

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

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November 15, 2021

TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL

1. Call Meeting to Order

Mayor Pendleton called the Regular Meeting to order at 7:00 p.m.

3. Roll Call

Members Present: Mayor Liz Pendleton
Deputy Mayor Steven King, Jr.
Councilor Erica Evans
Councilor Jamie Gamble
Councilor Philp Koboski
Councilor Marek Kozikowski
Councilor Cesar Lopez
Councilor Karen Lydecker
Councilor Andrew Paterna

Others Present: Michael Maniscalco, Town Manager
Vanessa Perry, Asst. Town Manager/Director of H.R.
Scott Roberts, Asst. Town Manager/CIO/Emergency Mgmt.

After roll call was complete, Mayor Pendleton presented certificates to the 2020 Patriotic Essay Contest winners. They were as follows:

Kindergarten through 2nd Grade

1st Place: Reagan Burnham, Second Grade, Philip R. Smith Elementary School
2nd Place: Cliloe Prenetta, Second Grade, Philip R. Smith Elementary School
3rd Place: Jay Calderon, First Grade, Pleasant Valley Elementary School
3rd Place: Chase Peracchio, First Grade, Eli Terry Elementary School

3rd Grade through 5th Grade

1st Place: Girish Prasad, Fourth Grade, Eli Terry Elementary School
2nd Place: Vishwesh Vivek Wadje, Fourth Grade, Orchard Hill Elementary School
3rd Place: Daksh Singh, Fifth Grade, Pleasant Valley Elementary School

6th Grade through 8th Grade

1st Place: Mihika Joshi, Sixth Grade, Timothy Edward Middle School
2nd Place: Bhaavni Krishna, Seventh Grade, Timothy Edwards Middle School
3rd Place: Ryan Duong, Eighth Grade, Timothy Edwards Middle School

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ITEM:

Patriotic Commission Essay Contest Winners (Continued)

9th Grade through 12th Grade

1st Place: Justin Senh, Eleventh Grade, South Windsor High School

2nd Place: Tanimayee Maddula, Ninth Grade, South Windsor High School

3rd Place: Van Anh Thi Tran, Twelfth Grade, South Windsor High School

4. Mayor's Remarks

Mayor Pendleton presented a proclamation and flowers to Clerk of the Council Deborah Reid and congratulated her on her new position in the Town Clerks Office.

Mayor Pendleton welcomed everyone to the first business meeting of the South Windsor Town Council for the 2021 through 2023 term of office. The seating arrangement of the Town Council has been changed in an effort to allow Council members to work together to accomplish the tasks ahead. The Town Council is the elected governing body that conducts business for the Town. Mayor Pendleton asked all Council members and the public to remember three items while the business meetings are being held, self-respect, mutual respect, and decorum.

5. Adoption of Agenda

Councilor Lydecker made a motion to adopt the agenda as presented. Councilor Kozikowski seconded the motion.

Deputy Mayor King made a motion to amend the agenda to add items to the agenda as follows: Item 13. Q. (Discussion regarding the position of the Clerk of the Council), and Item 13. R. (Resolution approving amendments to the Clerk of the Council's job description and posting the position). Councilor Paterna seconded the amendment, and it was approved unanimously.

Mayor Pendleton called for a vote on the motion as amended; it was approved unanimously.

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ITEM:

6. Communications and Reports from Town Manager

Town Manager Maniscalco reported on the following items:

- There have been 2,117 COVID-19 cases in the Town of South Windsor, with 2,032 past quarantine. There have been 61 residents who have passed away.
- The Health Department has changed its focus and is holding vaccine clinics for both new vaccinations and will soon be working on the booster shot clinics. Individuals will need to sign up through VAMS on the CDC website. The clinic will be held at Evergreen Walk.
- The Superintendent of Schools informed the Town that the Board of Education plans to take and use Wapping School for school purposes starting in 2023. The Park & Recreation Department and Facilities Department is currently housed in that location. The Town will need to find appropriate locations for both departments. Town Manager Maniscalco recommended that a Planning/Building Committee be established to evaluate options and develop a final housing solution for both departments.
- The Council passed a resolution identifying a Strategic Planning Committee. The Council will need to establish the membership for this Committee.
- COSTCO officially opens on November 16th. Town staff has worked hard to make sure the facility will open safely and on time.
- Town Manager Maniscalco informed the Council that he would be attending the ICSC Economic Development Conference on December 4th through December 7th. The Town is currently working with Buxton to identify retail matches to set up meetings at the conference.
- A draft copy of the Town Attorney RFP has been sent to the Council. A Town Attorney Search Committee should be formed and should meet to review and decide if the Town wants to look for a new Town Attorney or reappoint the current Town Attorney. Two Council members (one majority member and one minority member) should be identified.
- The Town Council received an email regarding Security Mentor. Council members are required to take this training.
- Council members received a copy of last year's Budget Policy Statement. A new Budget Policy Statement will need to be approved in December by the Council in order to start the budget process. This statement provides Town staff with what the Council is looking to accomplish in next year's budget.

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ITEM:

6. Communications and Reports from Town Manager (Continued)

Answering questions from the Council, Town Manager Maniscalco explained that there had been conversations regarding a COVID-19 vaccine clinic for 5 to 11 years old, but he is not sure if those clinics have been scheduled.

The Town Attorney is hired for the tenure of the Town Council, which is a 2-year term. The Council has the option of extending the contract. Town Manager Maniscalco recommended that the Council review this option.

Mayor Pendleton reviewed the process explaining that a Town Attorney Search Committee should be established consisting of a Council member from the majority party, a Council member from the minority party, the Town Manager, and two staff members whom the Town Manager chooses. Council members gave consensus for Councilor Gamble and Mayor Pendleton to be part of the Town Attorney Search Committee. Town Manager Maniscalco stated that Kathy Senerth would be reaching out to schedule a meeting.

Councilor Lopez questioned if there is a timeline for the establishment of a Strategic Plan? Town Manager Maniscalco said he would send the resolution to the Council.

Councilor Paterna stated that the Planning & Zoning Commission is in the process of reviewing the Plan of Conservation and Development and felt that the Strategic Planning Committee should include one or two members of the Planning & Zoning Commission. Town Manager Maniscalco explained that there are several Boards, Commissions, and Committees that should bring input forward for the creation of the Strategic Plan. A Committee should be created at the next meeting. Deputy Mayor King reminded the Council that the Strategic Planning Committee will consist of nine members. Two from the South Windsor schools, two senior citizens, and five members with diverse gender identities from active political parties; all efforts will be made to seek cultural and ethnic diversity in representation. The Town Manager, Mayor, and the minority leader or their designee will be considered ex officio members with full rights to participate at meetings but will have no right to vote on the process.

Deputy Mayor King requested an update on Laurel Street. Town Manager Maniscalco informed the Council that the signs have been delivered and should be implemented this week.

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ITEM:

7. Public Input for Items on the Agenda

Mr. Joseph Kennedy, 81 Alison Drive, came forward and congratulated the Councilors and thanked them for their service. Mr. Kennedy also thanked Town Commissioners that work with the Town workers to make this Town a better place and thanked all of the volunteers and volunteer groups in Town.

Mr. Kennedy explained that the Agricultural Land Preservation Advisory Commission would be meeting on November 16, 2021. The Commission would like to change its name to Agricultural Commission and will be reviewing the Ordinance for other necessary changes.

Mr. Kennedy informed the Council that the Friends in Service Here (FISH) voted unanimously to disband its South Windsor chapter. This organization has been giving people rides for the past 50 years to medical appointments in Town. The South Windsor Senior Center has been notified, and any remaining proceeds will be donated to the South Windsor Food Bank. Mr. Kennedy thanked all volunteers who had ever been involved with FISH.

8. Adoption of Minutes of Previous Meetings

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Public Hearing Minutes of October 18, 2021 (Ordinance Establishing an Arts Commission and an Ordinance Governing the Flying of a Commemorative or Organizational Flags on the Wapping Community House Designated Flagpole); and Regular Meeting Minutes of October 18, 2021.

Was made by Deputy Mayor King

Seconded by Councilor Paterna

The motion passed on a Roll Call vote of 6 to 0 with Councilor Gamble, Councilor Koboski, and Councilor Kozikowski abstaining.

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Organizational Meeting Minutes of November 8, 2021.

Was made by Councilor Gamble

Seconded by Councilor Koboski

The motion was approve unanimously

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ITEM:

9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council

Deputy Mayor King explained that the Planning & Zoning Commission held meetings regarding Talbot Lane. Additional meetings will be held regarding Talbot Lane on November 23, 2021, and November 30, 2021.

Mayor Pendleton stated that the Veterans Day Ceremony on November 11, 2021, was wonderful event.

10. Reports from Committees

None

11. Consent Agenda

Councilor Lopez made a motion to approve Agenda Items 11.a.A through 11.a.X. as a First Reading on the Consent Agenda. Councilor Lydecker seconded the motion, and it was approved unanimously.

a. First Reading

A. Resolution Reappointing Arthur Jennings (D) to the Inland Wetlands Agency/Conservation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Arthur Jennings (D) to the Inland Wetlands Agency/Conservation Commission for a term ending December 1, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

B. Resolution Reappointing Paul Bernstein (D) an Alternate to the Planning & Zoning Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Paul Bernstein (D) an Alternate to the Planning & Zoning Commission for a term ending December 1, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

C. Resolution Appointing Cile Decker (D) to the Arts Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Cile Decker (D) to the Arts Commission for a term ending December 1, 2023, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

D. Resolution Reappointing Steven Carty (D) to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Steven Carty (D) to the Zoning Board of Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

- E. Resolution Reappointing James Kupchunos (D) to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

James Kupchunos (D) to the Zoning Board of Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- F. Resolution Reappointing David Basile (D) an Alternate to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

David Basile (D) an Alternate to the Zoning Board of Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- G. Resolution Reappointing Cathy Gallagher (D) to the Library Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Cathy Gallagher (D) to the Library Board for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

H. Resolution Reappointing Kathleen-Mary Sharos (D) to the Library Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints
Kathleen-Mary Sharos (D) to the Library Board for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

I. Resolution Reappointing Craig Zimmerman (D) to the Public Building Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints
Craig Zimmerman (D) to the Public Building Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

J. Resolution Reappointing Anitha Elango (D) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints
Anitha Elango (D) to the Human Relations Commission for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

- K. Resolution Reappointing Sandra Jeski (D) to the Demolition Delay Committee and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Sandra Jeski (D) to the Demolition Delay Committee for a term ending December 31, 2022, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- L. Resolution Reappointing Karen Wagner (D) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Karen Wagner (D) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- M. Resolution Reappointing Kathy Hale (D) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Kathy Hale (D) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

- N. Resolution Reappointing Edward O'Connell (D) to the Public Building Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Edward O'Connell (D) to the Public Building Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- O. Resolution Reappointing James Kupchunos (D) to the Blighted Property Appeals Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

James Kupchunos (D) to the Blighted Property Appeals Board for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- P. Resolution Reappointing Thomas Ruby (D) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Thomas Ruby (D) to the Water Pollution Control Authority for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

- Q. Resolution Reappointing Carol Fletterick (D) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Carol Fletterick (D) to the Water Pollution Control Authority for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- R. Resolution Reappointing Linda Jeski (D) to the Board of Assessment Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Linda Jeski (D) to the Board of Assessment Appeals for a term ending November 30, 2025, and postpone consideration of this motion until the Town Council's next regularly scheduled meeting.

- S. Resolution Reappointing Tim Appleton (D) an Alternate to the Board of Assessment Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Tim Appleton (D) an Alternate to the Board of Assessment Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

- T. Resolution Reappointing David Marsh (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

David Marsh (D) to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- U. Resolution Reappointing Joseph Kennedy (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Joseph Kennedy (D) to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- V. Resolution Reappointing James Murray (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

James Murray (D) to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

W. Resolution Reappointing Victor Dorobantu (D) an Alternate to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Victor Dorobantu (D) an Alternate to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

X. Resolution Reappointing Deborah Cohen (D) an Alternate to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Deborah Cohen (D) an Alternate to the Historic District Commission for a term ending November 30, 2026, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Koboski made a motion to approve Agenda Items 11.a.Y through 11.a.FF. as a First Reading on the Consent Agenda. Councilor Gamble seconded the motion, and it was approved unanimously.

Y. Resolution Reappointing Paul Burnham (R) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Paul Burnham (R) to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

Z. Resolution Reappointing Christine Shaher (R) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Christine Shaher (R) to the Human Relations Commission for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AA. Resolution Reappointing Katherine Chiappetta (R) to the Library Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Katherine Chiappetta (R) to the Library Board for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

BB. Resolution Reappointing Terry Hart (R) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Terry Hart (R) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

CC. Resolution Reappointing Kathleen Daugherty (R) to the Personnel Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Kathleen Daugherty (R) to the Personnel Board of Appeals for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

DD. Resolution Reappointing Janet Wade-Utay (U) to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints

Janet Wade-Utay (U) to the Historic District Commission for a term ending November 30, 2026, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

EE. Resolution Appointing Miguel Proano (R) to the Park and Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Miguel Proano (R) to the Park and Recreation Commission for a term ending December 31, 2024, to fill the unexpired term of Katie Graham, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

FF. Resolution Appointing Nancy Walsh (U) to the Social Justice and Racial Equity Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Nancy Walsh (U) to the Social Justice and Racial Equity Commission for a term ending November 30, 2023, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

b. Second Reading

Councilor Kozikowski made a motion to approve Agenda Items 11.b.A through 11.b.B. as a Second Reading on the Consent Agenda. Deputy Mayor King seconded the motion, and it was approved unanimously.

A. Resolution Appointing Joseph Botti (R) to the Water Pollution Control Authority

BE IT RESOLVED that the South Windsor Town Council hereby appoints Joseph Botti (R) to the Water Pollution Control Authority for a term ending November 30, 2021, to fill the unexpired term of Erik Dabrowski.

B. Resolution Appointing Daniel Kane (R) to the Zoning Board of Appeals

BE IT RESOLVED that the South Windsor Town Council hereby appoints Daniel Kane (R) to the Zoning Board of Appeals for a term ending November 30, 2023, to fill the unexpired term of Erik Dabrowski.

Councilor Paterna made a motion to approve Agenda Items 11.b.C as a Second Reading on the Consent Agenda. Deputy Mayor King seconded the motion, and it was approved unanimously.

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ITEM:

11. Consent Agenda (Continued)

b. Second Reading (Continued)

C. Resolution Appointing Mary Justine Hockenberry (D) to the Human Relations Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Mary Justine Hockenberry (D) to the Human Relations Commission for a term ending November 30, 2021, to fill the unexpired term of Charles Margolis.

c. Miscellaneous

None

12. Unfinished Business

None

13. New Business

A. Discussion Item: Application for a Flag to be Flown at the Wapping Community House on the Designated Flagpole – American Legion, Post 133, Request to Fly the Wreaths Across America Flag (requested by Mayor Pendleton)

Mayor Pendleton informed the Council that the application has been withdrawn.

B. Resolution Authorizing Town Manager Michael Maniscalco to Sign and Execute a Lease Agreement with Key Government Solutions

WHEREAS, at the Town Council Regular Meeting held on May 3, 2021, the South Windsor Town Council approved the Fiscal Year 2022 General Government Budget which included the lease/purchase of two new lift vehicles and two new plow vehicles as part of the Streets Department Budget; and

(Resolution Continued on Next Page)

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ITEM:

13. B. (Continued)

WHEREAS, the Town wishes to enter into a Lease and Escrow Agreement with Key Government Finance as the Lessor and Escrow Agent, who requires Town Council approval to enter into this specific five-year agreement where the Town will own all equipment outright

NOW, THEREFORE BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute a Lease Agreement with Key Government Solutions ("Lessor") ("Escrow Agent") for the lease/purchase of four vehicles.

Was made by Deputy Mayor King
Seconded by Councilor Lydecker

Town Manager Maniscalco explained that in the current budget, there is funding to lease four vehicles for Public Works. The lease payment would come to \$173,976 for a four or five-year lease. At the end of the lease, which is a lease to own, the Town will own these vehicles.

Answering questions from the Council, Town Manager Maniscalco informed the Council that it had been a challenge to get these vehicles. The memo and resolution describe the four trucks differently, but essentially, the Town is looking for four trucks that will be furnished with plows and sanders.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

C. Resolution Approving a Transfer from the General Government Sundry Account to the Miscellaneous General Professional Account

WHEREAS, there have been growing challenges to insure all Town Assets and provide the most complete Liability, Automobile, Property and Worker's Compensation coverage with events over the past few years; and

WHEREAS, given the specialized nature of Risk Management, the Town and Board of Education feel it is proper to obtain Technical Advice and Risk Management Services; and

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ITEM:

13. C. (Continued)

WHEREAS, the Board of Education had previously engaged the services of USI, an Insurance Brokerage/Risk Management Firm, the Board of Education will execute a contract that covers both the Town and Board of Education with USI for Insurance Brokerage/Risk Management Services to include, but not limited to:

- Benchmark and insurance renewal services for potential budgetary savings;
- Ensure proper cyber insurance coverage and consultation;
- Independent contract review to protect the Town and Board of Education;
- Third-party subrogation; and

WHEREAS, the total contract for Fiscal Year 2022 with USI is \$16,667 and will be split equally between the Town and Board of Education; and

WHEREAS, the Town has received a Member Equity Distribution in the amount of \$79,275 from CIRMA, which was placed in the General Government Sundry Account for Fiscal Year 2022

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the Town's share of said contract and the transfer of \$8,334 from the General Government Sundry Account to the Miscellaneous General Professional Account to pay for the Town Share of Insurance Brokerage/Risk Management Services with USI.

Was made by Councilor Lydecker
Seconded by Deputy Mayor King

Town Manager Maniscalco informed the Council that the Town is working with the Board of Education to hire somebody to do risk management, review the current insurance companies that we are contracted with to identify savings, and see if there are any gaps.

(Resolution Continued on Next Page)

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ITEM:

13. C. (Continued)

Answering questions from the Council, Town Manager Maniscalco explained that this individual or firm would be hired for one year, however, if there are significant savings or significant projects, they may be kept on for longer. The Board of Education is doing the hiring. The Town is transferring funds to pay the Board of Education for the Town's portion of this service. The individual or firm hired will be through a contract. A lot of the insurance services are shared with the Town and Board of Education.

Town Manager Maniscalco explained that CIRMA is a municipal insurance agency in the State of Connecticut that provides insurance to almost all of the Towns. CIRMA is managed and driven by member municipalities. Annually CIRMA reviews both its profits and what is paid out; in the event there is a significant profit margin, CIRMA returns that money to municipalities. Last year, South Windsor received approximately \$70,000.

Councilor Lopez questioned if there would be any bonus for the consultant for any mitigation? Town Manager Maniscalco stated that he was not sure and would look into that.

Answering further questions, Town Manager Maniscalco explained that the Town and Board of Education had hired a consultant a number of years ago to review insurance practices and recently agreed that we should start carrying cyber security insurance.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

- D. Resolution Authorizing Town Manager, Michael Maniscalco to Execute and Deliver any and all Documents Deemed to be Necessary or Appropriate to the State of Connecticut, Department of Emergency Management and Homeland Security on behalf of the Town of South Windsor**

(Resolution Continued on Next Page)

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TOWN OF SOUTH WINDSOR**

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ITEM:

13. D. (Continued)

BE IT RESOLVED that the Town of South Windsor may enter into, with, and deliver to the State of Connecticut, Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate for the "Memorandum of Agreement Regarding Use of Federal Fiscal Year 2021 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3"; and

BE IT FURTHER RESOLVED that Michael Maniscalco, Town Manager of the Town of South Windsor, is hereby authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of the "Memorandum of Agreement Regarding Use of Federal Fiscal Year 2021 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3" including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Was made by Councilor Gamble
Seconded by Councilor Paterna

Town Manager Maniscalco informed the Council that this is an annual grant that the Town applies to through the State. All municipalities are eligible for this grant. It is allocated on a per capita basis.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

E. Resolution Waiving the Competitive Bidding Process for Hiperwall and Authorizing Town Manager Michael Maniscalco to Sign and Execute an Agreement

WHEREAS, the support contract for the software maintenance and licensing for the Emergency Operations Center video wall and associated systems is due for renewal at the end of this year; and

(Resolution Continued on Next Page)

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ITEM:

13. E. (Continued)

WHEREAS, the sales, service, and support from the current vendor have been unacceptable and unprofessional to the point the South Windsor Information Technology Department has been extremely unhappy with the company and has been looking for a replacement; and

WHEREAS, the software manufacturer, Hiperwall, has offered the Town of South Windsor a contract to work directly with them and are currently offering two years of support for the price of one in addition to a \$5,000 full-system audit at no cost; and

WHEREAS, the intimate knowledge of their own systems would allow them to provide incomparable support. Along with the fact that they would be providing services totaling over \$25,000 that the Town would be paying just over \$10,000 for, we believe that it is in the Town's best interest to waive competitive bidding and allow the IT department to enter into a 2 year agreement with Hiperwall directly; and

WHEREAS, the contract cannot be purchased through Hiperwall and must be purchased through an authorized third party; and

WHEREAS, Callisto Communications is currently a vendor for the Town, is an authorized Hiperwall seller, and has already received the proposal from Hiperwall and provided it to the Town; and

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby waives the competitive bidding process and authorizes Town Manager Michael Maniscalco to sign and execute an agreement with Hiperwall, and any other documentation necessary.

Was made by Councilor Lopez
Seconded by Deputy Mayor King

Town Manager Maniscalco explained that the Town is looking to identify a new company to help service the Emergency Operations Center video wall and associated systems located in the EOC. There have been issues with the previous company, and it has been determined by Town staff that waiving competitive bidding and executing an agreement with Hiperwall is the best fit for meeting the needs of the Town.

(Resolution Continued on Next Page)

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ITEM:

13. E. (Continued)

Councilor Lopez questioned if there are penalties in the contract to avoid times when services are unacceptable? Town Manager Maniscalco stated that he has not seen a contract but will make sure something is added into the contract if it is not there already.

Mr. Scott Roberts, Assistant Town Manager/CIO/Emergency Management, explained to the Council that Hiperwall is the software manufacturer, so going directly with them, the Town will get the best service. The problem is with a reseller, like Microsoft, you can't buy directly from the manufacturer, so you have to go through a third-party vendor. The Town will contract with Calisto, a hardware provider for the electronics behind the scenes but will be working directly with the manufacturer that wrote the hiperwall technology. The Town is anticipating to get the best service possible since they created the software. The Town will try to get some type of clause in the contract to safeguard against unacceptable service.

Answering further questions from the Council, Mr. Roberts explained that with every piece of software, there are a bunch of added resellers. The Town went out with this one reseller that was supposed to be the best on the east coast and had all kinds of problems. Right now the manufacturer is giving the Town a 50% discount. When the contract is over, if Hiperwall does not offer any discounts, the Town will go out with an RFP and see which other added resellers are out there and what discount they are willing to give the Town.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

F. Resolution Referring the Purchase of 220 Scantic River Road to the Planning & Zoning Commission Pursuant to Section 8-24 of the Connecticut General Statutes and Authorizing Town Manager Michael Maniscalco to Sign and Execute a Purchase and Sale Agreement

WHEREAS, the Town is interested in purchasing a property located at 220 Scantic Road; and

(Resolution Continued on Next Page)

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ITEM:

13. F. (Continued)

WHEREAS, any plan to use Town funds to acquire property must be submitted to the South Windsor Planning & Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby refers the purchase of property located at 220 Scantic Road to the Planning & Zoning Commission pursuant to Section 8-24 of the Connecticut General Statutes

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute the purchase and sale agreement and any documents necessary to carry out such purchase.

Was made by Councilor Koboski
Seconded by Councilor Lydecker

Councilor Paterna stated that he has been working with a 501C3 Corporation out of East Windsor that owns the property at 220 Scantic Road. The property consists of roughly 19 acres along the Scantic River, and from this property, you can get a canoe or kayak down the Scantic River to the Connecticut River. This property is being offered to South Windsor for \$1.00. South Windsor is being asked to pick up the legal fees estimated to be around \$2,000. The Park & Recreation Commission had been invited to look at this property and saw the potential for a waterfront park. East Windsor has requested that if South Windsor develops this property, that residents of East Windsor be allowed to use it.

Answering questions from the Council, Town Manager Maniscalco explained that to access this property, you have to use a road in East Windsor, but all of the property is in South Windsor.

Councilor Kozikowski said he would support this acquisition moving forward to the Planning & Zoning Commission for a referral, assuming that the Council will be reviewing this proposal again. Councilor Kozikowski asked the following questions: What is the intended use of the property? How has the land previously been used? Who initiated the conversations about selling to the Town of South Windsor? Has an environmental assessment been done? How will the property be accessed by Town staff and residents? Has an appraisal been done on the property?

(Resolution Continued on Next Page)

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ITEM:

13. F. (Continued)

Answering questions from Councilor Kozikowski, Town Manager Maniscalco explained that the Scout Hall group currently uses the property as access to the river. The previous use of this property was open space. The Town was told by the Scout Hall group that an environmental assessment study was done, and South Windsor has asked them to share that study. The Purchase and Sale Agreement identifies a time period that allows South Windsor to do an environmental assessment study, however, Town Manager Maniscalco hopes that East Windsor will share their study. South Windsor would use this property for a park. Residents would park their car and put a canoe or kayak into the river, allowing people to paddle to the Connecticut River and get out at Vibert Road. This would create a more significant connection so people could enjoy some of the natural aspects of our community. Town residents and staff would have to access the property through a road in East Windsor. The driveway to the park is at the end of the cul-de-sac. East Windsor maintains the public road. Town Manager Maniscalco informed the Council that East Windsor reached out to South Windsor for this proposal.

Councilor Koboski questioned if there have been any conversations with the Scantic River Association because they have been working their way down, clearing all of the fallen trees. Councilor Paterna explained that they have cleared the fallen trees from Enfield to South Windsor and are looking to get some South Windsor volunteers to continue the clearing.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

G. Discussion Item: Acquisition of 1052 Pleasant Valley Road and 291 Clark Street (requested by Town Manager Michael Maniscalco)

Town Manager Maniscalco explained that the Town Council received a letter from an attorney in their packets offering two properties to the Town at no cost. The properties have wetlands but connect to Town open space. Town Manager Maniscalco questioned if the Council is interested in these properties.

(Discussion Continued on Next Page)

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ITEM:

13. G. (Continued)

Answering questions from the Council, Town Manager Maniscalco explained that he believes the property would lead to the walking trails at Evergreen Walk but a person would have to cross over some streets. If the Council is interested in these properties, Town Manager Maniscalco stated he would see if there is an easement to Eversource, if there are any wetland reports on the properties, and would request any information that the current property owner has. If the Council agrees to move forward, a resolution would be brought to the Council for an 8-24 referral to the South Windsor Planning & Zoning Commission and authorizing the Town Manager to sign an agreement for the purchase.

Councilor members gave consensus for the Town Manager to move forward.

H. Discussion Item: *Appointing a Member to The Connecticut Water customer Advisory Council (requested by Town Manager Michael Maniscalco)*

Town Manager Maniscalco explained that the Town has been made aware that the Connecticut Water Company has an Advisory Council that a number of municipalities have representatives appointed to. South Windsor will need to select a representative to this Advisory Council. The requirements for this representative are that they need to live in Town and be a customer of Connecticut Water.

Councilor Gamble stated that he is a customer of Connecticut Water and would be willing to represent the Town of South Windsor.

I. Discussion Item: *Town Council Liaisons to Boards and Commissions, Standing Committees, and Committees of the Council (requested by Mayor Pendleton)*

Council members received the listing as shown in attached **Exhibit A**. The listing was approved by consensus of the Council.

**TOWN COUNCIL
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November 15, 2021

ITEM:

13. New Business (Continued)

J. Resolution Approving a Refund of Taxes to Fifty (50) South Windsor Taxpayers

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to fifty (50) South Windsor Taxpayers, the total of said refunds being \$27,128.23 and as more fully described on attached **Exhibit B.**

Was made by Councilor Evans
Seconded by Councilor Koboski
The motion was approved unanimously

K. Resolution Approving a Refund of Taxes to Forty-Eight (48) South Windsor Taxpayers

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to forty-eight (48) South Windsor Taxpayers, the total of said refunds being \$15,865.02 and as more fully described on attached **Exhibit C.**

Was made by Councilor Paterna
Seconded by Councilor Koboski
The motion was approved unanimously

L. Resolution Accepting the Resignation of Alan Cavagnaro (D) an Alternate from the Planning & Zoning Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Alan Cavagnaro (D) an Alternate from the Planning & Zoning Commission effective November 6, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Alan Cavagnaro for the time he has dedicated to serving his community by his membership as an Alternate on the Planning & Zoning Commission.

Was made by Deputy Mayor King
Seconded by Councilor Paterna
The motion was approved unanimously

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

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November 15, 2021

ITEM:

13. New Business (*Continued*)

M. Resolution Accepting the Resignation of Carol Kelley (R) from the Public Building Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Carol Kelley (R) from the Public Building Commission effective October 31, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Carol Kelley for the time she has dedicated to serving her community by her membership on the Public Building Commission.

Was made by Councilor Kozikowski
Seconded by Councilor Gamble

Councilor Koboski and Councilor Paterna thanked Carol Kelley for her dedicated service to the Town.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

N. Resolution Accepting the Resignation of Michael LeBlanc (R) from the Mass Transit and Highway Advisory Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Michael LeBlanc (R) from the Mass Transit and Highway Advisory Commission effective October 20, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Michael LeBlanc for the time he has dedicated to serving his community by his membership on the Mass Transit and Highway Advisory Commission.

Was made by Councilor Gamble
Seconded by Councilor Paterna

Mayor Pendleton thanked Michael LeBlanc for his service to the Town.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

**TOWN COUNCIL
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November 15, 2021

ITEM:

13. New Business (Continued)

O. Resolution Accepting the Resignation of Robert Burns (R) an Alternate from the Economic Development Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Robert Burns (R) an Alternate from the Economic Development Commission effective October 24, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Robert Burns for the time he has dedicated to serving his community by his membership as an Alternate on the Economic Development Commission.

Was made by Councilor Koboski
Seconded by Deputy Mayor King

Mayor Pendleton thanked Robert Burns for his service to the Town.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

P. Resolution Accepting the Resignation of Elizabeth Warren (R) from the Inland Wetlands Agency/Conservation Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Elizabeth Warren (R) from the Inland Wetlands Agency/Conservation Commission effective November 8, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Elizabeth Warren for the time she has dedicated to serving her community by her membership on the Inland Wetland Agency/Conservation Commission.

Was made by Councilor Kozikowski
Seconded by Councilor Paterna

Councilor Paterna, Deputy Mayor King, and Mayor Pendleton thanked Elizabeth Warren for her many years of dedicated service to the Town.

Mayor Pendleton called for a vote on the motion; it was approved unanimously.

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

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November 15, 2021

ITEM:

13. New Business (Continued)

Q. Discussion Item: Position of the Clerk of the Council

Mrs. Vanessa Perry, Assistant Town Manager/Director of Human Resources, stated that she had sent the Council an email answering everyone's questions and concerns.

Answering questions from the Council, Mrs. Perry explained that it would be preferred that this position does not leave early on Friday's, but it is entirely up to the Council how that is handled. This position would be required to work 37.5 hours per week, but would have flexibility because the person in this position would be attending night meetings.

R. Resolution Approving Amendments to the Clerk of the Council's Job Description and Posting the Position

WHEREAS, the Clerk of the Council has given the Town Council her resignation; and

WHEREAS, it is important for the Town Council to fill this position as soon as possible; and

WHEREAS, the Town Council has discussed the proposed amendments to the Clerk of the Council's job description and the details of such posting

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the amendments to the Clerk of the Council's job description and authorizes Vanessa Perry, Assistant Town Manager/Director of Human Resources, to post the position.

Was made by Deputy Mayor King
Seconded by Councilor Paterna
The motion was approved unanimously

15. Public Input for Any Matter

None

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

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ITEM:

16. Communications from Council

Town Manager Maniscalco informed the Council that the pediatric vaccination clinic will be held on November 27, 2021, at Evergreen Walk from 10:00 a.m. to 2:00 p.m., ages 5 to 11 only. No appointment is needed.

Answering questions from the Council, Town Manager Maniscalco stated that the second vaccination is usually scheduled when the first vaccine is given.

17. Executive Session

At 8:54 p.m., Deputy Mayor King made a motion to go into Executive Session to discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (Sullivan Avenue, Strong Road, and Griffin Road). Councilor Gamble seconded the motion, and it was approved unanimously.

The following individuals were invited into Executive Session, Mayor Pendleton, Deputy Mayor King, Councilor Evans, Councilor Gamble, Councilor Koboski, Councilor Kozikowski, Councilor Lopez, Councilor Lydecker, Councilor Paterna, Assistant Town Manager Perry, Assistant Town Manager Roberts, and Town Manager Maniscalco.

At 9:25 p.m., the Executive Session adjourned.

18. Adjournment

At 9:25 p.m., Councilor Kozikowski made a motion to adjourn the Regular Meeting. Councilor Lydecker seconded the motion, and it was approved unanimously.

Respectfully submitted,



Deborah W. Reid
Clerk of the Council

STANDING COUNCIL COMMITTEES

1. Ad Hoc Space Needs

Council as a Whole

6. Ethics

Karen
Andy
Phil

2. Audit

Phil
Cesar
Steve

7. Naming of Public Lands & Buildings

Erica
Liz
Jamie

3. Capital Projects

Liz
Andy
Marek

8. Pension

Karen
Andy
Phil

4. Crumbling Foundations

Steve
Jamie

9. Personnel

Liz
Steve
Marek

5. Energy

Andy
Marek
Cesar

10. SW Agricultural Arts & Nature Center

Andy
Erica
Jamie
Phil

TEMPORARY COUNCIL COMMITTEES

Accessibility Advisory

Andy

BOARD or COMMISSION LIAISONS

Board of Education - Karen

EDC - Andy

Historic District - Cesar

Housing Authority - Cesar

Human Relations - Erica

Inland Wetlands - Steve

Insurance Control - Karen & Phil

Juvenile Fire Setters - Liz

Library Board - Jamie

Mass Transit - Erica

Open Space Task Force - Marek

Park & Recreation - Erica

Planning & Zoning - Marek

Patriotic - Liz

Public Building - Phil

Senior Advisory - Andy

Social Justice and Racial Equity - Erica

South Windsor Arts - Erica

South Windsor Alliance for Families - Erica

SWALPAC - Andy

WPCA - Steve

Zoning Board of Appeals - Jamie

Exhibit B

November 1, 2021 Meeting

Refund Batch 4 FY 21-22

Collector of Revenue

Bill	Name	Prop Loc/Vehicle Info.	Reason	Over Paid
2020-03-0050151	ACAR LEASING LTD	2017/AK22625/1G1RC6559HU2095	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(347.86)
2020-03-0050158	ACAR LEASING LTD	2018/AL78721/1GCGTDENOJ11320	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(661.30)
2020-03-0050340	AJODHI ANDREW	2015/AH56370/WBA4B3C51FD670	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(203.88)
2019-03-0000504	ALI AMR A	2019/AS24832/5FNYFH50K80339	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(40.91)
2020-03-0073274	ALLY FINANCIAL	2016/AH59771/ZACCBATXGPE312	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(379.74)
2020-03-0073283	ALLY FINANCIAL	2018/AR63129/ZARFAEDN8J75882	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(575.85)
2020-03-0050703	ANANIE LAWRENCE K	2004/915YXE/ITEBU14R940046133	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(77.05)
2020-03-0050843	ANTHONY PETER T JR	2012/924ZPD/1C3CCBBXCN10116	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(98.44)
2020-03-0051621	BAY MARK S	1992/AV88527/2FACP74W2NX168	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(29.15)
2019-03-0001942	BERKAI BISMARCK	2012/AV95264/1N4AL2AP9CN431C	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(167.81)
2020-03-0051890	BERKAI BISMARCK	2012/AV95264/1N4AL2AP9CN431C	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(163.56)
2020-03-0052008	BIDWELL MARY H	2016/BAKGT7/5FNRL5H61GB16204	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(50.01)
2020-03-0053865	CHAUDHRY ALLAHADITA	2008/AU24101/JNRS08WX8X209	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(15.67)
2020-03-0054407	CONGELOSI RUSSELL J	2013/AA69059/3N1AB7AP7DL6611	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(26.42)
2019-01-0008828	CORELOGIC	180 DOGWOOD LANE	Sec. 12-129 Refund of Excess Payments.	(3,594.81)
2019-01-0010691	CORELOGIC	601 TWIN CIRCLE DRIVE	Sec. 12-129 Refund of Excess Payments.	(1,128.83)
2020-01-0009791	CORELOGIC	201 GARDEN CIRCLE	Sec. 12-129 Refund of Excess Payments.	(4,842.30)
2020-03-0055027	DAIMLER TRUST	2017/8ASLU8/55SWF6EB3HU2152	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(314.43)
2020-03-0055186	DANUT VALENTIN	2014/2ALHX9/WDD5J4GB7EN1119	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(73.45)
2020-03-0055695	DESIMONE DANIEL F	2013/AXL5356/JHMGEBH38DC048	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(118.32)
2020-03-0056969	ENTERPRISE FM TRUST	2018/CJ52426/5TDBZRFH4J85442	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(489.65)
2019-03-5010577	HONDA LEASE TRUST	2017/AJ63311/19XFC2F79HE20467	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(363.50)
2020-03-0060159	HONDA LEASE TRUST	2018/AC8864/7FARW2H81JE1027	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(299.81)
2020-03-0060245	HONDA LEASE TRUST	2019/AU28947/1HGCVF36KA088	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(55.80)
2020-03-0060256	HONDA LEASE TRUST	2019/AU92969/19UDEZF30KA0146	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(102.79)
2020-03-0060533	HYUNDAI LEASE TITLING TRUST	2017/1ASAU4/KMBJ3CA45HU5019	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(378.14)
2020-03-0060547	HYUNDAI LEASE TITLING TRUST	2019/AD43614/5NPEZ4AF3KH7554	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(477.79)

Exhibit B

November 1, 2021 Meeting

Refund Batch 4 FY 21-22

Collector of Revenue

2019-03-5011673	JONES-WOODWARD YVETTE	2006/172ZGS/1D4GP25E36864858 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(79.55)
2020-03-0063319	LEMAY LUCILLE S	2018/MK4379/453BNAN69J81075 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(47.74)
2020-03-0063376	LESINSKI KATHLEEN	2014/867YXB/5TDYK3DC9ES48767 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(82.58)
2020-01-0005765	LI KATHLEEN &	34 BLUE SPRUCE ROAD Sec. 12-129 Refund of Excess Payments.	(6,970.03)
2020-03-0064782	MCCARTHY ANTHONY	1962/70081/404114025900 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(17.34)
2020-03-0066050	NDIAYE MANSOUR	2015/609RTY/WBY1Z4C59FV0330 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(404.72)
2020-03-0066051	NDIAYE MANSOUR	2007/AH88305/1FTRX02W57K104 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(176.26)
2020-03-0066257	NISSAN INFINITI LT	2020/1386/KNMAT2MV2LP520645 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(202.74)
2020-03-0066363	NISSAN INFINITI LT	2017/AL93785/JN1B1CR7HW1267 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(375.90)
2020-03-0066406	NISSAN INFINITI LT	2019/AS26120/3N1AB7AP6KV4406 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(387.12)
2020-03-0066910	OTTO JOHN J	2006/504KJR/JN8AZ08W36W5402 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(6.00)
2020-03-0066912	OTTO KRISTY L	2007/AU25976/1FAHP25147G1617 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(3.66)
2020-03-0070807	SICORD PATRICIA E	2006/478AXF/2HKYF18666H51286 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(13.97)
2020-03-0070808	SICORD PATRICIA E	2015/740YZV/5J6RM4H70FL03658 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(40.48)
2020-03-0071677	STONE GAIL D	2006/126KZA/WBAVD33586KL519 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(111.31)
2020-03-0072533	TOMASIEWICZ ROBERT A	1984/AZ17656/2GCGK24M8E11314 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(332.41)
2019-03-5023445	TOYOTA LEASE TRUST	2017/AA71170/5TDJZRFH3HS43264 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(607.67)
2020-03-0072682	TOYOTA LEASE TRUST	2017/AA71170/5TDJZRFH3HS43264 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(802.25)
2020-03-0072718	TOYOTA LEASE TRUST	2017/AL44743/5TDJZRFH4HS47383 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(735.65)
2020-03-0072917	TRIPATHY MANOJ K	2013/LAKIU0/1G1JC6SG1D421681 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(13.60)
2020-03-0073117	USB LEASING LT	2017/AL56624/1C6RR7FT4HS79412 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(59.97)
2020-03-0073639	VW CREDIT LEASING LTD	2017/1ARKP8/3VWDB7A14HM4095 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(358.99)
2020-03-0073653	VW CREDIT LEASING LTD	2017/AK77723/1VWAT7A30HC073 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(221.82)
Total of 50 Refunds			(27,128.23)

10/22/21

Drafted by:

Carlene Andrulat
Revenue Clerk

Date:

Approved by:

Jennifer B. Hlinski-Shirley
Collector of Revenue, CCMC, CCMO

Date:

Exhibit C

November 15, 2021 Meeting

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Collector of Revenue

TOYOTA LEASE TRUST	2020-09-0072728	2018/AM40507/JTNB1JHK7J304J531	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(528.15)
TOYOTA LEASE TRUST	2020-09-0072729	2018/AM50475/2T3RFRV0JW746339	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(415.89)
TOYOTA LEASE TRUST	2020-09-0072735	2018/AN30348/5TDJZRFH55864281	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(358.69)
TOYOTA LEASE TRUST	2020-09-0072738	2018/AN51996/2T3BFRV2JW780449	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(286.60)
TOYOTA LEASE TRUST	2020-09-0072742	2018/AN70601/2T2BRCAC1J157906	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(169.50)
TOYOTA LEASE TRUST	2020-09-0072744	2018/AP55842/2T2BZMCA0J161772	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(677.02)
TOYOTA LEASE TRUST	2020-09-0072745	2018/AP70428/JTMFRFV9J0239765	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(260.02)
TOYOTA LEASE TRUST	2020-09-0072747	2018/AP93236/JTMFRFV7J0248381	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(579.03)
TOYOTA LEASE TRUST	2020-09-0072749	2018/AP93174/JTMFRFV4J1744860	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(286.60)
TOYOTA LEASE TRUST	2020-09-0072751	2018/AR34253/4T1B11HK3J1647936	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(175.86)
TOYOTA LEASE TRUST	2020-09-0072758	2018/AR64814/5TDJZFV5J3X767343	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(274.68)
TOYOTA LEASE TRUST	2020-09-0072760	2018/AR64834/5TDJZRFH05562197	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(149.64)
TOYOTA LEASE TRUST	2020-09-0072763	2018/AS07854/5TDJZRFH16S854367	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(154.89)
TOYOTA LEASE TRUST	2020-09-0072765	2018/AS23602/5TDJZRFH15388188	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(215.05)
TOYOTA LEASE TRUST	2020-09-0072793	2019/AV43796/3TMDZ25NXXM079483	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(396.09)
TOYOTA LEASE TRUST	2020-09-0072799	2018/AM18359/JTNB1JHK7J3036653	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(614.16)
TOYOTA LEASE TRUST	2020-09-0072829	2017/CO90832/5TFSZ3A0N4X082157	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(332.49)
TOYOTA LEASE TRUST	2020-09-0072833	2017/HOFM/4T1B1F1K7HU409599	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(364.22)
TOYOTA LEASE TRUST	2020-09-0072834	2018/JHN10/JTDBZKCA4J2096882	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(5.83)
VESPA LORRAINE C	2020-09-0073483	2004/189M/B9/2FMZAS16X4B831389	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(263.21)
VW CREDIT LEASING LTD	2020-09-0073681	2019/AV37137/NA318NAFY6J2047838	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(15,865.02)
Total of 48 Refunds				

Drafted by:

Carlene Andrusak

11/14/21

Date:

Carlene Andrusak
Revenue Clerk

Approved by:

Jennifer R. Hillman
Jennifer R. Hillman
Collector of Revenue, CCMC, COMO

Date:

11 November 2021

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Collector of Revenue

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Name	BILL	Prop Loc/Vehicle Info.	Reason	Over Paid
ALDI INC	2020-03-0050410	2015/436WRK/4T4BF1K1FR493728	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(30.25)
ALDI INC	2020-03-0050411	2015/7054C9/4T4BF1K1FR492723	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(30.25)
ALDI INC	2020-03-0050412	2015/7077D9/4T4BF1K1FR491000	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(30.25)
ALDI INC	2020-03-0050413	2016/AC8064/WAUA7HFFXG1050657	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(35.78)
ALDI INC	2020-03-0050416	2016/AF10143/WAUA7HFFOG1096420	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(35.78)
ALDI INC	2020-03-0050456	2017/CL07764/WAUA7HFFOG1034921	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(41.41)
CHASE AUTO	2020-03-0055803	2017/AM25666/JM3KFBCL5H0212372	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(552.00)
DIGGES BARBERA C	2020-03-0055804	2003/485TS/4T1BE30K73U682380	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(49.97)
DIGGES BARBERA C	2020-03-0055804	2012/AV56805/JHGC52A83CA001911	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(190.24)
HONDA LEASE TRUST	2020-03-0060139	2018/7AWBM6/JHMFCLE3J014545	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(136.68)
OLINTS ROBERT R JR	2020-03-0066740	2007/453YH/2HNYD28807H509731	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(80.09)
REDMAN ANN W	2020-03-0068853	1995/625BUA/4T1SK12E75U547453	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(11.14)
TOYOTA LEASE TRUST	2020-03-0072642	2017/194ZEA/5TDJZRH4H5482238	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(735.65)
TOYOTA LEASE TRUST	2020-03-0072647	2017/JAS987/5TDJZRH4H5522677	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(688.28)
TOYOTA LEASE TRUST	2020-03-0072649	2017/2ALFH2/4T1BF1K1H3U445701	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(102.68)
TOYOTA LEASE TRUST	2020-03-0072655	2018/4ANP15/JTMRFREVB8D237568	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(235.77)
TOYOTA LEASE TRUST	2020-03-0072662	2018/652VMW/JTDZKCA9J2009872	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(207.66)
TOYOTA LEASE TRUST	2020-03-0072679	2018/947ZB9/JTMRFREVB8D237568	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(1,093.78)
TOYOTA LEASE TRUST	2020-03-0072696	2019/AE87744/JTMRFREVB8D237568	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(1,433.30)
TOYOTA LEASE TRUST	2020-03-0072706	2017/AJ94955/2T3D0FREV1HW618072	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(317.08)
TOYOTA LEASE TRUST	2020-03-0072711	2017/AK66977/5TDJZRH4H5522677	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(650.06)
TOYOTA LEASE TRUST	2020-03-0072714	2017/AL08993/JTMRFREVB8D237568	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(802.25)
TOYOTA LEASE TRUST	2020-03-0072717	2017/AL38744/5TDJZRH4H5522677	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(573.20)
TOYOTA LEASE TRUST	2020-03-0072724	2018/AL80151/2T1BURHEA1C964982	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(682.88)
TOYOTA LEASE TRUST	2020-03-0072725	2018/AL80151/2T1BURHEA1C964982	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(342.18)
TOYOTA LEASE TRUST	2020-03-0072726	2018/AL10804/4T1B61HK3U040159	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(586.26)
TOYOTA LEASE TRUST	2020-03-0072726	2018/AL10804/4T1B61HK3U040159	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(524.18)