TOWN OF SOUTH WINDSOR

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September 20, 2021

TOWN COUNCIL - REGULAR MEETING COUNCIL CHAMBERS - SOUTH WINDSOR TOWN HALL

1. Call Meeting to Order

Mayor Paterna called the Regular Meeting to order at 7:00 p.m.

3. Roll Call

Members Present: Mayor Andrew Paterna

Deputy Mayor Liz Pendleton

Councilor Erica Evans (arrived 7:04 p.m.)

Councilor Steven King, Jr. Councilor Philp Koboski Councilor Cesar Lopez Councilor Karen Lydecker Councilor Lisa Maneeley Councilor Janice Snyder

Others Present:

Michael Maniscalco, Town Manager

Scott Roberts, Asst. Town Manager/CIO/Emergency Mgmt.

Vanessa Perry, Asst. Town Manager/Director of H.R.

5. Adoption of Agenda

Councilor King made a motion to adopt the agenda as presented. Councilor Snyder seconded the motion.

Deputy Mayor Pendleton made a motion to amend the agenda to remove Item 11.a.A. (Appointment of Madison Gonzalez (D) to the Board of Education and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting) from the agenda entirely. Councilor Snyder seconded the motion, and it was approved unanimously.

Mayor Paterna called for a vote on the motion as amended, it was approved unanimously.

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<u>ITEM:</u>

8. Adoption of Minutes of Previous Meetings

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of <u>July 19, 2021</u> and <u>September 7, 2021</u>.

Was made by Councilor Maneeley Seconded by Deputy Mayor Pendleton

Councilor Koboski explained that on the September 7, 2021, minutes, the vote for adjournment says unanimous, and he stated that he did not vote in favor of adjournment.

Mayor Paterna called for a vote on the motion with the amendment on the September 7, 2021, minutes. They were approved unanimously.

11. Consent Agenda

a. First Reading

Councilor Lydecker made a motion to approve Agenda Items 11.a.B. through 11.a.D as a First Reading on the Consent Agenda. Deputy Mayor Pendleton seconded the motion, and it was approved unanimously.

B. Resolution Reappointing Ritu Goel (D) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Ritu Goel (D) to the Human Relations Commission for a term ending November 30, 2023, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

C. Resolution Reappointing Craig Zimmerman (D) to the Cable Advisory Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Craig Zimmerman (D) to the Cable Advisory Board for a term ending June 30, 2022, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

- 11. Consent Agenda (Continued)
 - a. <u>First Reading</u> (Continued)
 - D. Resolution Appointing Damian Humphrey (D) to the Blighted Property Appeals Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Damian Humphrey (D) to the Blighted Property Appeals Board for a term ending November 30, 2024, to fill the unexpired term of Erik Dabrowski (R) and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Snyder made a motion to Approve Agenda Items 11.a.E. through 11.a.G as a First Reading on the Consent Agenda. Councilor Maneeley seconded the motion, and it was approved unanimously.

E. Resolution Appointing Michael Lyon (R) to the Water Pollution Control Authority and Postponing Consideration of this Motion to the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael Lyon (R) to the Water Pollution Control Authority for a term ending November 30, 2023, to fill the unexpired term of Ashwatha Naryana and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

F. Resolution Reappointing Scott Andrusis (U) to the Redevelopment Agency and Postponing Consideration of this Motion to the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Scott Andrusis (U) to the Redevelopment Agency for a term ending December 31, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

- a. <u>First Reading</u> (Continued)
- G. Resolution Reappointing Barbara Barbour (R) to the Redevelopment Agency and Postponing Consideration of this Motion to the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Barbara Barbour (R) to the Redevelopment Agency for a term ending December 31, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

b. Second Reading

Councilor Lopez made a motion to Approve Agenda Items 11.b.A. as a Second Reading on the Consent Agenda. Councilor Snyder seconded the motion, and it passed on a roll call vote of 8-0 with Deputy Mayor Pendleton abstaining.

A. Resolution Appointing Deputy Mayor Pendleton (D) to the Pension Committee

BE IT RESOLVED that the South Windsor Town Council hereby appoints Deputy Mayor Pendleton (D) to the Pension Committee for a term ending November 8, 2021, to fill the unexpired term of Mary Justine Hockenberry.

Councilor Koboski made a motion to Approve Agenda Items 11.b.B. as a Second Reading on the Consent Agenda. Councilor Snyder seconded the motion, and it was approved unanimously.

B. Resolution Reappointing John Phillips (U) to the Inland Wetlands Agency/Conservation Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints John Phillips (U) to the Inland Wetlands Agency/Conservation Commission for a term ending June 1, 2025.

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<u>ITEM:</u>

13. New Business

A. Resolution Approving a Transfer of \$1,320.33 from the Fire Marshal Operating Account to the Building Maintenance Utilities Account

BE IT RESOLVED that the South Windsor Town Council hereby approves a transfer of \$1,320.33 from the Fire Marshal Operating Account to the Building Maintenance Utilities Account to cover costs for cell service for iPads.

Was made by Deputy Mayor Pendleton Seconded by Councilor Snyder The motion was approved unanimously

B. Resolution Regarding DNR Laboratories

WHEREAS, the Town of South Windsor has a very complex audio-visual system that is used to hold, record, and broadcast public meetings; and

WHEREAS, given the specialized nature and intricacies of the setup, all of the equipment in the meeting rooms and the control room has been installed, configured, and supported by the same vendor, DNR Laboratories of Watertown, Connecticut, to allow such equipment to seamlessly integrate; and

WHEREAS, an effort to continue to improve and expand the functionality of the system is ongoing, and the cost to add elements to the audio-visual system often exceeds the threshold for competitive bidding set forth in Section 714 of the South Windsor Town Charter; and

WHEREAS, in order to maintain the continuity of the current audio-visual system and minimize costs, it is in the best interest of the Town to waive the competitive bid process each time elements are added to the audio-visual system. This will allow a single vendor to have complete knowledge of the system, thus providing more streamlined and efficient services to the Town

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby waives the competitive bid process as described in Section 714 of the Town's Charter and authorizes the use of a single vendor for the continuing purchase and installation of audio-visual systems equipment in South Windsor facilities.

(Resolution Continued on Next Page)

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ITEM:

13. B. (Continued)

Was made by Councilor Evans Seconded by Deputy Mayor Pendleton The motion was approved unanimously

> C. Resolution Waiving Competitive Bidding for the Tower at Veterans Memorial Park and Authorizing the Town Manager to Execute Any and All Contracts and Documents

WHEREAS, the Town of South Windsor is in the third year of a multi-year project to upgrade radio communications for all emergency services and Town departments; and

WHEREAS, the Town of South Windsor has approval from the Capital Projects Committee, Planning & Zoning Commission, and the Town Council to erect a communication tower at Veterans Memorial Park located at 575 Pleasant Valley Road; and

WHEREAS, Marcus Communications provides all Town emergency services and departments with communication equipment currently in use; and

WHEREAS, Marcus Communications has provided the Town of South Windsor reliable and consistent customer service for many years; and

WHEREAS, the Town of South Windsor has engaged Marcus Communications for construction consultant services for the communication project at Veterans Memorial Park; and

WHEREAS, Marcus Communications has researched and vetted contractors and suppliers for the communication tower, foundation, shelter, and radio equipment; and

WHEREAS, the Fire Marshal's Office and South Windsor Volunteer Fire Department have maintained oversite and control of purchasing equipment for the upgrade of radio communications

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ITEM:

13. C. (Continued)

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby waives the competitive bidding process for the construction of the communication tower, foundation, shelter, and radio equipment at Veterans Memorial Park; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to execute any and all contracts and documents necessary for the construction, foundation, shelter, and radio equipment for the communication tower project at Veterans Memorial Park.

Was made by Councilor King Seconded by Councilor Snyder The motion was approved unanimously

E. Resolution Accepting the Resignation of Edwina Futtner (R) from the Economic Development Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Edwina Futtner (R) from the Economic Development Commission effective July 1, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Edwina Futtner for the time she has dedicated to serving her community by her membership on the Economic Development Commission.

Was made by Councilor Maneeley Seconded by Councilor Snyder The motion was approved unanimously

F. Resolution Accepting the Resignation of Charles Margolis (D) from the Human Relations Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Charles Margolis (D) from the Human Relations Commission effective immediately; and

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ITEM:

13. F. (Continued)

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Charles Margolis for the time he has dedicated to serving his community by his membership on the Human Relations Commission.

Was made by Councilor Lydecker Seconded by Councilor Snyder The motion was approved unanimously

G. Resolution Approving a Refund of Taxes to Fifty-Eight (58) South Windsor Taxpayers

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to fifty-eight (58) South Windsor Taxpayers, the total of said refunds being \$11,325.95 and as more fully described on attached **Exhibit A**.

Was made by Councilor Snyder Seconded by Deputy Mayor Pendleton The motion was approved unanimously

17. <u>Executive Session</u>

At 10:08 p.m., Deputy Mayor Pendleton made a motion to go into Executive Session to discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b)(7) (Griffin Road and Strong Road). Councilor Snyder seconded the motion, and it was approved unanimously.

The following individuals were invited into Executive Session, Mayor Paterna, Deputy Mayor Pendleton, Councilor Evans, Councilor King, Councilor Koboski, Councilor Lopez, Councilor Lydecker, Councilor Maneeley, Councilor Snyder, Town Manager Maniscalco, Assistant Town Manager Perry, and Assistant Town Manager Roberts.

The Executive Session ended at 10:26 p.m.

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ITEM:

18. Adjournment

At 10:26 p.m., Councilor Snyder made a motion to adjourn the Regular Meeting. Councilor Maneeley seconded the motion, and it was approved unanimously.

Respectfully submitted,

Deborah W. Reid

Clerk of the Council

September 7, 2023 Meeting