

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Action Minutes**

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**March 4, 2019**

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**TOWN COUNCIL – REGULAR MEETING  
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

**1. Call Meeting to Order**

Mayor Anwar called the Regular Meeting to order at 7:00 p.m.

**4. Roll Call**

Members Present: Mayor M. Saud Anwar  
Deputy Mayor Andy Paterna  
Councilor Mary Justine Hockenberry  
Councilor Karen Lydecker  
Councilor Lisa Maneeley  
Councilor Liz Pendleton  
Councilor Matthew Riley  
Councilor Janice Snyder

Members Absent: Councilor Audrey Delnicki

Others Present: Matthew B. Galligan, Town Manager  
Morris Borea, Town Attorney (arrived at 7:34 p.m.)

**7. Adoption of Minutes of Previous Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of February 19, 2019.

Was made by Deputy Mayor Paterna  
Seconded by Councilor Maneeley  
The motion was approved, unanimously.

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Special Meeting Minutes of February 27, 2019.

Was made by Deputy Mayor Paterna  
Seconded by Mayor Anwar  
The motion was approved, unanimously

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**ITEM:**

**15. New Business**

**A. Resolution Authorizing Town Manager, Matthew B. Galligan to Sign and Execute an Agreement with Saint Junipero Serra Parish Corporation (aka Saint Francis of Assisi Church Corp.)**

WHEREAS, the South Windsor Town Council referred the purchase of 7+ acres of property fronting on Ellington Road and Long Hill Road, owned by St. Francis of Assisi Church Corp., to the Planning & Zoning Commission pursuant to Section 8-24 of the Connecticut General Statutes at their November 19, 2018 meeting; and

WHEREAS, the Planning & Zoning Commission, at their November 27, 2018 meeting, forwarded a favorable review of the above mentioned proposed purchase; and

WHEREAS, the South Windsor Town Council accepted the favorable review by the Planning & Zoning Commission to purchase this property at their January 7, 2019 meeting

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the agreement made between the Town of South Windsor and Saint Junipero Serra Parish Corporation, aka Saint Francis of Assisi Corp., and authorizes Town Manager, Matthew B. Galligan to sign and execute the agreement on behalf of the Town of South Windsor.

Was made by Councilor Hockenberry  
Seconded by Deputy Mayor Paterna  
The motion was approved, unanimously

**B. Resolution Amending the Retirement Plan for Employees of the Town of South Windsor, Connecticut**

WHEREAS, the Town Council of the Town of South Windsor ("Town Council") has considered the benefits to be derived for the employees of the Town of South Windsor ("Town") from the continued operation of a qualified defined benefit pension plan; and

**(Resolution Continued on Next Page)**

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**ITEM:**

**15. B. (Continued)**

WHEREAS, the Town Council has determined that it is in the best interest of the Town and its employees to amend the Retirement Plan for Employees of the Town of South Windsor, Connecticut (the "Plan") to conform the Plan with certain collective bargaining agreements

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby adopts and approves Amendment 19 to the Plan effective as of the date as shall be specified in the Amendment, on the condition that such Plan, as amended, continues to constitute a qualified plan of deferred compensation pursuant to Section 401(a) of the Internal Revenue Code of 1986, as amended, and that such Plan and any related trust continue to be tax exempt pursuant to Section 501(a) of the Internal Revenue Code of 1986, as amended.

BE IT FURTHER RESOLVED that the Town Manager of the Town of South Windsor is hereby authorized, empowered and directed to execute Amendment 19 to the Plan; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of South Windsor is hereby authorized, empowered and directed to do any and all acts and execute any and all documents necessary to effectuate the foregoing resolution.

Was made by Councilor Riley  
Seconded by Mayor Anwar

Answering questions from the Council, Mr. Galligan explained that these amendments are items that have already been negotiated and are in the contracts.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

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**ITEM:**

**15. New Business**

**D. Resolution Approving an Annual Salary for Deborah W. Reid, Clerk of the Council for Fiscal Year 2018/2019**

BE IT RESOLVED that the South Windsor Town Council hereby approves an annual salary increase of 2% for Fiscal Year 2018/2019 for Deborah W. Reid, Clerk of the Council, said annual salary rate to be retroactive from July 1, 2018.

Was made by Councilor Lydecker  
Seconded by Councilor Maneeley

Mayor Anwar reviewed the evaluation process and thanked the Council Clerk for her hard work.

Mayor Anwar called for a vote on the motion, it was approved, unanimously.

**F. Resolution Accepting the Resignation of Janice Favreau (D) from the Mass Transit and Highway Advisory Commission**

BE IT RESOLVED that the South Windsor Town Council hereby accepts the resignation of Janice Favreau (D) from the Mass Transit and Highway Advisory Commission; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Janice Favreau for the time she has dedicated to serving her community by her membership on the Mass Transit and Highway Advisory Commission.

Was made by Councilor Pendleton  
Seconded by Councilor Paterna

Mayor Anwar thanked Janice Favreau for her service to the Town.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

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**ITEM:**

**15. New Business**

**G. Resolution Approving a Refund of Taxes to Fifty-Nine (59) South Windsor Taxpayers**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to fifty-nine (59) South Windsor Taxpayers, the total of said refund being \$20,344.64 and as more fully described on attached **Exhibit A.**

Was made by Councilor Snyder  
Seconded by Councilor Pendleton  
The motion was approved, unanimously

**19. Executive Session**

At 8:44 p.m. Deputy Mayor Paterna made a motion to go into Executive Session to discuss a personnel issue – position of Town Manager, and to discuss a draft agreement which would result in disclosure of public records or information which is exempt from disclosure at this time pursuant to Connecticut General Statutes §1-210(b)(1). Councilor Pendleton seconded the motion; and it was approved, unanimously.

The following individuals went into Executive Session: Mayor Anwar, Deputy Mayor Paterna, Councilor Hockenberry, Councilor Lydecker, Councilor Maneeley, Councilor Pendleton, Councilor Riley, Councilor Snyder, Assistant Town Manager Vanessa Perry, Town Attorney Morris Borea (to discuss a draft agreement), and Town Manager Matthew B. Galligan.

At 10:15 p.m. Councilor Maneeley made a motion to adjourn the Executive Session. Councilor Snyder seconded the motion; and it was approved, unanimously.

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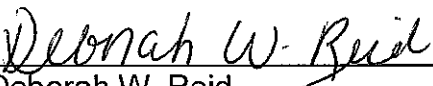
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**ITEM:**

**20. Adjournment**

At 10:15 p.m. Councilor Snyder made a motion to adjourn the Regular Meeting. Deputy Mayor Paterna seconded the motion; and it was approved, unanimously.

Respectfully submitted,

  
\_\_\_\_\_  
Deborah W. Reid  
Clerk of the Council

# Exhibit A

Refund Requests for Council Approval

March 4, 2019

REFUND REQUESTS RECEIVED THROUGH February 22, 2019

Bill	Name	Reason	Overpaid
2017-04-0083901	ALLY FINANCIAL	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (387.06)
2017-03-0501443	BAKSH-DOYLE NICOLE	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (106.23)
2016-03-0507626	BMW FINANCIAL SERVICES ATTN: TAX	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (630.11)
2017-03-0507774	BMW FINANCIAL SERVICES ATTN: TAX	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (497.81)
2016-03-0502413	BORATIS ERNEST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (141.34)
2017-03-0502714	BRIDGE LAURA M	Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives	\$ (263.69)
2017-04-0080467	BRIDGE LAURA M	Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives	\$ (426.88)
2017-03-0503782	CAVANAUGH MICHAEL A	Sec. 12-129 Refund of Excess Payments	\$ (50.00)
2017-03-0503819	CCAP AUTO LEASE LTD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (265.01)
2017-03-0503841	CCAP AUTO LEASE LTD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (764.70)
2017-03-0505005	CROSS PATRICIA G	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (48.15)
2017-03-0505261	DAMIER TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (475.96)
2017-03-0506009	DESY JOANN R	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (28.25)
2016-03-0008223	FARMINGTON BANK	Sec. 12-129 Refund of Excess Payments	\$ (185.89)
2017-01-0003108	FELD FRANCIS J JR & JOANNE E	Sec. 12-129 Refund of Excess Payments	\$ (61.75)
2017-01-0008660	GUGLIARDI DOUGETTE & GERAGHTY, LLC	Sec. 12-129 Refund of Excess Payments	\$ (304.42)
2017-03-0500930	HATHAWAY ADAM J	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (54.89)
2017-03-0510428	HONDA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (201.82)
2017-03-0510459	HONDA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (224.17)
2017-03-0510385	HONDA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (132.86)
2017-03-0510833	HURLEY CURTIS W	Sec. 12-129 Refund of Excess Payments	\$ (233.08)
2017-03-0510816	HYUNDAI LEASE TRILLING TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (308.29)
2016-03-0511166	JACQUES JOHNNY	Sec. 12-129 Refund of Excess Payments	\$ (48.69)
2017-03-0512422	KECHANE WILLIAM E	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (429.70)
2017-02-0040761	LEAPS & BONES LLC	Sec. 12-129 Refund of Excess Payments	\$ (27.00)
2017-03-0512491	LYONS SUSAN G	Sec. 12-129 Refund of Excess Payments	\$ (24.59)
2017-01-0006274	MATTHEWS JOHN & BARBARA	Sec. 12-129 Refund of Excess Payments	\$ (16.60)
2017-03-0515159	MAZNIKI PAUL J JR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (8.36)
2017-03-0515474	MEAD HAROLD W 2ND	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (25.69)
2017-03-0515596	MERRILL ROGER R	Sec. 12-129 Refund of Excess Payments	\$ (30.51)
2017-03-0515607	MERTZIC MICHAEL D	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (246.62)
2016-03-0516837	NISSAN INFINITI LT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (11.81)
2016-03-0516889	NISSAN INFINITI LT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (125.43)
2017-03-0516841	NISSAN INFINITI LT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (223.46)
2017-03-0516870	NISSAN INFINITI LT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (404.20)
2017-03-0516903	NISSAN INFINITI LT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (298.98)
2017-03-0516905	NISSAN INFINITI LT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (60.73)
2017-03-0516928	NISSAN INFINITI LT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (275.36)
2017-03-0516976	NISSAN INFINITI LT	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (448.27)
2017-03-0517834	PASEK FRANCISZEK	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (91.93)
2017-03-0519977	ROGERS KATHLEEN B	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (80.42)
2016-03-0520671	SCHNYS ROGER	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (187.97)
2017-03-0521101	SCOTT AMIKO D	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (12.88)
2016-03-0521370	SIENA STACIE L	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$ (220.89)

# Exhibit A

Refund Requests for Council Approval

March 4, 2019

REFUND REQUESTS RECEIVED THROUGH February 22, 2019

2017-03-0523757	SMITH JAMES	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(31.81)
2016-03-0523718	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(437.97)
2016-03-0523228	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(274.32)
2016-03-0523300	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(554.74)
2016-03-0523322	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(636.62)
2016-03-0523324	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(711.84)
2016-03-0523343	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(184.63)
2016-03-0523412	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(365.00)
2017-03-0523364	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(454.68)
2017-03-0523375	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(1,336.50)
2017-03-0523530	TOYOTA LEASE TRUST	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(93.50)
2017-03-0524003	VANDEUSEN PHILIP R	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(209.07)
2017-03-0524464	VW CREDIT LEASING LTD	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(41.89)
2017-03-0525535	ZANDONELLA ARNOLD JR	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(20,344.64)
TOTAL				

Drafted By: Tabatha L Chasse  
Deputy Collector of Revenue

*Tabatha L Chasse*  
Date: 08/05/2019

Approved By: Jennifer Hillskey-Shirley, CCMC  
Collector of Revenue

*Jennifer Hillskey-Shirley*  
Date: 08 Feb 2019