

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Action Minutes**

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**June 18, 2019**

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**TOWN COUNCIL – SPECIAL MEETING  
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

**1. Call Meeting to Order**

Mayor Paterna called the Regular Meeting to order at 7:00 p.m.

**2. Roll Call**

Members Present: Mayor Andrew Paterna  
Deputy Mayor Liz Pendleton  
Councilor Audrey Delnicki  
Councilor Mary Justine Hockenberry  
Councilor Cesar Lopez  
Councilor Karen Lydecker  
Councilor Matthew Riley  
Councilor Janice Snyder

Members Absent: Councilor Lisa Maneeley

Others Present: Vanessa Perry, Assistant Town Manager

At 8:00 p.m., Mayor Paterna recessed the Special Meeting in order to hold a Public Hearing. The Special Meeting reconvened at 8:14 p.m.

**6. Adoption of Minutes of Previous Meetings**

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Public Hearing Minutes of May 20, 2019; and Regular Meeting Minutes of May 20, 2019.

Was made by Councilor Lopez  
Seconded by Councilor Snyder

Councilor Lydecker stated that under Consent Agenda, her name is repeated as the person who made the motion.

Mayor Paterna called for a vote, it passed on a roll call vote of 7 to 0 with Councilor Riley abstaining.

**(Adoption of Minutes of Previous Meetings Continued on Next Page)**

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**ITEM:**

**6. Adoption of Minutes of Previous Meetings (Continued)**

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of June 3, 2019.

Was made by Councilor Riley

Seconded by Councilor Snyder

The motion passed on a roll call vote of 7 to 0 with Councilor Lydecker abstaining.

Councilor Snyder made a motion to suspend the rules in order to go to Item 7. D. on the agenda. Councilor Riley seconded the motion; and it was approved, unanimously

**7. New Business**

**D. Resolution Authorizing the Purchase of ViewPoint Cloud**

WHEREAS, the South Windsor Town Council has directed Town staff to move forward with online permitting; and

WHEREAS, the Town staff's hope was to use MUNIS which is a \$6,000 per year option, but it is unfortunately not functioning as expected; and

WHEREAS, it is the recommendation to now move forward with a platform called ViewPoint Cloud, which is widely used by other municipalities and was competitively bid through the CRCOG IT Services Cooperative; and

WHEREAS, the Town has been provided a budgetary estimate of approximately \$70,000 for implementation and first-year costs with a re-occurring yearly cost of approximately \$52,000

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes this unbudgeted item to be purchased and paid for using unexpended funds from this fiscal year budget.

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**ITEM:**

**7. D. (Continued)**

Was made by Councilor Riley  
Seconded by Councilor Delnicki

Councilor Riley made a friendly amendment to replace "of approximately" with "not to exceed".

Mayor Paterna called for a vote on the amended motion; it was approved, unanimously.

The amended resolution to read as follows:

WHEREAS, the South Windsor Town Council has directed Town staff to move forward with online permitting; and

WHEREAS, the Town staff's hope was to use MUNIS which is a \$6,000 per year option, but it is unfortunately not functioning as expected; and

WHEREAS, it is the recommendation to now move forward with a platform called ViewPoint Cloud, which is widely used by other municipalities and was competitively bid through the CRCOG IT Services Cooperative; and

WHEREAS, the Town has been provided a budgetary estimate not to exceed \$70,000 for implementation and first-year costs with a re-occurring yearly cost not to exceed \$52,000

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes this unbudgeted item to be purchased and paid for using unexpended funds from this fiscal year budget.

- C. Resolution Approving the Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2019/2020 through 2021/2022**

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**ITEM:**

**7. C. (Continued)**

BE IT RESOLVED that the South Windsor Town council hereby approves the Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2019/2020 through 2021/2022.

Was made by Deputy Mayor Pendleton  
Seconded by Councilor Snyder  
The motion was approved, unanimously

**E. Resolution Adopting the Capitol Region Natural Hazard Mitigation Plan Update, 2019-2024**

WHEREAS, the Fourth National Climate Assessment (NCA4) found that "Climate change creates new risks and exacerbates existing vulnerabilities in communities across the United States, presenting growing challenges to human health and safety, quality of life, and the rate of economic growth,"; and

WHEREAS, without substantial and sustained global mitigation and regional adaptation efforts, climate change is expected to cause growing losses to American infrastructure and property," and other serious impacts to water, health, indigenous peoples, oceans and coasts, tourism and recreation, ecosystems, agriculture, and food; and

WHEREAS, NCA4 found specific serious impacts to Northeastern U.S. ecosystems, environments and economies, coastal and urban communities, and human health; and

WHEREAS, the 2018 United Nations Climate Changes Conference (COP24) reported that the impact of climate change on human health is increasingly clear, threatening all aspects of the societies in which we live and that the drivers of climate change, primarily fossil fuel combustion, pose a heavy burden of disease and that meeting the targets of the Paris Agreement can save millions of lives; and

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**ITEM:**

**7. E. (Continued)**

WHEREAS, the weight of scientific evidence indicates that a return from the current concentration of more than 400 parts per million ("ppm") of carbon dioxide (CO<sub>2</sub>) to 350 ppm or less is necessary to slow or stop the rise in global temperatures; and

WHEREAS, the Citizens' Climate Lobby has proposed a Carbon Fee and Dividend Policy to incentivize carbon reduction and which according to studies could reduce carbon emissions to 50% of 1990 levels while adding 2.8 million jobs to the American economy; and

WHEREAS, such a system would incentivize carbon reduction by collecting carbon fees into a carbon fee trust fund, disbursing the fees as equal per person monthly dividend payments with appropriate border adjustments to disincentivize relocation of business to avoid such fees

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby encourages the Connecticut Legislature to aggressively pursue such carbon reduction initiatives that can and should be implemented at the regional and wider levels.

Was made by Councilor Snyder  
Seconded by Councilor Hockenberry

Councilor Hockenberry made a friendly amendment to eliminate paragraphs six and seven. Councilor Snyder accepted the friendly amendment.

Councilor Riley made a motion to table this item. Councilor Snyder seconded the motion; and the motion failed on a roll call vote of 4 to 4 with Mayor Paterna, Councilor Delnicki, Councilor Riley, and Council Snyder voting in favor of tabling this item; and Deputy Mayor Pendleton, Councilor Hockenberry, Council Lopez, and Councilor Lydecker voting in opposition to tabling this item.

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**ITEM:**

**7. E. (Continued)**

Councilor Riley made a friendly amendment to eliminate "such" in the last paragraph. Councilor Snyder accepted the friendly amendment.

Mayor Paterna called for a motion on the amended motion; it failed on a roll call vote of 4 to 4 with Mayor Paterna, Deputy Mayor Pendleton, Councilor Hockenberry, and Councilor Lopez voting in favor of the amended motion; and Councilor Delnicki, Councilor Lydecker, Councilor Riley, and Councilor Snyder voting in opposition to the amended motion.

**F. Resolution Accepting the Resignation of Neil Caron (R) from the Agricultural Land Preservation Advisory Commission**

BE IT RESOLVED that the South Windsor Town Council hereby accepts, with regret, the resignation of Neil Caron (R) from the Agricultural Land Preservation Advisory Commission; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Neil Caron for the time he has dedicated to serving his community by his membership on the Agricultural Land Preservation Advisory Commission.

Was made by Councilor Delnicki

Seconded by Councilor Riley

The motion was approved, unanimously

**G. Resolution Appointing Gavin Xun Zhu (D) an Alternate to the Board of Assessment Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Gavin Xun Zhu (D) an Alternate to the Board of Assessment Appeals for a term ending November 30, 2021, to fill the term of Cesar Lopez and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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**ITEM:**

**7. G. (Continued)**

Was made by Councilor Hockenberry  
Seconded by Deputy Mayor Pendleton  
The motion was approved, unanimously

**H. Resolution Approving a Refund of Taxes to Thirteen (13) South Windsor Taxpayers**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to thirteen (13) South Windsor Taxpayers, the total of said refund being \$52,581.97 and as more fully described on attached **Exhibit A**.

Was made by Councilor Snyder  
Seconded by Councilor Delnicki  
The motion was approved, unanimously

**8. Passage of Ordinance**

**A. Resolution Approving an Amendment to Section 78-33 of Article II. Subdivision Open Space use and Maintenance**

BE IT RESOLVED that the South Windsor Town Council hereby approves an Amendment to Section 78-33 of Article II. Subdivision Open Space Use and Maintenance, as shown in attached **Exhibit B**.

Was made by Councilor Lydecker  
Seconded by Councilor Snyder  
The motion was approved, unanimously

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**ITEM:**

**11. Adjournment**

At 9:40 p.m. Councilor Snyder made a motion to adjourn the Special Meeting. Deputy Mayor Pendleton seconded the motion; and it was approved, unanimously.

Respectfully submitted,

A handwritten signature in cursive script, reading "Deborah W. Reid", is written over a horizontal line.

Deborah W. Reid  
Clerk of the Council



# Exhibit A

Bill	Name	Property/Vehicle Info	Reason	Over Paid
2017-04-0080337	BELAND LUKE A	1998/1HGEJ7126WLD069151	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$39.81)
2017-03-0506837	BUFF GRINDING CORPORATION	2004/1GAEK43Z74126554	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$34.35)
2017-02-0401798	GPM INVESTMENTS LLC	856 SULLIVAN AVENUE	Sec. 12-129 Refund of Excess Payments	(\$22.32)
2017-04-0081727	HONDA LEASE TRUST	2017/1HGBR2F5HA219785	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$248.02)
2017-04-0081973	JP MORGAN CHASE BANK NA	2018/4548SAHC8J323134	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$59.10)
2017-04-0081979	JP MORGAN CHASE BANK NA	2018/1J2GTABC31H11538	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$66.83)
2017-01-0009011	SILVA HUMBERTO J & DANIELA I	65 HEATHERWOOD DRIVE	Sec. 12-129 Refund of Excess Payments	(\$166.47)
2017-01-0009190	SNIDER LOREN BRUCE	705 RONCINE DRIVE	Sec. 12-129 Refund of Excess Payments	(\$178.69)
2017-03-0523483	TOYOTA LEASE TRUST	2015/1THBK1GGXF2151905	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$347.13)
2017-03-0524844	WHEELS IT	2016/1WUHGAF6GN008422	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$52.48)
2017-03-0524854	WHEELS IT	2017/3FAP0H73HR260143	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$156.89)
2016-04-0084047	YOUNESSI SHEYDA	2017/3VWPP7A5FMB93428	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$19.60)
TOTAL		2017/WAU44AFTDXHN004168	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(\$2,581.97)

Drafted By: Tabatha L Chasse  
Deputy Collector of Revenue  
*Tabatha L Chasse*  
Date: 06-10-2019

Approved By: Jennifer Hlinski-Shirley, CCMC  
Collector of Revenue  
*Jennifer Hlinski-Shirley*  
Date: 10 June 2019

DRAFT

**Amendment to Section 78-33, Definitions of Article II. Subdivision Open Space Use and Maintenance**

Sec. 78-33, Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Accessway, public*, means a strip of land under town ownership, 50 feet or less in width, which fronts on a public street, is located between side boundaries of two residential lots, and serves as a primary entrance onto a larger parcel of town-owned subdivision open space.

*Natural state* means land that is undisturbed by human intrusions, including but not limited to, construction; filling or excavation; removal or destruction of trees, shrubs or vegetation (live or dead); and activities detrimental to drainage, flood control, water conservation, erosion control, soil conservation or the preservation of wildlife.

*Open Space Task Force* means a council-appointed task force composed of a member from the Parks and Recreation Commission, Planning and Zoning Commission, Inland Wetlands Agency/Conservation Commission, Agricultural Land Preservation Advisory Committee, at least two members of the public, a representative of the Parks and Recreation Department, a representative of the Planning Department, a member of the South Windsor Land Trust, and any other members that the Council may appoint. Duties are as assigned by the Town Council. The Task force may request technical input from other town departments as needed.

*Recreation, active*, means activities that require physical exertion by people and/or cause physical alterations to the land, such as but not limited to exercise walking, sledding, skiing, camping, running and organized group play.

*Recreation, passive*, means minimally intrusive activities that allow the land to remain essentially in its natural state, such as but not limited to nature walks, bird watching.

*Subdivision open space* means any parcel or area of land or water essentially unimproved except under circumstances noted within this article and set aside, dedicated, designated or reserved for public use or enjoyment, acquired through the planning and zoning sub-division process.