Mary Justine Hockenberry  
Councilor Lisa Maneeley  
Councilor Carolyn Mirek  
Council Liz Pendleton  
Councilor Matthew Riley  
Councilor Janice Snyder

Others Present: Matthew B. Galligan, Town Manager

Deputy Mayor Paterna made a motion to suspend the rules in order to go to Items 15. E. and 15. F. on the agenda. Councilor Maneeley seconded the motion; and it was approved, unanimously.

**15. New Business**

**E. Discussion Item: Board of Education Budget Presentation**

Mr. Craig Zimmerman, Chairman of the Board of Education came forward and stated that the Board of Education Budget primarily addresses the increase in the elementary school enrollment, adds an important school security position, begins the process of adding World Language to the elementary schools, adds much needed 1 to 1 devices to the middle school, and meets all of the Board of Education's contractual obligations. Approximately 92% of the new expenditures that are being requested are directly related to the increase in enrollment, contractual obligations, or school safety. Over the last few years, there have been many difficult decisions made which include closing an elementary school and privatizing the food service program.

**(Discussion Continued on Next Page)**

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**ITEM:**

**15. E. (Continued)**

Dr. Carter, Superintendent of Schools, reviewed the Board of Education Budget presentation, as shown in attached **Exhibit A**. The Board of Education is proposing a budget increase for Fiscal Year 2019 of 4.06% which results in a budget of \$74,098,368. Dr. Carter reviewed the major drivers for the budget increase, historical overview of Superintendents' proposed increase, impact of last year's reductions, unprecedented reductions in staffing, eliminated positions not restored, starting point matters, responding to change, increasing enrollment – Orchard Hill, increasing enrollment – Pleasant Valley, changing districtwide enrollment, program needs – English learners, growing intensity of student needs, and rising healthcare costs.

**F. Discussion Item: General Government Budget Presentation**

Mr. Matthew Galligan, Town Manager, reviewed the General Government Budget presentation, as shown in attached **Exhibit B**. The General Government proposed a budget increase for Fiscal Year 2018/2019 is 5.61% which results in a budget of \$146,137,142. Mr. Galligan reviewed Town services, economic development, revaluation, mill rate, revenues, expenditures, drivers to Town expenditures, and capital projects. Mr. Galligan requested that the Town Council not devastate this budget. When it comes to the year 2020, the Town Council will need leeway because that is when the budget will be very difficult.

Mayor Anwar requested that both presentations be placed on the website. Mayor Anwar stated that South Windsor is a desirable Town and it shows in the number of new homes being built in our community which are selling very fast. Many neighboring communities are losing residents. Services will be necessary for the new residents.

Councilor Maneeley requested that when there are budget presentations that are on the agenda, a notice is put on the top of the agenda informing people.

Councilor Snyder requested a hard copy of the General Government budget.

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**ITEM:**

**5. Communications and Reports from Town Manager**

Mr. Galligan reported that Doosan has an opportunity to submit an application to DEEP for an energy project. Doosan approached the Town explaining that they would like to put in an application, but they would like to get a Memorandum of Understanding from the Town for a tax fixing agreement. The agreement would have written in it that the Town would receive \$100,000 to \$150,000 for 20 years. The site they are putting it on is a three-acre site that will never generate \$150,000 in taxes to the Town. Mr. Galligan stated he would like to get a consensus from the Council to move forward with the Memorandum of Understanding.

Answering questions from the Council, Mr. Galligan explained that Doosan is interested in this site because it is a small site that will not cost them a lot. The Town would receive a better tax dollar on this site then if a different project were to be developed here. The property is in the industrial area. Doosan would like to keep this project in South Windsor. If South Windsor did not give Doosan relief on the taxes, it would cost too much to be a desirable project. Mr. Galligan confirmed that this is a fixed payment agreement that is being discussed and it would be instead of taxes. The site is a three-acre site, but only two acres are usable because there are wetlands on the site.

Councilor Pendleton requested mapping of the property to ensure that it does not abut residential areas.

Mr. Galligan explained that he would like to set the payment schedule for the Town to get \$100,000 for five years; \$150,000 for five years; \$200,000 for five years; and \$250,000 for the last five years. Over the 20 years, the Town would receive \$3.5 million dollars.

Mayor Anwar asked the Council for consensus for the Manager to enter into a Memorandum of Understanding with Doosan. Council members, unanimously, consented.

At 8:00 p.m. the Regular Meeting was recessed in order to go to a Public Hearing. The Regular Meeting reconvened at 8:05 p.m.

**(Discussion Continued on Next Page)**

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**ITEM:**

**5. Communications and Reports from Town Manager (Continued)**

Mr. Galligan continued explaining that he had met with the Superintendent of Schools and the Board of Education Chairman to review the revenues that are proposed in the budget because the numbers that State Representative Currey had were incorrect.

**6. Public Input (Items Not on the Agenda)**

Mr. Elizabeth McGuire, 89 Heritage Drive, a representative for SWAP, came before the Council to invite the public and the Council to an event on Tuesday, March 27, 2018, at the Book Club Book Store located at 869 Sullivan Avenue. The title of the event is called "Women: Power and Politics – How to Build a Movement for Change".

Mrs. Nancy Yario, 20 Andreis Trail stated that the Bark Park was built without any discussions with the neighborhood. The Chief of Police and Ray Favreau located the Bark Park which is a very disturbing because of the noise of dogs and cars. There was a trial regarding this project, and during the trial, the Judge found that the Town violated General Statutes 8-24. It was ordered that the Planning & Zoning Commission determine whether anything should be done to mitigate the impact on the Andreis Trail neighborhood. A dog park should not be located in a residential neighborhood. No report was done, and when it came back to the Council, the Council approved the 8-24.

Mr. George Hill, 20 Andreis Trail, explained that he and Nancy had come here for a number of years to express a concern. There was discussion about holding a meeting to try to come up with a solution, but they have not heard back from anyone. The Recreation Department accrued 1.2 million dollars in fees that they overcharged people over the years. We are just asking for something to be done to mitigate the noise from the Bark Park.

Mr. Matthew Galligan, 900 Andrews Way, stated that there was approximately \$90,000 to \$100,000 that was offered to help mitigate the noise from the Bark Park. There were offers of putting fencing up, reducing the hours the park would be open, and the removal of parking. The law suit that came in was close to three million dollars. There was an agreement letter sent that were not accepted by Nancy Yario or George Hill.

**(Discussion Continued on Next Page)**

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**ITEM:**

**6. Public Input (Items Not on the Agenda) (Continued)**

Mr. George Hill, 20 Andreis Trail, stated that his comments about not receiving any response back from anyone are from the meeting in November. We received a fair offer at the trial because we cannot live with this noise.

Mrs. Nancy Yario, 20 Andreis Trail, stated that the Town offered \$60,000 to us to go away. The house we live in has a failing foundation. The noise was not going to be taken care of at the source.

**7. Adoption of Minutes**

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Regular Meeting Minutes of March 5, 2018.

Was made by Councilor Pendleton

Seconded by Councilor Snyder

The motion passed on a roll call vote of 7 to 0 with Councilor Maneeley and Councilor Riley abstaining.

**8. Public Petitions**

None

**9. Communications from Liaisons, Officers, and Board Directly Responsible to Council**

Councilor Hockenberry thanked that Board of Education for presenting their budget. The Human Relations Commission will have new members that will be appointed.

Deputy Mayor Paterna informed the public that on March 20, 2018 there will be a walk through by the Architects that are bidding on the project to renovate the farmhouse.

Councilor Mirek announced that there would be a special information session on Tuesday, March 27, 2018, at 10:30 a.m., at the Town Hall in the Council Chambers to learn the ins and outs about traveling on a bus.

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**ITEM:**

**10. Reports of Standing Committees**

Deputy Mayor Paterna explained that the Capital Projects Committee is in the process of considering what projects will be put on the priority list. The Town Manager has been invited to the April 18<sup>th</sup> meeting to discuss alternative ways to finance infrastructure projects. Deputy Mayor Paterna also stated that the Naming Committee had met tonight and will be recommending that the Collins Sledding Hill be named Porter's Hill after Porter Collins who was a long time resident of South Windsor. Mr. Collins did a lot of work throughout the Town and with the Board of Education.

**11. Reports of Temporary Committees**

None

**13. Consent Agenda**

Councilor Mirek and Council Hockenberry made a motion to approve Agenda Items 14. A. (\*) through 14. B. (\*) and 15. A. (\*) through 15. D. (\*) as the Consent Agenda. Councilor Snyder seconded the motion.

Councilor Mirek requested that Item 15. A. (\*) be taken off the Consent Agenda.

Councilor Maneeley questioned if an individual could be on the Board of Education as well as Human Relations Commission? Mayor Anwar answered yes.

Mayor Anwar called for a vote on Items 14. A. through 14. B. and Items 15. B. through 15. D. They were approved, unanimously.

**14. Unfinished Business**

**\*A. Resolution Reappointing Kathy Hale (D) to the Mass Transit and Highway Advisory Commission**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Kathy Hale (D) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2021.

**(Approved by Consent Agenda)**

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**ITEM:**

**14. Unfinished Business (Continued)**

**\*B. Resolution Appointing Toby Lewis (R) to the Park and Recreation Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Toby Lewis (R) to the Park and Recreation Commission for a term ending December 31, 2021 to fill the expired term of David Romejko.

**(Approved by Consent Agenda)**

**15. New Business (Continued)**

**\*B. Resolution Appointing Karell Rose (D) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Karell Rose (D) to the Human Relations Commission for a term ending November 30, 2020 to fill the expired term of Nilofer Haider and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

**(Approved by Consent Agenda)**

**\*C. Resolution Appointing Michael Paré (D) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor town council hereby appoints Michael Paré (D) to the Human Relations Commission for a term ending November 30, 2018 to fill the unexpired term of Charles Margolis and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

**(Approved by Consent Agenda)**

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**ITEM:**

**15. New Business (Continued)**

- \*D. Resolution Appointing Lloxcí A. Lopez (D) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Lloxcí A. Lopez (D) to the Human Relations Commission for a term ending November 30, 2020 to fill an expired vacancy (previously Linda Jeski) and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

**(Approved by Consent Agenda)**

- A. Resolution Reappointing Ritu Goel (D) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Ritu Goel (D) to the Human Relations Commission for a term ending November 30, 2020 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting

Was made by Councilor Hockenberry  
Seconded by Councilor Maneeley

Councilor Glickman spoke in favor of the approval of this motion and encouraged all Councilor members to support this motion.

Councilor Mirek stated that she had received feedback from residents who feel this individual is not appropriate for the Human Relations Commission.

The motion passed on a roll call vote of 5 to 4 with Mayor Anwar, Deputy Mayor Paterna, Councilor Glickman, Councilor Hockenberry, and Councilor Pendleton voting in favor of this motion; and Councilor Maneeley, Councilor Mirek, Councilor Riley, and Councilor Snyder voting in opposition of this motion.



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**ITEM:**

**15. New Business (Continued)**

**G. Resolution Reappointing Blum, Shapiro & Company, P.C. as the Town Auditor**

Councilor Riley recused himself from Item 15. G.

BE IT RESOLVED that the South Windsor Town Council hereby reappoints the firm of Blum, Shapiro & Company, P.C., of West Hartford, Connecticut, to audit the books and accounts of the Town of South Windsor, as provided in the General Statutes of the State of Connecticut; and

BE IT FURTHER RESOLVED that the fee for said auditing services by Blum, Shapiro & Company, P.C. will be \$54,800.00 for Fiscal Year ending June 30, 2018, for a term expiring December 2018.

Was made by Councilor Glickman  
Seconded by Mayor Anwar

Answering questions from the Council members, Mr. Galligan explained that the Audit Committee met with the Auditors. There is a statutory limit as to the time you have to pick your Auditor, and we are passed that time limit. The Auditors have one more year on their contract; it is necessary to have a resolution. After this year, the Audit Committee will go out for an RFP for audit services.

Mayor Anwar stated that the Audit Committee had not had a formal vote on this item. Mr. Galligan confirmed that there was not a formal vote, but he did have correspondence with individual members stating they would stay with the current auditors.

Councilor Hockenberry questioned the date that the auditors had to be chosen by? Mrs. Perry, Director of Finance, stated she did not have the date on hand but would get that information to the Council. Councilor Hockenberry felt that the Audit Committee should discuss this before a final vote goes forward.

**(Resolution Continued on Next Page)**

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**ITEM:**

**15. G. (Continued)**

Councilor Hockenberry made a motion to table this item. Councilor Glickman seconded the motion; and it failed on a roll call vote of 1 to 7 with Councilor Glickman voting in favor of tabling this item; and Mayor Anwar, Deputy Mayor Paterna, Councilor Hockenberry, Councilor Maneeley, Councilor Mirek, Councilor Pendleton, and Councilor Snyder voting in opposition to table this item.

Mayor Anwar suggested that additional language be added into the resolution that would approve this resolution pending approval by the Audit Commission.

Answering questions from the Council, Mr. Galligan stated that the Town had used this firm for about three years. The Town is asking them to audit June 2018 and then their term would expire in December 2018. An RFP would be going on for FY19

Mayor Anwar explained that Councilor Riley would no longer be on the Audit Committee and Councilor Snyder would be taking that position.

Mayor Anwar made a friendly amendment to add "if approved by the Audit Committee" after Connecticut in the first paragraph. Councilor Glickman accepted the friendly amendment.

The resolution to read as follows:

BE IT RESOLVED that the South Windsor Town Council hereby reappoints the firm of Blum, Shapiro & Company, P.C., of West Hartford, Connecticut, **if approved by the Audit Committee**, to audit the books and accounts of the Town of South Windsor, as provided in the General Statutes of the State of Connecticut; and

BE IT FURTHER RESOLVED that the fee for said auditing services by Blum, Shapiro & Company, P.C. will be \$54,800.00 for Fiscal Year ending June 30, 2018, for a term expiring December 2018.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

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**ITEM:**

**15. New Business (Continued)**

**H. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Proposed Board of Education Budget for Fiscal Year 2018/2019**

BE IT RESOLVED that the South Windsor Town Council hereby sets **Tuesday, April 3, 2018, at 7:00 p.m.**, at Timothy Edwards Middle School, Room Alt. #6, 100 Arnold Way, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the proposed Board of Education Budget for Fiscal Year 2018/2019.

Was made by Councilor Hockenberry  
Seconded by Councilor Pendleton  
The motion was approved, unanimously

**I. Resolution Endorsing the Fair Housing Policy**

WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

**(Resolution Continued on Next Page)**

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**ITEM:**

**15. I. (Continued)**

WHEREAS, The Town of South Windsor is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice

NOW, THEREFORE, BE IT RESOLVED that the Town of South Windsor hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED that the Chief Executive Officer of the Town of South Windsor or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of South Windsor and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the Connecticut Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Was made by Councilor Maneeley  
Seconded by Deputy Mayor Paterna  
The motion was approved, unanimously

**J. Discussion Item: Recommendations of the Transparency Task Force**

Mayor Anwar explained that this is a Task Force that was established to enhance transparency and communications in South Windsor Town Government. Mayor Anwar reviewed the recommendations, as shown in attached **Exhibit C**.

**(Discussion Continued on Next Page)**

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**ITEM:**

**15. J. (Continued)**

Deputy Mayor Paterna informed the Council that the Public Building Commission would begin posting the plans and designs of the new school buildings on the Town website.

Councilor Snyder stated that she felt the whole process worked well with a lot of great input. The public that came into speak to the Task Force was on the same wave length as the Committee. This Town is very transparent but not always easy to find, so there will be ways developed to help navigate the website. One item that should be focused on is the timeliness of agendas and minutes on the website. All of the information on the website can also be viewed on everyone's mobile device under Connect South Windsor. An instructional video on how to navigate will be very important for residents.

Mr. Galligan explained that cards had been made up for Connect South Windsor. When employees meet with residents, the resident can be given a card. Mr. Galligan stated he would get together with staff to determine how the instructional videos will be established.

Councilor Pendleton informed the Council that the agendas and the minutes on the website are not required by the state, it is done as a courtesy. If there are issues about getting the minutes and the agenda in on time in the Town Clerk's Office, that is an issue that should be addressed by either the Republican Town Committee Chairperson or the Democratic Town Committee Chairperson.

Councilor Mirek stated that under the Town Charter it is delineated in some areas how many of each party should be on a different Board and/or Commission.

Mayor Anwar asked for consensus to move forward with these recommendations. Council members gave their consensus.

**16. Passage of Ordinance**

None

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**March 19, 2018**

**ITEM):**

**17. Public Input/Participation (Any Matter)**

None

**18. Communications and Petitions from Council**

Mr. Galligan explained that every couple of years there are personal property audits done and the Town will be looking to hire a company to come in and review certain property allocations that come in from the business community.

Deputy Mayor Paterna congratulated Scott Roberts, Assistant Town Manager who will be receiving the Digital Edge Award on Wednesday for the great work that was done on the EOC design. On Wednesday, March 21, 2018 at the State Capitol it is Agricultural Day. The Kasheta family will be receiving the Century Award.

Councilor Mirek thanked everyone who attended or marched in the St. Patrick's Day Parade.

Councilor Pendleton questioned if the Town is ready for the next snow storm? Mr. Galligan stated that the Town is ready.

Councilor Maneeley thanked the Public Work's Department for the quick response when her mailbox was knocked down.

Councilor Hockenberry stated that the Agricultural Day at the State Capitol is a great event. On April 15, 2018 there is a poetry reading. Councilor Hockenberry asked that Mary Etter come forward to give details on this event.

Mrs. Mary Etter, Director of the South Windsor Public Library came forward and explained that Poetry Day has been a joint effort of the Library and Poet Laureate for the past five years. Poetry Day will be celebrated on April 15, 2018 at 2:00 p.m. at the South Windsor Public Library with a reading by one poet.

**19. Executive Session**

None

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**ITEM:**

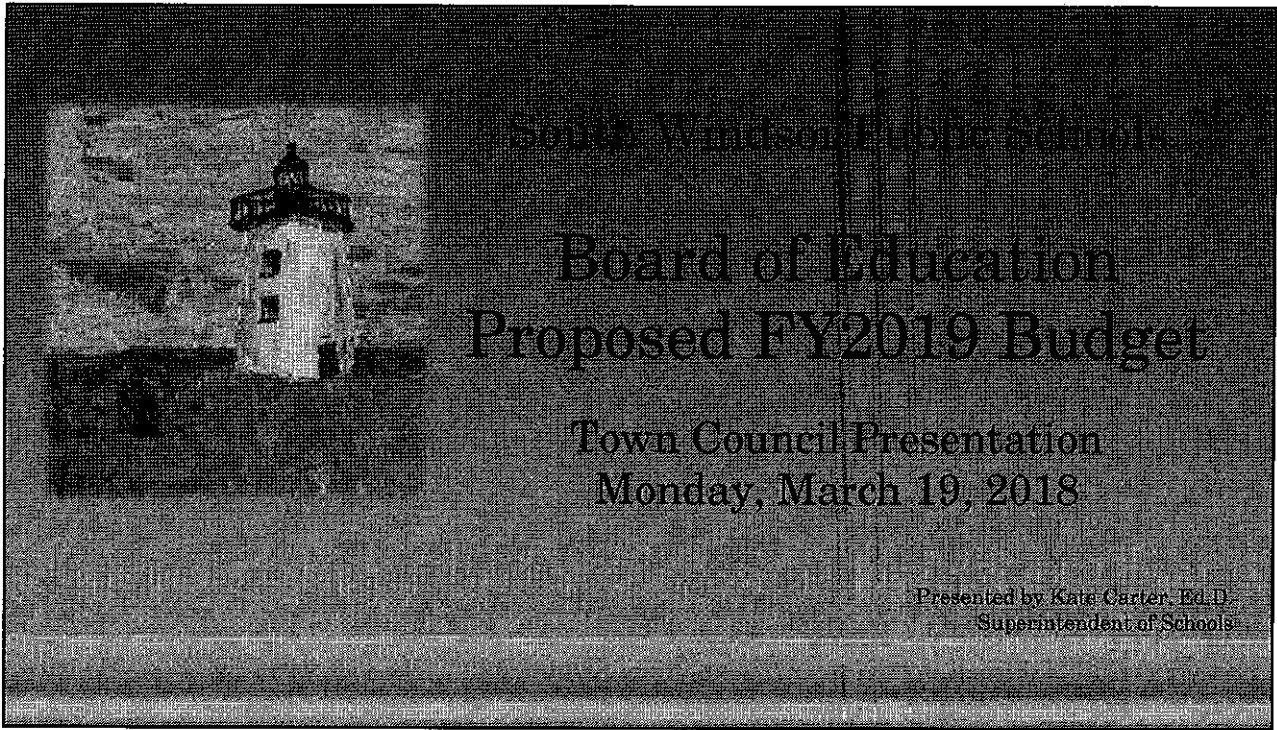
**20. Adjournment**

At 9:10 p.m. Councilor Maneeley made a motion to adjourn the Regular Meeting. Councilor Snyder seconded the motion; and it was approved, unanimously.

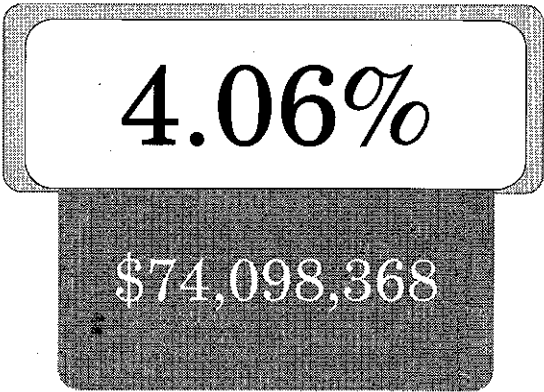
Respectfully submitted,

A handwritten signature in cursive script, reading "Deborah W. Reid", is written over a horizontal line.

Deborah W. Reid  
Clerk of the Council



Proposed 2018-2019 Budget





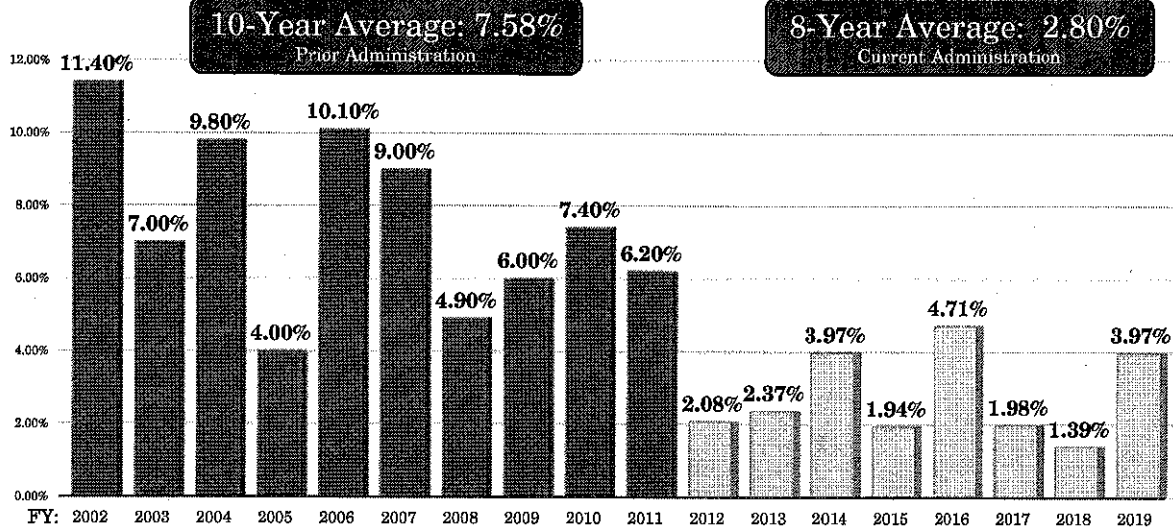
High Level Summary of FY 2019 Budget			
Drivers of Increase	<b>Increased Enrollment</b>		<b>1,142,000</b>
	• 5.0 Additional K-5 Teachers	300,000	
	• 1:1 Devices at TEMS	93,000	
	• Associate Principal at Pleasant Valley	100,000	
	• Fewer Staff Grant Funded	208,000	
	• Building Modifications to TEMS for POP	56,000	
	• Portables at Pleasant Valley	385,000	
	<b>Healthcare</b>		<b>797,000</b>
	<b>Contractual Salary Increases</b>		<b>1,300,000</b>
	<b>Special Education/Related Services</b>		<b>118,000</b>
Offsets	• 1.0 FTE Special Education Teacher at SWHS	59,000	
	• 1.0 Licensed Practical Nurse (LPN)	36,000	
	• 0.75 Speech Language Pathology Assistant	23,000	
	<b>Director of School Safety and Security</b>		<b>60,000</b>
	<b>Elementary World Language Teacher</b>		<b>60,000</b>
	<b>Technology</b>		<b>161,000</b>
	<b>Buildings and Sites Projects</b>		<b>80,000</b>
	<b>Energy</b>		<b>(109,000)</b>
	<b>Staff Services</b>		<b>(316,000)</b>
	<b>Retiree Savings</b>		<b>(403,000)</b>
			<b>Net Total: \$2,890,000</b>

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We are at a CROSSROADS...

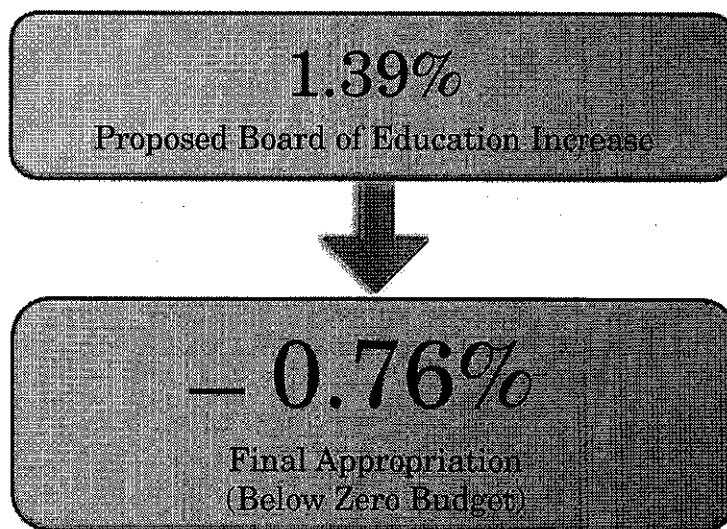
4

## Historical Overview of Superintendents' Proposed Increase



5

## Impact of Last Year's Reductions

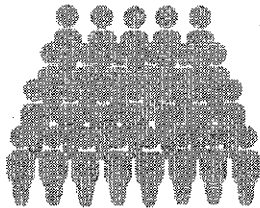


6

## Unprecedented Reductions in Staffing

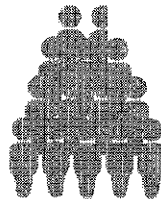
**Additional Reductions  
due to Anticipated  
Funding Cuts**

**26.1 FTE**



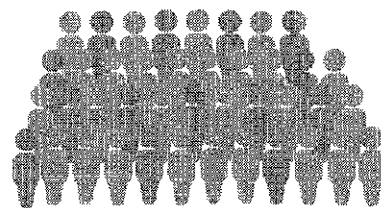
**Wapping  
Reductions**

**13.8 FTE**



**Total  
Reductions**

**39.9 FTE**



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## Eliminated Positions Not Restored

### Elementary:

- Art Teacher \*
- Art Teacher
- Clerk \*
- Custodian \*
- Early Literacy Teacher \*
- Library Manager \*
- Math Enrichment Teacher
- Math Intervention Teacher \*
- Music Teacher \*
- Music Teacher
- Nurse \*
- Paraprofessional \*
- Physical Education Teacher \*
- Physical Education Teacher

### Elementary (continued):

- Principal \*
- Principal's Secretary \*
- Reading Consultant \*
- Reading Consultant
- Reading Consultant
- Response To Intervention Teacher
- Social Worker

### Middle School:

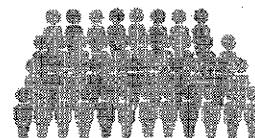
- Art Teacher
- Family Consumer Sciences Teacher
- Library Assistant
- PE/Health Teacher
- Technology Education Teacher

### High School:

- Alternative Education Staff
- Literacy Intervention Teacher
- Music Teacher
- Technology Education Teacher

### District:

- Music Curriculum Coordinator (K-12)
- PE/Health Curriculum Coordinator (K-8)
- 6.5 Paraprofessionals (K-12)



\* Closure of Wapping

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*"I would be remiss if I did not advise the board and the council about my concerns for future budgets. ...I am never just focused on the budget in front of me and always keep a watchful eye anticipating issues with future budget cycles. While we stand ready to implement these difficult reductions, I would not be doing my job if I did not identify the ramifications of cutting so many staff members at one time."*

*"My fear is that if we are overly aggressive and achieve all of these efficiencies in a single budget cycle we are setting ourselves up for a very difficult budget season next year and for subsequent years."*

*"...we are significantly diminishing the board's ability to be a part of the solution next year should one be needed."*

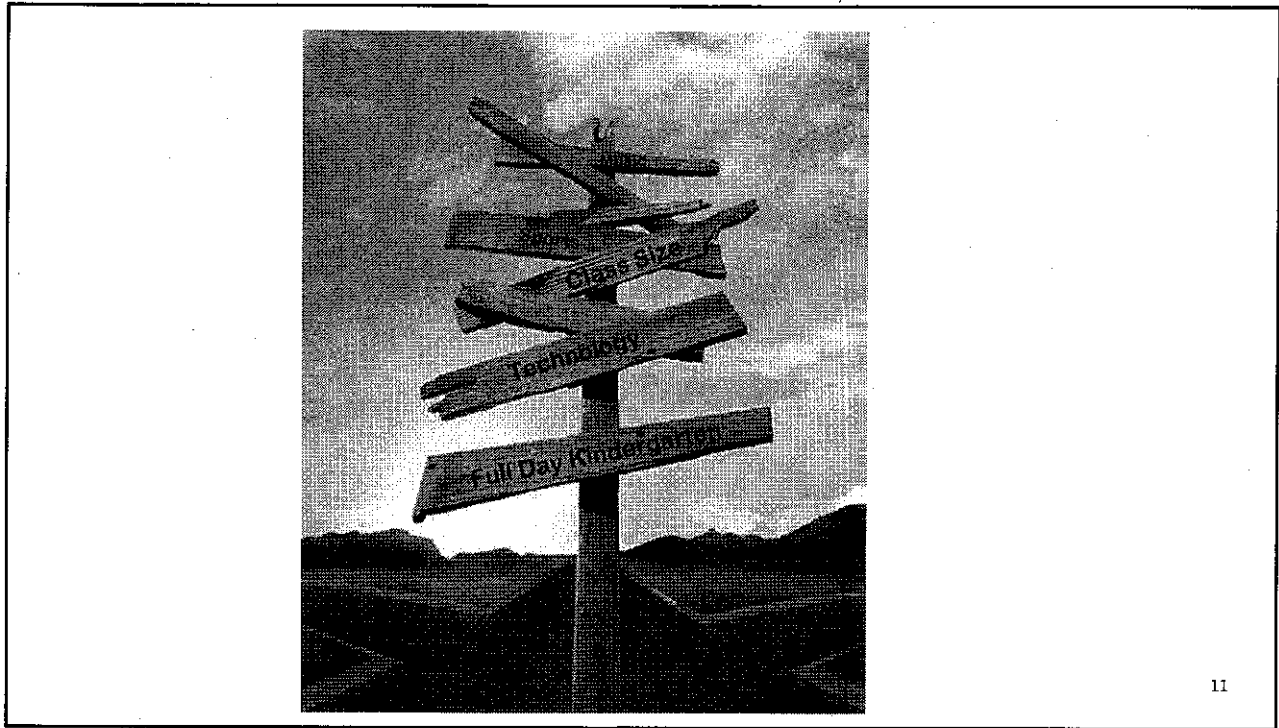
Superintendent's Public Remarks, April 2017

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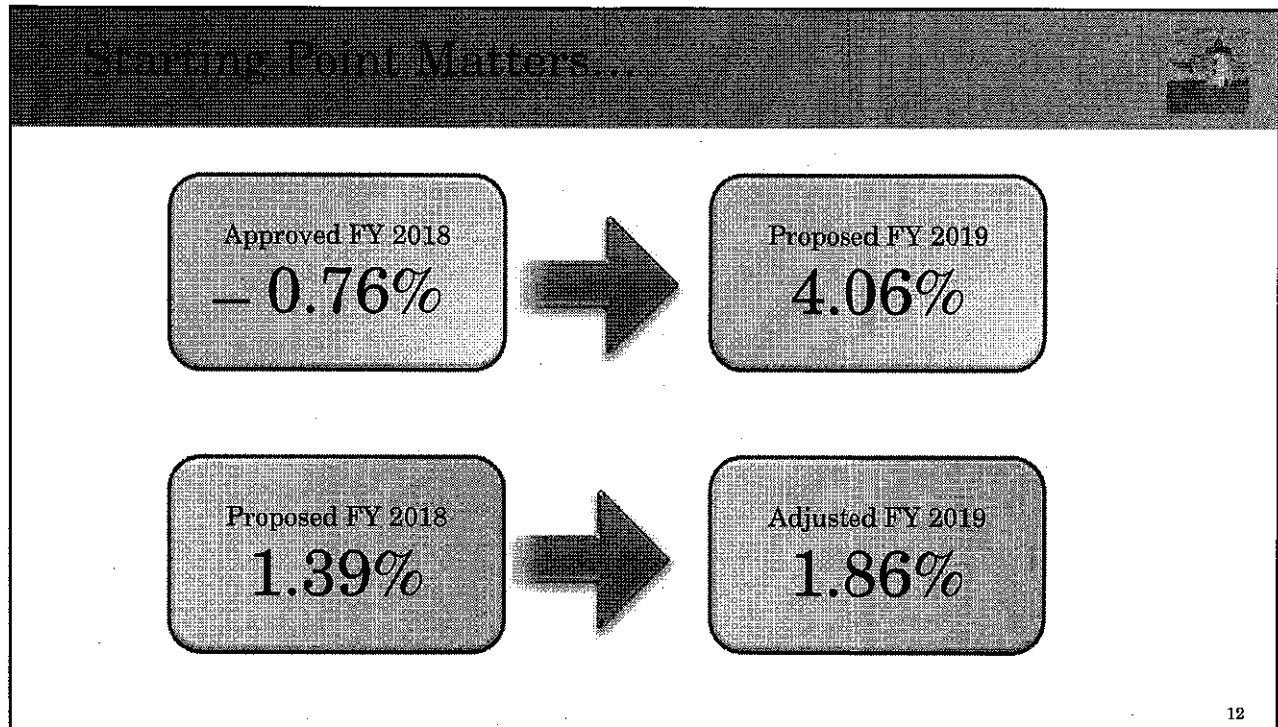
*"There may be wisdom in considering to defer the second tier reductions until next year. What if we over respond to the governor's proposed cuts now only to learn that the ultimate decision by the state will be to impose the reductions in state aid over time? We may regret exhausting our BOE offsets in just one year while other towns take a more measured and gradual approach in order to avoid volatility. Town leaders and taxpayers don't like surprises or spikes in spending or tax increases. For this reason, I think a more measured approach should be considered."*

Superintendent's Public Remarks, April 2017

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11



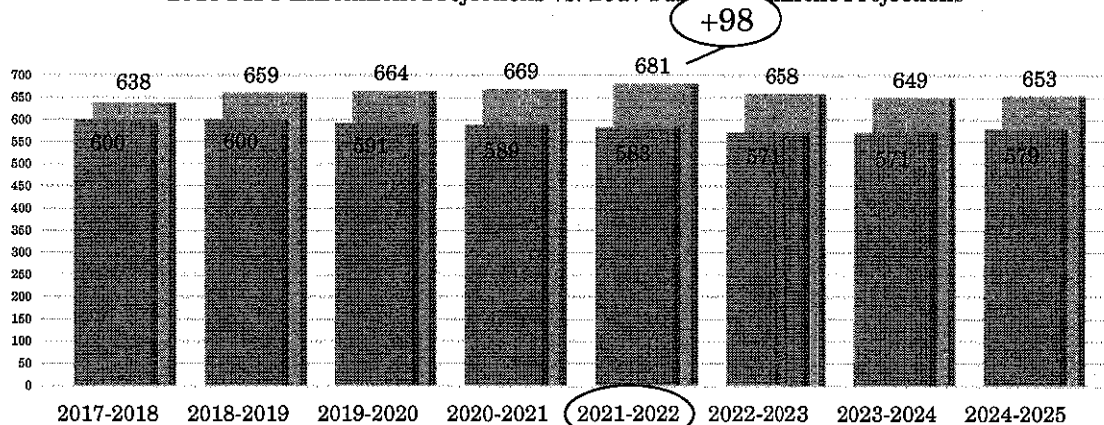
12

## Responding to Change

13

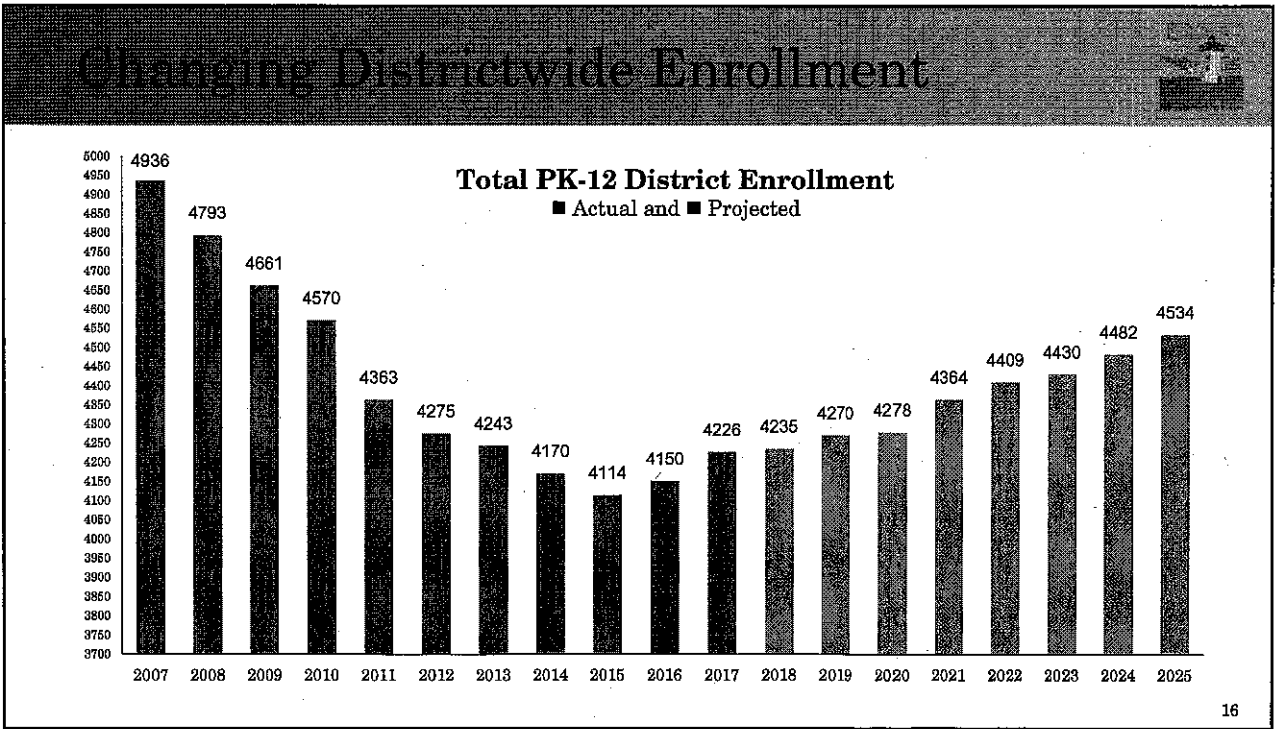
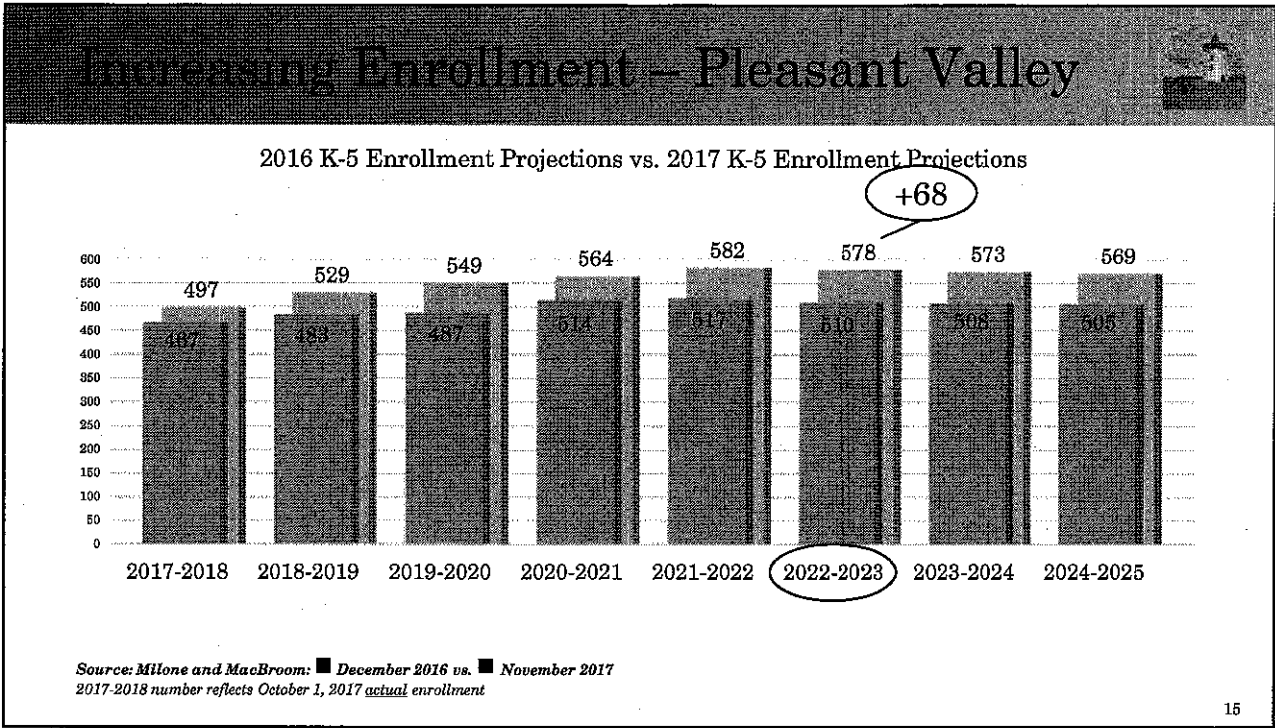
### Increasing Enrollment – Orchard Hill

2016 PK-5 Enrollment Projections vs. 2017 PK-5 Enrollment Projections

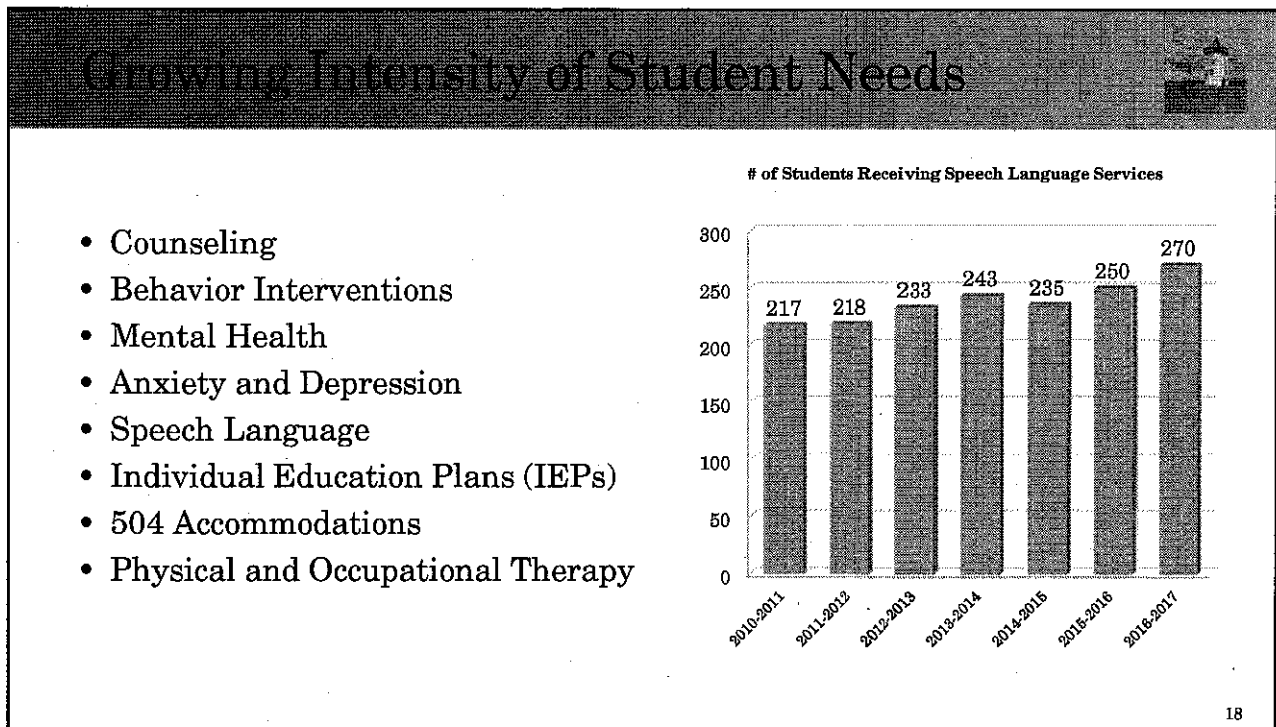
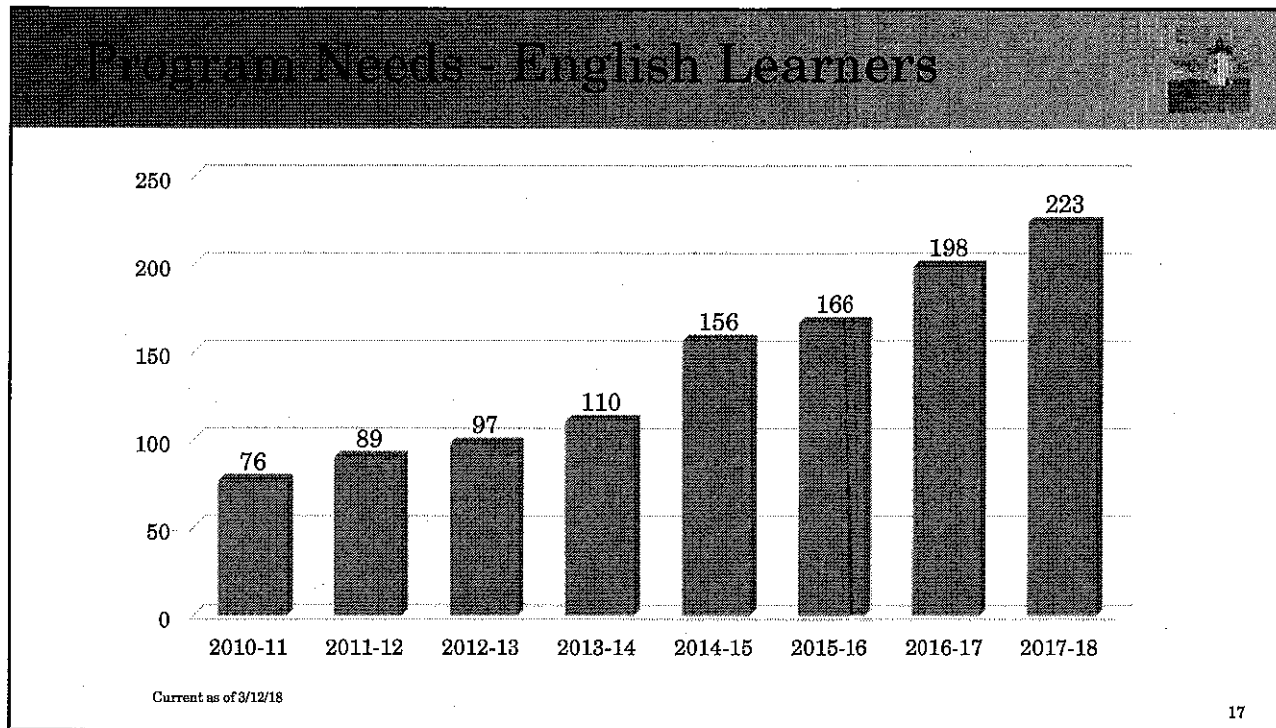


Source: Milone and MacBroom: ■ December 2016 vs. ■ November 2017  
 2017-2018 number reflects October 1, 2017 actual enrollment

14

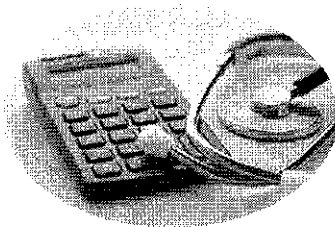








## Rising Healthcare Costs



FY2019 Increase for Healthcare Budget

\$796,736

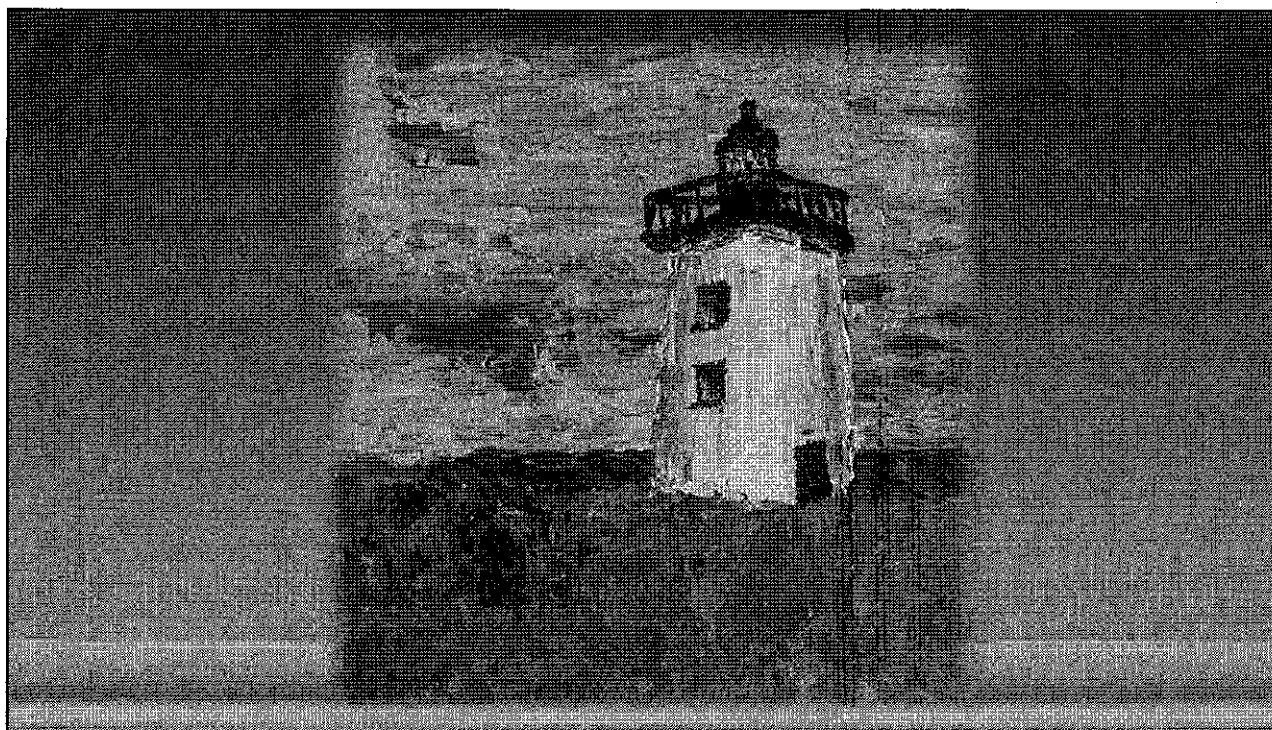
19

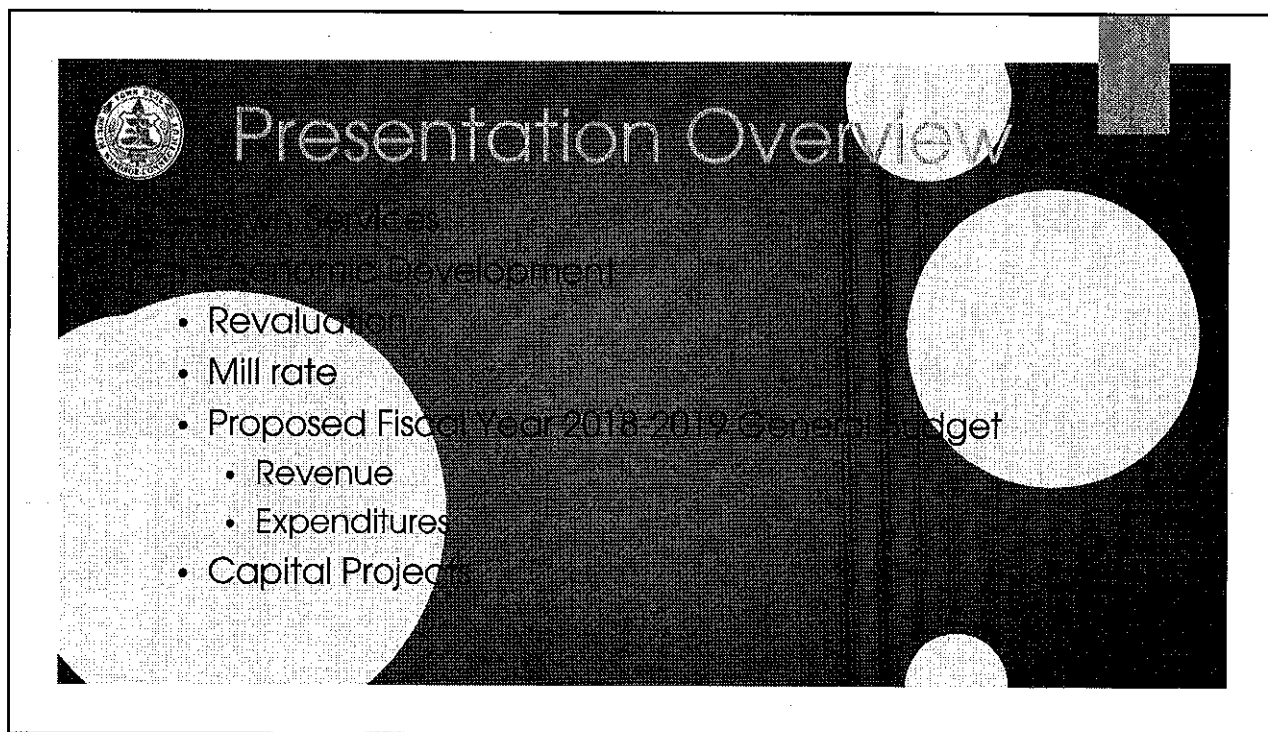
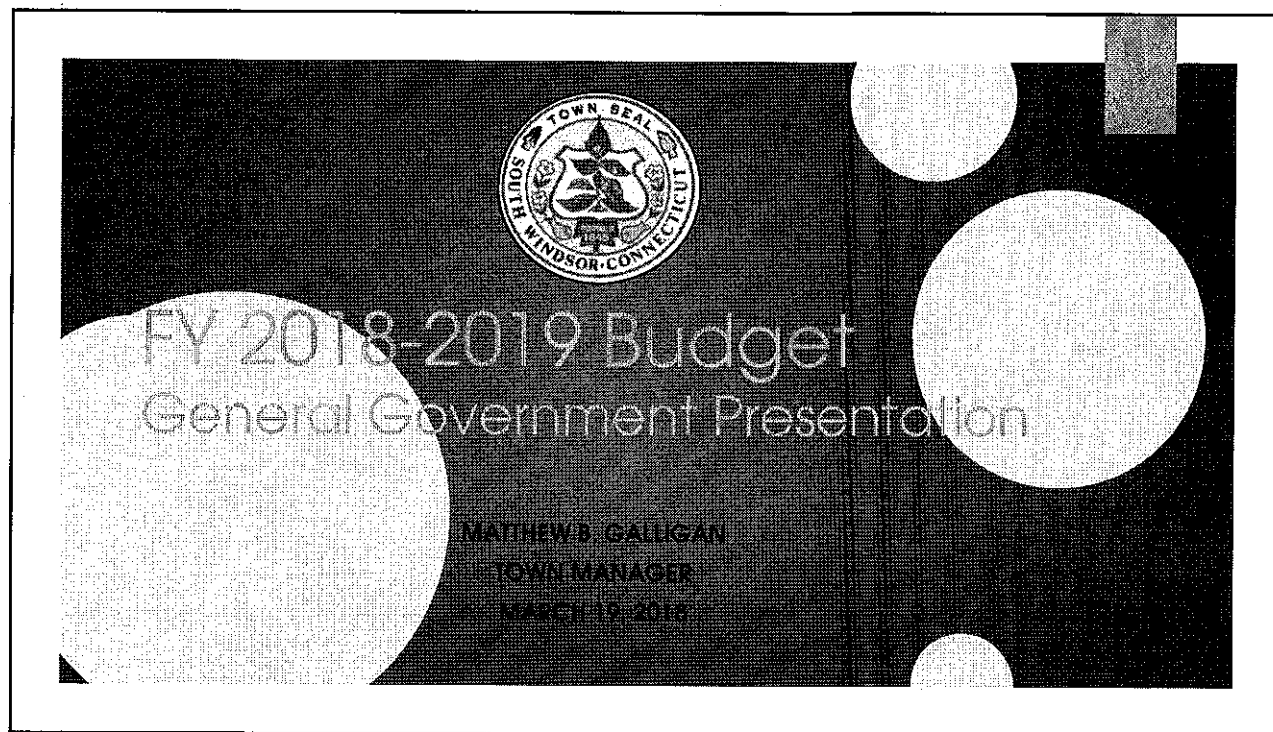



The Town of  
*South Windsor*  
Connecticut




20



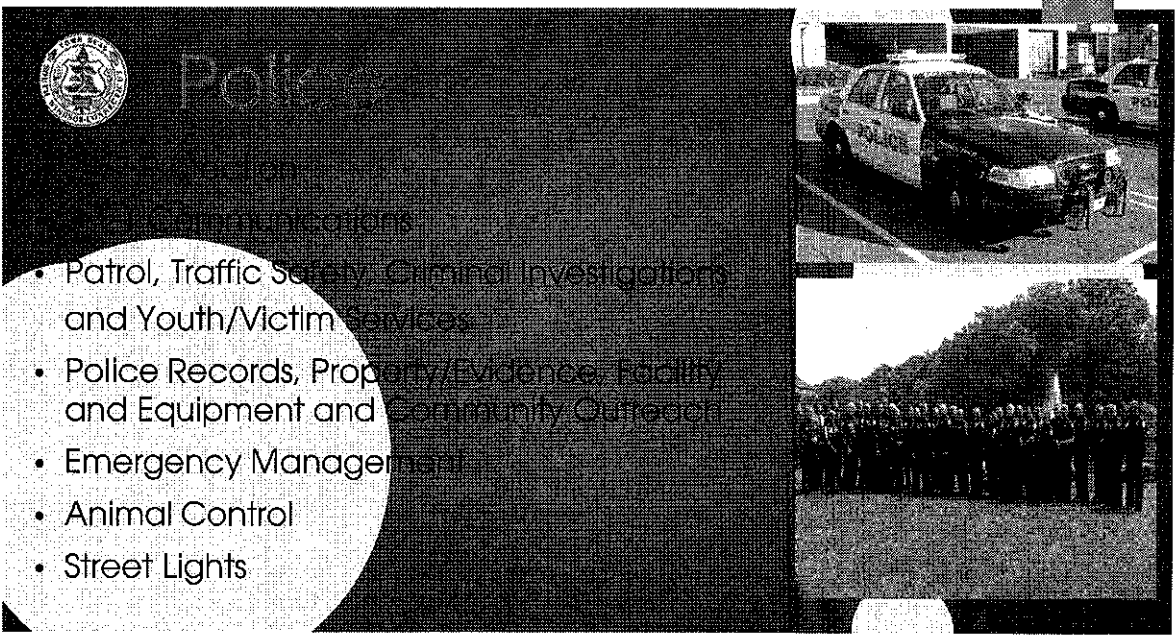





The graphic features a dark background with several large, light-colored circles of varying sizes. In the top left corner is the Seal of the Town of New Canaan. The title "Town Services" is written in a large, white, serif font. Below the title is a bulleted list of services in a white, sans-serif font.

 **Town Services**

- **Police**
- **Fire**
- **Public Works**
- **Parks & Recreation**
- **Human Services**
- **Other Services**

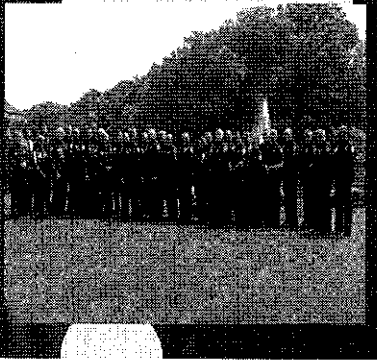




The graphic features a dark background with several large, light-colored circles of varying sizes. In the top left corner is the Seal of the Town of New Canaan. The title "Police Department" is written in a large, white, serif font. Below the title is a bulleted list of services in a white, sans-serif font. To the right of the text are two black and white photographs: the top one shows a police car parked on a street, and the bottom one shows a group of police officers standing in formation on a field.

 **Police Department**

Communications

- **Patrol, Traffic Safety, Criminal Investigations and Youth/Victim Services**
- **Police Records, Property/Evidence, Facility and Equipment and Community Outreach**
- **Emergency Management**
- **Animal Control**
- **Street Lights**



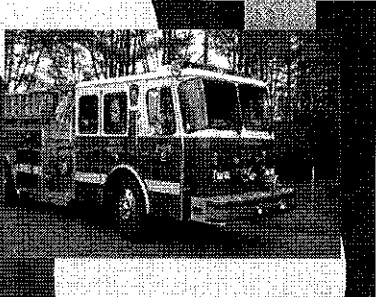




## Fire

Fire Protection  
Rescue Services


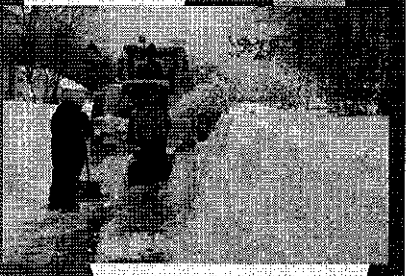
- EMS - "Supplemental 1<sup>st</sup> Responders"
- Upkeep of Three Fire Stations throughout Town
- Fire Apparatus and Support Vehicles




## Public Works

Maintenance of Streets in Town  
(10 miles)

- Snow Removal
- Leaf Removal (25,000 cubic yards)
- Curbside Trash, Recycling and Bulky Waste Pickup
- Maintenance of all Town Equipment, Vehicles and Facilities




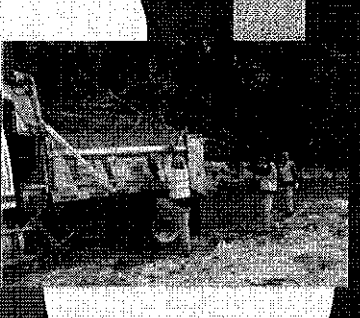




## Parks & Recreation

Maintenance and Upkeep of all Parks  
Grand Opening Celebration at  
Wapping School

- Programs for School Aged Children:
  - Day Camp
  - 4<sup>th</sup> R
  - Veterans' Memorial Park




## Human Services

Intergenerational Service Agency


- Youth and Family Services
  - Teen Center, SWAN Parenting Programs, School Outreach Programs, Alliance for Families
- Adult and Senior Services
  - Activities for People over 55, Assistance Programs; Medical Transportation; Senior Newsletters






## Other Services

- Permits
  - Building and Engineering
- Code Compliance
- Business Development
- Inspections
  - Health and Fire Marshal
- Assessment/Collection
- Probate



## Economic Development


- Adds to Tax Base
- Also Adds to Expenditures (i.e. Education, Fire, Police, Trash, Snowplowing, Leaf Pickup)
- Future Projects:
  - 400-kilowatt Ocoson Fuel Cell
  - South Windsor Woods (130 duplex-style townhomes)
  - School House Estates (17 single family homes)
  - Evergreen Expansion (Hotel and Assisted Living Center)
  - The Estates at South Windsor (43 new single family homes)
  - The Village at Perry Parish (commercial development)



# Revaluation

2017 Mandated Property Revaluation Completed on October 1, 2017 Grand List

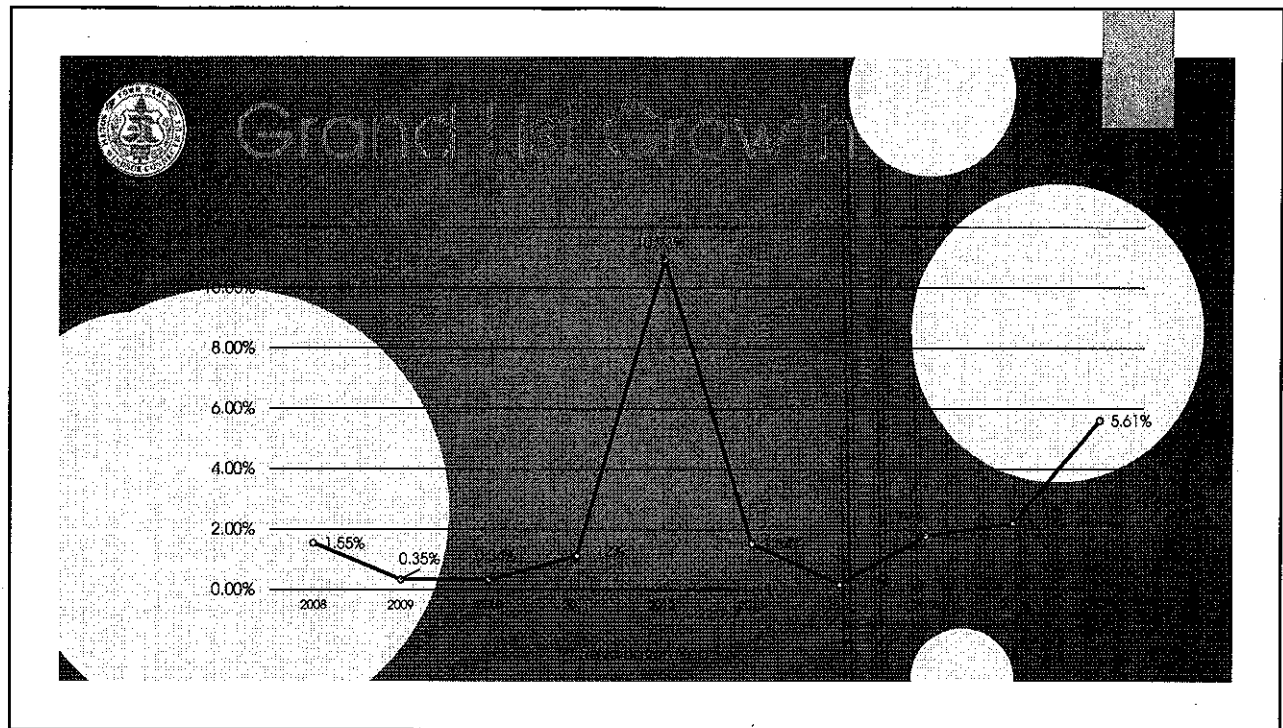
- Grand List Increased by \$146,137,142 or 5.61%
  - Assessment Attributed to Growth: \$56,519,430
  - Assessment Change Due to Revaluation: \$89,617,712



## 2017 Revaluation Year

	2016 Grand List Net Assessments	2017 Grand List Net Assessments	\$ Change	% Change
Real Estate	\$ 2,144,477,549	\$ 2,228,299,847	\$83,822,298	3.91%
Personal Property	\$ 241,078,150	\$ 299,483,225	\$58,405,075	24.23%
Motor Vehicle	\$ 217,152,451	\$ 221,062,220	\$3,909,769	1.80%
<b>TOTAL</b>	<b>\$ 2,602,708,150</b>	<b>\$ 2,748,845,292</b>	<b>\$146,137,142</b>	<b>5.61%</b>



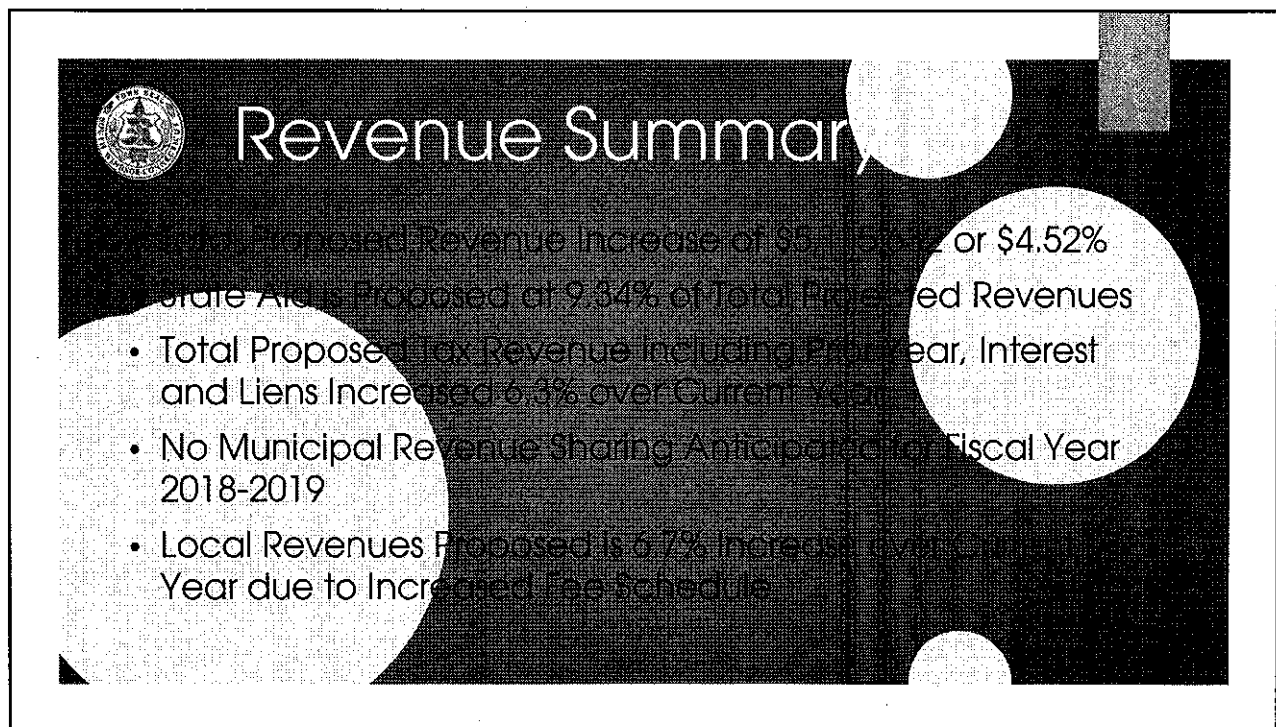
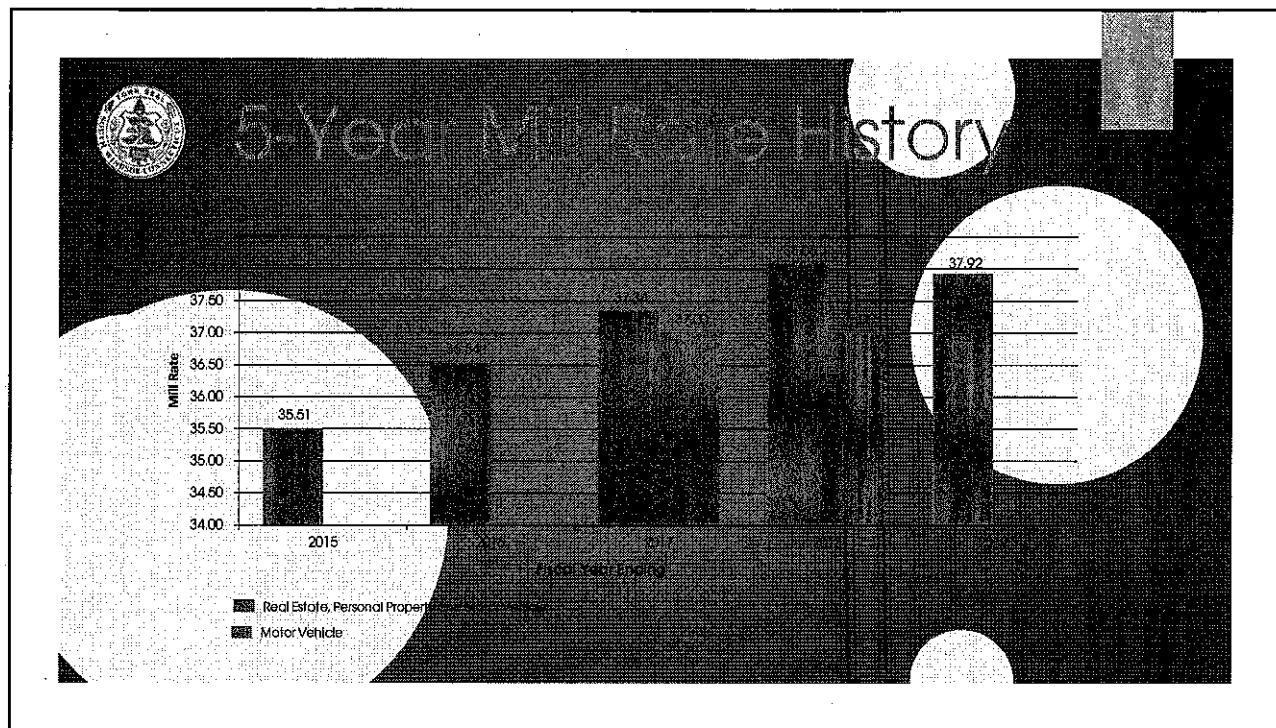


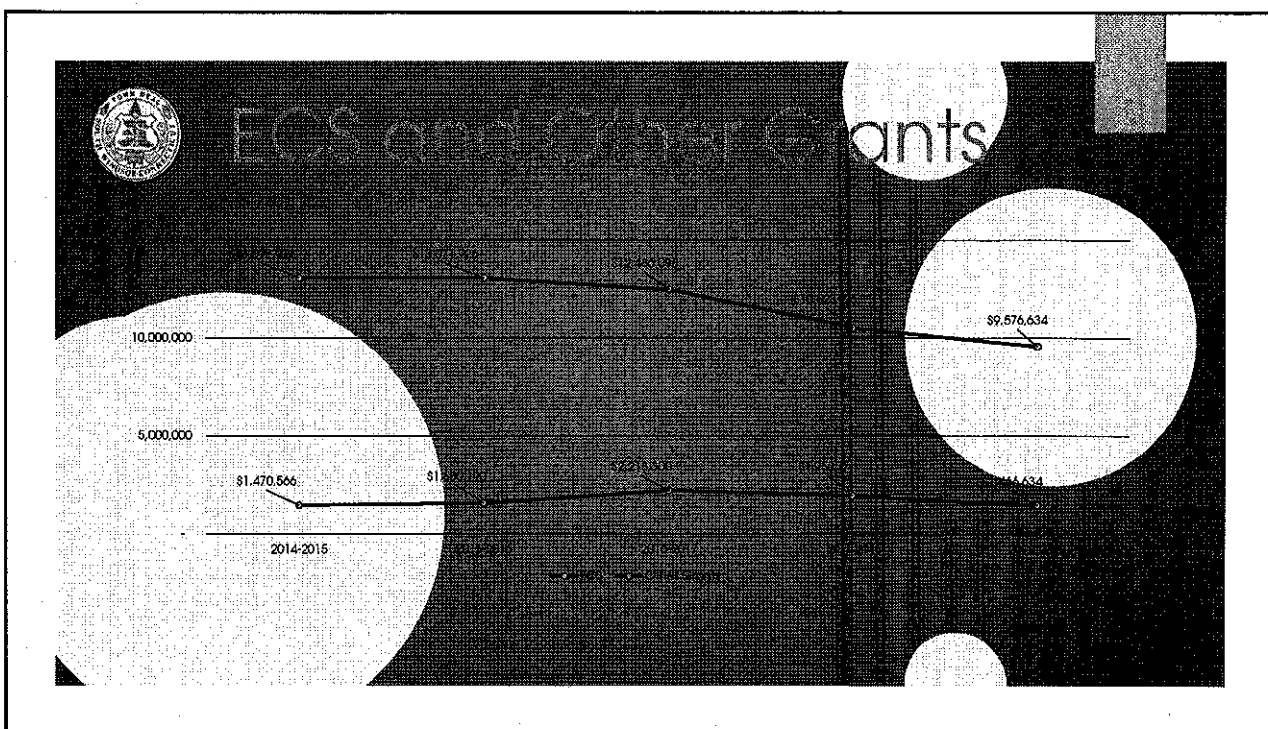
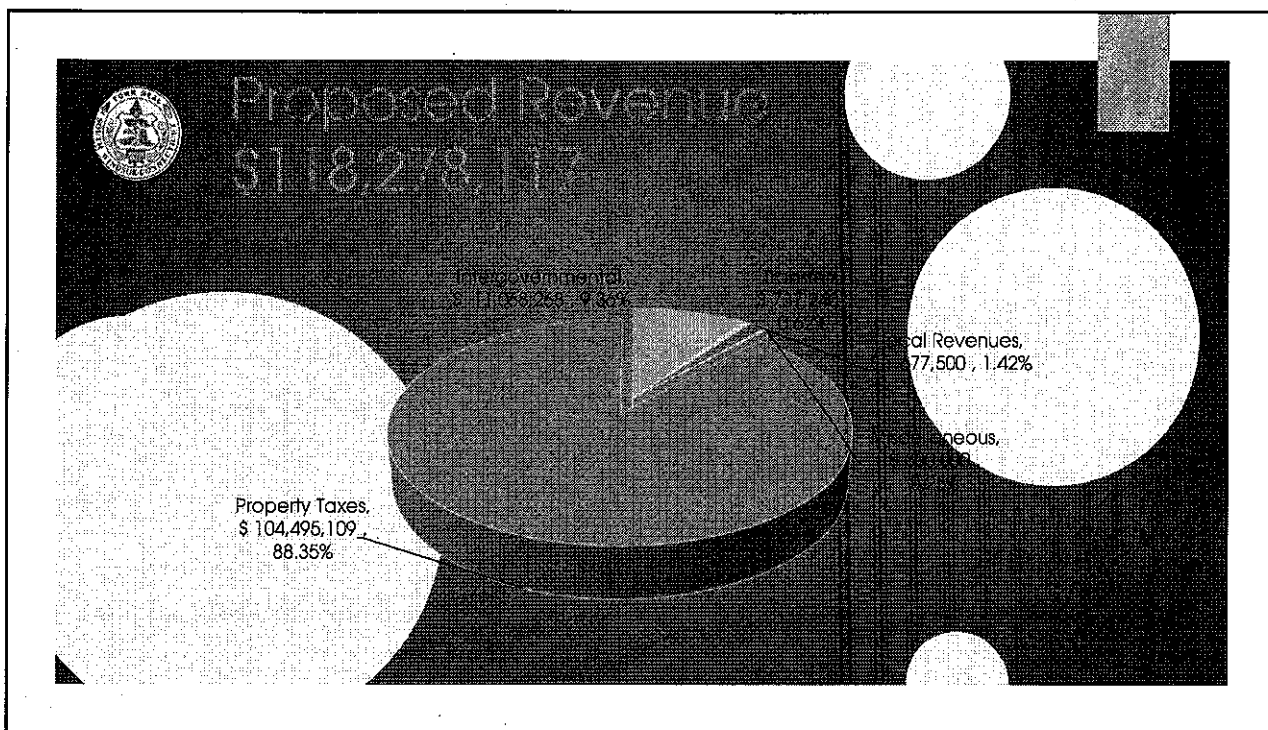
**Mill Rate**

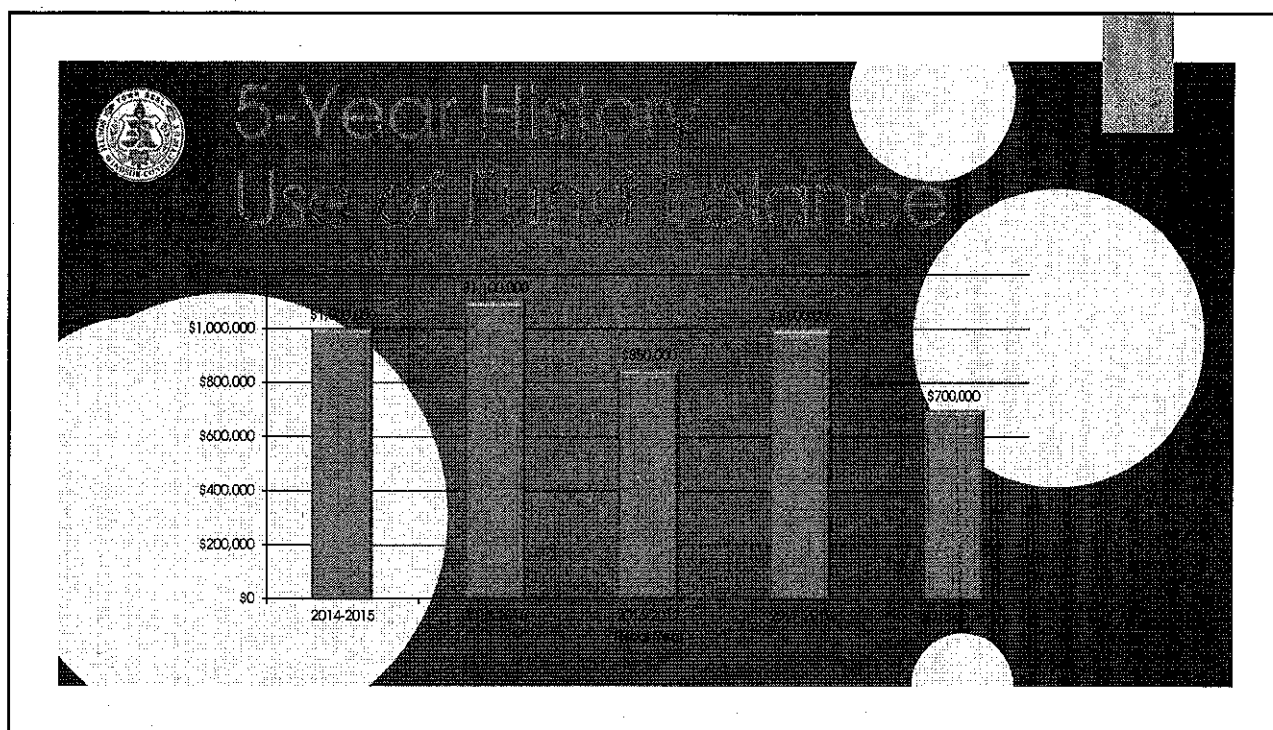
Proposed Uniform Mill Rate 37.92

- A decrease of 16 Mills or 41% for RE/PP
- State MVMR cap at 45 Mills

	Average Assessment	Mill Rate	FY 2018	Average Assessment	Mill Rate	FY 2019	\$ Change	% Change
RE	\$200,000	38.08	\$7,616	\$206,000	37.92	\$7,811	\$195	2.56%
MV	\$8,500	37.00	\$315	\$8,500	37.92	\$322	\$7	2.22%
Total			\$7,931			\$8,133	\$202	2.54%

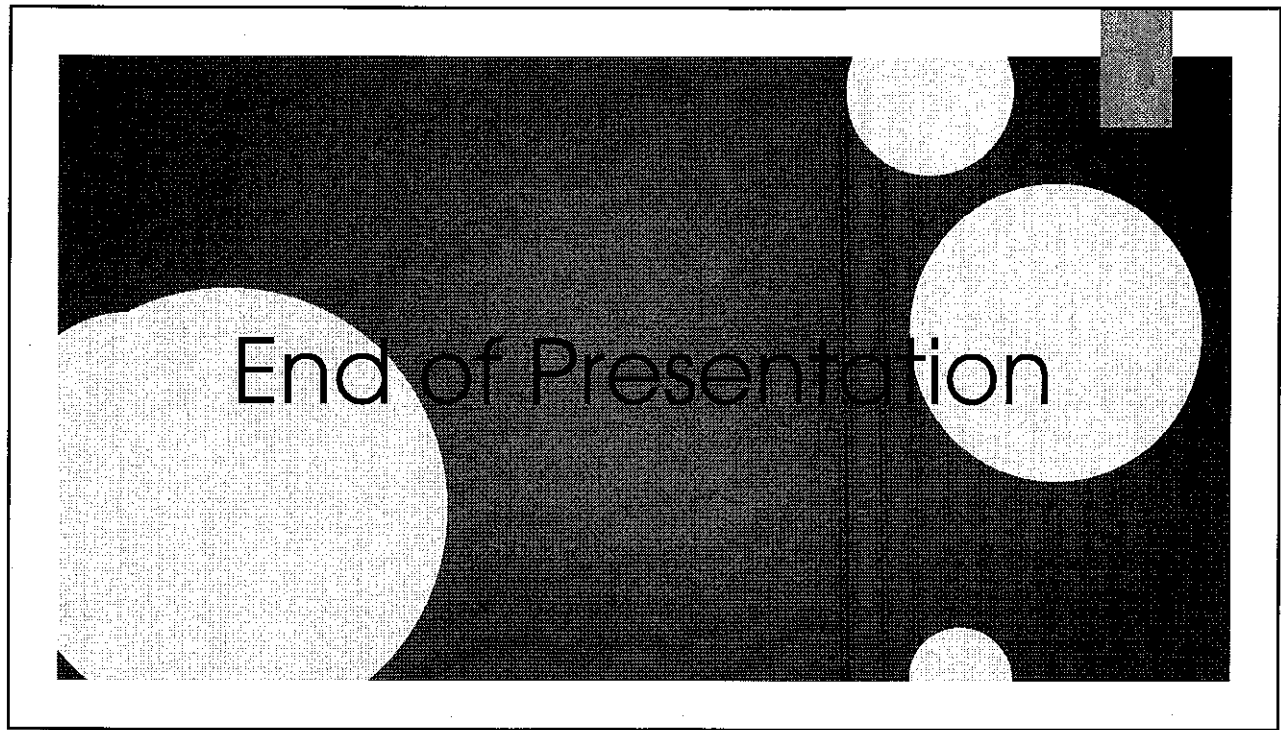






**Expenditure Summary**

	FY 17/18 Adopted	FY 18/19 Proposed	\$ Increase/ Decrease	% Increase/ Decrease
Town	32,478,909	34,171,408	1,692,500	5.21%
BOE	71,207,917	74,098,368	2,890,451	4.06%
Debt	7,978,505	8,253,859	275,354	3.45%
Capital	1,497,154	1,754,482	257,328	17.19%
<b>Total</b>	<b>113,162,485</b>	<b>118,278,117</b>	<b>5,115,633</b>	<b>4.52%</b>



## Recommendations For the South Windsor Town Council

### Temporary Task Force to Enhance Transparency and Communications in South Windsor Town Government

#### I: The **members** of the committee include:

- a. Mayor Saud Anwar.
- b. Councilor Jan Snyder.
- c. Deputy Mayor Andrew Paterna.
- d. Councilor Matt Riley.
- e. Jamie Gamble.
- f. Tony Duarte.
- g. Elizabeth McGuire.
- h. Phil Koboski

#### II: **Process.**

The committee had their first meeting on January 29<sup>th</sup>, 2018

The same day a second meeting with some of the members of SW boards and commissions was held.

Third meeting was held with SW manager as well as assistant managers on January 31<sup>st</sup>, 2018.

Finally a public forum regarding enhancing transparency was held on March 1<sup>st</sup>, 2018.

The task force has had these opportunities to discuss among themselves, town volunteers, town employees and leaders and the public to make the recommendations to the South Windsor Town Council.

#### III: Following are the **recommendations** from the task force.

The task force, as well as the public appreciate that our town volunteers, employees and elected officials do an admirable job in out-reach, communications and transparency.

Communication with the town government can be divided into following broad categories.

##### A: Communications from the town and town departments to the general public

##### 1: Retrieval by choice method:

- (i) Digital audio recording of the boards and commissions should be available on the town website and towns smart phone app so that if anyone in the community who may want to listen to the conversations should be able to access it.
- (ii) Timeliness of agendas and minutes on town websites for the various boards and commissions.
- (iii) Increase information about the availability of "Connect South Windsor" app to people.
- (iv) Increase presence (with appropriate oversight) through social media.

2: Subscription method:

Town has a subscription via email method that citizens can receive self selected updates on the areas of their interest. The citizens need an education opportunity to learn about these options and simple ways of opting-in training.

3: Promotional method:

Centrally located town owned and controlled billboard with updates on the meetings of the day and important issues with updates would be helpful.

The suggested location is town hall and Library entrance point on Sullivan Ave. area.

B: Communication and access from the general public to the town and town government.

The current website and app allows access to the town council and other elected officials. We need to have similar access mechanisms for key town staff, chairs and vice chairs of the various boards and commissions.

C: Other areas of opportunity that were discussed.

1: Opportunities to involve unaffiliated voters is needed. Pathways and mechanisms of engaging unaffiliated voters to become part of SW boards and commissions is needed. The chairs of the respective Democratic and Republican town committees felt that they would interview individual/s who are interested to serve in commissions and make the recommendations to the town council. The final decisions for these positions would be made by SW Town Council.

2: Instructional video to be made by South Windsor town for the citizens to learn about how to become engaged members of the community and how to access various forms of communications already in existence.

3: Continue to look at opportunities to make the town website and app more user friendly and continue to monitor usage.