

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Minutes

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January 2, 2018

**TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

1. Call Meeting to Order

Mayor Anwar called the Regular Meeting to order at 7:00 p.m.

4. Roll Call

Members Present: Mayor M. Saud Anwar
Deputy Mayor Andy Paterna
Councilor Jeffrey Glickman
Councilor Mary Justine Hockenberry
Councilor Lisa Maneeley
Councilor Carolyn Mirek
Council Liz Pendleton
Councilor Matthew Riley
Councilor Janice Snyder

Others Present: Matthew B. Galligan, Town Manager

5. Communications and Reports from Town Manager

Mr. Galligan reported on the following items:

Ordinances

The Council has ordinances to review in the near future which are the fracking ordinance and construction noise ordinance in residential areas. These items will be put on a future agenda after town staff has reviewed them.

LOTICIP Funding

The Avery Street Reconstruction project and Buckland Road sidewalk project both have funding commitments. Funding for future projects is questionable.

Moody's Rating

The Town Council has received a copy of Moody's rating which has been maintained at an AA².

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ITEM:

5. Communications and Reports from Town Manager (Continued)

Wapping School MOU

The MOU will only be needed for five years, but this does not need to be in the resolution.

Tax-Pre-Payment

A new tax code has been adopted by Congress, but the Town cannot accept future payments of taxes per State Statute. An opinion from the Tax Collector's Association was emailed to the Council. In that opinion, it says such change in tax status would put the Town into federal litigation by helping individuals participate in tax avoidance.

Board and Commissions

There will be a roundtable discussion scheduled for the end of January.

Tax Refunds

The format for the refunds has been changed.

Mr. Galligan informed the Council that he received a call from Representative Delnicki regarding the land sale with Evergreen Walk. There is a deed restriction that says the money goes back to the State. Representative Delnicki will be writing a bill so that the Town can receive those funds.

The MDC has moved ahead with the increase in the water rates.

State Representative Delnicki will also be submitting a new bill regarding crumbling foundations.

Answering questions from Council members, Mr. Galligan explained that there is no need for South Windsor to do supplemental tax bills. The Town billed at 37 mills. The Town Manager's Report will be moved to another location on the website to make it easier for residents to find it.

Councilor Riley suggested that the Town Manager's Report be an item that residents can subscribe to just like the agendas and minutes.

(Communications and Reports from Town Manager Continued on Next Page)

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ITEM:

5. Communications and Reports from Town Manager (Continued)

Answering further questions, Mr. Galligan explained that new projects that may come up might not receive funding through CRCOG. Usually, when a project is funded through CRCOG, the Town will only pay for 5% to 10% of the cost for that project. Rating Agencies view a tax stabilization fund different from the general fund. The tax stabilization fund is seen as a financial program.

Councilor Riley requested that the Town Manager described the mission of a roundtable and questioned if it will pick up items that are on the agenda tonight regarding SWALPAC and the Park & Recreation Commission.

Mr. Galligan explained that a roundtable discussion if for all boards and commissions to come together to review the Town Council Strategic Plan and how each contributes to that strategic plan. Other items that will be reviewed are quorums, agendas, and minutes.

Mr. Galligan then reported that warming centers have opened in the Town Public Library and at the Community Center. No overnight accommodations have been requested at this time. If it becomes necessary, the Community Center would be opened as a shelter for the first 60 people. If more than 60 people need shelter, then the High School would open up as a shelter. Mr. Galligan then explained that at the next meeting he would give the Council examples of tax stabilization funds. The Council would have to decide on the percentage that would be used from new revenue to go into the tax stabilization fund. The fund can be set up through a resolution or as an ordinance. Councilor Snyder requested that a discussion item be put on the agenda for this item because she is concerned about putting legislation on all of the funds. Councilor Pendleton requested that it be explained how these funds will be able to be used.

6. Public Input (Items Not on the Agenda) (Continued)

None

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ITEM:

7. Adoption of Minutes

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Regular Meeting Minutes of December 18, 2017.

Was made by Councilor Glickman

Seconded by Councilor Snyder

The motion passed on a roll call vote of 7 to 0 with Councilor Mirek and Councilor Riley abstaining.

8. Public Petitions

None

9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council

None

10. Reports from Standing Committee

Deputy Mayor Paterna reported that the South Windsor Agriculture, Arts, and Nature Center Sub-Committee is likely to receive a grant where they will need the Town to contribute \$8,000 to receive the grant. Deputy Mayor Paterna requested that at the next meeting, a resolution be put on the agenda transferring the \$8,000 from Contingency to the South Windsor Agriculture, Arts, & Nature Center Sub-Committee.

After a brief discussion, it was decided that a resolution would be on the next meeting, but a presentation should be given to the Council regarding the project because there are new members on the Council that did not see that presentation.

11. Reports of Temporary Committees

None

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ITEM:

12. Public Participation (Items on the Agenda)

Mr. Robert Dickinson, 19 Birch Road came forward and expressed support regarding a fracking ordinance.

13. Consent Agenda

Councilor Hockenberry and Councilor Snyder made a motion to approve Agenda Items 14. A. (*) through 14. B. (*) as the Consent Agenda. Councilor Mirek seconded the motion; and it was approved, unanimously.

14. Unfinished Business

*** A. Resolution Reappointing Cile Decker (D) to the Redevelopment Agency**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Cile Decker (D) to the Redevelopment Agency for a term ending December 31, 2021.

(Approved by Consent Agenda)

*** B. Resolution Reappointing William Keohane (R) to the Redevelopment Agency**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints William Keohane (R) to the Redevelopment Agency for a term ending December 31, 2022.

(Approved by Consent Agenda)

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ITEM:

15. New Business

A. Resolution Authorizing the Town Manager To Sign a Memorandum of Understanding Agreement Between the Town of South Windsor and the South Windsor Board of Education

WHEREAS, a Memorandum of Understanding has been drafted which outlines the ways in which the shared space at Wapping School will be used, and careful steps have been taken to assign building usage costs to the appropriate entity

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan to sign and execute a Memorandum of Understanding between the Town of South Windsor and the South Windsor Board of Education; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan to sign and execute any other necessary documentation to facilitate this Memorandum of Understanding.

Was made by Deputy Mayor Paterna
Seconded by Councilor Snyder
The motion was approved, unanimously

B. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on an Amendment to Ordinance #141, Agricultural Land Preservation Advisory Commission

BE IT RESOLVED that the South Windsor Town Council hereby sets Tuesday, January 16, 2018, at 8:00 p.m., in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on an Amendment to Ordinance #141, Agricultural Land Preservation Advisory Commission.

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ITEM:

15. B. (Continued)

Was made by Councilor Riley
Seconded by Councilor Hockenberry

Answering questions from the Council, Mr. Galligan explained that this item has been discussed at length and felt that this item should be brought to public hearing so the public would have the ability to come forward with concerns or questions.

Councilor Riley stated that although he likes to hear from the public, he feels this item should be brought up at the roundtable discussion before a public hearing is held. There should be consistency in approach, and there have not been discussions with other commissions or boards yet.

Mayor Anwar called for a vote on the motion; it passed on a roll call vote of 8 to 1 with Councilor Riley in opposition.

C. Resolution Approving a Refund of Property Taxes to Twenty-Nine (29) South Windsor Taxpayers

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to twenty-nine (29) South Windsor Taxpayers, the total of said refunds being \$6,732.99 and as more fully described on attached **Exhibit A**.

Was made by Councilor Pendleton
Seconded by Councilor Snyder

Answering questions from the Council, Mr. Galligan explained that under name all twenty-nine say Honda Least Trust because all of the refunds are for leased vehicles. The leasing company pays the taxes for the year, and then a person leasing the vehicle turns the car in, so refunds are given. Mr. Galligan informed the Council that the lease identification numbers are all different.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

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ITEM:

15. New Business (*Continued*)

D. Discussion Item: Internet Purchase Exchange Location (*requested by Mayor Anwar*)

Mayor Anwar explained that he would like to create a safe environment that is on camera and well lit where individuals can meet to exchange purchased items from website transactions. The best location would be in the Police Departments parking lot. Another item he stated he would like to discuss is Amazon has offered to establish lockboxes in Town where items purchased through the website would be delivered to for pickup rather than being left at individual homes. This would eliminate people stealing packages left at individual homes.

Mr. Galligan stated that he would discuss the exchange of packages for cash in the Police Department parking lot with the Chief of Police. The parking lot already has a camera. The Amazon lockboxes he would need to do more research on, but if Stop & Shop and Geisler's were willing to be in charge of the lockboxes, this is something that would be a nice service. Mr. Galligan said he would contact both supermarket chains to discuss and see if they would be interested in participating.

Councilor Glickman felt that if the supermarkets were willing to take over the lockboxes he would be good with this idea, but does not feel Town Government should be responsible for people's packages.

Council Snyder felt that both ideas are worthy of more discussion, but felt that it is not the Town Governments or State Governments responsibility for private transactions.

Mayor Anwar explained that the Town would not be paying for this service. Amazon would be responsible for paying for this service. The Town is just helping to coordinate the location.

Councilor Riley stated that the capability of exchanging goods between two parties in front of the Police Department already exists today and nothing would need to be done to create that except advertising it.

(Discussion Item Continued on Next Page)

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ITEM:

15. D. (Continued)

Mr. Riley stated he would be supportive of the lockboxes as long as there is no cost to the taxpayers and the retailers are involved.

Councilor Maneeley stated that both ideas are good ideas, but she does not want the taxpayers to have to pay anything for these services. Councilor Maneeley then explained that neighbors are watching out for other neighbors and presently there is the capability to track packages that are being delivered.

Councilor Mirek stated that she received alerts for all of her packages. Arrangements can be made to protect delivered packages.

Councilor Hockenberry thanked the Mayor for bringing these discussions forward. If Amazon wants to have these lockboxes, it is a great opportunity for our Town to be a little bit safer.

E. Discussion item: Proposed Amendment to Ordinance #200 – Park and Recreation Commission – Established; terms *(requested by Town Manager, Matthew B. Galligan)*

Mr. Galligan explained that the Park & Recreation Commission is having an issue of getting a quorum for their meetings. This will be a topic that will be discussed at the roundtable discussion.

Answering questions from the Council, Mr. Favreau stated that the Commission has ten regular members and two alternates.

Mayor Anwar stated that he would like to see the number of members even so that equal representation from each party can be established for the Commission.

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ITEM:

15. E. (Continued)

Mr. Favreau explained that currently, the Commission has one vacancy. It was felt that the establishment of seven regular members and four alternates would equal the eleven members currently on the Commission. This would also allow for a quorum to be at four members which would give the Commission the ability to have a quorum at each meeting to get business done.

Mayor Anwar questioned if the timing of the meeting has been reviewed because many of the members are volunteer coaches? Mr. Favreau stated that the timing of the meetings has been reviewed and suggested that when Committee members are being selected for the Park & Recreation Commission, both parties may need to look at what individuals are volunteering for already. Another discouraging factor for the Committee is that they have not been funded for their master plan.

Councilor Pendleton stated that a solution needs to be found to find volunteers for all Boards and Commissions. This is something that should be discussed during a roundtable discussion.

Mr. Galligan suggested that the Council do an advertisement seeking volunteers and then the two parties do the interviews.

Mayor Anwar stated that the Council would need to discuss this issue further in the future to come up with a plan of action.

16. Passage of Ordinance

None

17. Public Input/Participation (Any Matter)

Mr. Robert Dickinson, 19 Birch Road came forward and explained that he does not think that people who are independent know that they can serve on Boards and Commissions. They should be able to volunteer without going to either party.

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ITEM:

18. Communications and Petitions from Council

Mayor Anwar reported on the following items:

- Congratulated Scott Roberts on getting the Digital Edge 54 Award.
- Reminded residents that the Christmas tree collection will be from January 8th and end the week of January 15.
- Electronics Recycling is on January 6th from 8:00 a.m. to 1:00 p.m. at the South Windsor Town Hall.
- The Town Attorney is trying to arrange to have an expert on fracking come to speak to the Council. The only day that person is available is on January 15th, but that is Martin Luther King Day.

Mr. Galligan stated that he would see if she could come on the 16th or at a later date. Mr. Galligan then informed the Council that State Representative Delnicki would be giving the Council the State Statute that was passed regarding fracking so that the Council can have that as part of the public hearing.

Councilor Hockenberry reminded Council members that History Made Alive – Queen Elizabeth discussion will be held on January 11, 2018, at 7:00 p.m. at Wood Memorial Library. This event is being sponsored by the Historical Society. The cost for society members is \$3.00 and \$5.00 for the general public.

Mr. Galligan informed the Council that on the main page of the Town's website, there would be a link created to go to the Town Manager's Report so that it will be easy for the public to find. The Town Manager's Report will also be posted on Facebook and Twitter, and an option will be created where residents can subscribe to receive the Town Manager's Report.

Council Snyder requested that Andrea Cofrancesco who is the Director of Human Service come to the next Town Council meeting to report on the Adopt a Child program.

Mr. Galligan stated he would have information for the Council send through email and also have her at the next Town Council meeting.

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ITEM:

18. Communications and Petitions from Council (Continued)

Councilor Pendleton also requested that Mrs. Cofrancesco report on the number of families that received food baskets.

Councilor Mirek thanked Santa Clause who answered all of the children's letters that were put in the mailbox at the gazebo. It is nice that the Town puts out a special mailbox for Santa.

19. Executive Session

None

20. Adjournment

At 8:46 p.m. Councilor Maneeley made a motion to adjourn the Regular Meeting. Councilor Hockenberry seconded the motion; and it was approved, unanimously.

Respectfully submitted,


Deborah W. Reid
Clerk of the Council

Exhibit A

Posted Refund Transaction (s)
Condition(s): Name : honda
Bill Name
Dist/Susp/Bank Address

Bill	Name	Address	Int Date: 12/26/2017	Date: 12/26/2017	Page: 1	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2015-04-0851660	HONDA LEASE TRUST	600 KELLY WAY	851800	1/20/2017		2016/1HGCR2F39GA059877		0.00	0.00	0.00	0.00	
2015-04-0851667	HOLYOKE MA 01040	HOLYOKE MA 01040	851807	1/20/2017		Sec. 12-129 Refund of Excess Payments.		574.09	0.00	0.00	574.09	-574.09
2016-03-0510385	HONDA LEASE TRUST	600 KELLY WAY	510385	10/19/2017		2016/3HGK5H59GM702574		0.00	0.00	0.00	0.00	
2016-03-0510396	HONDA LEASE TRUST	600 KELLY WAY	510396	10/17/2017		2016/19XFC2F74GE210426		374.92	0.00	0.00	374.92	-374.92
2016-03-0510399	HONDA LEASE TRUST	600 KELLY WAY	510399	10/17/2017		2015/5PNYF4H5XF5011591		0.00	0.00	0.00	0.00	
2016-03-0510413	HONDA LEASE TRUST	600 KELLY WAY	510413	10/17/2017		2014/5J6RM4H59EL020492		507.64	0.00	0.00	507.64	-507.64
2016-03-0510417	HONDA LEASE TRUST	600 KELLY WAY	510417	10/17/2017		2012/1HGCP2F80CA086976		28.38	0.00	0.00	28.38	
2016-03-0510419	HONDA LEASE TRUST	600 KELLY WAY	510419	10/17/2017		2013/2HGFB2F3DH571233		341.88	0.00	0.00	341.88	-313.50
2016-03-0510427	HONDA LEASE TRUST	600 KELLY WAY	510427	10/17/2017		2013/2HGFB2F3DH590586		544.68	0.00	0.00	544.68	
2016-03-0510436	HONDA LEASE TRUST	600 KELLY WAY	510436	10/17/2017		2014/1HGCT2B85EA004289		816.59	0.00	0.00	816.59	-271.91
2016-03-0510437	HONDA LEASE TRUST	600 KELLY WAY	510437	10/17/2017		2014/2HGFB2F3EH501004		375.48	0.00	0.00	375.48	
2016-03-0510488	HONDA LEASE TRUST	600 KELLY WAY	510488	10/17/2017		2014/2HGFB2F3EH506741		500.61	0.00	0.00	500.61	-125.13
2016-03-0510505	HONDA LEASE TRUST	600 KELLY WAY	510505	10/17/2017		2014/5J6RM4H78EL063304		228.66	0.00	0.00	228.66	
2016-03-0510507	HONDA LEASE TRUST	600 KELLY WAY	510507	10/17/2017		2014/1HGCT2B85EA004289		304.88	0.00	0.00	304.88	-76.22
2016-03-0510508	HONDA LEASE TRUST	600 KELLY WAY	510508	10/17/2017		2014/2HGFB2F3EH506741		152.44	0.00	0.00	152.44	
2016-03-0510513	HONDA LEASE TRUST	600 KELLY WAY	510513	10/17/2017		2014/5J6RM4H78EL063304		304.88	0.00	0.00	304.88	-152.44
2016-03-0510515	HONDA LEASE TRUST	600 KELLY WAY	510515	10/17/2017		2014/2HGFB2F3EH506741		170.57	0.00	0.00	170.57	
2016-03-0510516	HONDA LEASE TRUST	600 KELLY WAY	510516	10/17/2017		2014/5J6RM4H78EL063304		341.14	0.00	0.00	341.14	-170.57
2016-03-0510530	HONDA LEASE TRUST	600 KELLY WAY	510530	10/17/2017		2014/1HGCT2B85EA004289		343.77	0.00	0.00	343.77	
2016-03-0510554	HONDA LEASE TRUST	600 KELLY WAY	510554	10/17/2017		2014/2HGFB2F3EH506741		515.41	0.00	0.00	515.41	-171.64
						2014/5J6RM4H78EL063304		198.88	0.00	0.00	198.88	
						2014/2HGFB2F3EH506741		341.14	0.00	0.00	341.14	-142.26
						2014/5J6RM4H78EL063304		298.22	0.00	0.00	298.22	
						2014/1HGCT2B85EA004289		596.44	0.00	0.00	596.44	-298.22
						2014/2HGFB2F3EH506741		337.59	0.00	0.00	337.59	
						2014/5J6RM4H78EL063304		579.05	0.00	0.00	579.05	-241.46
						2014/1HGCT2B85EA004289		419.17	0.00	0.00	419.17	
						2014/2HGFB2F3EH506741		503.20	0.00	0.00	503.20	-84.03
						2014/5J6RM4H78EL063304		737.60	0.00	0.00	737.60	
						2014/1HGCT2B85EA004289		983.46	0.00	0.00	983.46	-245.86
						2014/2HGFB2F3EH506741		112.04	0.00	0.00	112.04	
						2014/5J6RM4H78EL063304		670.81	0.00	0.00	670.81	-538.77
						2014/1HGCT2B85EA004289		304.14	0.00	0.00	304.14	
						2014/2HGFB2F3EH506741		405.52	0.00	0.00	405.52	-101.38
						2014/5J6RM4H78EL063304		297.63	0.00	0.00	297.63	
						2014/1HGCT2B85EA004289		446.22	0.00	0.00	446.22	-148.59
						2014/2HGFB2F3EH506741		202.02	0.00	0.00	202.02	
						2014/5J6RM4H78EL063304		404.04	0.00	0.00	404.04	-202.02
						2014/1HGCT2B85EA004289		375.48	0.00	0.00	375.48	
						2014/2HGFB2F3EH506741		500.61	0.00	0.00	500.61	-125.13
						2014/5J6RM4H78EL063304		269.51	0.00	0.00	269.51	

Exhibit A

Posted Refund Transaction (s)			SOUTH WINDSOR		Int Date: 12/26/2017		Page: 2	
Condition(s) : Name : honda								
Bill								
Dist/Susp/Bank Address								