

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

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February 21, 2017

TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL

1. Call Meeting to Order

Mayor Mirek called the Regular Meeting to order at 7:00 p.m.

4. Roll Call

Members Present: Mayor Carolyn Mirek
Deputy Mayor Janice Snyder
Councilor M. Saud Anwar
Councilor Cindy Beaulieu
Councilor William Carroll
Councilor Edward Havens
Councilor Lisa Maneeley
Councilor Liz Pendleton
Councilor Matthew Riley

Others Present: Matthew B. Galligan, Town Manager

Deputy Mayor Snyder made a motion to suspend the rules in order to go to Item 16 on the agenda. Councilor Maneeley seconded the motion; and it was approved, unanimously.

16. Communications and Reports from Town Manager

Mr. Galligan reported on the following:

- There is a budget discussion on the agenda tonight. The Governor's budget should be a two year budget but some of the items in the budget are only for one year which makes it very confusing to move forward.
- The Audit Committee met on February 8, 2017. There were no audit findings and the fund balance went up to \$3.2 million dollars. The Town's OPEB and health are both good. The only thing that needs to be worked on is the fund balance which is at 8 or 9% and the Town will strive to get it to 10 or 11%.
- There was a Crumbling Foundations meeting held on January 23, 2017. Pauline from CRCOG came out to update the Committee on all the efforts that CRCOG is making. There are eight or nine pieces of legislature out

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ITEM:

16. Communications and Reports from Town Manager (Continued)

- there. Pressure should be put on FEMA. On February 22, 2017 at 6:00 p.m. there will be a meeting regarding crumbling foundations so that the public can come and speak. On February 28, 2017 there will be a meeting at the Capital where various bills will be testified on.
- The pending items will be worked on.
- The Town floated bonds on February 1, 2017 receiving favorable rates. The bonds came in at 2.64% and the notes came in at 1.01%. In the bonds there were \$647,000 of premium that will be used to reduce debt service in the future and there was another \$169,000 in premium on the notes which will go into the Capital Non-Recurring account.
- The Town Assessor sent the Council a memo regarding the Local Option Elderly Homeowners Credit Factor in which she offered two recommendations for the Town Council to decide upon.
- There was an Editorial in the JI regarding the Town Manager ducking the issue regarding the Connecticut Studios which is untrue. A letter will be sent to the JI and the editorial will need to be revised.

Deputy Mayor Snyder made a motion to extend for an additional ten minutes the Communications and Reports from Town Manager. Councilor Maneeley seconded the motion; and it was approved, unanimously.

- Will be meeting with the Economic Development Commission on March 23, 2017 to discuss two projects.

Councilor Anwar explained that there are specific sidewalks near schools that end up having large piles of snow on them after snow storms. Residents do not have the capability of clearing this snow. The Town should identify these areas and inform the Public Works Department to reduce the collection of snow in these areas. Mr. Galligan stated that he would inform the Public Works Department and try to come up with a different approach for these areas.

Councilor Anwar then stated that the Council has not received the letters between the trucking companies and the police department regarding traffic on Sullivan Avenue and Oakland Road. Mr. Galligan said he would get that information for the Council.

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16. Communications and Reports from Town Manager (Continued)

Councilor Anwar stated that he had requested a priority list of sidewalks that need to be repaired which was requested back in November. This list should be placed on the Town's website. Mr. Galligan stated that list could be drafted the same way the list for priority roads was done.

Councilor Beaulieu requested the Town Manager to update the public on the current status of the Casino Project. Mr. Galligan explained that South Windsor had bid on the development of the casino project in South Windsor. The informational meetings kept getting cancelled and unfortunately after discussing this project in length with the Council, Mr. Galligan said he did not feel the process was going in the right direction and decided to pull out of the running for this project. There were Council members who did not like the idea of the casino in South Windsor and there were others that were unsure but wanted to hear about the project.

5. Public Input

Mr. Don Gonsalves, 40 Bayberry Trail came before the Town Council and stated that there is a referendum set for the second phase for the elementary schools. The Council provided a letter which is incorrect regarding the incremental cost. Incremental means that the bonds that are maturing, those monies are being used to offset the cost for Phase II. The Town needs that money for what will be happening to the Town's budget because of the State. South Windsor taxpayers whose homes are assessed at \$350,000 will pay \$600.00 more in taxes. Senior citizens have only received an increase of \$300.00 over the past three years and this will hurt them very badly. South Windsor could afford one school but should not be going forward with a referendum for two schools.

Mr. Taseen Anwar, 93 Rockledge Drive came forward to support Item 14. R. which is a resolution speaking against prejudice, bigotry and hatred. Mr. Anwar submitted 300 petitions to the Council that supports this resolution.

Mr. Tim Appleton, 161 Woodland Drive came forward in support of Councilor Anwar's resolution and requested the Council to support the resolution. Mr. Appleton stated that there have been recent reports where local police officers

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ITEM:

5. Public Input (*Continued*)

have been used as deportation agents. Mr. Appleton explained that there are other Town/Cities in Connecticut that have approved resolutions having their Town become a "Sanctuary Town" as being requested on tonight's agenda.

Mr. Mindy Lewis, 681 Chapel Road came before the Council to speak in support of Item 14. R. on the agenda tonight.

Mrs. Norene Kilburn, 291 Smith Street came forward to speak in opposition of South Windsor becoming a "Sanctuary Town". South Windsor welcomes everyone into our Town and this resolution applies to illegal immigrants. Harboring illegal immigrants is against the law.

Mrs. Ritu Goel, 80 Cornerstone Drive came forward and thanked Council members who were against the development of a casino in South Windsor. Mrs. Goel also stated that she is in support of the petition and Item 14. R. on the agenda. South Windsor has always been an embracing and safe Town for all and should be kept that way.

Mr. Robert Dickinson, 19 Birch Road stated he would support a resolution that is non-partisan and non-political to say we stand against bigotry and would hope it could be done in a way that it would not divide the Town. Mr. Dickinson then stated that he is in support of moving forward with the school referendum. If the Town does not proceed, it will cost more in the future.

Mr. Andy Paterna, 301 Strawberry Lane came forward to speak in support of Item 14. R. There are sixteen other Town's that have become Sanctuary Town's. This resolution would allow South Windsor to join other communities to say stop prejudice, bigotry and hate and to work together. South Windsor should take a stand as a community.

Mr. Toby Lewis, 32 Linda Lane stated he is upset and shocked at what he is hearing tonight. The executive orders that have been spoken about are nothing but enforcing laws that are already established.

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ITEM:

5. Public Input (Continued)

Mrs. Nilofer Haider explained that she has been a resident of South Windsor since 1988 and is horrified about what is going on. The police are here to protect its residents, not become immigration officers. This has created tremendous fear in the community.

Dr. Prasad Srinivasan of Glastonbury came forward and explained that the United States is a nation of laws and law abiding citizens. Dr. Srinivasan requested that everyone follow the laws. If people decide not to follow the law there would be total chaos. Everyone here are immigrants. To create a Sanctuary City/Town where these laws are not enforced is extremely concerning and is not the right direction to go. There is a need to make sure nobody is above the law.

Mr. Ahsan Haque, 24 Wedgewood Lane came before the Council and stated he has always been kind towards everyone. If someone has done something wrong, it does not mean that all Muslims have done something wrong. Mr. Haque requested that the Council approve resolution, Item 14. R.

Deputy Mayor Snyder made a motion to extend the Public Input for five minutes. Councilor Maneeley seconded the motion; and it was approved, unanimously.

Mr. Joe Durette, 53 Sunset Terrace stated that it is important to follow the laws, but laws are sometimes fallible so it is an important right to peacefully protest against laws that are felt to be unjust.

Mrs. Ritu Goel, 80 Cornerstone Drive stated that this resolution protects people who have nothing and come to the United States to live a better life.

At 7:55 p.m. Mayor Mirek called for a five minute recess. The Regular Meeting reconvened at 8:01 p.m.

6. Environmental Health & Safety Message

None

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ITEM:

7. Adoption of Minutes of Previous Meeting

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Regular Meeting Minutes of February 6, 2017.

Was made by Councilor Riley
Seconded by Deputy Mayor Snyder
The motion was approved, unanimously

8. Public Petitions

A public petition was submitted earlier in the night consisting of signatures against Donald Trump's bigoted immigration plan, requesting the Town Council and other municipal leaders to clearly say no to this plan, and act now to deny Trump's use of our police department as a "deportation force".

9. Communications from Officers and Boards directly Responsible to Council

None

10. Reports from Standing Committees

None

11. Reports of Temporary Committees

None

12. Consent Agenda

Councilor Pendleton and Councilor Carroll made a motion to approve Agenda Items 13. A (*) through 13. L. (*) as the Consent Agenda. Deputy Mayor Snyder seconded the motion; and it was approved, unanimously.

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ITEM:

14. New Business

- * A. Resolution Appointing Louise Neary (D) an Alternate to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Louise Neary (D) an Alternate to the Historic District Commission for a term ending November 30, 2018 to fill the unexpired term of Wayne McKinney and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- * B. Resolution Reappointing Louise Neary (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Louise Neary (D) to the Economic Development Commission for a term ending November 30, 2020 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- * C. Resolution Reappointing Gary Pitcock (D) to the Greater Hartford Transit District and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Gary Pitcock (D) to the Greater Hartford Transit District for a term ending December 12, 2020 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

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ITEM:

14. New Business

- *D. Resolution Appointing Kathy Hale (D) to the South Windsor Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Kathy Hale (D) to the South Windsor Agricultural Land Preservation Advisory Commission for a term ending November 30, 2019 to fill the expired term of Wayne McKinney and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- * E. Resolution Reappointing Andy Paterna (D) to the South Windsor Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Andy Paterna (D) to the South Windsor Agricultural Land Preservation Advisory Commission for a term ending November 30, 2019 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- * F. Resolution Reappointing James Kupchunos (D) to the South Windsor Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Kupchunos (D) to the South Windsor Agricultural Land Preservation Advisory Commission for a term ending November 30, 2019 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

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ITEM:

14. New Business

- * G. Resolution Reappointing Cile Decker (D) to the South Windsor Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Cile Decker (D) to the South Windsor Agricultural Land Preservation Advisory Commission for a term ending November 30, 2019 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- * H. Resolution Reappointing Sandy Jeski (D) to the South Windsor Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Sandy Jeski (D) to the South Windsor Agricultural Land Preservation Advisory Commission for a term ending November 30, 2019 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- * I. Resolution Reappointing Winifred Wilson (D) to the Personnel Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Winifred Wilson (D) to the Personnel Board of Appeals for a term ending November 30, 2019 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

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ITEM:

14. New Business

- * J. Resolution Reappointing John Blondin (D) to the Inland Wetlands Agency/Conservation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints John Blondin (D) to the Inland Wetlands Agency/Conservation Commission for a term ending December 1, 2020 and postpones consideration of this motion until the Town Council's next scheduled meeting.

(Approved by Consent Agenda)

- * K. Resolution Reappointing Steve Wagner (D) an Alternate to the Inland Wetlands Agency/Conservation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Steve Wagner (D) an Alternate to the Inland Wetlands Agency/Conservation Commission for a term ending December 1, 2020 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- * L. Resolution Appointing Kevin Greer (R) to the Demolition Delay Committee and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Kevin Greer (D) to the Demolition Delay Committee for a term ending December 31, 2018 to fill the expired term of Teri Parrott and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

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ITEM:

14. New Business

M. Discussion Item: Update on Budget Process (*requested by Town Manager, Matthew B. Galligan*)

Mr. Galligan began discussions by explaining this is an unusual budget year. In this budget the ECS funding has been lowered from \$12.8 million dollars to \$5.9 million dollars with \$600.00 going to the magnet school in South Windsor. The Governor has also decided that the Town should pay for our teacher's pensions. They have put \$3.7 million dollars towards special education which will go straight to the Board of Education. The car tax mill rate was 37 and will be 32 mills this year. This will cause the property tax to be increased. Mr. Galligan explained that he has had discussions with the Superintendent and they are both very concerned. The Governor's budget is supposed to be a two year plan but there are no numbers in the second year. The Town and Board of Education will need time to submit their budgets because if the Governor's budget changes it could affect both budget very badly. Each Town has the ability to do a supplemental tax bill after the Governor's budget is complete. The Town's will be blamed for these increases when it is the State that is to blame for the increases. There are plenty of things that could be done to help with the State's budget. The Town has already had approximately \$2.7 million dollars in cuts.

Mr. Galligan then stated that the referendum for the elementary schools should go forward at this time because there is a fixed rate. By doing these two schools now the old regulations are being followed. When it comes to Pleasant Valley there will be new rules which can be dealt with in the future.

Answering questions from the Council, Mr. Galligan explained that a supplemental budget can be established if the Town passes a budget and then there are changes with the State budget.

Councilor Carroll felt that the Town needs to move forward with what is known at this time and if the State makes changes then the Town will have to do the supplemental tax at that point.

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ITEM:

14. M. (Continued)

Answering further questions, Mr. Galligan explained that the budget has to be approved by a certain date by the Town Charter. Councilor Anwar stated that it is his concern that after the Town completes its budget, the State may make further cuts to the Town's budget. Mr. Galligan suggested that an opinion by the Town Attorney be done to find out the ramifications of not meeting the Town Charter for the approval of the budget. One issue is trying to get the tax bill out on time.

Councilor Anwar felt that this year the Board of Education budget and the General Government budget should be adopted on the same night. Mr. Galligan stated he would recommend the same because there needs to be good interaction between both agencies. There have been a lot of discussion between the Town and Board of Education. The Board of Education has been good stewards of their budget and have put their surpluses in the right areas. The Town's Grand List increased last year and this year and now will take a hit because the State budget.

Councilor Anwar stated that it is his understanding that the Grand List has increased but the Town's revenue cost is going to decrease some because of the crumbling foundations issue. Mr. Galligan explained that the Town is working on this issue. These items could be offset by economic development. The outside constraints that the Town cannot control is the hard part of the budget process.

Answering further questions from Councilor Anwar, Mr. Galligan stated that the Governor's proposal is a net shortfall of approximately \$6.8 million dollars.

Deputy Mayor Snyder pointed out to residents that the Governor's budget has not been approved yet so these are not the final cuts to the Town's budget. Mr. Galligan added that additional cuts will not be done on the Town's budget until the Governor's budget is finalized. Mr. Galligan recommended to the Council to go through the normal budget process. After more information is gathered from the State, the Town will then work further on the budget.

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ITEM:

14. M. (Continued)

Mr. Galligan explained that if there is a change in the State budget, the Town Could put a freeze on expenditures and cut where it is felt necessary. A second public hearing would only be necessary if there is an increase to the bottom line of the budget. The Town has the ability to reduce a budget or have a supplemental tax bill without having a public hearing. Different scenarios could be given to the Council until the State budget is approved.

Deputy Mayor Snyder agreed that the Town budget and the Board of Education budget should be adopted at the same time and she felt that the revenues and debt coming off will make a positive difference. Deputy Mayor Snyder then requested that the Town Manager provide some kind of report on how this process will move forward. Mr. Galligan stated that he would provide a memo to the Council.

Councilor Riley expressed an interest of what has been heard from the State Representatives. Mr. Galligan explained that State Representative Delnicki feels some funding will have to go back into the budget. All of the representatives are working hard for South Windsor. S & P has put the State of Connecticut on watch and bond investors are very concerned because municipalities could be put on watch. A new revenue proposal was established through CCM which was sent to the State. This proposal could help the State of Connecticut. The State has not taken any initiatives like the Town has to save money. Mr. Galligan explained further that he has not been given any actuarial reports for the teacher's pension in order to determine the amount South Windsor would be obligated to pay and the State has not informed the Town of the rate that is being used.

Councilor Riley stated that he believes that in the long run a more logical, well thought out and more balanced proposal will come down from the State. The Council and Board of Education will be able to handle what comes before us and will be able to continue to provide services to the residents. Councilor Riley said he hopes the representatives are speaking out strongly about what is on the table now and that there is significant movement from the Governor.

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ITEM:

14. M. (Continued)

Mayor Mirek stated that the State has neglected to fund the teacher's pension for a long time and their way of dealing with it is to pass this obligation onto the Town's. There are items that the Town will have to put on hold.

Mr. Galligan felt that nobody can blame one Governor for this. Expenses should have been cut a long time ago and since they have not, hard decisions are having to be made now by the State.

Mayor Mirek encouraged residents to write to their legislators.

Answering further questions, Mr. Galligan explained that he has been at the State Capitol fighting for South Windsor and will continue to do so. Everyone on the State level needs to work together to find out the best way to handle this budget.

Councilor Pendleton questioned if there could ever be a year in South Windsor where there is a 0% increase. Mr. Galligan felt that maybe in a year or two. Every time the Town gets close, the State gives less funding or there are other outside restraints.

Councilor Havens made a motion to suspend the rules in order to bring Item 14. R. forward. Councilor Pendleton seconded the motion; and it was approved, unanimously.

R. Resolution Making South Windsor a Community Free of Prejudice, Bigotry and Hate

WHEREAS, immigrants and refugees have contributed to the health, well-being, and general welfare of the Town of South Windsor, State of Connecticut and our nation. Refugees and immigrants of all nations have contributed to the prosperity of the Town of South Windsor as workers and taxpayers; and

WHEREAS, integration and inclusion of all of the residents of South Windsor is an important concern for the general welfare of the Town in all respects. The South Windsor Town Council shall exercise its power to ensure the equal

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ITEM:

14. R. New Business (Continued)

protection, treatment and representation of all persons without discrimination including, but not limited to, age, citizenship status, color, national origin, gender identity or expression, marital status, mental disability, physical disability, race, religious observance, religion, source or level of income, and sexual orientation; and

WHEREAS, the Town of South Windsor has a history of building a culture of hospitality for people seeking refuge from discrimination. Our goal is to create a Town with place of safety for people seeking sanctuary and helping them integrate into our communities and continue to be a Town that welcomes people with goodwill from all religions and all cultures; and

WHEREAS, discrimination leads to community disengagement, diminished opportunities for integration, increased stigmatization and greater incidents of health effects on the body and minds; and

WHEREAS, the Town of South Windsor plans to ensure a safe, secure and welcoming community for everyone, promoting respectful relations and collaboration between community members and those providing public safety services; and

WHEREAS, at times like the current time when events and actions take place in our local, state and national communities that result in many individuals fearing for their safety, safety of others and potential for loss of their basic civil liberties

NOW, THEREFORE, BE IT RESOLVED that the Town of South Windsor is a SANCTUARY TOWN that tries to be a community free of hostilities and aggression and uphold the commitment to be a community free of prejudice, bigotry and hate.

Was made by Councilor Anwar
Seconded by Councilor Havens

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ITEM:

14. R. New Business (Continued)

Councilor Anwar stated he is glad that a number of people came out to speak on this issue. If someone is breaking a federal law, it should be the federal agency that takes responsibility, not the local police. The local police are not equipped to handle federal issues. If local police are used, trust will be lost between the residents and the local police department. There have been incidents in the past couple of weeks, nationally and locally, therefore this resolution will inform everyone that this is not going to happen in South Windsor.

Mayor Mirek felt that this is unnecessary because South Windsor is a diverse, safe, secure and welcoming community. South Windsor has an excellent police force and it has been made very clear that the local police cannot enforce federal law. National politics should not be brought to South Windsor.

Mayor Mirek called for a vote on the motion, it failed on a roll call vote of 2 to 6 to 1 (Councilor Anwar and Councilor Havens voting in favor of approval; Mayor Mirek, Deputy Mayor Snyder, Councilor Beaulieu, Councilor Carroll, Councilor Maneeley and Councilor Riley voting in opposition of approval; and Councilor Pendleton abstaining.

N. Resolution Approving the Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2016/2017 through 2018/2019

BE IT RESOLVED that the South Windsor Town Council hereby approves the Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2016/2017 through 2018/2019, as shown in attached, **Exhibit A**.

Was made by Councilor Beaulieu
Seconded by Councilor Carroll

Mr. Galligan explained that every two years the Town Council approves the fringe benefits of the Non-Bargaining Unit employees. Employees are evaluated based upon performance with a maximum increase of 2%. There is a change in the Retirement Health Savings plan which the Town contributes 1% of their salary. There are minimums and maximums of what

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ITEM:

14. N. New Business (Continued)

employees can earn based upon their job description. This is a two year plan.

Mayor Mirek called for a vote on the motion; it was approved, unanimously.

O. Resolution Committing to Support the Energize South Windsor Initiative

Councilor Riley recused himself from this item.

WHEREAS, the Town of South Windsor agrees to collaborate with Eversource Energy and Energize Connecticut in a comprehensive energy efficiency initiative (hereinafter referred to as "Energize South Windsor Initiative"); and

WHEREAS, the Town of South Windsor has pledged to be a Clean Energy Community thereby reducing its municipal building energy consumption 20% by 2018 and voluntarily purchase 20% of its municipal facility electricity from clean, renewable energy sources by 2018; and

WHEREAS, the Town of South Windsor agrees to support the above-referenced partners and South Windsor residents by providing information on the Home Energy Solutions and Home Energy Solutions Income-Eligible programs; and

WHEREAS, the Home Energy Solutions and Home Energy Solutions Income-Eligible programs, a certified and insured contractor will visit the home to evaluate energy use and make on-the-spot improvements that lower energy bills and provide incentives to do even more. During the visit, the average household receives about \$1,000 of products and services:

- Long-lasting, energy-saving light bulbs
- Hot water-saving measures
- Air sealing to get rid of drafts and make your home more comfortable
- Safety tests on your heating equipment
- A report on your energy usage and ways you can save more
- Rebates, incentives, and financing options to make energy improvements more affordable; and

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ITEM:

14. O. New Business (Continued)

WHEREAS, after the visit, most customers save about \$200 every year on their energy bills; and

WHEREAS, the Home Energy Solutions visit costs the resident \$124, and the Home Energy Solutions Income-Eligible visit is free for qualified residents and provides increased rebates and incentives for energy improvements; and

WHEREAS, the above-mentioned contractor will donate \$25 to the South Windsor Fuel Bank for each home visit; and

WHEREAS, the Town of South Windsor will endeavor to work with the above-referenced partners to conduct an outreach campaign for the balance of 2017 to educate South Windsor residents about the Energize South Windsor Initiative

NOW, THEREFORE, BE IT RESOLVED that the Town of South Windsor hereby makes its commitment to support the Energize South Windsor Initiative and work with the above-referenced partners to promote energy efficiency in the community.

Was made by Deputy Mayor Snyder
Seconded by Councilor Anwar

Councilor Carroll questioned the following: "the Town will voluntarily purchase 20% of its municipal facility electricity from clean, renewable energy sources by 2018". Mr. Galligan explained that this is a normal procedure in all of the documents. If the Town meets this goal, Eversource Energy gives the Town a grant to do other energy programs.

Councilor Anwar suggested a friendly amendment on page 10, paragraph 3 to eliminate "about" and insert "approximately". Councilor members felt that the meaning was the same. Councilor Anwar withdrew his friendly amendment.

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ITEM:

14. O. New Business (Continued)

Answering questions from the Council, Mr. Wagner who is the Energy Committee's Chairperson explained that this will be the second time that the Town will run this program. The families that previously participated in this program may participate again, although they will not get the same benefit, there still may be a savings.

Councilor Anwar stated that he would support this program. The cost of energy has been increasing and this program helps residents to find where they may be losing energy in their homes.

Mayor Mirek informed the public that she had served on the Energy Committee previously and had heard from residents who have saved due to their participation in this program.

Mayor Mirek called for a vote on the motion; it was approved, unanimously

P. Resolution Authorizing Town Manager, Matthew B. Galligan to Execute and Deliver any and all Documents Deemed to be Necessary or Appropriate to the State of Connecticut, Department of Emergency Management and Homeland Security on behalf of the Town of South Windsor

BE IT RESOLVED that the Town of South Windsor may enter into, with and deliver to the State of Connecticut, Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate for the "Memorandum of Agreement Regarding use of Federal Fiscal Year 2016 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3"; and

BE IT FURTHER RESOLVED that Matthew B. Galligan, Town Manager of the Town of South Windsor is authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he deems to be necessary or appropriate to

(Resolution Continued on Next Page)

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Minutes

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ITEM:

14. P. New Business (Continued)

carry out the terms of the "Memorandum of Agreement Regarding Use of Federal Fiscal Year 2016 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3" including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Was made by Councilor Pendleton
Seconded by Councilor Anwar

Mr. Galligan explained that this is a regional grant through CRCOG for homeland security. Rather than everyone buying separate equipment this allows the purchasing of equipment regionally and the ability to work together when national emergencies occur.

Mayor Mirek called for a vote on the motion; it was approved, unanimously.

Q. Resolution Approving the Transfer of \$3,000 from the Contingency Account to the Town Council's Professional Account

WHEREAS, the Board and Commission Recognition Event began in 1998 but was eliminated from the budget in 2008; and

WHEREAS, in 2011, funds were transferred from the Contingency Account to the Town Council's Professional Account and the Board and Commission Recognition Event was held; and

WHEREAS, the South Windsor Town Council wishes to again recognize the volunteers who serve on Boards and Commissions

NOW, THEREFORE, BE IT RESOVED that the South Windsor Town Council hereby approves a transfer of \$3,000 from the Contingency Account to the Town Council's Professional Account to cover expenses associated with a "Recognition Event" honoring Members of Boards and Commissions who have generously volunteered their time and served the Town of South Windsor.

(Resolution Continued on Next Page)

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TOWN OF SOUTH WINDSOR**

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ITEM:

14. P. New Business (Continued)

Was made by Councilor Maneeley
Seconded by Councilor Carroll
The motion was approved, unanimously

S. Resolution Accepting the Resignation of Richard Grigorian (D) from the Park and Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Richard Grigorian (D) from the Park and Recreation Commission, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Richard Grigorian for the time he has dedicated to serving his community by his membership on the Park and Recreation Commission.

Was made by Councilor Pendleton
Seconded by Councilor Anwar
The motion was approved, unanimously

T. Resolution Accepting the Resignation of Hal Reed (D) from the Library Board

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Hal Reed (D) from the Library Board, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Hal Reed for the time he has dedicated to serving his community by his membership on the Library Board.

Was made by Councilor Havens
Seconded by Councilor Pendleton
The motion was approved, unanimously

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

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February 21, 2017

ITEM:

14. New Business (Continued)

U. Resolution Accepting the Resignation of Charles Lyons (R) from the Public Building Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Charles Lyons (D) from the Public Building Commission, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Charles Lyons for the time he has dedicated to serving his community by his membership on the Public Building Commission.

Was made by Councilor Riley
Seconded by Councilor Pendleton

Councilor Carroll, Deputy Mayor Snyder and Councilor Havens all thanked Mr. Lyons for his service to the Town through his membership on the Public Building Commission.

Mayor Mirek called for a vote on the motion; it was approved, unanimously.

V. Resolution Appointing Ritu Goel (D) to the Park and Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Ritu Goel (D) to the Park and Recreation Commission for a term ending December 31, 2019 to fill the unexpired term of Richard Grigorian and postpones consideration of his motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Anwar
Seconded by Councilor Pendleton
The motion was approved, unanimously

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

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February 21, 2017

ITEM:

14. New Business (Continued)

W. Resolution Appointing Mindy Lewis (D) to the Library Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Mindy Lewis (D) to the Library Board for a term ending November 30, 2017 to fill the unexpired term of Hal Reed and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Was made by Councilor Pendleton
Seconded by Councilor Havens
The motion was approved, unanimously

X. Resolution Approving a Refund of Taxes to Twenty-Five (25) South Windsor Taxpayers

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to twenty-five (25) South Windsor Taxpayers, the total of said refunds being \$18,132.37, and as more fully described on attached **Exhibit B**.

Was made by Councilor Carroll
Seconded by Councilor Anwar
The motion was approved, unanimously

Y. Discussion Item: Audit (requested by Town Manager, Matthew B. Galligan)

This item was discussed under the Town Manager's Report.

15. Passage of Ordinance

None

17. Public Input

None

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ITEM:

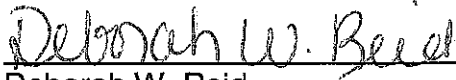
18. Communications and Petitions from Council

Mayor Mirek informed the public that there is a meeting regarding crumbling foundations on February 22, 2017 at 6:00 p.m. in the Council Chambers. Individuals who do not live in South Windsor are also welcomed to attend this meeting.

20. Adjournment

At 9:38 p.m. Councilor Anwar made a motion to adjourn the Regular Meeting. Councilor Pendleton seconded the motion; and it was approved, unanimously.

Respectfully submitted,



Deborah W. Reid
Clerk of the Council

Town of South Windsor

DRAFT

NON-BARGAINING UNIT MEMBERS

Exhibit A

FRINGE BENEFIT DESCRIPTION

Fiscal Year 2016/2017 through Fiscal Year 2018/2019

A. The Town will provide the following insurance, or their equivalent.

1. Health and Dental Insurance (See Human Resources for specifics)
Premium Cost: 85% Town 15% Employee
2. Life Insurance - Twice the Annual Rate of Basic Earnings--the resulting amount to be taken to the nearest whole multiple of \$1,000, up to a maximum of \$250,000. *(portability options)*
3. Continued Health Coverage, at group rates, for retirees with 10 or more years of service-at the employee's expense.
4. Short Term Disability – maximum benefit of \$500 per week *(effective 7/1/17)*
5. Long Term Disability Insurance Program - 90% Town, 10% Employee *(must be full time)*
6. Long Term Care Insurance *(must be full time) (portable)*

B. Vacation Time

<u>Completed Years of Service</u>	<u>Days per Year</u>
1	10
4	15
8	18
12	19

At 13 years, 1 additional day per year--to a maximum of 25 days per year

Vacation accrual maximum - 35 days

Vacation days may be taken in 1/2-day increments

C. Holidays

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
Lincoln's Birthday	Veteran's Day
Washington's Birthday	Thanksgiving Day
Good Friday	Friday after Thanksgiving
Memorial Day	Independence Day
Christmas Day	

D. Sick Leave - 18 days annually; cumulative to a maximum of 210 days. Upon retirement a payout of 75% of accrued sick leave, up to a maximum of 100 days, will be paid into the employees Retirement Health Savings Account. *(must be full time) (effective upon Council Approval)*

Town of South Windsor

Non-Bargaining Unit Members
Fringe Benefit Description
Fiscal Year 2016/2017 - 2018/2019
Page 2

Exhibit A

E. Pension The Town currently has two plans for non-bargaining unit members they are the Defined Contribution Plan and the Defined Benefit Plan. For all employees, regardless of which plan they elect, the employee's contribution is 4 1/2% of eligible pay. For purposes of the Defined Contribution and the Defined Benefit Plan, the earnings to be considered in determining benefits and contributions will be the employee's total base earning, exclusive of overtime payments, or other additional compensation. See the Human Resources Department for details on both plans. For employees hired on or after July 1, 2006 the Town will offer only the Defined Contribution pension plan.

F. Educational Benefits - Contingent upon budgetary allocations and compliance with the eligibility and other criteria outlined in the Education Reimbursement Policy of the Town of South Windsor's Management Personnel, an amount not to exceed 60% of approved course work and book costs associated with same shall be reimbursed to the employee following proof of payment and successful completion of said course. Maximum available reimbursement per employee is \$2,000 per fiscal year.

G. Other Benefits Five (5) Personal Days per year on employee's anniversary date. They are also eligible to participate in the Flex and Four-day Workweek (Policy in Human Resource Department). The standard workweek for management personnel shall be 37½ hours per week, except for those currently scheduled at 40 hours. Other benefits as indicated in the Town's Personnel Rules and Regulations.

H. Retirement Health Savings Account: Effective July 1, 2008, all non-bargaining unit employees will be required to enroll in the ICMA Retirement Health Savings Account if they have been employed by the Town for more than one year. The employees will be required to contribute a pre-tax percentage of his/her annual salary each payroll period into his/her RHS account based upon the following schedule:

<u>Years of Service</u>	<u>Contribution Percent</u>
After 1 year	1%
After 3 years	1 ½
After 5 years	2%
After 7 years	2 ½
After 10 years	3%

Effective July 1, 2017, the Town will match up to 1% of the employee's contribution.

I. Effective Dates

The Job Classification and Fringe Benefit Description will be in effect for Fiscal Year 2016/2017, Fiscal Year 2017/2018, and Fiscal Year 2018/2019.

TOWN OF SOUTH WINDSOR-NON BARGAINING UNIT MEMBER5S
2016/2017 through 2018/2019 JOB CLASSIFICATION

Exhibit A

Job Title	Grade	Minimum	Maximum
Human Service Specialist I	1	32,293	55,138
IT Technician	1	32,293	55,138
Clerk of the Council	2	38,754	65,700
Executive Sec. Human Resources (unfunded)	2	38,754	65,700
Executive Sec. Human Services	2	38,754	65,700
Executive Sec. to Chief of Police	2	38,754	65,700
Executive Sec. to Director of Public Works (unfunded)	2	38,754	65,700
Executive Sec. - Town Manager's Office	2	38,754	65,700
Human Services Specialist II	2	38,754	65,700
IT Technician II	2	38,754	65,700
Assistant Assessor	3	45,212	80,527
Assistant Town Clerk	3	45,212	80,527
Payroll Coordinator	3	45,212	80,527
Child Development Coordinator (unfunded)	4	46,826	78,189
Deputy Building Official	4	46,826	78,189
GIS Analyst	4	46,826	78,189
Network Administrator/Project Leader	4	46,826	78,189
Recreation Supervisor	4	46,826	78,189
Systems Analysis/Administrator (unfunded)	4	46,826	78,189
Administrative Manager (unfunded)	5	51,670	88,692
Associate Manager - Town Garage	5	51,670	88,692
Project Engineer	5	51,670	88,692
Project Manager (unfunded)	5	51,670	88,692
Assistant Director of IT (unfunded)	6	53,841	89,995
Assistant Director of Finance	6	53,841	89,995
Assistant Director of Planning (unfunded)	6	53,841	89,995
Senior Environmental Planner	6	53,841	89,995
Senior Services Coordinator (unfunded)	6	53,841	89,995
Social Services Coordinator (unfunded)	6	53,841	89,995
Assistant Director of Parks & Recreation	7	60,163	100,457
Fleet Manager	7	60,163	100,457
Park Superintendent	7	60,163	100,457
Street Services Manager	7	60,163	100,457
Assistant Director of Adult & Senior Services	7	60,163	100,457
Director of Youth & Family Services	7	60,163	100,457
Facilities Manager	7	60,163	100,457
Plant Supervisor	7	60,163	100,457
Assessor	8	64,587	116,000
Collector of Revenue	8	64,587	116,000
Pollution Control Superintendent	8	64,587	116,000
Superintendent of Streets	8	64,587	116,000
Town Clerk	8	64,587	116,000
Assistant to the Town Manager (unfunded)	9	67,816	120,210
Chief Building Official	9	67,816	120,210
Environmental Health Officer	9	67,816	120,210
Fire Marshal	9	67,816	120,210
Town Engineer/Assistant Director of Public Works	8	67,816	120,210
Town Planner (unfunded)	9	67,816	120,210
Deputy Chief of Police	10	71,046	133,500
Director of Adult & Senior Services	10	71,046	133,500
Director of Information Technology	10	71,046	133,500
Director of Planning	10	71,046	133,500
Chief of Police	11	87,440	149,000
Director of Finance	11	87,440	149,000
Director of Human Resources	11	87,440	149,000
Director of Parks & Recreation	11	87,440	149,000
Director of Public Works	11	87,440	149,000

NOTES:

Part time positions= Hourly Wage (no grade):
Groundskeeper, Zoning Enforcement Officer, Deputy Fire Marshal, Human Service Specialists, Clerical Assistant

TAX REFUNDS

Bates, Mark R. or Bates, Licia E. 118 Quail Run South Windsor, CT 06074-2356 2004/JEEP/1J4GW58S44C103033 Reason: Trade in with new plates 6/15	\$ (43.11)	Miller, James E. 2018 Fitzwater Street, Apt. 3F Philadelphia, PA 19146 2007/NISSA/1N4AL21E47N468012 Reason: Out of state registration 7/16	\$ (7.55)
Durrenberger, Corie Y. 3 Candlewood Drive South Windsor, CT 06074-2610 2003/nissa/1N6DD26573C446827 Reason: sold 8/16	\$ (30.34)	Porter, Carlie D. 25 Ash Road South Windsor, CT 06074 2004/VOLK/3VWSA69M84M057335 Reason: Account deleted replaced by 10/14 supplemental	\$ (139.00)
Edlund, Christopher M. 386 Hilton Drive South Windsor, CT 06074-3458 1997/FORD/1FTJW35F7VEB71565 Reason: BAA adj. 2014	\$ (31.08)	Richard, Mark Robert 54 Birch Hill Drive South Windsor, CT 06074 2011/FORD/1FMHK8B80BGA52779 Reason: Sold	\$ (41.70)
Hyundai Lease Titling Trust 10550 Talbert Avenue Fountain Valley, CA 92708-6031 2015/HYUND/KMHFG4JG3DA223346 Reason: Vehicle sold 6/16	\$ (128.57)	Ryder Truck Rental Inc. 99 Murphy Road Hartford, CT 06114-2104 2007/FRHT/1FUJA6CK87LY89813 Reason: Sold 10/14	\$ (744.68)
Hyundai Lease Titling Trust 10550 Talbert Avenue Fountain Valley, CA 92708-6031 2013/HYUND/KM8SNDHF3DU013832 Reason: Turned in lease 6/16	\$ (149.85)	Ryder Truck Rental Inc. 99 Murphy Road Hartford, CT 06114-2104 2011/FRHT/1FVACXDT3BDAV5926 Reason: Sold 4/15	\$ (435.92)
Hyundai Lease Titling Trust 3161 Michelson Drive, Suite 1900 Irvine, CA 92612 2012/HYUN/KMHDH4AE3CU306582 Reason: sold 11/14	\$ (293.12)	Ryder Truck Rental Inc. 99 Murphy Road Hartford, CT 06114-2104 2011/FRHT/1FVACXDT5BDAV5927 Reason: Sold 4/15	\$ (435.92)
Hollister, Anna G. 62 Evans Crossing South Windsor, CT 06074-2201 2005/ACUR/19UUA66285A081133 Reason: Trade in 4/15	\$ (112.91)	Ryder Truck Rental Inc. 99 Murphy Road Hartford, CT 06114-2104 2007/FRHT/1FUJA6CK67LY89812 Reason: Sold 7/15	\$ (744.68)
Hollister, Anna G. 62 Evans Crossing South Windsor, CT 06074-2201 2005/ACURA/19UUA66285A081133 Reason: Trade in 4/15	\$ (213.12)	Ryder Truck Rental Inc. 99 Murphy Road Hartford, CT 06114-2104 2011/FRHT/1FVACXDT1BDAV5925 Reason: Sold 10/14	\$ (958.44)
Honda Lease Trust 600 Kelly Way Holyoke, MA 01040-9681 2013/HONDA/5FNRL5H66DB061753 Reason: Vehicle sold	\$ (121.36)	Singer, David M. 905 Main Street South Windsor, CT 06074-3322 2000/TRMPH/SMT395DJ96J095958 Reason: sold 6/14	\$ (14.20)
Honda Lease Trust 601 Kelly Way Holyoke, MA 01040-9682 2012/HONDA/5FNRL5H69CB115707 Reason: Vehicle sold	\$ (52.47)	Smith, Jason & Jill 49 Stevens Road South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (6,017.34)
JP Morgan Chase Bank N A P. O. Box 901098 Fort Worth, TX 76101-2098 2014/SUBAR/JF1GJAC65EG007919 Reason: sold 4/16	\$ (196.25)	Thompson, Eric & Julie 88 Cornerstone Drive South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (7,023.65)

Exhibit B

Warren, Jessica A. 39 Long Hill Road South Windsor, CT 06074-4212 1977/PONTI/2J57P7A141095 Reason : Overpayment	\$ (85.00)	Zirolli, Jen 99 Pine Knob Drive South Windsor, CT 06074-2330 2005/VOLKSWAGEN/WVGZG77L05D021339 Reason: Total loss 6/16	\$ (55.13)
Vece, Robert D. or Tammy Marie South Windsor, CT 06074-2694 2004/HONDA/JHMAP21464S000834 Reason : Sold 7/16	\$ (56.98)		

Mrs. Bonnie Rabin, Collector of Revenue

Total
2/21/2017 \$ (18,132.37)