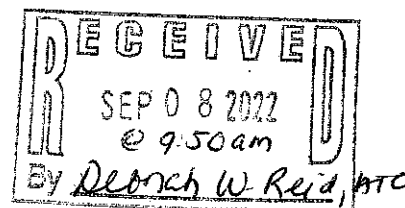


**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**



**Action Minutes**

**Tuesday, September 6, 2022  
7:00 p.m.**

**TOWN COUNCIL – REGULAR MEETING  
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

**1. Call Meeting to Order**

Mayor Pendleton called the Regular Meeting to order at 7:00 p.m.

**3. Roll Call**

Members Present: Mayor Elizabeth Pendleton  
Deputy Mayor Steven King Jr.  
Councilor Jamie Gamble  
Councilor Cesar Lopez  
Councilor Marek Kozikowski  
Councilor Andrew Paterna  
Councilor Erica Evans  
Councilor Philip Koboski

Others Present: Michael Maniscalco, Town Manager  
Vanessa Perry, Assistant Town Manager/Director of H.R.  
Scott Roberts, Assistant Town Manager/CIO/Emergency Mgmt.

**5. Adoption of Agenda**

Councilor Cesar Lopez made a motion to adopt the September 6, 2022 agenda. Deputy Mayor Steven King made a motion to move agenda item #17 (Executive Session) to after item #7 (Public Input), additionally to move items #13J (Resolution Accepting the Resignation of Kathryn Hale from the Mass Transit and Highway Advisory Commission) and #13K (Resolution Accepting the Resignation of David Basile as an Alternate for the Zoning Board of Appeals) to after item #7 (Public Input). Councilor Andrew Paterna seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

**17. Executive Session**

Deputy Mayor Steven King made a motion to go into executive session at 7:33 p.m. to discuss items #17A (Personnel Issue (Agreement between the Town of South Windsor and UPSEU Local 424, Unit #65 Municipal Employees through June 30, 2025)) and item #17B (Possible Sale of Property owned by the Town of South Windsor at 785 Sullivan Avenue) and invited the Town Manager, Michael Maniscalco, Assistant Town Manager, Vanessa Perry, and Assistant Town Manager, Scott Roberts into executive session. Councilor Andrew Paterna seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.** The Council returned from Executive Session at 8:16 p.m.

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**13. New Business**

**J. Resolution Accepting the Resignation of Kathryn Hale (D) from the Mass Transit and Highway Advisory Commission**

Councilor Erica Evans made a motion for the adoption of the following resolution:

**BE IT RESOLVED** that the South Windsor Town Council hereby accepts, with regret, the resignation of Kathryn Hale (D) from the Mass Transit and Highway Advisory Commission effective July 21, 2022; and

**BE IT FURTHER RESOLVED** that the South Windsor Town Council extends its thanks to Kathryn Hale for the time she has dedicated to serving her community by her membership on the Mass Transit and Highway Advisory Commission.

Councilor Andrew Paterna seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

**K. Resolution Accepting the Resignation of David Basile (D) as an Alternate for the Zoning Board of Appeals**

Councilor Marek Kozikowski made a motion for the adoption of the following resolution:

**BE IT RESOLVED** that the South Windsor Town Council hereby accepts with regret the resignation of David Basile (D) from the Zoning Board of Appeals effective August 23, 2022; and

**BE IT FURTHER RESOLVED** that the South Windsor Town Council extends its thanks to David Basile for the time he has dedicated to serving his community by his membership on the Zoning Board of Appeals.

Deputy Mayor Steven King seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

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**8. Adoption of Minutes of Previous Meetings**

Councilor Cesar Lopez made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves the Minutes of the Regular Town Council Meeting of July 18, 2022.

The motion was seconded by Councilor Marek Kozikowski which was passed by a roll call vote of 7 ayes (Mayor Pendleton, Deputy Mayor King, Councilors Evans, Koboski, Lopez, Paterna and Gamble), 0 nays, and 1 abstention (Councilor Kozikowski). **MOTION CARRIES.**

**11. Consent Agenda**

**A. First Reading**

Councilor Erica Evans made a motion to approve item 11.A.1 through 11.A.2 as a First Reading on the Consent Agenda.

- 1. Resolution Appointing David Basile (D) as a member of the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting.**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints David Basile (D) as a member of the Mass Transit and Highway Advisory Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- 2. Resolution Appointing Elizabeth McGuire (D) as an Alternate member of the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting.**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Elizabeth McGuire (D) as an Alternate member of the Zoning Board of Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Philip Koboski seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

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**B. Second Reading**

Deputy Mayor Steven King Jr. made a motion to approve item 11.B.1 as a Second Reading on the Consent Agenda.

**1. Resolution Appointing Srinivasa Chalikonda (D) as a member of the Park and Recreation Commission for a term ending December 31, 2023.**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Srinivasa Chalikonda (D) as a member of the Park and Recreation Commission for a term ending December 31, 2023

Councilor Andrew Paterna seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

**13. New Business**

**C. Resolution Accepting Deeds for Streets in the following Subdivisions: Estates at South Windsor, Farm Hill Road and Longmeadow Drive; Vintage Hills I, Vintage Lane (partial); Vintage Hills II, Release of property from temporary cul de sac**

Councilor Marek Kozikowski made a motion for the adoption of the following resolution:

**BE IT RESOLVED** that the South Windsor Town Council herby accepts the deed for streets within the following Subdivisions:

South Windsor Estates

Farm Hill Road	653 L.F.
Longmeadow Drive	2,571 L.F.

Vintage Hills II

Vintage Lane (partial)	235 LF.
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**BE IT FURTHER RESOLVED** that the South Windsor Town Council herby deeds the area of the cul de sac wings back to abutter within the following Subdivisions:

Vintage Hills II

Lot #11	.05 Ac.
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Lot #10	.045 Ac.
Lot #9	.005 Ac.

Councilor Jamie Gamble seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

**D. Resolution Authorizing Town Manager, Michael Maniscalco to sell, donate or otherwise dispose of four (4) Surplus Vehicles as described on the attached Exhibit A**

Councilor Jamie Gamble made a motion for the adoption of the following resolution:

**BE IT RESOLVED** that the South Windsor Town Council hereby declares the vehicles/equipment to be "Surplus Equipment", as shown in **Exhibit A**, and authorizes Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of these vehicles/equipment.

Deputy Mayor Steven King seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

**F. Resolution Waiving the Competitive Bidding for the purchase of Body Armor for the South Windsor Police Department**

Councilor Philip Koboski made a motion for the adoption of the following resolution:

**WHEREAS**, the Town of South Windsor Police Department is an active partner agency within the Capitol Region Emergency Services Team (CREST). South Windsor's personnel currently assigned to CREST are currently in the process of replacing their body armor that is due to expire. This armor is essential in their ability to safeguard our community and other CREST member communities, and

**WHEREAS**, in order for this initiative to be effective, it is imperative that new armor is compatible with existing accessories and armor worn by other teammates. CREST command staff have identified TYR Tactical as their vendor for the purchase of tactical body armor. The aggregate cost of these pieces of protective equipment will exceed the limit set forth locally that requires a competitive bidding process. In addition, Chief Lindstrom recently applied for, and received, a grant that would allow for the purchase of this armor without spending the money from within the general operating budget; and

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**WHEREAS**, it is believed that it would be in the Town's best interest to waive competitive bidding for the purchase and acquisition costs of the aforementioned specialized gear.

**NOW, THEREFORE, BE IT RESOLVED** that the South Windsor Town Council hereby waives the competitive bidding process for this project.

Councilor Andrew Paterna seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

**H. Resolution Approving an Agreement between the Town of South Windsor and UPSEU Local 424, Unit 65 Municipal Employees through June 30, 2025**

Councilor Andrew Paterna made a motion for the adoption of the following resolution:

**BE IT RESOLVED** that the Town of South Windsor hereby approves the proposed "Agreement between the Town of South Windsor and UPSEU Local 424, Unit 65 – Municipal Employees for the period of July 1, 2022, through June 30, 2025.

Councilor Erica Evans seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

**I. Resolution Approving a Refund of Taxes to sixty-two South Windsor Taxpayers, the total of said refunds being \$27,912.81**

Councilor Erica Evans made a motion for the adoption of the following resolution:

**BE IT RESOLVED** that the South Windsor Town Council hereby approves a refund of property taxes to sixty-two (62) South Windsor Taxpayers, the total of said refunds being \$27,912.81 and as more fully described on attached **Exhibit B.**

Councilor Philip Koboski seconded the motion which passed by unanimous voice vote. **MOTION CARRIES.**

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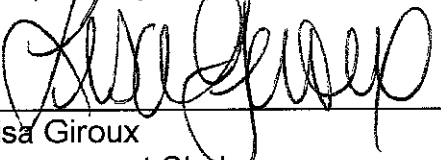
**Tuesday, September 6, 2022  
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**18. Adjournment**

At 9:07 p.m., Deputy Mayor King made a motion to adjourn the Regular Meeting. Councilor Marek Kozikowski seconded the motion, and it was approved unanimously.

Respectfully submitted,

  
\_\_\_\_\_  
Lisa Giroux  
Assessment Clerk