

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 1

January 16, 2018

**TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

1. Call Meeting to Order

Mayor Anwar called the Regular Meeting to order at 7:00 p.m.

4. Roll Call

Members Present: Mayor M. Saud Anwar
Deputy Mayor Andy Paterna
Councilor Jeffrey Glickman
Councilor Mary Justine Hockenberry
Councilor Lisa Maneeley
Councilor Carolyn Mirek
Council Liz Pendleton
Councilor Matthew Riley
Councilor Janice Snyder

Members Absent: Councilor Carolyn Mirek

Others Present: Matthew B. Galligan, Town Manager
Morris Borea, Town Attorney (arrived at 7:10 p.m.)

7. Adoption of Minutes

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Regular Meeting Minutes of January 2, 2018.

Was made by Councilor Maneeley
Seconded by Councilor Pendleton
The motion was approved, unanimously

Deputy Mayor Paterna made a motion to suspend the rules in order to go to Item 15.A. on the agenda. Councilor Maneeley seconded the motion; and it was approved, unanimously.

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 2

January 16, 2018

ITEM:

15. New Business

A. Resolution Accepting the Resignation of Robert Hornish (D) from the Patriotic Commission

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Robert Hornish (D) from the Patriotic Commission, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Robert Hornish for the time he has dedicated to serving his community by his membership on the Patriotic Commission.

Was made by Councilor Pendleton
Seconded by Councilor Glickman

Mayor Anwar thanked Mr. Hornish for his volunteer work.

Mayor Anwar called for a vote on the motion; it was approved, unanimously.

13. Consent Agenda

Councilor Glickman made a motion to approve Agenda Items 15. B. (*); through 15. V. (*) as the Consent Agenda. Councilor Pendleton seconded the motion; and it was approved, unanimously.

15. New Business *(Continued)*

***B. Resolution Appointing Stephen Wagner (D) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Stephen Wagner (D) to the Water Pollution Control Authority for a term ending November 30, 2020 to fill the expired term of William Veas and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 3

January 16, 2018

ITEM:

15. New Business

- *C. Resolution Reappointing Carol Fletterick (D) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Carol Fletterick (D) to the Water Pollution Control Authority for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *D. Resolution Reappointing James Kupchunos (D) to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Kupchunos (D) to the Zoning Board of Appeals for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *E. Resolution Reappointing Steven Carty (D) to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Steven Carty (D) to the Zoning Board of Appeals for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 4

January 16, 2018

ITEM:

15. New Business

- *F. Resolution Reappointing Elizabeth McGuire (D) an Alternate to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Elizabeth McGuire (D) an Alternate to the Zoning Board of Appeals for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *G. Resolution Appointing Cathy Gallagher (D) to the Library Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Cathy Gallagher (D) to the Library Board for a term ending November 30, 2021 to fill an expired term of Mindy Lewis and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *H. Resolution Appointing Mindy Lewis (D) to the Park & Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Mindy Lewis (D) to the Park & Recreation Commission for a term ending December 31, 2021 to fill the expired term of Craig Zimmerman and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 5

January 16, 2018

ITEM:

15. New Business

- *I. Resolution Appointing Ken Lewis (D) to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Ken Lewis (D) to the Patriotic Commission for a term ending December 31, 2018 to fill the unexpired term of Robert Hornish and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *J. Resolution Reappointing Kent Carlson (D) to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Kent Carlson (D) to the Patriotic Commission for a term ending December 31, 2020 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *K. Resolution Reappointing James Throwe (D) an Alternate to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Throwe (D) an Alternate to the Patriotic Commission for a term ending December 31, 2020 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 6

January 16, 2018

ITEM:

15. New Business

- *L. Resolution Appointing Elizabeth Kuehnel (D) to the Personnel Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Elizabeth Kuehnel (D) to the Personnel Board of Appeals for a term ending November 30, 2020 to fill an expired term of Roy Normen (R) and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *M. Resolution Reappointing Edward O'Connell (D) to the Public Building Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Edward O'Connell (D) to the Public Building Commission for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *N. Resolution Appointing Barbara Kelly (D) to the Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Barbara Kelly (D) to the Agricultural Land Preservation Advisory Commission for a term ending November 30, 2019 to fill an expired term of Wayne McKinney and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 7

January 16, 2018

ITEM:

15. New Business (Continued)

- *O. Resolution Appointing Linda Jeski (D) a Full Member to the Board of Assessment Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Linda Jeski (D) a full member to the Board of Assessment Appeals for a term ending November 30, 2021 to fill the expired term of Darren DeMartino (R) and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *P. Resolution Appointing Cesar Lopez (D) an Alternate to the Board of Assessment Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Cesar Lopez (D) an Alternate to the Board of Assessment Appeals for a term ending November 30, 2021 to fill an expired term of Linda Jeski.

(Approved by Consent Agenda)

- *Q. Resolution Reappointing Joseph Kennedy (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Joseph Kennedy (D) to the Economic Development Commission for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 8

January 16, 2018

ITEM:

15. New Business (Continued)

- *R. Resolution Reappointing James Murray (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Murray (D) to the Economic Development Commission for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *S. Resolution Appointing Victor Dorobantu (D) an Alternate to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Victor Dorobantu (D) an Alternate to the Economic Development Commission for a term ending November 30, 2021 to fill an expired term of David Marsh and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *T. Resolution Reappointing Virginia Macro (D) to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Virginia Macro (D) to the Historic District Commission for a term ending November 30, 2022 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 9

January 16, 2018

ITEM:

15. New Business (Continued)

- *U. Resolution Reappointing Jan Tarr (D) to the Housing Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Jan Tarr (D) to the Housing Authority for a term ending November 30, 2022 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

- *V. Resolution Appointing Mindy Lewis (D) an Alternate to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Mindy Lewis (D) an Alternate to the Historic District Commission for a term ending November 30, 2021 to fill the expired term of Carolyn Taylor and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Approved by Consent Agenda)

At 8:00 p.m. the Mayor recessed the Regular Meeting in order to hold a Public Hearing. The Regular Meeting reconvened at 8:12 p.m.

- W. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Transfer of \$350,000 from the Capital and Non-Recurring Expenditures Account to the Capital Projects Account**

(Resolution Continued on Next Page)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 10

January 16, 2018

ITEM:

15. W. (Continued)

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, February 5, 2018, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the **Transfer of \$350,000 from the Capital and Non-Recurring Expenditures Account to the Capital Projects Account, as follows:**

\$165,000 for Improvements to Ridge Road
\$185,000 for Improvements to Edwin Road

Was made by Councilor Maneeley

Seconded by Councilor Pendleton

The motion passed on a roll call vote of 7 to 1 with Councilor Riley voting in opposition.

X. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Establishment of an Ordinance Prohibiting Natural Gas Waste and Oil Waste from Natural Gas Extraction Activities or Oil Extraction Activities within the Town

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, February 5, 2018, at 8:15 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the establishment of an **Ordinance Prohibiting Natural Gas Waste and Oil Waste from Natural Gas Extraction Activities or Oil Extraction Activities within the Town.**

Was made by Deputy Mayor Paterna

Seconded by Councilor Pendleton

The motion was approved, unanimously

Y. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Establishment of a Construction Noise Ordinance

(Resolution Continued on Next Page)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 11

January 16, 2018

ITEM:

15. Y. (Continued)

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, February 5, 2018, at 8:30 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the establishment of a Construction Noise Ordinance.

Was made by Councilor Pendleton
Seconded by Councilor Maneeley
The motion was approved, unanimously

Z. Resolution Transferring Appropriations and Unexpended Bond Proceeds

WHEREAS, the Town of South Windsor, Connecticut (the "Town") adopted a resolution entitled "Resolution Appropriating \$5,790,000 for Planning, Design, Acquisition and Construction of Various Renovations and Improvements to the Town's Schools, including Information Technology Systems, Educational Technology and Equipment, and Authorizing the Issuance of \$5,790,000 Bonds of the Town to Meet Said Appropriations and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose" on November 6, 2012 (the "2012 Board of Education Projects Resolution"); and

WHEREAS, the Town adopted a resolution entitled "Resolution Appropriating \$10,000,000 for Road, Drainage and Intersection Improvements and Authorizing the Issuance of \$10,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose" on November 7, 2006 (the "2006 Road Resolution"); and

WHEREAS, pursuant to Section 711 of the Town Charter, the Council is authorized to transfer unencumbered amounts of certain appropriations; and

WHEREAS, the 2012 Board of Education Projects Resolution and the 2006 Road Resolution do not require further funding and there are unexpended bond proceeds from such projects in the amount of \$953,812.00 remaining (the "Unexpended Bond Proceeds"); and

(Resolution Continued on Next Page)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 12

January 16, 2018

ITEM:

15. Z. (Continued)

WHEREAS, the Town desires to transfer such Unexpended Bond Proceeds to other active projects and purposes of the Town

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of South Windsor:

Section 1: A total of \$647,417.00 of the Unexpended Bond Proceeds is hereby transferred to partially fund the projects authorized by the resolution entitled "Resolution Appropriating \$12,000,000 for the Planning, Design, Acquisition and Construction of Various Road Paving and Drainage Improvements and Authorizing the Issuance of \$12,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose"), adopted by the Town on November 4, 2014; and

Section 2: A total of \$306,395.00 of the Unexpended Bond Proceeds is hereby transferred to partially fund the projects authorized by the resolution entitled "Resolution Appropriating \$33,521,724 for Planning, Design, Acquisition, Construction, Equipping, and Furnishing of a New Orchard Hill Elementary School and Related Costs and Authorizing the Issuance of \$33,521,724 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose"), adopted by the Town on March 25, 2014; and

Section 3: This Resolution shall take effect immediately upon adoption.

Was made by Councilor Snyder
Seconded by Mayor Anwar
The motion was approved, unanimously

AA. Resolution Authorizing the Appointment of a Successor Trustee and an Investment Manager for the Town of South Windsor Retiree Health Care Trust

(Resolution Continued on Next Page)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 13

January 16, 2018

ITEM:

15. AA. (Continued)

WHEREAS, the Town adopted the Town of South Windsor Retiree Health Care Trust effective June 15, 2009 (hereinafter the "Trust"); and

WHEREAS, the Town desires to appoint the current Director of Finance, Patricia Perry, as Successor Trustee under the terms of the Trust; and

WHEREAS, the Town desires to ratify any action taken by the Successor Trustee prior to her formal appointment; and

WHEREAS, the Town desires to appoint the Pension Committee as the Investment Manager with respect to the Trust, only as an advisor without power to direct the investment and reinvestment of all or part of the trust funds

NOW, THEREFORE, BE IT RESOLVED that the Town Manager is authorized to enter into and execute on behalf of the Town of South Windsor a certain agreement entitled, "Agreement Appointing Successor Trustee and an Investment Manager for the Town of South Windsor Retiree Health Care Trust."

Was made by Councilor Riley
Seconded by Councilor Glickman
The motion was approved, unanimously

BB. Resolution Creating a Task Force to Make Recommendations to Enhance Transparency in Government

WHEREAS, the Town Council and South Windsor government takes pride in transparency; and

WHEREAS, transparency is a critical ingredient for our democracy; and

WHEREAS, it is always worthwhile for elected governments to assess if there is an opportunity to improve our transparency

(Resolution Continued on Next Page)

**TOWN COUNCIL
TOWN OF SOUTH WINDSOR**

Action Minutes

Page 14

January 16, 2018

ITEM:

15. BB. (Continued)

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council supports the creation of a Task Force to make recommendations to enhance transparency in Government and to prepare a report of its findings to be presented to the Council and the public by March 19, 2018; and

BE IT FURTHER RESOLVED that said Task Force be voluntarily composed of equal numbers of members of the Democratic and Republican Parties, with volunteers from the Council and both Town Committees. The total number of members not to exceed eight (8).

Was made by Mayor Anwar
Seconded by Councilor Glickman
The motion was approved, unanimously

20. Adjournment

At 9:47 p.m. Councilor Maneeley made a motion to adjourn the Regular Meeting. Deputy Mayor Paterna seconded the motion; and it was approved, unanimously.

Respectfully submitted,

Deborah W. Reid
Clerk of the Council