

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

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January 4, 2021

**TOWN COUNCIL – REGULAR MEETING
VIRTUAL MEETING**

1. Call Meeting to Order

Mayor Paterna called the Regular Meeting to order at 7:00 p.m.

3. Roll Call

Members Present: Mayor Andrew Paterna
Deputy Mayor Liz Pendleton
Councilor Audrey Delnicki
Councilor Erica Evans
Councilor Mary Justine Hockenberry
Councilor Cesar Lopez
Councilor Karen Lydecker
Councilor Lisa Maneeley
Councilor Janice Snyder

Others Present: Michael Maniscalco, Town Manager
Vanessa Perry, Asst. Town Manager/Director of H.R.
Scott Roberts, Asst. Town Manager/CIO/Emergency Mgmt.

5. Adoption of Agenda

Councilor Lopez made a motion to adopt the agenda. Councilor Snyder seconded the motion.

Deputy Mayor Pendleton made a friendly amendment to switch Discussion Items 13.E and 13.D on the agenda.

Mayor Paterna called for a vote on the amended motion; it was approved unanimously.

8. Adoption of Minutes

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of December 21, 2020.

Was made by Councilor Snyder
Seconded by Councilor Hockenberry

Councilor Delnicki proposed that under Item 13.N under New Business, it should be stated that questions were asked by the Town Council to the Town Manager.

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ITEM:

8. (Continued)

Mayor Paterna called for a vote on the Adoption of the Minutes with the proposed clarifications to the December 21, 2020 minutes. The motion passed on a roll call vote 8 to 0 with Councilor Lopez abstaining

11. Consent Agenda

a. First Reading

Councilor Maneeley made a motion to approve Agenda Item 11.a.A through 11.a.H as a First Reading on the Consent Agenda. Deputy Mayor Pendleton seconded the motion, and it was approved unanimously.

Councilor Snyder requested to remove Item 11.a.G, make an amendment to the resolution, and vote on that item separately after this motion.

A. Resolution Reappointing Katie Graham (R) to the Park & Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting.

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Katie Graham (R) to the Park & Recreation Commission for a term ending December 31, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

B. Resolution Appointing Herbert Asplund (R) an Alternate to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Herbert Asplund (R) an Alternate to the Patriotic Commission for a term ending December 31, 2023, to fill the expired term of Bobbie Jo Maltz and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

C. Resolution Appointing Bobbi Jo Maltz (R) a Full Member to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Bobbi Jo Maltz (R) a full member to the Patriotic Commission for a term ending December 31, 2023, to fill the expired term of Herbert Asplund and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

D. Resolution Reappointing Gene Botteron (R) to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Gene Botteron (R) to the Patriotic Commission for a term ending December 31, 2023, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

E. Resolution Reappointing Edward Gawlinski (R) to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Edward Gawlinski (R) to the Patriotic Commission for a term ending December 31, 2023, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

F. Resolution Reappointing Tim Shepard (R) to the Demolition Delay Committee and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Tim Shepard (R) to the Demolition Delay Committee for a term ending December 31, 2022, and postpones consideration of this Motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

H. Resolution Reappointing Daniel Seypura (R) to the Building Code Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Daniel Seypura (R) to the Building Code Board of Appeals for a term ending January 1, 2026, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

G. Resolution Appointing Philip Koboski (R) to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Philip Koboski (R) to the Historic District Commission for a term ending November 30, 2025, to fill the expired term of Louise Evans and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Snyder proposed amending Item 11.a.G by adding the wording "an Alternate".

Councilor Maneeley made a motion on the resolution as amended. Deputy Mayor Pendleton seconded the motion; and it was approved unanimously.

The resolution to read as follows:

BE IT RESOLVED that the South Windsor Town Council hereby appoints Philip Koboski (R) an Alternate to the Historic District Commission for a term ending November 30, 2025, to fill the expired term of Louise Evans and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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ITEM:

11. Consent Agenda (Continued)

a. First Reading (Continued)

Councilor Hockenberry made a motion to Approve Agenda Items 11.a.I. through 11.a.J as a First Reading on the Consent Agenda. Councilor Snyder seconded the motion; and it was approved unanimously.

I. Resolution Appointing Diane Behler (D) to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Diane Behler (D) to the Patriotic Commission for a term ending December 31, 2023, to fill the expired term of Kent Carlson and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

J. Resolution Appointing William Coursey (D) to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints William Coursey (D) to the Patriotic Commission for a term ending December 31, 2023, to fill the expired term of James Throwe and postpones consideration of this Motion until the Town Council's next regularly scheduled meeting.

13. New Business

**A. Resolution Authorizing the Town Manager to Enter into a Contract for the Lease/Purchase of a Rescue Truck (with equipment/radio) for the Town of South Windsor's Volunteer Fire Department
(Councilor Delnicki)**

WHEREAS, the South Windsor Fire Department had developed an Apparatus Replacement Plan for the purchase of various Fire Department vehicles/equipment to be purchased; and

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ITEM:

13. A. (Continued)

WHEREAS, South Windsor Fire Chief Kevin Cooney, and his staff, have determined that a priority need for the fire safety of South Windsor's businesses and residences is the lease/purchase of a new replacement Rescue Truck to meet those needs; and

WHEREAS, the Town of South Windsor has appropriately advertised, bid, and accepted bids on this vehicle, and the apparent successful bidders have met all of the specifications required by the South Windsor Volunteer Fire Department in order to meet all of the standards, goals and objectives of its Department

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute an agreement and any other documents necessary for the lease/purchase of a Rescue Truck (with equipment/radio) in the amount of \$983,317.

Was made by Councilor Delnicki
Seconded by Councilor Snyder
The motion was approved unanimously

**B. Resolution Authorizing the Town Manager to Enter into a Contract for the Lease/Purchase of a Support Fire-Police Vehicle (with equipment/radio) for the Town of South Windsor's Volunteer Fire Department
(Councilor Evans)**

WHEREAS, the South Windsor Fire Department had developed an Apparatus Replacement Plan for the purchase of various Fire Department vehicles/equipment to be purchased; and

WHEREAS, South Windsor Fire Chief Kevin Cooney, and his staff, have determined that a priority need for the fire safety of South Windsor's businesses and residences is the lease/purchase of a new Support (Fire-Police) Truck to meet those needs; and

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ITEM:

13. B. (Continued)

WHEREAS, the Town of South Windsor has appropriately advertised, bid, and accepted bids on this vehicle, and the apparent successful bidders have met all of the specifications required by the South Windsor Volunteer Fire Department in order to meet all of the standards, goals and objectives of its Department

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute an agreement and any other necessary documents for the lease/purchase of a Fire-Police Vehicle (with equipment/radio) in the amount of \$225,029.

Was made by Deputy Mayor Pendleton

Seconded by Councilor Snyder

The motion was approved unanimously

**C. Resolution Waiving the Bidding Process and Authorizing the Town Manager to Enter into a Contract for the Lease/Purchase of SCOTT/3M Air Packs for the Town of South Windsor's Volunteer Fire Department
(Councilor Lydecker)**

WHEREAS, the South Windsor Fire Department had developed a SCBA Self-Contained Breathing Apparatus Committee for the lease/purchase of replacement/equipment to be leased/purchased; and

WHEREAS, South Windsor Fire Chief Kevin Cooney, and his staff, have determined that a priority need for the fire safety of South Windsor's businesses and residences is the lease/purchase of a new replacement SCBA to meet those needs; and

WHEREAS, the South Windsor Fire Department requests to waive the bidding process for the lease/purchase from Shipman's Fire Equipment as the single-source provider for SCOTT/3M products. SCOTT/3M is the current provider and meets all of the specifications required by the South Windsor Volunteer Fire Department in order to meet all of the standards, goals, and objectives of its Department

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ITEM:

13. C. (Continued)

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby waives the bidding process for the lease/purchase of SCOTT/3M Air Packs; and

BE IT FURTHER RESOLVED that the South Windsor Town Council authorizes Town Manager Michael Maniscalco to sign and execute an agreement and any other necessary documents for the lease/purchase of SCOTT/3M Air Packs in the amount of \$546,007.

Was made by Councilor Lydecker
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

17. Executive Session

At 10:42 p.m., Deputy Mayor Pendleton made a motion to go into Executive Session to discuss the possible sale of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (725 Sullivan Avenue), and discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (186 Foster Street). Councilor Lopez seconded the motion, and it was approved unanimously.

The following individuals went into Executive Session: Mayor Paterna; Deputy Mayor Pendleton; Councilor Delnicki; Councilor Evans; Councilor Hockenberry; Councilor Lopez; Councilor Lydecker; Councilor Maneeley; Councilor Snyder; Scott Roberts, Assistant Town Manager/CIO/Emergency Management; Vanessa Perry, Assistant Town Manager/Director of Human Resources; Michael Maniscalco, Town Manager; and Jeffrey Folger, Senior Environmental Planner.

At 10:55 p.m., the Executive Session ended.

18. Adjournment

At 10:55 p.m., Councilor Maneeley made a motion to adjourn the Regular Meeting. Councilor Hockenberry seconded the motion, and it was approved unanimously.

Respectfully submitted,


Ashley Booth
Recording Secretary