

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Action Minutes**

**Page 1**

**January 19, 2021**

**TOWN COUNCIL – REGULAR MEETING  
VIRTUAL MEETING**

**1. Call Meeting to Order**

Mayor Paterna called the Regular Meeting to order at 7:00 p.m.

**3. Roll Call**

Members Present: Mayor Andrew Paterna (left the meeting at 8:55 p.m.)  
Deputy Mayor Liz Pendleton  
Councilor Audrey Delnicki  
Councilor Erica Evans  
Councilor Mary Justine Hockenberry  
Councilor Cesar Lopez  
Councilor Karen Lydecker  
Councilor Lisa Maneeley  
Councilor Janice Snyder

Others Present: Michael Maniscalco, Town Manager  
Vanessa Perry, Asst. Town Manager/Director of H.R.  
Scott Roberts, Asst. Town Manager/CIO/Emergency Mgmt.

**5. Adoption of Agenda**

Councilor Snyder made a motion to adopt the agenda. Councilor Maneeley seconded the motion.

Deputy Mayor Pendleton made a motion to amend the order of the agenda by moving 12. A. (Discussion Item: Scope of a Proposed Referendum) after Item 6 (Communications and Reports from Town Manager); and moving Item 13. D. (Resolution approving the "Scope of the Referendum for 2021) after Item 7 (Public Input). Councilor Maneeley seconded the amendment, and it was approved unanimously.

Mayor Paterna called for a vote on the amended motion; it was approved unanimously.

**TOWN COUNCIL**  
**TOWN OF SOUTH WINDSOR**

**Action Minutes**

**Page 2**

**January 19, 2021**

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**ITEM:**

**13. New Business**

**D. Resolution Approving the “Scope of the Referendum” for 2021**

BE IT RESOLVED that the South Windsor Town Council hereby approves the “Scope of the Referendum” for the Town-wide Referendum for 2021 to include the following project or projects:

- Acquisition of 1645 Ellington Road
- Renovations to the Town Hall and 1645 Ellington Road
- Road Reconstruction, Paving, and Drainage – Pleasant Valley Road and Buckland Hills Drive
- Nevers Park Sports Fields and Facilities
- Community Center Roof
- Public Works Facility Roof
- Police Department Expansion of Women’s Locker Room
- Timothy Edwards Middle School Roof

Was made by Councilor Evans  
Seconded by Councilor Hockenberry

Councilor Hockenberry made a motion to amend Buckland Hills Drive to Buckland Road on the Town-wide Referendum list. Councilor Snyder seconded the amendment, and it was approved unanimously.

Councilor Hockenberry made a motion to amend the list of projects for the Town-wide Referendum by removing Nevers Park Sports Fields and Facilities. Councilor Maneeley seconded the amendment, and the amendment was approved unanimously.

After a lengthy discussion, Councilor Hockenberry made a motion to withdraw the approved amendment to remove Nevers Park Sports Fields and Facilities from the list of projects for the Town-wide Referendum. Councilor Maneeley seconded the motion, and it was approved unanimously.

Councilor Delnicki made a motion to amend the list of projects for the Town-wide Referendum by removing the Acquisition of 1645 Ellington Road. Councilor Maneeley seconded the amendment. The motion failed on a roll call vote of 3 to 5 with Councilor Delnicki, Councilor Maneeley, and Councilor Snyder voting in favor of the amendment; and Deputy Mayor Pendleton, Councilor Evans, Councilor Hockenberry, Councilor Lopez, and Councilor Lydecker voting in opposition of the amendment.

**(Resolution Continued on Next Page)**

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Action Minutes**

**Page 3**

**January 19, 2021**

**ITEM:**

**13. D. New Business**

Councilor Delnicki made a motion to amend the list of projects for the Town-wide Referendum by removing the renovations to 1645 Ellington Road. Councilor Maneeley seconded the amendment. The motion failed on a roll call vote of 3 to 5 with Councilor Delnicki, Councilor Maneeley, and Councilor Snyder voting in favor of the amendment; and Deputy Mayor Pendleton, Councilor Evans, Councilor Hockenberry, Councilor Lopez, and Councilor Lydecker voting in opposition of the amendment.

Deputy Mayor Pendleton called for a vote on the amended resolution; it was approved unanimously.

The approved resolution to read as follows (item changed is in bold):

BE IT RESOLVED that the South Windsor Town Council hereby approves the "Scope of the Referendum" for the Town-wide Referendum for 2021 to include the following project or projects:

- Acquisition of 1645 Ellington Road
- Renovations to the Town Hall and 1645 Ellington Road
- Road Reconstruction, Paving, and Drainage – Pleasant Valley Road and Buckland **Road**
- Nevers Park Sports Fields and Facilities
- Community Center Roof
- Public Works Facility Roof
- Police Department Expansion of Women's Locker Room
- Timothy Edwards Middle School Roof

At 11:00 p.m., Councilor Snyder made a motion to extend the meeting for fifteen minutes. Councilor Maneeley seconded the motion, and it was approved unanimously.

Councilor Hockenberry made a motion to suspend the rules to go to Item 13. C. on the agenda. Councilor Snyder seconded the motion, and it was approved unanimously.

**C. Resolution Waiving Competitive Bidding for the Purchase of a Hyster Forklift**

WHEREAS, the Parks Division budget for Fiscal Year 2020/2021 includes funds to purchase a used Hyster Forklift with a 118-inch lift at 3,000 pounds; and

**(Resolution Continued on Next Page)**

**TOWN COUNCIL**  
**TOWN OF SOUTH WINDSOR**

**Action Minutes**

**Page 4**

**January 19, 2021**

---

**ITEM:**

**13. C. New Business**

WHEREAS, the used propane-powered forklift will be used by the Parks Department, Fleet Services, and Public Works and will benefit all of these divisions more safely by lifting incoming product that comes into the Town Garage via truck freight; and

WHEREAS, in the past, the incoming product has been unloaded by hand and put into the bays by a very large diesel-powered loader or skid steer; and

WHEREAS, the Parks Division has received quotes for good condition, comparable forklifts from three (3) equipment suppliers for similar machines that were higher in price and were not a local vendor to support the warranty or service that may be needed in the future; and

WHEREAS, the purchase of a piece of used equipment such as this is not conducive to the normal competitive bidding process; and

WHEREAS, the Town of South Windsor's Parks Division recommends waiving the competitive bid process for the purchase of a used Hyster Forklift

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby waives the competitive bidding process as described in Section 714 of the Town's Charter, for the purchase of a used Hyster Forklift and has determined that waiving competitive bidding is in the Town's best interest; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to negotiate and execute any and all contracts and documents necessary for the purchase of a used Hyster Forklift.

Was made by Councilor Lopez  
Seconded by Councilor Hockenberry  
The motion was approved unanimously

**TOWN COUNCIL**  
**TOWN OF SOUTH WINDSOR**

**Action Minutes**

**Page 5**

**January 19, 2021**

---

**ITEM:**

**11. Consent Agenda**

**b. Second Reading**

Councilor Delnicki made a motion to approve Agenda Item 11.b.A through 11.b.G as a Second Reading on the Consent Agenda. Councilor Snyder seconded the motion, and it was approved unanimously.

**A. Resolution Reappointing Katie Graham (R) to the Park & Recreation Commission**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Katie Graham (R) to the Park & Recreation Commission for a term ending December 31, 2024

**B. Resolution Appointing Herbert Asplund (R) an Alternate to the Patriotic Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Herbert Asplund (R) an Alternate to the Patriotic Commission for a term ending December 31, 2023, to fill the expired term of Bobbi Jo Maltz.

**C. Resolution Appointing Bobbi Jo Maltz (R) a Full Member to the Patriotic Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Bobbi Jo Maltz (R), a full member to the Patriotic Commission, for a term ending December 31, 2023, to fill the expired term of Herbert Asplund.

**D. Resolution Reappointing Gene Botteron (R) to the Patriotic Commission**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Gene Botteron (R) to the Patriotic Commission for a term ending December 31, 2023.

TOWN COUNCIL  
TOWN OF SOUTH WINDSOR

Action Minutes

Page 6

January 19, 2021

---

**ITEM:**

**11. Consent Agenda (Continued)**

**b. Second Reading (Continued)**

**E. Resolution Reappointing Edward Gawlinski (R) to the Patriotic Commission**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Edward Gawlinski (R) to the Patriotic Commission for a term ending December 31, 2023.

**F. Resolution Reappointing Tim Shepard (R) to the Demolition Delay Committee**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Tim Shepard (R) to the Demolition Delay Committee for a term ending December 31, 2022.

**G. Resolution Reappointing Daniel Seypura (R) to the Building Code Board of Appeals**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Daniel Seypura (R) to the Building Code Board of Appeals for a term ending January 1, 2026.

Councilor Lydecker made a motion to Approve Agenda Items 11.b.H. through 11.b.I as a Second Reading on the Consent Agenda. Councilor Maneeley seconded the motion, and it was approved unanimously.

**H. Resolution Appointing Diane Behler (D) to the Patriotic Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Diane Behler (D) to the Patriotic Commission for a term ending December 31, 2023, to fill the expired term of Kent Carlson.

**I. Resolution Appointing William Coursey (D) to the Patriotic Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints William Coursey (D) to the Patriotic Commission for a term ending December 31, 2023, to fill the expired term of James Throwe.

TOWN COUNCIL  
TOWN OF SOUTH WINDSOR

Action Minutes

Page 7

January 19, 2021

**13. New Business**

**A. Resolution Approving the Appropriation of \$171,000 from the Capital and Non-Recurring Expenditure Account**

BE IT RESOLVED that the South Windsor Town Council, having conducted the required Public Hearing at 8:00 p.m. on January 4, 2021, hereby approves the appropriation of \$171,000 from the Capital and Non-Recurring Expenditures Account to complete funding for three unfunded projects as follows:

- \$30,000 for the Ellsworth Elevator Project
- \$88,000 for the South Windsor High School Roof Section C Project
- \$53,000 for the Wapping School Roof Replacement Project

Was made by Councilor Maneeley  
Seconded by Councilor Hockenberry  
The motion was approved unanimously

At 11:15 p.m., Councilor Hockenberry made a motion to extend the meeting for fifteen minutes. Councilor Maneeley seconded the motion. The motion failed with Councilor Delnicki in opposition.

Respectfully submitted,

  
\_\_\_\_\_  
Deborah W. Reid  
Clerk of the Council