

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

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June 7, 2021

**TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

1. Call Meeting to Order

Mayor Paterna called the Regular Meeting to order at 7:02 p.m.

3. Roll Call

Members Present: Mayor Andrew Paterna
Deputy Mayor Liz Pendleton
Councilor Erica Evans
Councilor Steven King, Jr. (appointed at 7:15 p.m.)
Councilor Philp Koboski
Councilor Cesar Lopez
Councilor Karen Lydecker
Councilor Lisa Maneeley
Councilor Janice Snyder

Others Present: Michael Maniscalco, Town Manager
Scott Roberts, Asst. Town Manager/CIO/Emergency Mgmt.
Vanessa Perry, Asst. Town Manager/Director of H.R.

4. Mayor's Remarks

Mayor Paterna congratulated All American Waste on being selected as one of the top companies to work within Connecticut by The Hartford Business Journal. Mayor Paterna then informed the Council and the public that the wake for Jessica Edwards would be Friday, June 11, 2021, from 6:00 p.m. to 9:00 p.m., at The Lodge Community Chapel, 130 Deerfield Road in Windsor. A funeral service for Jessica Edwards will be held on Saturday, June 12, 2021, beginning at 9:30 a.m., at the Rehoboth Church of God, 1170 Blue Hills Avenue, Bloomfield. The family has asked that attendees wear cheerful colors as Jessica had a very cheerful spirit. The Council's prayers are with Jessica Edward's family.

5. Adoption of Agenda

Councilor Koboski made a motion to adopt the agenda as presented. Councilor Snyder seconded the motion.

(Adoption of Agenda Continued on Next Page)

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ITEM:

5. Adoption of Agenda (Continued)

Deputy Mayor Pendleton made a motion to amend the agenda to move Item 13. A. (Resignation of Steven King, Jr. from the IWA/CC), Item 13. B. (Resignation of Steven King, Jr. from the WPCA), and Item 12. A. (Appointment of Steven King, Jr. to the South Windsor Town Council) after Item. 5. (Adoption of Agenda). Also, move Item 17. A. and B. (Executive Session) after the Public Hearing. Councilor Maneeley seconded the amendment, and it was approved unanimously.

Mayor Paterna called for a vote on the amended motion; it was approved unanimously.

13. New Business

A. Resolution Accepting the Resignation of Steven King, Jr. (D) from the Inland Wetlands Agency/Conservation Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Steven King, Jr. (D) from the Inland Wetlands Agency/Conservation Commission effective June 6, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Steven King, Jr. for the time he has dedicated to serving his community by his membership on the Inland Wetlands Agency/Conservation Commission.

Was made by Councilor Evans
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

B. Resolution Accepting the Resignation of Steven King, Jr. (D) from the Water Pollution Control Authority

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Steven King, Jr. (D) from the Water Pollution Control Authority effective June 6, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Steven King, Jr. for the time he has dedicated to serving his community by his membership on the Water Pollution Control Authority.

Was made by Deputy Mayor Pendleton
Seconded by Councilor Snyder
The motion was approved unanimously

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ITEM:

12. Unfinished Business

A. Resolution Appointing Steven King, Jr. (D) to the South Windsor Town Council

BE IT RESOLVED that the South Windsor Town Council hereby appoints Steven King, Jr. (D) to the South Windsor Town Council for a term ending November 8, 2021, to fill the unexpired term of Mary Justine Hockenberry.

Was made by Councilor Lopez
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

Councilor King took the oath of office and joined the Town Council at this time.

6. Communications and Reports from Town Manager

Town Manager Maniscalco reported on the following:

- There have been a total of 1,741 cases of COVID-19 in South Windsor, with 1,683 past quarantine at this time. Fifty-two individuals in South Windsor have passed away due to COVID-19.
- There is a total of 7,314 individuals who have received their first vaccine.
- The new Building Official, Mr. Ken Rich, was introduced to the Council. Town Manager Maniscalco thanked Mr. Walter Summers for his help keeping the Building Department running while there was no Building Official.
- Town Manager Maniscalco had the opportunity to walk through the newly renovated Wapping Mews. The smoke alarms are connected directly to the Fire Department. Town Manager Maniscalco stated he is looking forward to working with the Housing Authority on future renovations to other facilities.
- Blasting will begin at the Costco construction site sometime this week.
- The South Windsor Public Library is open to residents as a cooling center.
- There are painted signs coming up the driveway to the Town Hall. The paintings were done by the Girl Scouts as inspirational messages.

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ITEM:

6. Communications and Reports from Town Manager (Continued)

Answering questions from the Council, Town Manager Maniscalco explained that there are signs in the Town Hall informing residents that they must wear a mask when entering the Town Hall. There have been discussions with the Health Department and the State regarding the vaccine boosters, but the Town does not know yet how that plan will be implemented.

Chief Lindstrom informed the Council that there is a grant that is being applied for by CHR with a letter of support from the South Windsor Police Department. The grant will support a regional clinician for South Windsor, Manchester, and East Windsor. At this time, details regarding the scheduling and response times are being worked out.

Councilor Lydecker stated that she is very excited to see that the roof projects for the Community Center and the Town Garage are coming in under budget.

7. Public Input

None

8. Adoption of Minutes of Previous Meetings

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of May 3, 2021.

Was made by Deputy Mayor Pendleton
Seconded by Councilor Koboski
The motion was approved unanimously

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of May 17, 2021.

Councilor Deputy Mayor Pendleton
Seconded by Councilor Snyder

(Adoption of Minutes of Previous Meetings Continued on Next Page)

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ITEM:

8. Adoption of Minutes of Previous Meetings (Continued)

Mrs. Debbie Reid, Clerk of the Council, informed the Council that she had been made aware of revisions that are necessary for the minutes and requested that the Council allow her to revise the minutes for the next regular meeting.

Deputy Mayor Pendleton withdrew her motion, and Councilor Snyder withdrew her second to the motion.

9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council

Councilor Snyder informed the public that the Planning & Zoning Commission would be discussing Appl. #21-11 P, REESG Newco South Windsor, LLC regarding a Zone Change from General Commercial to Sullivan Ave Mixed-Use Development Overlay Zone and a General Plan of Development for the renovation of 60,740 fs of commercial space and the development of 125 apartment units (Geissler's Plaza) at their June 8, 2021 meeting.

Deputy Mayor Pendleton explained to the Council that the Nowashe Village, owned and operated by the Friends of Wood Memorial Library, would be open on Saturdays from 1:00 p.m. to 3:00 p.m., May 15 through November 13.

10. Reports from Committees

Councilor Koboski reported that the South Windsor 175th Anniversary Committee would be holding its second scavenger hunt. Details can be found on the Town website. The Committee is planning to be at different events in Town and at the concerts series to provide brochures about what is coming up and have different merchandise.

11. Consent Agenda

a. First Reading

Councilor Snyder made a motion to approve Agenda Item 11.a.A as a First Reading on the Consent Agenda. Councilor Evans seconded the motion, and it was approved unanimously.

(Consent Agenda Continued on Next Page)

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

A. Resolution Appointing Stephanie Weintraub (R) to the Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Stephanie Weintraub (R) to the Agricultural Land Preservation Advisory Commission for a term ending November 30, 2022, to fill the unexpired term of Philip Koboski and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Maneeley made a motion to approve Agenda Items 11.b.A through 11.b.D as a Second Reading on the Consent Agenda. Councilor Snyder seconded the motion, and it was approved unanimously.

b. Second Reading

A. Resolution Appointing Janice Snyder (R) to the Pension Committee

BE IT RESOLVED that the South Windsor Town Council hereby appoints Janice Snyder (R) to the Pension Committee for a term ending November 8, 2021, to fill the unexpired term of Audrey Delnicki.

B. Resolution Appointing Adam Wood (R) to the Public Building Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Adam Wood (R) to the Public Building Commission for a term ending November 30, 2021, to fill the unexpired term of Matthew Beaulieu.

C. Resolution Appointing Michael LeBlanc (R) a Full Member to the Planning & Zoning Commission

(Consent Agenda Continued on Next Page)

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ITEM:

11. Consent Agenda (Continued)

b. Second Reading (Continued)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael LeBlanc (R), a Full Member to the Planning & Zoning Commission, for a term ending November 8, 2021, to fill the unexpired term of Kevin Greer.

D. Resolution Appointing Megan Powell (R) an Alternate to the Planning & Zoning Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Megan Powell (R) an Alternate to the Planning & Zoning Commission for a term ending December 1, 2021, to fill the unexpired term of Michael LeBlanc.

12. Unfinished Business

B. Discussion Item: The Creation of a Memorial to Honor Residents who have been Impacted by COVID-19 (requested by Councilor Evans) (Previously discussed at the Town Council Regular Meeting on May 17, 2021)

Councilor Evans explained that there are two companies that have committed to donating towards the memorial and other companies that are being asked to donate. Councilor Evans requested that this item be continued to the next meeting.

13. New Business

C. Resolution Authorizing Town Manager Michael Maniscalco to Sign and Execute Four Lease Agreements

WHEREAS, the approved FY 21-22 Operating Budget for the Police Department included the leasing of four (4) vehicles for the Police Department; and

WHEREAS, the Police Department went through the normal RFP process and on June 1, 2021, received no proposals to lease vehicles; and

(Resolution Continued on Next Page)

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ITEM:

13. C. (Continued)

WHEREAS, the Police Department still seeks to lease four (4) vehicles within limits set in the approved budget

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby waives the competitive bidding requirement for the lease of four (4) vehicles to be used as unmarked police vehicles; and

BE IT FURTHER RESOLVED that the South Windsor Town Council authorizes Town Manager Michael Maniscalco to sign and execute four lease agreements and any necessary documents on behalf of the Town of South Windsor to secure the lease of four (4) vehicles for the South Windsor Police Department.

Was made by Councilor Lydecker
Seconded by Councilor Snyder

Answering questions from the Council, Town Manager Maniscalco explained that the vehicles were put out to bid, but unfortunately, nobody responded. The Chief has had conversations with a vendor that has vehicles in stock, and the amount for the vehicles falls within the Town's budgetary requirements.

Chief Lindstrom felt that the reason the Town received no response for the bid was that there is a vehicle shortage. Another factor is that there was a scheduling error on the vendor's part and the vendor missed the bid. The vehicles that are purchased are stocked vehicles, and then the Town retrofits them with the essential equipment.

Mayor Paterna called for a vote on the motion; it was approved unanimously.

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ITEM:

13. New Business (Continued)

D. Discussion Item: Pending List (*requested by Town Manager Michael Maniscalco*)

Town Manager Maniscalco stated that there are several items on the pending list that were requested by members of the Council who are no longer members on the Council. Some of the items cannot be accomplished at this point. Town Manager Maniscalco stated it is the Council's decision if the list should be cleaned up, and how they would like it distributed to them.

Clerk of the Council Debbie Reid informed the Council that the list could be distributed to the Council once per month. The list is accessible to the Council through the Town Council drive.

Reviewing the list, Councilor Snyder felt there are items that could be eliminated from the pending list.

Councilor Evans questioned if a printed version would be necessary if the Council has access to it. Council members decided that they would not need a printed copy of the pending list because it could be accessed through the Town Council drive.

E. Discussion Item: Creation of an Arts Commission (*requested by Councilor Evans*)

Councilor Evans wanted to bring this item forward to see if the Council would have any interest in the creation of an Arts Commission.

Answering questions from the Council, Councilor Evans stated that the Council could decide whether it should be a Commission or Committee. The focus of an Arts Commission could be in many areas. Many Towns around South Windsor have an Arts Commission and use this Commission to showcase the community's arts.

Councilor Snyder informed the Council that there is a South Windsor Cultural Arts Committee that have been in Town for approximately 30 years and recommended that this Committee be brought back together to start up their work again. Mayor Paterna requested that the information regarding this Committee be shared with Councilor Evans.

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ITEM:

13. New Business (Continued)

F. Discussion Item: Strategic Plan (*requested by Councilor Snyder*)

Councilor Snyder would like to have a draft of a Strategic Plan put into place that fits the Town and its residents.

Town Manager Maniscalco stated that the Council should have received an outline for strategic planning that he had proposed previously and a draft resolution for the Council to consider. The idea is to create a committee that will develop a vision for our community. The Council would work with roundtables and outside entities to identify goals for the Town and work with Town staff to create the objectives to accomplish those goals. This effort was interrupted by the pandemic but could move forward with the creation of a committee. Town Manager Maniscalco informed the Council that a survey could be done if the Council so wishes.

Answering questions from the Council, Town Manager Maniscalco explained that the Council would establish a committee that would work with the public and then return to the Council with recommendations. The committee could also issue and conduct a survey.

Councilor Snyder felt that this is a good idea, and the Council should get the public heavily involved.

Town Manager Maniscalco stated that once the committee is established, it would probably be a 12-month process. The members would consist of nine voting members and three non-voting members. The survey would go out to everyone in Town, and there would not be an age limit.

At 8:00 p.m., the Town Council Regular Meeting was recessed in order to go to a public hearing. The Regular Meeting reconvened at 8:54 p.m.

Town Manager Maniscalco felt that this item should be a discussion item at the next Town Council meeting to understand how the Council would like to move forward.

Deputy Mayor Pendleton made a motion to suspend the rules to move Item 15 (Public Input) before Item 17 (Executive Session). Councilor Snyder seconded the motion, and it was approved unanimously.

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ITEM:

15. Public Input

Town Manager Maniscalco read the following emails into the record:

Robert Dickinson (**Exhibit A**)
Dave MacDonald (**Exhibit B**)
Christopher Bernard (**Exhibit C**)

Mr. Braden Migneault, 74 Miller Road, came before the Council and stated that there are members of the public that cannot attend meetings, and he feels the Council should allow public comments through phone calls or email.

17. Executive Session

At 9:02 p.m., Deputy Mayor Pendleton made a motion to go into Executive Session to discuss matters concerning security strategy and deployment of security personnel (Police Department Investigation Processes) and to discuss matters that would result in the disclosure of exempt public records relating to contract negotiations.

The following individuals went into Executive Session: Mayor Paterna, Deputy Mayor Pendleton, Councilor Evans, Councilor King, Councilor Koboski, Councilor Lopez, Councilor Lydecker, Councilor Maneeley, Councilor Snyder, Town Manager Maniscalco, Chief of Police Kristian Lindstrom, and Fire Marshal Walter Summers.

The Executive Session adjourned at 10:30 p.m., and the Regular Meeting reconvened.

13. New Business (Continued)

G. Discussion Item: Recovery Act Funds (*requested by Councilor Snyder*)

Councilor Snyder requested that this discussion item be put on the next Town Council agenda.

H. Discussion Item: Unexpended Funds from Fiscal Year 2020/2021 (*requested by Councilor Snyder*)

Councilor Snyder requested that this discussion item be put on the next Town Council agenda.

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ITEM:

14. Passage of Ordinance

None

16. Communications for Council

None

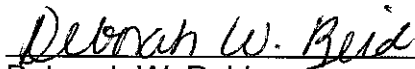
17. Executive Session (Continued)

At 10:34 p.m., Deputy Mayor Pendleton made a motion to go into Executive Session to discuss personnel matters (Town Manager Michael Maniscalco and Clerk of the Council Debbie Reid). Councilor Snyder seconded the motion, and it was approved unanimously.

The following individuals went into Executive Session: Mayor Paterna, Deputy Mayor Pendleton, Councilor Evans, Councilor King, Councilor Koboski, Councilor Lopez, Councilor Lydecker, Councilor Maneeley, Councilor Snyder, and Clerk of the Council Debbie Reid.

The Executive Session and Regular Meeting adjourned at 11:23 p.m.

Respectfully submitted,



Deborah W. Reid
Clerk of the Council

Came in 6/7

Roberts, Scott

From: lehmann, michael
Sent: Monday, June 7, 2021 7:49 PM
To: Roberts, Scott
Subject: FW: [External]Public Input for June 7, 2021 South Windsor Town Council Meeting.

Exhibit A

From: Robert Dickinson [rldickinson@snet.net]
Sent: Monday, June 07, 2021 10:51 AM
To: TownCouncilComments
Cc: Reid, Deborah
Subject: [External]Public Input for June 7, 2021 South Windsor Town Council Meeting.

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.
(Corrected submitter's name & address)

Public Input for June 7, 2021 South Windsor Town Council Meeting.

Subject: Pedestrian and Bicycle connectivity on arterial and connector roads in South Windsor.

Dear South Windsor Town Council members,

Often South Windsor has missed opportunities to include the addition of sidewalks or Multi-use side paths as part of new housing and business developments. The inclusion of these sidewalks and paths abutting these developments would allow for safe pedestrian and bicycle community connectivity, and would greatly improve the quality of life here in South Windsor.

Sometimes, however, there are special problems at a particular development which result in installation costs being much higher than usual in order to include these sidewalks or paths. These problems can end up creating an unusual hardship for the developer, and may even end up cancelling the planned development entirely.

In these situations I would like to suggest that when the cost to developers of including sidewalks or multi-use side paths on arterial or connector roads are considerably higher than normal that consideration be given to assisting the developers. One way this might be accomplished is by offering a limited tax abatement to the developer to cover part of the excessive cost of the sidewalks or multi-use side paths. This would allow a possible development to proceed, and also help increase the number of sidewalks or Multi-use side paths in town.

Sincerely,
Robert Dickinson
400 Seabury Dr. Apt. 4160
Bloomfield CT 06002

Came in 5/30

Roberts, Scott

From: TownCouncilComments
Sent: Monday, June 7, 2021 7:44 PM
To: Roberts, Scott
Subject: FW: [External]laurel street speeding 5/30

Exhibit B

From: D & T MacD [dtmac01@sbcglobal.net]
Sent: Sunday, May 30, 2021 11:55 AM
To: TownCouncilComments
Subject: [External]laurel street speeding 5/30

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Mayor, Councilors,

We apologize for sending such a lengthy statement as was read at the last Council meeting.

Mr. Maniscalco was correct in saying that you heard the facts set forth in the statement. We hoped that you listened.

What you didn't hear were our questions to you concerning the facts and your continuing to ignore our plight and our plea to you to accept your responsibility to us to provide one of the proven methods of traffic calming to stop the speeding on our road.

Looking back at at past Council meetings, we believe that there is an open item from the June 1st, 2020 Council meeting.

During the meeting, Deputy Mayor Pendelton indicated that she wasn't sure of the accuracy of statements we sent in an email that was read previously at that meeting. She asked for a report from Mr. Doolittle, six months from June 1st concerning our comments.

We have not been able to find the six month report to the Deputy Mayor.

We have received an email from Mr. Doolittle, dated November 4th, 2020, approximately five months from the June 1st Council meeting, indicating that, "the speeds decreased after the first survey and did not change significantly between the second and the latest surveys. While the traffic has slowed down, it does not appear this was due to painted lines."

We believe Mr. Doolittle refers to the surveys conducted by the South Windsor Police Department as his basis for the decreased speeds statement, but as we indicated at the last Council meeting, the Agencies recaps of the data are flawed.

We are asking, has the Council received a similar report from Mr. Doolittle?

Dave MacDonald
79 Laurel Street

Came in 6/1

Roberts, Scott

From: TownCouncilComments
Sent: Monday, June 7, 2021 7:44 PM
To: Roberts, Scott
Subject: FW: [External]what you call fake news

Exhibit C

From: Christopher Bernard [bigcountry_83@icloud.com]

Sent: Tuesday, June 01, 2021 6:33 PM

To: TownCouncilComments

Subject: [External]what you call fake news

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

<https://www.foxnews.com/us/memorial-day-weekend-crime-gun-violence-bloodshed-holiday-break>

<https://www.foxnews.com/us/former-blm-leader-rashad-turner-ugly-truth>

funny how things are starting to be just as we all said would happen yet you all supported the bloodshed, the looting, the burning, the harming of police and first responders, shame on the Mayor!