

**TOWN COUNCIL  
TOWN OF SOUTH WINDSOR**

**Action Minutes**

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**September 21, 2015**

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**TOWN COUNCIL – REGULAR MEETING  
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

**1. Call Meeting to Order**

Mayor Anwar called the Regular Meeting to order at 7:00 p.m.

**4. Roll Call**

Members Present: Mayor M. Saud Anwar  
Deputy Mayor Edward Havens  
Councilor Thomas Delnicki  
Councilor Carolyn Mirek  
Councilor Andrew Paterna  
Councilor Liz Pendleton  
Councilor Matthew Riley  
Councilor Janice Snyder  
Councilor Stephen Wagner

Also Present: Matthew B. Galligan, Town Manager  
Keith Yagaloff, Town Attorney

**7. Adoption of Minutes of Previous Meetings**

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Special Meeting Minutes of August 26, 2015; and Regular Meeting Minutes of September 8, 2015.

Was made by Councilor Delnicki  
Seconded by Councilor Snyder

Councilor Delnicki made an amendment to postpone action on the approval of these minutes until the Regular Meeting on October 5, 2015. Councilor Snyder seconded the motion. After a lengthy discussion, Town Attorney Yagaloff suggested withdrawing the amendment and making a new motion to postpone approval and have it seconded.

Councilor Delnicki made a motion to postpone the approval of the minutes until the next Regular Meeting of the Town Council. Councilor Mirek seconded the motion; and it passed on a roll call vote of 8 to 1 with Mayor Anwar, Deputy Mayor Havens, Councilor Delnicki, Councilor Mirek, Councilor Paterna, Councilor Riley, Councilor Snyder, and Councilor Wagner voting in favor of postponement and Councilor Pendleton voting in opposition of postponement.

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**9. Communications from Officers and Boards Directly Responsible to Council**

Councilor Snyder made a motion to suspend the rules and take Item 14. E. out of order. Councilor Delnicki seconded the motion; and it was approved, unanimously.

**13. Unfinished Business**

**A. Resolution Appointing Courtney King (D) a Full Member to the Planning & Zoning Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Courtney King (D) a full member to the Planning & Zoning Commission for a term ending November 9, 2015 to fill the unexpired term of Mario Marrero.

Was made by Councilor Paterna  
Seconded by Councilor Pendleton  
The motion was approved, unanimously.

**14. New Business**

**A. Resolution Accepting the Resignation of Leonard B. Glasser (R) from the Patriotic Commission**

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Leonard Glasser (R) from the Patriotic Commission, said resignation effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Leonard Glasser for the time he has dedicated to serving his community by his membership on the Patriotic Commission.

Was made by Councilor Mirek  
Seconded by Councilor Delnicki  
The motion was approved, unanimously.

**14. New Business (Continued)**

**B. Resolution Authorizing Town Manager, Matthew B. Galligan to Execute and Deliver any and all Documents Deemed to be Necessary or Appropriate to the State of Connecticut, Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection on behalf of the Town of South Windsor**

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**ITEM:**

**14. B. (Continued)**

BE IT RESOLVED that the Town of South Windsor may enter into with and deliver to the State of Connecticut, Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection any and all documents which it deems to be necessary or appropriate for the “Memorandum of Agreement Regarding use of State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3”; and

BE IT FURTHER RESOLVED that Matthew B. Galligan who now holds the office of Town Manager of the Town of South Windsor and has held that office since January 5, 1996, is authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Was made by Councilor Pendleton  
Seconded by Councilor Delnicki  
The motion was approved, unanimously.

**C. Resolution Supporting the Design of Roadway Improvements to Abbe Road from South of Robert Drive to the Town Line**

WHEREAS, proposed improvements to Abbe Road in the Town of South Windsor from south of Robert Drive to the Town Line have been selected for Federal and State funding under the Local Road Accident Reduction Program by the Connecticut Department of Transportation; and

WHEREAS, the South Windsor Town Council seeks to accomplish roadway improvements to improve safety along this section of Abbe Road with the best geometrical alignment within the existing ROW, keeping impacts to the abutting property owners to a minimum; and

WHEREAS, a public information meeting was held on September 1, 2015 to receive input from property-owners and the public concerning the preliminary design of improvements to this section of Abbe Road and those in attendance supported the improvements shown in the preliminary design

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**ITEM:**

**14. C. (Continued)**

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby reaffirms the need for said project and supports the design of geometric improvements to Abbe Road from south of Robert Drive to the Town Line to improve the safety of this road for residents and the motoring public as presented, and directs the Engineering Division to proceed to final design of these improvements and acquisition of the necessary rights of way to construct these improvements.

Was made by Councilor Riley  
Seconded by Councilor Snyder  
The motion was approved, unanimously.

**D. Resolution Approving Amendment 16 to the Retirement Plan for Employees of the Town of South Windsor**

WHEREAS, the Town Council for the Town of South Windsor ("Council") has determined that it is in the best interest of the Town of South Windsor and its employees to amend the Retirement Plan for Employees of the Town of South Windsor, Connecticut (the "Plan") to settle matters pertaining to the employment of Ronald R. Asselin

NOW, THEREFORE, BE IT RESOLVED that the Town of South Windsor hereby adopts and approves Amendment 16 to the Plan in the form attached hereto as **Exhibit A**; and

BE IT FURTHER RESOLVED that the Town Manger of the Town of South Windsor is hereby authorized, empowered and directed to execute Amendment 16 to the Plan; and directed to do any and all acts and execute any and all documents necessary to effectuate the foregoing resolution.

Was made by Councilor Snyder  
Seconded by Councilor Paterna  
The motion was approved, unanimously.

**F. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Financing of the Emergency Operation Center**

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**ITEM:**

**14. F. (Continued)**

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, October 5, 2015, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the financing of the Emergency Operations Center.

Was made by Deputy Mayor Havens  
Seconded by Councilor Snyder  
The motion was approved, unanimously.

**G. Resolution Approving a Refund of Taxes to Forty-Seven (47) South Windsor Taxpayers**  
**(Councilor Wagner)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to Forty-Seven (47) South Windsor Taxpayers, the total of said refund being \$7,392.78 and as more fully described on attached **Exhibit B.**

Was made by Councilor Wagner  
Seconded by Councilor Pendleton  
The motion was approved, unanimously.

**19. Executive Session**

At 10:25 p.m. Councilor Wagner made a motion to go into Executive Session to discuss two tax assessment agreements which would result in disclosure of public records or information contained therein which is exempt from disclosure at this time pursuant to C.G.S. §1-210(b)(1) and §1-210(b)(5)(B). Councilor Delnicki seconded the motion; and it was approved, unanimously.

At 10:40 p.m. Councilor Delnicki made a motion to adjourn Executive Session. Councilor Wagner seconded the motion; and it was approved, unanimously.

**20. Adjournment**

At 10:40 p.m. Councilor Delnicki made a motion to adjourn the meeting. Councilor Wagner seconded the motion; and it was approved, unanimously.

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Respectfully submitted,

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Ashley K. Summers  
Assistant to the Clerk of the Council