

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

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May 4, 2020

**TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

1. Call Meeting to Order

Mayor Paterna called the Regular Meeting to order at 7:00 p.m.

3. Roll Call

Members Present: Mayor Andrew Paterna
Deputy Mayor Liz Pendleton
Councilor Audrey Delnicki
Councilor Erica Evans
Councilor Mary Justine Hockenberry
Councilor Cesar Lopez
Councilor Karen Lydecker
Councilor Lisa Maneeley
Councilor Janice Snyder

Others Present: Michael Maniscalco, Town Manager

5. Adoption of Agenda

Councilor Evans made a motion to adopt the agenda as presented. Councilor Snyder seconded the motion, and it was approved unanimously.

8. Adoption of Minutes of Previous Meetings

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Joint Work Session Minutes between the Town Council and Board of Education of April 7, 2020.

Was made by Councilor Snyder

Seconded by Deputy Mayor Pendleton

The motion passed on a roll call vote of 8-0 with Council Evans abstaining.

(Adoption of Minutes of Previous Meetings Continued on Next Page)

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ITEM:

8. Adoption of Minutes of Previous Meetings (Continued)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Pubic Hearing Minutes (Board of Education Budget) of April 20, 2020; Public Hearing Minutes (General Government Budget) of April 20, 2020; Public Hearing Minutes (Application for the Fiscal Year 2018 Community Development Block Grant Program for Public Housing Modernization at Wapping Mews) of April 20, 2020; and Regular Meeting Minutes of April 20, 2020.

Was made by Councilor Hockenberry
Seconded by Deputy Mayor Pendleton

Councilor Lydecker submitted a correction on the April 20, 2020, Public Hearing Minutes (Application for the Fiscal Year 2018 Community Development Block Grant Program for Public Housing Modernization at Wapping Mews), explaining that it says the meeting was called to order by Mayor Anwar and should say, Mayor Paterna.

Mayor Paterna called for a vote on the minutes with the correction to the April 20, 2020, Public Hearing Minutes (Application for the Fiscal Year 2018 Community Development Block Grant Program for Public Housing Modernization at Wapping Mews). They were approved unanimously.

11. Consent Agenda

Deputy Mayor Pendleton made a motion to approve Agenda Items 11.b.A. through 11.b.D for a second reading on the Consent Agenda. Councilor Snyder seconded the motion, and it was approved unanimously.

A. Resolution Reappointing Bernard Thomas (D) to the Public Building Commission

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ITEM:

11. Consent Agenda (Continued)

Second Reading (Continued)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Bernard Thomas (D) to the Public Building Commission for a term ending November 30, 2023.

(Approved by Consent Agenda)

B. Resolution Reappointing James Kupchunos (D) to the Agricultural Land Preservation Advisory Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Kupchunos (D) to the Agricultural Land Preservation Advisory Commission for a term ending November 30, 2022.

(Approved by Consent Agenda)

C. Resolution Reappointing George Caye (D) to the Park & Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints George Caye (D) to the Park & Recreation Commission for a term ending December 31, 2023.

D. Resolution Reappointing Daniel Rezende (D) an Alternate to the Park & Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Daniel Rezende (D) an Alternate to the Park & Recreation Commission for a term ending December 31, 2023.

(Approved by Consent Agenda)

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ITEM:

11. Consent Agenda (Continued)

Miscellaneous

Councilor Delnicki made a motion to approve Agenda Item 11.c.A. on the Consent Agenda. Councilor Snyder seconded the motion, and it was approved unanimously.

Councilor Hockenberry requested that Lopez be taken out of the resolution after Robert Dickinson's name.

A. Resolution Accepting the Resignation of Robert Dickinson (R) from the Mass Transit and Highway Advisory Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts, with regret, the resignation of Robert Dickinson (R) from the Mass Transit and Highway Advisory Commission, effective April 28, 2020; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Robert Dickinson for the time he has dedicated to serving his community by his membership on the Mass Transit and Highway Advisory Commission.

(Approved by Consent Agenda)

13. New Business

B. Resolution Amending the April 20, 2020, Resolution Implementing a Hazard Pay System to Town Employees

WHEREAS, on April 20, 2020, the South Windsor Town Council approved a resolution implementing a Hazard Pay System to Town Employees; and

WHEREAS, Town Employees would receive a stipend of \$200 per week if their work group is required to work from a Town facility, and if the employee works the entire week; and

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ITEM:

13. B. (Continued)

WHEREAS, the stipend began the week of April 13, 2020, and was approved to run through May 20, 2020; and

WHEREAS, it is felt that the end date for Hazard Pay should be amended to end on May 8, 2020; and

WHEREAS, many of our residents have been furloughed, have lost their jobs and their ability to provide for their families, and are facing an uncertain financial future; and

WHEREAS, small and large businesses alike in South Windsor are facing financial difficulties; and

WHEREAS, many first responders work daily under a far greater threat and do not receive hazard pay; and

WHEREAS, many friends, neighbors, and residents work at grocery stores, pharmacies, hardware stores, retirement homes, and school cafeteria staff work to provide needed services without hazard pay; and

WHEREAS, hazard pay does not create a safe environment for our Town employees

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby amends the April 20, 2020, approved resolution implementing hazard pay to Town employees to end on May 8, 2020.

Councilor Maneeley withdrew this resolution.

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ITEM:

13. New Business (Continued)

C. Resolution Creating a Safe Working Environment for Town Employees when they are Dealing with the Public at Town Hall and at the Police Department

BE IT RESOLVED, that the Town of South Windsor shall create safe spaces at the Town Hall and at the Police Department to allow the public to interact with Town staff and public safety staff in such a fashion that there is no direct contact with the public and that all communication is conducted from behind a safe plexiglass wall and any information such as paperwork, money, etc. is transferred through a protective slot to prevent any possible transmission of the coronavirus through this transaction; and

BE IT FURTHER RESOLVED that the safe space will mirror and copy what the Town of Vernon has done in their Town Hall and Police Department.

Was made Councilor Delnicki
Seconded by Councilor Maneeley

After discussions were held, Councilor Delnicki withdrew the motion.

D. Resolution Implementing Hazard Pay to the South Windsor Police Department

WHEREAS, The Governor for the State of Connecticut on March 10, 2020, declared an Emergency and a Public Health Emergency due to the outbreak of Coronavirus also known as COVID-19; and

WHEREAS, The Town Manager of South Windsor on March 13, 2020, declared an Emergency and a Public Health Emergency due to their being a presumptive positive case of coronavirus with the Town monitoring a second individual who traveled from an area affected by COVID-19; and

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ITEM:

13. D. (Continued)

WHEREAS, The Governor of the State of Connecticut has mandated all non-essential businesses close due to the potential of COVID-19 infection and spread;

WHEREAS, Municipal Police business is considered essential and although safety precautions are taking place increased risk still exists; and

WHEREAS, many of the officers do not have the ability to self-quarantine to keep their families safe; and

WHEREAS, there have been multiple documented instances where Police Officers have come in contact with people carrying or exposed to COVID-19;

NOW THEREFORE BE IT RESOLVED, The Town Council of South Windsor in recognition of the potentially dangerous work done by Police Officers throughout the pandemic wishes to implement a hazard pay system, starting April 13, 2020, for the Police Officers identified on attachment **Exhibit A**, until May 20, 2020, at such time the Council will revisit the current situation to make a further determination if hazard pay shall continue. In the event the Governor allows non-essential businesses to reopen and school goes back into session sooner said hazard pay shall stop immediately. To be eligible for a \$350 weekly hazard pay stipend employees must meet the following criteria:

- Be scheduled to work
- Attend work for the full week; and

BE IT FURTHER RESOLVED, the funding for Hazard pay shall come from the Economic Development Professional Account 11330300-00320. Town staff should seek FEMA reimbursement for expended Hazard Pay and, if reimbursable, shall return reimbursed funds to the Economic Development Professional Account 11330300-00320.

Was made by Councilor Lopez
Seconded by Councilor Hockenberry
The motion was approved unanimously

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ITEM:

13. New Business (*Continued*)

Deputy Mayor Pendleton recused herself from Item 13. E.

E. Resolution Implementing Hazard Pay to the South Windsor Volunteer Fire Department

WHEREAS, The Governor for the State of Connecticut on March 10, 2020, declared an Emergency and a Public Health Emergency due to the outbreak of Coronavirus also known as COVID-19; and

WHEREAS, The Town Manager of South Windsor on March 13, 2020, declared an Emergency and a Public Health Emergency due to their being a presumptive positive case of coronavirus with the Town monitoring a second individual who traveled from an area affected by COVID-19; and

WHEREAS, The Governor of the State of Connecticut has mandated all non-essential businesses close due to the potential of COVID-19 infection and spread; and

WHEREAS, Fire Department business is considered essential and although safety precautions are taking place increased risk still exists;

WHEREAS, many of the volunteers at the Fire Department do not have the ability to self-quarantine to keep their families safe; and

WHEREAS, there have been multiple documented instances where fire fighters have come in contact with people carrying or exposed to COVID-19

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ITEM:

13. E. (Continued)

NOW THEREFORE BE IT RESOLVED, The Town Council of South Windsor in recognition of the potentially dangerous work done by fire fighters throughout the pandemic wishes to implement a hazard pay system, starting April 13, 2020, for all South Windsor volunteer fire fighters until May 20, 2020, at such time the Council will revisit the current situation to make a further determination if hazard pay shall continue. In the event the Governor allows non-essential businesses to reopen and school goes back into session sooner said hazard pay shall stop immediately. To be eligible for a \$13 per call per person in addition to the \$9 base per person per call, fire fighters must respond to a call during the above-mentioned dates. Those eligible for the hazard pay from April 13, 2020, through April 24, 2020, are demonstrated on the attached **Exhibit B**; and

BE IT FURTHER RESOLVED, the funding for Hazard pay shall come from the Economic Development Professional Account 11330300-00320. Town staff should seek FEMA reimbursement for expended Hazard Pay and, if reimbursable, shall return reimbursed funds to the Economic Development Professional Account 11330300-00320.

Was made by Councilor Evans
Seconded by Councilor Delnicki
The motion was approved unanimously

G. Resolution Authorizing the Town Manager to Execute a Contract Extension for the Curbside Collection and Disposal of Refuse and Recyclables Through June 30, 2030

WHEREAS, the Town has negotiated favorable terms with All American Waste, LLC for the collection and disposal of refuse and recycling; and

WHEREAS, All American Waste shall properly collect, transport, and dispose of all residential municipal solid waste and recyclables collected in South Windsor; and

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ITEM:

13. G. (Continued)

WHEREAS, an increase in unit costs for Collection services during the fifth, seventh and ninth years based upon a Consumer Price Index adjustment not to exceed 3%; and

WHEREAS, All American Waste shall agree to a municipal solid waste (MSW) disposal charge of \$80 per ton charge for the two-year term of July 1, 2020 - June 30, 2022, and a 2.5% increase thereafter with the extension of the All American Waste collection agreement through June 30, 2030; and

WHEREAS, All American Waste shall agree to a municipal single stream recycling disposal charge of \$25/ton for the first year, \$50/ton for the second year, \$77/ton in the third, \$80/ton in the fourth year and 2.5% annual increases thereafter through June 30, 2030. All American Waste shall agree to pay to the Town a monthly rebate for single-stream recycling based on Official Board Markets (OBM) values for the duration of the contract. All other conditions from the previous agreements would remain the same

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes the Town Manager to sign a contract extension with All American Waste, LLC, for the curbside collection of residential refuse and recyclables through June 30, 2030.

Was made by Councilor Lydecker
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

H. Resolution Regarding a Dump Truck Lease

WHEREAS, the South Windsor Town Council previously approved in the 2019-2020 Budget the acquisition of equipment, including a new dump truck, for the Parks and Recreation Department: Account No. 15150400 00442; and

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ITEM:

13. H. (Continued)

WHEREAS, the truck is to be leased through the Municipal Leasing Credit Corporation over a five-year term in the total amount of \$76,760.00 pursuant to a Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED, the South Windsor Town Council hereby authorizes the Town Manager to execute the Lease Agreement for the truck on behalf of the Town of South Windsor.

Was made by Deputy Mayor Pendleton
Seconded by Councilor Snyder
The motion was approved unanimously

I. Resolution Authorizing the Sale, Donation, or Disposal of Surplus Vehicles/Equipment

BE IT RESOLVED that the South Windsor Town Council hereby declares the vehicles/equipment to be "Surplus Equipment," as shown in attached **Exhibit C**, and authorizes Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of these vehicles and/or equipment; and

BE IT FURTHER RESOLVED that the funds from the sale of the Fire Radio Repeaters be transferred to the Communications Upgrade Capital Projects Account.

Was made by Councilor Snyder
Seconded by Councilor Maneeley
The motion was approved unanimously

J. Resolution Authorizing the Town Manager to Fund an Appraisal for the Birden Property and Raymond Property to the Town Council Professional Account

WHEREAS, appraisals on the Birden Farm (58.84 acres) and the Raymond Farm (134.8 acres) had previously been done in Fiscal Year 2016/2017; and

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ITEM:

13. J. (Continued)

WHEREAS, the Town is looking at these properties again to purchase development rights in conjunction with the Connecticut Farmland Trust and the State of Connecticut; and

WHEREAS, the State has said that the appraisals from Fiscal Year 2016/2017 are too old and would need to be done again

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Michael Maniscalco to have appraisals done, and to take funds from the Town Council Professional Account to pay for these appraisals; and


BE IT FURTHER RESOLVED, the funding to the Town Council Professional Account will be reimbursed by Open Space funds if the Town, Connecticut Farmland Trust, and the State of Connecticut go forward with the purchase of development rights.

Was made by Councilor Hockenberry
Seconded by Deputy Mayor Pendleton
The motion was approved unanimously

18. Adjournment

At 10:22 p.m. Councilor Maneeley made a motion to adjourn the Regular Meeting. Deputy Mayor Pendleton seconded the motion, and it was approved unanimously.

Respectfully submitted,



Deborah W. Reid
Clerk of the Council

RANK	FIRST	LAST	4/12-4/18	4/19-4/25	4/27-5/2 estimated	5/3-5/9 potential	5/10-5/16 potential	5/17-5/23 potential
Community Service Officer	Robin	Bond	X	X	X	X	X	X
Sergeant	Charles	Bowes	X			X	X	X
Public Safety Dispatcher	Tracy	Bowman	X	X	X	X	X	X
Lieutenant	Glenn	Buonanducci	X	X	X	X	X	X
Public Safety Dispatcher	Rachel	Burnham	X	X	X	X	X	X
Officer	Daniel	Cain	X	X	X	X	X	X
Officer	Megan	Casey	X			X	X	X
Sergeant	Mark	Cleverdon	X	X	X	X	X	X
Officer	PeggySue	Clouser		X	X	X	X	X
Public Safety Dispatcher	Steven	Cordeiro				X	X	X
Officer	Zachary	Cosenza	X			X	X	X
Public Safety Dispatcher	Alexander	Covill	X	X	X	X	X	X
Chief	Scott	Custer				X	X	X
Officer	Richard	Dabrowski	X	X	X	X	X	X
Officer	Thomas	DeFelice	X	X	X	X	X	X
Officer	Alexis	Deslauries	X	X	X	X	X	X
Sergeant	Elsie	Diaz-Duchesne		X	X	X	X	X
Sergeant	Michael	Dobler				X	X	X
Sergeant	Christophe	Duchesne				X	X	X
Officer	William	Eastwood		X	X	X	X	X
Lieutenant	Brian	Eckblom		X	X	X	X	X
Officer	Joseph	Fagnoli		X	X	X	X	X
Officer	Joseph	Futtner				X	X	X
Officer	Kevin	Geraci		X	X	X	X	X
Corporal	David	Gesualdi, Jr.	X	X	X	X	X	X
Sergeant	Mark	Halibozek		X	X	X	X	X
Officer	Linda	Hernando	X	X	X	X	X	X
Officer	Kyle	Higgins	X	X	X	X	X	X
Corporal	Stephen	Hoover		X	X	X	X	X
Officer	David	Johnson		X	X	X	X	X
Community Service Officer	Brian	Kelley	X	X	X	X	X	X
Public Safety Dispatcher	Patrick	Kelley	X	X	X	X	X	X
Officer	Edmund	Klein	X			X	X	X
Officer	Peter	Korchari	X	X	X	X	X	X
Support Services Tech.	Michael	Kowalczyk				X	X	X
Officer	Bianca	Krzynowek	X	X	X	X	X	X
Officer	Erika	Kuzara	X	X	X	X	X	X
Corporal	Kyle	LaPorte				X	X	X
Deputy Chief	Kristian	Lindstrom		X	X	X	X	X
Sergeant	Ronald	Littell, Jr.	X	X	X	X	X	X
Officer	Caleb	Lopez				X	X	X
Officer	Benjamin	Lovett		X	X	X	X	X
Officer	Scott	Madore		X	X	X	X	X
Public Safety Dispatcher	Christine	Meyerhans		X	X	X	X	X
Corporal	James	Nicoletta				X	X	X
Officer	Lawren	Owens		X	X	X	X	X
Public Safety Dispatcher	Edward	Patz	X	X	X	X	X	X
Officer	Christophe	Poehnert	X	X	X	X	X	X
Sergeant	Michael	Prescher				X	X	X
Public Safety Dispatcher	Gary	Rosignol	X			X	X	X
Officer	Tina	Roy	X			X	X	X
Corporal	Michael	Thompson		X	X	X	X	X
Officer	Jacob	Truebig				X	X	X
Lieutenant	Richard	Watrous, Jr.	X			X	X	X
Officer	Jeremy	Weiss				X	X	X

28	36	36	55	55	55
\$ 9,800	\$ 12,600	\$ 12,600	\$ 19,250	\$ 19,250	\$ 19,250

Receiving \$200 Hazard Pay:

Records Specialist	Peggy	Malaney-Lofstrom
Records Specialist	Jordan	Hosey
Office Administrator	Elizabeth	Hilton

Potential Total	\$ 92,750
Average Potential Total	\$ 72,800

Exhibit B

LAST NAME	FIRST NAME	# INCIDENTS 4/13-4/24/20
ALBANI	DAN	1
ARILDSSEN	DAVID	6
BAKAS	BRYAN	5
BARAL	ROB	9
BARILE	ANTHONY	3
BRAULT	SHAUN	1
BUCCIARELLI	ZACHARY	6
BURCH	DEBRA	3
BUSHEY	BRIANNA	1
BUSHEY	KEVIN	1
COONEY	KEVIN	10
COONEY	CHRISTINE	5
CORTESE	TAI	2
COUILLARD	BENJAMIN	11
DEPTULA	ANDREW	3
DILLON	THOMAS	3
DROST	AMANDA	2
FALLETTI	MATTHEW	3
FINE	NOAH	10
FINE	SCOTT	4
FUTTNER	JEFF	6
GIROUX	MICHAEL	8
GOKEY	RICHARD	1
GOLDSTEIN	ADAM	8
GORE	MICHAEL	1
HANKARD	TIMOTHY	4
HOLMES	BRYAN	2
KATZBEK	DAN	12
KOWALCZYK	MICHAEL	3
LEFKOVICH	ALEX	13
MARCHESSEAU	DONALD	3
MASCIOVECCHIO	NICK	4
McDONALD	BRAD	4
MILLIKEN	MICHAEL	3
MUMLEY	SCOTT	3
MURTHA	JAY	10
PAPP	TIMOTHY	3
PECK	BRIAN	6
PEDERZOLI	THOMAS	7
PELLETIER	JARED	2
PENDLETON	ROBIN	9
PIACENTINI	CARLO	7
PIACENTINI	CRAIG	4
PIACENTINI	CORREY	4
REED	JACKSON	9

Exhibit B

REYNOLDS	KEITH	4
SAMSEL	MICHAEL	3
SMITH	MATTHEW	7
SODERBURG	PAUL	2
ST. AMAND	JAKE	10
ST. ONGE	ROBERT	5
SULLIVAN	ROBERT	12
ULITSCH	MICHELLE	2
VALENTE	NICK	4
WOODS	DYLAN	9
WOODS	TYLER	1
		284
	4/13-4/24 Cost	\$ 3,692.00
	Total Approximate Cost 4/13-5/20/20	\$ 11,076.00

VEHICLE SURPLUS						
VEHICLE ID	YEAR	MAKE	MODEL	VIN #	REASON TO BE REMOVED FROM SERVICE	DEPARTMENT
7030	2004	CHEVY	1500	1GTEK14X842302280	REPAIR COSTS EXCEED ITEMS VALUE	BUILDING
2085	2003	GMC	1500	1GETK14V23Z267653	REPAIR COSTS EXCEED ITEMS VALUE	STREET
	2011	FORD	CROWN VIC	2FABP7BV1BX173218	REPAIR COSTS EXCEED ITEMS VALUE	RECREATION
7033	2005	FORD	E150	1FTWE24W86HA65245	REPAIR COSTS EXCEED ITEMS VALUE	RECREATION
	2006	CHEVY	IMPALA	2G1WB58K069341381	REPAIR COSTS EXCEED ITEMS VALUE	FIRE MARSHAL
	1993	PIERCE	PUMPER	4EW5AAA86D1002341	REPAIR COSTS EXCEED ITEMS VALUE	FD

EQUIPMENT SURPLUS		
QUANTITY	EQUIPMENT	REASONS TO BE REMOVED FROM SERVICE
2	FIRE RADIO REPEATERS	ABSOLETE
		FD