

REVISED AGENDA

TOWN COUNCIL  
COUNCIL CHAMBERS  
SOUTH WINDSOR TOWN HALL

REGULAR MEETING  
Monday, March 4, 2024  
TIME: 7:00 P.M.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Mayor's Remarks

*(Councilor Buganski)*

5. Adoption of Agenda

6. Communications and Reports from the Town Manager

7. Public Input for Items on the Agenda

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

*(Councilor Pendleton)*

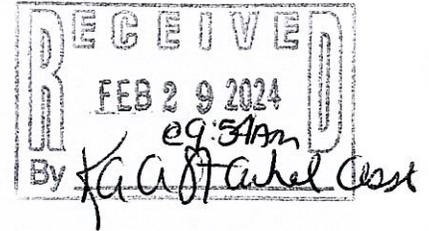
8. Adoption of Minutes of Previous Meeting

**Approval of the February 20, 2024 Town Council Meeting Minutes**

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of February 20, 2024.

9. Communication from Liaisons, Officers, and Boards Directly Responsible to the Council

10. Reports from Committees



Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

**Item #7: Public Input on Agenda Items Only**

**In-Person Meetings:**

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

**Virtual Meetings:**

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to [TownCouncilComments@southwindsor-ct.gov](mailto:TownCouncilComments@southwindsor-ct.gov) will only be read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

**Item #15: Second Public Input - on any matter over which the Council has Jurisdiction**

**In-Person Meetings:**

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

**Virtual Meetings:**

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to [TownCouncilComments@southwindsor-ct.gov](mailto:TownCouncilComments@southwindsor-ct.gov) will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

A. **First Reading**

*(Councilor King)*

Motion to approve 11 A 1 as a First Reading on the Consent Agenda.

1. **Resolution Appointing Michael Pare (D) as a Member of the South Windsor Town Council Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

**BE IT RESOLVED**, that the South Windsor Town Council hereby Appoints Michael Pare (D), as a Member of the South Windsor Town Council for a term ending November 13, 2026.

B. **Second Reading**

None.

C. **Miscellaneous**

None.

12. **Unfinished Business**

None.

13. **New Business**

A. **Discussion Item: Additional Early Voting Location (*Registrar of Voters, Sue Larsen & Sue Burnham to be Present*)**

B. **Discussion Item: Fiscal Year 2024/2025 Board of Education Budget Presentation (*Dr. Carter, Superintendent of Schools to be Present*)**

*(Councilor Carey)*

**C. Resolution Setting a Time and Place for a Public Hearing to receive Citizen Input on a Small Cities Grant for Renovations and Upgrades to Flax Hill.**

**BE IT RESOLVED**, that the South Windsor Town Council hereby sets **Monday, March, 2024 at 8:00 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on a Small Cities Grant for renovations and upgrades to Flax Hill.

*(Councilor Balboni)*

**D. Resolution Setting a Time and Place for a Public Hearing to receive Citizen Input on the Proposed Board of Education Budget for Fiscal Year 2024/2025**

**BE IT RESOLVED**, that the South Windsor Town Council hereby sets **Monday, April 1, 2024 at 8:00 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the proposed Board of Education Budget for the Fiscal Year 2024/2025.

*(Councilor Lewis)*

**E. Resolution Amending the Term Ending Date of the Approved Town Council Resolution dated February 21, 2023 Reappointing Jan Tarr (D) as a Member of the Housing Authority**

**WHEREAS**, the Town Council Resolution dated February 21, 2023 reappointing Jan Tarr as a member of the Housing Authority had an incorrect term ending date of November 30, 2028

**BE IT RESOLVED**, that the Town Council hereby amends the previously approved Town Council Resolution Reappointing Jan Tarr (D) as a Member of the Housing Authority with a corrected term end date of November 30, 2027.

**14. Passage of Ordinance**

None.

**15. Public Input for Any Matter**

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

**16. Communications from the Council**

17. **Executive Session**

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

None.

18. **Adjournment**



## MINUTES

TOWN COUNCIL  
COUNCIL CHAMBERS  
SOUTH WINDSOR TOWN HALL

REGULAR MEETING  
Tuesday, February 20, 2024  
TIME: 7:00 P.M.

1. Call Meeting to Order

Mayor Delnicki called the meeting to order at 7:00pm.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Audrey Delnicki  
Deputy Mayor Matthew Siracusa  
Councilor Richard Balboni  
Councilor Michael Buganski  
Councilor Carolyn Carey  
Councilor Steven King Jr.  
Councilor Toby Lewis  
Councilor Elizabeth Pendleton

Others present: Michael Maniscalco, Town Manager  
Richard Carella, Town Attorney  
Scott Roberts, Assistant Town Manager  
Michele Lipe, Director of Planning  
Walter Summers, Fire Marshal

4. Mayor's Remarks

Mayor Delnicki introduced Kathy Reed, Prevention Coordinator for the South Windsor High School. She is also the SADD (Students Against Destructive Decisions) Advisor.

Students of the SADD Club in partnership with the Governor's Prevention Partnership gave a presentation about prescription drug misuse stating that a recent survey said that 1 in 10 high school students misused medications and 40% of those students said that they found those medications in their home or at a friend's home.

The following students presented and gave a demonstration for using the Deterra Deactivation Bag: Kevin Joseph, Aidan Walsh, Eve Lagasse, Arushi Sharma, Shruti Shah

This bag can hold up to forty-five pills which when placed in the bag with water, will deactivate the drug and then can be thrown in the trash. This will help to get unnecessary prescription drugs, medications and over the counter medications out of the South Windsor household.

Mayor Delnicki thanked the students for their presentation and a job well done.

5. **Adoption of Agenda**

Councilor Lewis made a **Motion** to adopt the agenda as presented.  
Councilor Pendleton **seconded the Motion**.

Deputy Mayor Siracusa made a **Friendly Amendment** to the agenda.

- Item: 5 Adoption of Agenda - Change the date of the approval of minutes to February 5, 2024.
- Item 13B Correct the spelling of the word “contingency”
- Item 11 Consent Agenda – Should read Item 11 B 1 - 11 B 2
- Item 11 Consent Agenda – Should read Item 11 B 3 - 11 B 6

Councilor Lewis **seconded the Motion**, which was approved by unanimous voice vote.  
**MOTION CARRIES.**

6. **Communications and Reports from the Town Manager**

**Collins Crossing:** The Town Manager gave an update on Collins Crossing stating that there are some problems with he chip sealing. Public Works negotiated with the contractor and the contractor is going to replace the chip sealing.

**Budget:** The Town Manager has started work on the budget in preparation to present it to the Council. He asked the Council to keep an eye on the budget cap reminding them that last year the budget cap became a challenge with the 2.5% increase. He explained that there is a portion of the budget that cannot increase more than 2.5% or the cost of living or inflation. They do not have those numbers yet but there are penalties for going over. They have not been made aware of what the penalty will be at this time.

**Motor Vehicle Tax Cap:** The Town will be losing about 1.9 million (11.59%) for the motor vehicle tax cap. This will increase the mill rate from 33.14 to 33.72 in the upcoming budget.

**Electric Vehicle Charging Station at the Library:** They are looking for some funding to help with their grant application for a match from Council. They have been able to use a current grant to offset the match. There is no action needed from the Council and no taxpayer funds will be used.

**Public Works:** The Town Manager recognized the Public Works Department for the great job they did with the snow removal from the last storm.

**Questions from the Council:**

Councilor Lewis asked about Tuesday’s snowstorm and asked why the library employees were asked to come to work. The Town Manager explained that the Town doesn’t close due to snowstorms. We are the last line of defense for the community. The library acts as a warming station for anyone who is stuck. It is also because public works employees and the police are

part of Collective Bargaining Units and if time off is given to other employees, the public works and police staff will also be requesting time off.

Councilor Pendleton asked the status of the salt and snow. The Town Manager said that there are no issues, and the supply is adequate.

Deputy Mayor Siracusa asked about the parking lot at the bottom of Neiderwerfer and asked if it is a parking lot or will it be part of a bike trail. The Town Manager said he is familiar with the lot but unsure what is being done. The Town Manager will find out more information on that.

Councilor Balboni asked about the 2 million dollars that the Town is losing out on from the State and asked if it was directly related to lowering the mill rate. The Town Manager said that the State wanted to make municipalities whole, so they put in a cap of around 32. The Town's mill rate was 38 so the State was giving the difference in that delta. When a Town goes through revaluation, the mill rate is lowered. In the Town's instance, the mill rate was lowered to 33 so the delta between the 32- cap and the 33-mill rate has shrunk significantly which reduces the revenue.

Councilor Balboni asked if the Town could leave the mill rate just a little higher and reduce the evals. The Town Manager explained that the Town doesn't have the authority to change the values of homes through revaluation.

7. **Public Input for Items on the Agenda**

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None.

8. **Adoption of Minutes of Previous Meeting**

**Approval of the February 5, 2024, Town Council Meeting Minutes**

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of February 5, 2024.

Councilor Carey made a **Motion to Approve** the minutes of February 5, 2024, as presented.

Councilor Pendleton **seconded the Motion**, which was approved by unanimous voice vote.  
**MOTION CARRIES.**

**9. Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**

Councilor Lewis reported on the WPCA Meeting that was held on February 6<sup>th</sup>. The Clark Street pump station project was completed on time and within budget. The balance was transferred to the WPCA open ARPA project. The UV disinfection upgrade is underway. They are making great progress on routine maintenance. The odor control project is going very well on Main Street.

Councilor Lewis stated that the Parks and Recreation Department is focusing on their Master Plan.

Councilor Carey reported on the Planning and Zoning meeting that she attended. She stated that Dr. Carter, Superintendent of Schools came and gave a very in-depth discussion on the High School Athletic Fields and Campus Improvements. It gives a good idea of what to expect in the next five years.

Councilor Carey urges everyone interested to visit the Board of Education website at [southwindsorschools.org/board\\_of\\_education](https://southwindsorschools.org/board_of_education).

Councilor Balboni reported on the Public Building Commission meeting that took place on February 14, 2024. Their focus is on the Parks and Recreation Facility at Old Orchard Hill and the possible use of that building. They are working with Colliers and three other architects. Pleasant Valley has some punch list items to take care of such as drainage issues and plans for planting grass. They are releasing the final retainage next month and plan to work over the February break.

Councilor King wanted to remind everyone that the Social Justice and Racial Equity Commission is hosting their Social Justice Day Community Forum this Saturday, February 24<sup>th</sup> from 10am to 2pm at the South Windsor Library in the Friends Room.

**10. Reports from Committees**

None.

**11. Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

**A. First Reading**

None

**B. Second Reading**

Councilor Balboni made a **Motion to Approve 11 B 1 – 11 B 2** as a second reading on the consent agenda.

Councilor Lewis **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

**1. Resolution Appointing John Murphy III (R) as an Alternate on the Inland Wetlands Agency/ Conservation Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints John Murphy III (R) as an alternate on the Inland Wetlands Agency/ Conservation Commission, for a term ending December 1, 2027.

**2. Resolution Appointing Lauren Chung (R) as a Member of the Personnel Board of Appeals**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Lauren Chung (R) as a member of the Personnel Board of Appeals, to replace the expired term of Elizabeth Kuehnel (D), for a term ending November 30, 2026.

Councilor Pendleton made a **Motion to Approve 11 B 3 – 11 B 6** as a second reading on the consent agenda.

Councilor King **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

**3. Resolution Appointing Paul Bernstein (D) as a Member of the Planning & Zoning Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Paul Bernstein (D) as a member of the Planning & Zoning Commission, to fill the unexpired term of Bart Pacekonis (D) for a term end date of November 8, 2027.

**4. Resolution Appointing Atif Quraishi (D) as an Alternate on the Planning & Zoning Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Atif Quraishi (D) as an alternate on the Planning & Zoning Commission, to replace the unexpired term of Paul Bernstein (D), for a term ending December 1, 2025.

**5. Resolution Reappointing Dwight Johnson (D) as a Member of the Housing Authority**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Dwight Johnson (D) as a member of the Housing Authority, for a term ending November 30, 2028.

**6. Resolution Appointing Megan Macomber (D) as a Member of the Human Relations Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Megan Macomber (D) as a member of the Human Relations Commission, to replace the unexpired term of Anitha Elango (D), for a term ending November 30, 2024.

**C. Miscellaneous**

None.

**12. Unfinished Business**

None.

**13. New Business**

*Deputy Mayor Siracusa*

**A. Discussion Item: South Windsor Business Registry (Michele Lipe, Marc Melanson, Walter Summers)**

Michele Lipe and Walter Summers came forward and gave an overview of the Business Registry.

Walter Summers said that this has been discussed for about five years. They are coming to the Council to ask their opinion. They are finding out that they are having businesses opening in town such as a doctor's office that opens another office that are business related, they are not required to get a permit from the Fire Marshal's office. They are not getting notified of a new business opening. This causes problems with the Next Gen Software which is used to create a call list for emergencies. They have done research and there are some towns in CT that do a no-fee business registry where the owner fills out the fields that will allow the data to be used by the Town for notification purposes. This will also be used by the Town Clerk, Planning, Fire, PD, Assessor and Building Department. Mr. Summers referred to the handout that was given in the Councilors packets (**see attached Exhibit D**). There is a draft ordinance if the Council wanted to go that route and there has also been talk of making it a policy and asked for feedback from the Council on how they would like to proceed or not to proceed with the project.

Councilor King asked for clarification regarding why they are not notified of new businesses and why permits are not required. Mr. Maniscalco gave the example of industrial condos where someone opens and auto body shop but then shuts down and another type of business moves in. If there are no walls or construction being done, then permits are not required so the town would not know if a new business moved in.

Councilor Pendleton asked if the Assessor has access to new businesses. Walter Summers confirmed that they do have that information if they are a registered trademark but are not required to forward that information around. Walter said that this is an issue that they can work on internally but if businesses do not register as a trademark, they have no way of knowing about a new business.

Deputy Mayor Siracusa asked how many other Towns use this program for businesses. Walter Summer said that there are approximately four Towns use the program. If the program goes through, the Economic Development Commission is willing to hand out flyers to businesses to get the word out.

Deputy Mayor Siracusa asked what would happen if there was a change in use. The Town would conduct inspections, but they would be pointed to the online form prior to the Certificate of Occupancy.

Councilor Lewis asked how they would know that there was a business registry. Walter said that they would hold a public information session. The EDC is also willing to help with the project. They could also ask for help from the Eagle Scouts.

Councilor Lewis asked how many properties are in this category. Walter commented that there were approximately 900 businesses.

Councilor Pendleton asked if there would be fees or penalties for not filling out the form. Walter said that would be up to the Town Council to decide.

Councilor Pendleton asked the Town Attorney if it would be better to create an ordinance or would it be advised to do a zoning change. Town Attorney Rich Carella said that it does not matter. There is a lot more discussion and detail that must happen before there is a proposal. If the town decides upon an ordinance, a Public Hearing would need to take place.

Councilor Buganski asked if there was any upfront cost to the Town or tenants for this program. Mr. Summers said that everything will be done online, and they already have a draft of the online form. The start up is already there.

***Councilor Buganski***

**B. Resolution Approving a Transfer of \$40,000 from the Contingency Account to the Feasibility Study for Recreation Building Expenditures**

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves a transfer of \$40,000 from the Contingency Account to go into the Feasibility Study for the Recreation

Building. This transfer will cover costs to study the programming needs, and facility needs of the Recreation Department Building (ie Old Orchard Hill School).

Councilor Buganski made a **Motion to Approve** the transfer of \$40,000 from the Contingency Account to the Feasibility Study for Recreation Building expenditures

Councilor Lewis **seconded the Motion.**

Councilor Balboni stated that this was previously presented to Town Council but that they did not ask for as much money previously. Councilor Balboni said that the number needed is **\$59,800** and is broken down as follows:

Architect - \$24,800  
Owners Rep - \$15,000  
Contingency - \$20,000

Councilor Balboni made a **Friendly Amendment** to increase the transfer amount to **\$59,800**. Councilor Buganski accepted the **Friendly Amendment**.

Deputy Mayor Siracusa asked if the owners rep was asked to do a fit out on the site they are at. He feels that they should see if they can get all of their wants and needs with an already built structure.

Councilor Lewis **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

*Councilor Balboni*

**C. Resolution Reappointing CliftonLarsonAllen as the Town Auditor for the Fiscal Year ending June 30, 2024, at a fee of \$68,250**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints the firm of CliftonLarsonAllen LLP of West Hartford, Connecticut, to audit the books and accounts of the Town of South Windsor, as provided in the General Statutes of the State of Connecticut; and

**BE IT FURTHER RESOLVED**, that the fee for said auditing services by CliftonLarsonAllen LLP will be \$68,250 for Fiscal Year ending June 30, 2024, for a term expiring December 31, 2024.

Councilor Balboni made a **Motion to Approve** the reappointment of CliftonLarsonAllen as the Town Auditor for the fiscal year ending June 30, 2024, at a fee of \$68,250.

Deputy Mayor Siracusa **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

*Councilor King*

**D. Resolution Accepting the Resignation of Erica Evans (D) from the South Windsor Town Council**

**BE IT RESOLVED**, that the South Windsor Town Council hereby accepts, with regret, the resignation of Erica Evans (D) from the South Windsor Town Council effective February 6, 2024, as more fully described in **Exhibit A**.

**BE IT FURTHER RESOLVED**, that the South Windsor Town Council extends its thanks to Erica Evans (D) for the time she has dedicated to serving her community by her membership on the South Windsor Town Council.

Councilor King made a **Motion** accepting the resignation of Erica Evans from the South Windsor Town Council.

Councilor Pendleton **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

Town Council members thanked Erica Evans for her time and dedication to the Town Council.

*Councilor Carey*

**E. Resolution Accepting the Resignation of Amanda Poma, Clerk of the Council**

**BE IT RESOLVED**, that the South Windsor Town Council hereby accepts, with regret, the resignation of Amanda Poma, Clerk of the Council effective February 16, 2024, as more fully described in **Exhibit B**.

**BE IT FURTHER RESOLVED**, that the South Windsor Town Council extends its thanks to Amanda Poma for the time she has dedicated as Clerk of the Council.

Councilor Carey made a **Motion** accepting the resignation of Amanda Poma, Clerk of the Council.

Councilor Pendleton **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

Town Council members thanked Amanda Poma for her time and dedication to the Town Council

*Councilor Lewis*

**F. Resolution Approving of Twenty-four (24) Refunds totaling \$27,100.94**

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves twenty-four (24) refunds, the total of said refunds being \$27,100.94 and as more fully described in **Exhibit C**.

Councilor Lewis made a **Motion to Approve** twenty-four (24) refunds totaling \$27,100.94.

Councilor King **seconded the Motion** which was approved by unanimous voice vote.  
**MOTION CARRIES**

14. **Passage of Ordinance**

None.

15. **Public Input for Any Matter**

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

John Holowczak of 39 Cody Circle- He is a 32-year resident. Gave a history of Governor's Highway dating back to 1985. He stated that back in 1985 they knew that there was going to be a traffic issue on Governor's Highway. The Town Council at the time had promised to fix the problem. He said that he has spent several thousand dollars put in sound blocking windows in the front facing part of his house. He said that the Council would be receiving a petition tonight and asked that the Council take note that the names with stars next to them indicate that they were residents back in 1985-1986. **(See attached Exhibit E)**

Kathy Young of 1136 Main Street- Spoke about her dissatisfaction with tractor trailer traffic on Governor's Highway. She feels that because it has "highway" after it that people think of it is as that. Ms. Young asked if this is something they could bring forward with the State.

Shunmuga Kumar of 140 Cody Circle- came forward and submitted a petition of signatures **(See attached Exhibit F)** to call upon the Council to:

1. We call upon the Town Council to fulfill its 1986 promise to Beldon Road and Governors Highway residents, upon its decision to extend Governors Highway to John Fitch Boulevard, to prohibit tractor trailer traffic by directing the town's Local Traffic Authority to file a request with the Connecticut Office of the State Traffic Authority to approve the prohibition on both Governors Highway and Beldon Road, which may make it legally enforceable.
2. Please make the Baker Lane and Governors Highway intersection an all-way stop, both to reduce traffic speeding and address poor sightline issues-which have been noted in multiple planning and zoning meetings including testimony of a South Windsor Police sergeant, as more fully described in **Exhibit G**
3. The name Governors Highway is misleading and encourages traffic speeding. The houses are built close to the road and do not permit a road width appropriate for the word Highway. We request you rename the road to Governors Way.

Tim Wentzell of 630 Governor's Highway- 55-year resident of Governor's Highway. Stated that extensive meetings were had with Town Council when Governor's Highway was completed. When they decided to extend the road, many neighbors met and felt that there was

a commitment from the Town that truck traffic would not be allowed. The road is narrow and bumpy and a tremendous amount of noise. Mr. Wentzell also made a comment about the Town Charter, The Town Council and Town Manager decided not to fund the attorney when PZC turned down a recent case, neighbors raised money to try to defend the case, but the Town didn't defend its own commission. He feels that the Town Council took over the role of Planning and Zoning Commission. What has happened as a result is that the developers now know if the Town Council doesn't fund a project that was approved the by commission, they can sue them.

Wei Zhang of 125 Cody Circle- He is supporting the neighbors speaking about Governor's Highway. He suggested an all-way stop sign.

Derek Butler of 596 Governors Highway- 31-year resident. As neighbors, they are all concerned about the increasing levels of truck traffic and stated that every month they are getting higher. The Pride truck stop is not helping the truck traffic. He said on an average night, there are 3-5 tractor trailers from Costco that are dropped at 301 Governors Highway. (Photo attached as **Exhibit H**). He said that back in 2022 he submitted a handbook from the California Environmental Protection Agency about air quality and land use (**See attached Exhibit I**). The Handbook was used to identify distribution centers and warehouses that are close to residential areas emit and create diesel PM's. They identified that cases of exposure related to the PM's are associated with asthma, premature mortality, aggravated heart and lung disease especially within 800 feet and below of a distribution center.

Wayne Botha of 720 Governors Highway- Would like an ordinance banning tractor trailers from traveling down Beldon and Governors Highway. The tractor trailers go so fast from Ellington Road that they need to use a jake break to stop at the stop sign on Beldon Road. This is a major safety concern. It is also a health concern to have diesel trucks traveling in residential areas. The proposed reconstruction of Governors Highway does not address speeding. He feels that this is going to make a bad situation worse and urged the Town Council to do a comprehensive traffic study. He asked that the Governors Highway project be put on hold until there is a proposal in place to make sure that the 2-3 million dollars addresses the safety concerns that are brought forward.

There being more residents wishing to speak during Public Input, Mayor Delnicki asked for a Motion to extend the public input past 30 minutes. Councilor King made a **Motion to extend Public Input**. Councilor Pendleton **seconded the Motion. MOTION CARRIES.**

William Jones of 570 Governors Highway- Wanted to reiterate what has been said before him. He said that the road has become the worst road that he has ever been on. Tractor trailers are backing down the street because they are too tall to go under the wiring above. It is a safety concern, and the tractor trailer situation needs to be addressed.

Leigh Lovering of 20 Elizabeth Street- In his personal experience on Governors Highway, he has had to get out of his car to direct a tractor trailer that was trying to make a left turn. He has seen tractor trailers put ruts in the lawns of personal properties on that road. He also feels that the road needs resurfacing due to the bumps in the road.

Chris Edlund of 11 Beldon Road- Resident of 23 years. The Town Council promised the residents that if they did extend the Governors Highway, they would keep the tractor trailers from driving in residential areas. On June 2, 1986, (Record No. 007788) the Town Council gave MDC the water line easement because MDC was concerned, they would lose the water rights because they thought the Town was going to stop using the road. MDC Will not give up the water right before the Town Council approves a warehouse to be built over the water rights. He urges the Town Council to do something to stop the tractor trailer trucks from going through Governors Highway.

Ken Young of – He has a concern coming down Buckland Road at Sullivan Ave, there is a green arrow there. He does not feel there should be a green arrow there. He also said that the center tracks of railroad tracks that are on Ellington Road are broken. He also asked for the videos that he spoke about in a previous meeting to be viewed.

#### **16. Communications from the Council**

Mayor Delnicki reported on two events that are taking place. The Max Challenge is hosting a Family Fun Day in collaboration with the South Windsor Parks and Recreation, the South Windsor Community Center and the South Windsor Food and Fuel Bank. This event will be held on Saturday, March 16, 2024, from 10am to 3pm at the South Windsor High School Annex. They are having East Hartford Canine demos, cooking demos, Touch a Truck and an ambulance house and much more.

Mayor Delnicki also reported on the Special Olympics South Windsor Athletes that are participating in bowling on Saturdays in March at 10am at the Hall of Fame Silver Lanes in East Hartford. They are also participating in Track and Field starting in April through June on Saturdays at 10am. If anyone is interested, they can reach out to Coach Gene Johnkoski at [GJohnkoski@gmail.com](mailto:GJohnkoski@gmail.com).

Councilor King wanted to let the students of South Windsor High School Bobcat Prowl, which is the high school newsletter. He said it is phenomenal and commended the editors for doing a great job keeping everyone informed.

#### **17. Executive Session**

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

Deputy Mayor Siracusa invited Town Manager, Michael Maniscalco and Assistant Town Manager, Scott Roberts to Executive Session. He also stated that the Regular Town Council meeting will adjourn from Executive Session.

#### **Executive Session began at 8:49pm**

Those in attendance include Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, and Councilor Pendleton, Michael Maniscalco – Town Manager, Scott Roberts – Assistant Town Manager

- a) Potential purchase of property located at 36 Graham Road
- b) Potential sale of property located at 785 Sullivan Avenue

Executive Session concluded at 9:11pm.

18. **Adjournment**

Deputy Mayor Siracusa made a **Motion** to adjourn the meeting at 9:12pm.

Councilor Lewis **seconded the Motion** which was approved by unanimous voice vote.  
**MOTION CARRIES.**

Respectfully submitted,

*Katherine J. Senerth*

Katherine J. Senerth  
Executive Assistant



**(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)**

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
TOWN COUNCIL	MICHAEL PARE	MAIN STREET  MIKEPARESW@GMAIL.COM	860 798 1227	APPTMT	ERICA EVANS	D	11-13-2026

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation if official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by:       Sandra C Jeski       Party Affiliation:   D   Date   2-22-2024  

*rec'd 2/23 @  
8am  
KS*



## Senerth, Katherine

---

**From:** Maniscalco, Michael  
**Sent:** Tuesday, February 27, 2024 2:22 PM  
**To:** Senerth, Katherine  
**Subject:** Fwd: Early Voting Location

Please use the below for the Council packet.

Michael Maniscalco  
Town Manager  
Town of South Windsor  
1540 Sullivan Ave.  
South Windsor, CT 06074  
860-644-2511

Begin forwarded message:

**From:** "Richard D. Carella" <rcarella@uks.com>  
**Date:** February 26, 2024 at 1:24:21 PM EST  
**To:** "Delnicki, Audrey" <Audrey.Delnicki@southwindsor-ct.gov>  
**Cc:** "Maniscalco, Michael" <Michael.Maniscalco@southwindsor-ct.gov>  
**Subject:** RE: Early Voting Location

Yes – after discussion a simple vote to determine it is not necessary for an additional early voting location is sufficient, along with a “detailed explanation” which can be, something along the lines of “after due consideration and discussion at the March 4, 2024 Town Council meeting, the Town Council concluded that a single early voting location is sufficient given the number of registered voters.”

Rich

Richard D. Carella  
Shareholder | Updike, Kelly & Spellacy, P.C.  
(Office) 860-548-2681  
[rcarella@uks.com](mailto:rcarella@uks.com) | [www.uks.com](http://www.uks.com)

---

**From:** Delnicki, Audrey <Audrey.Delnicki@southwindsor-ct.gov>  
**Sent:** Monday, February 26, 2024 12:06 PM  
**To:** Richard D. Carella <rcarella@uks.com>  
**Cc:** Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>  
**Subject:** Fwd: Early Voting Location

You don't often get email from [audrey.delnicki@southwindsor-ct.gov](mailto:audrey.delnicki@southwindsor-ct.gov). [Learn why this is important](#)

EXTERNAL: Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Attorney Carella,

For our next meeting on March 4 we have this item regarding early voting location as a discussion item.

If, during the discussion item we choose not to hold a public hearing, could we then get a consensus from the council to not have more than one voting location? Would that suffice as notification to the secretary of states office that we would not be moving forward with more than one voting location?

Thank you,

**Audrey Delnicki**  
Mayor

Town of South Windsor  
1540 Sullivan Ave.  
South Windsor, CT 06074  
860-310-8281

---

**From:** Burnham, Susan <[Susan.Burnham@southwindsor-ct.gov](mailto:Susan.Burnham@southwindsor-ct.gov)>  
**Sent:** Monday, February 26, 2024 10:36 AM  
**To:** Delnicki, Audrey <[Audrey.Delnicki@southwindsor-ct.gov](mailto:Audrey.Delnicki@southwindsor-ct.gov)>  
**Subject:** FW: Early Voting Location

**From:** Richard D. Carella <[rcarella@uks.com](mailto:rcarella@uks.com)>  
**Sent:** Friday, February 23, 2024 1:45 PM  
**To:** Armstrong, Bonnie <[Bonnie.Armstrong@southwindsor-ct.gov](mailto:Bonnie.Armstrong@southwindsor-ct.gov)>  
**Cc:** Maniscalco, Michael <[Michael.Maniscalco@southwindsor-ct.gov](mailto:Michael.Maniscalco@southwindsor-ct.gov)>; Burnham, Susan <[Susan.Burnham@southwindsor-ct.gov](mailto:Susan.Burnham@southwindsor-ct.gov)>; Larsen, Sue <[Sue.Larsen@southwindsor-ct.gov](mailto:Sue.Larsen@southwindsor-ct.gov)>  
**Subject:** RE: Early Voting Location

You don't often get email from [rcarella@uks.com](mailto:rcarella@uks.com). [Learn why this is important](#)

Bonnie

This is confusing at best, but my read of PA 23-5 is that it is the sole decision of the registrars of voters to set a single early voting location. Section 1(b)(1) states

*"The registrars of voters of each municipality shall designate a location for the conduct of early voting.."*

The Town Council does not need to take any action on the single early voting location as established by the Registrars of Voters.

However, for municipalities of 20,000 or more in population, if any “**additional**” early voting location is desired, it is the legislative body which decides that.

The relevant section (Section 1(b)(2)) states in pertinent part as follows:

“In any municipality with a population of at least twenty thousand, the legislative body **may** hold a public hearing **on whether to designate any additional location** in such municipality for the conduct of early voting, . . . . For any such municipality in which such **a public hearing was not held, the legislative body thereof shall determine whether to designate any such additional location and shall notify the Secretary of the State with a detailed explanation for such determination.** . . . . The Secretary shall take no action on any detailed explanation submitted under this subdivision with regard to the number of additional locations designated in such a municipality, and shall preserve each such detailed explanation as a public record open to public inspection.”

Because South Windsor’s population is over 20,000, it is Town Council (not the Registrars of Voters) that determines whether to designate any *additional* early-voting location. The Town Council may decide (but is not required) to hold a public hearing prior to making such a determination.

Regardless of conducting a public hearing or not, the Town Council needs to decide if an additional early-voting location is desired, and it needs to inform the Secretary of State of that determination. The language is clear that the Town Council must take an action, even if that action is to decide that it will not designate an additional early-voting location, because the language states the “legislative body **shall** determine whether to designate any such additional location.” It is also clear that the Town Council upon making its decision, “**shall** notify the Secretary of State, with a detailed explanation for such determination.”

Yes, you are good to move forward with a single early voting location, because the Registrars of Voters have made their determination and the Town Council does not need to vote on that determination.

It also appears to me that per the below email the Town Council is comfortable with a single early voting location as determined by the Registrars of Voters.

I recommend however, that this matter be added to the next Town Council agenda in order to ratify this determination that no additional early voting locations are necessary, and directing such determination be communicated to the Secretary of State per the statute.

Rich

Richard D. Carella  
Shareholder | Updike, Kelly & Spellacy, P.C.  
(Office) 860-548-2681  
[rcarella@uks.com](mailto:rcarella@uks.com) | [www.uks.com](http://www.uks.com)



[Hartford](#) | [New Haven](#) | [Middletown](#)  
(Click on link for UKS address and directions)

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**From:** Armstrong, Bonnie <[Bonnie.Armstrong@southwindsor-ct.gov](mailto:Bonnie.Armstrong@southwindsor-ct.gov)>  
**Sent:** Thursday, February 22, 2024 12:42 PM  
**To:** Richard D. Carella <[rcarella@uks.com](mailto:rcarella@uks.com)>  
**Cc:** Maniscalco, Michael <[Michael.Maniscalco@southwindsor-ct.gov](mailto:Michael.Maniscalco@southwindsor-ct.gov)>; Burnham, Susan <[Susan.Burnham@southwindsor-ct.gov](mailto:Susan.Burnham@southwindsor-ct.gov)>; Larsen, Sue <[Sue.Larsen@southwindsor-ct.gov](mailto:Sue.Larsen@southwindsor-ct.gov)>  
**Subject:** FW: Early Voting Location

EXTERNAL: Do not click links or open attachments unless you recognize the sender and know the content is safe.

Rich,

Public Act 23-5, as amended by PA 23-204, established early voting for state and municipal regular general elections, special elections, and most primaries, including a PPP held on or after April 1, 2024.

The PPP is scheduled for April 2, 2024 with early voting being held on March 26, 27, 28 and 30.

There has been some confusion as to whether or not municipalities with a population of 20,000 or more need their legislative bodies to vote on the early voting location and whether or not they want to designate a second location. The Registrars of Voters determined that one voting location was sufficient for the Town of South Windsor and mentioned to the Town Manager that the Town Council needed to vote on the location. I emailed Heather Augeri, SOTS Elections Officer, and posed the question (see email chain below). She stated that a vote by the legislative body was NOT required and therefore it was removed from the Town Council's agenda discussion. During a conference call today, SOTS stated that the legislative body should vote on the EV location which would be required prior to February 27<sup>th</sup>.

Given the email below from the Elections Officer at SOTS, are we OK with moving forward without a vote by the Town Council?

Thanks for your guidance.

Bonnie

**Bonnie L. Armstrong, CCTC**  
Town Clerk  
Town of South Windsor  
1540 Sullivan Avenue

South Windsor, CT 06074

Phone: 860-644-2511 ext. 2225

Email: [bonnie.armstrong@southwindsor-ct.gov](mailto:bonnie.armstrong@southwindsor-ct.gov)

**From:** Augeri, Heather <[Heather.Augeri@ct.gov](mailto:Heather.Augeri@ct.gov)>

**Sent:** Thursday, February 8, 2024 11:28 AM

**To:** Armstrong, Bonnie <[Bonnie.Armstrong@southwindsor-ct.gov](mailto:Bonnie.Armstrong@southwindsor-ct.gov)>

**Subject:** Re: Early Voting Location

No, they do not.

Heather Augeri  
Elections Officer  
Office of the Secretary of State  
165 Capital Ave.  
Hartford, CT 06106  
860-356-0954

**IMPORTANT NOTICE:**

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**From:** Armstrong, Bonnie <[Bonnie.Armstrong@southwindsor-ct.gov](mailto:Bonnie.Armstrong@southwindsor-ct.gov)>

**Sent:** Thursday, February 8, 2024 11:27 AM

**To:** Augeri, Heather <[Heather.Augeri@ct.gov](mailto:Heather.Augeri@ct.gov)>

**Subject:** Early Voting Location

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Heather,

Do the ROVs need to have the governing body of the Town vote on the early voting location if they are only using ONE site for early voting? I thought they needed that ONLY IF they were designating more than one location?

**Bonnie L. Armstrong, CCTC**

Town Clerk  
Town of South Windsor  
1540 Sullivan Avenue

South Windsor, CT 06074

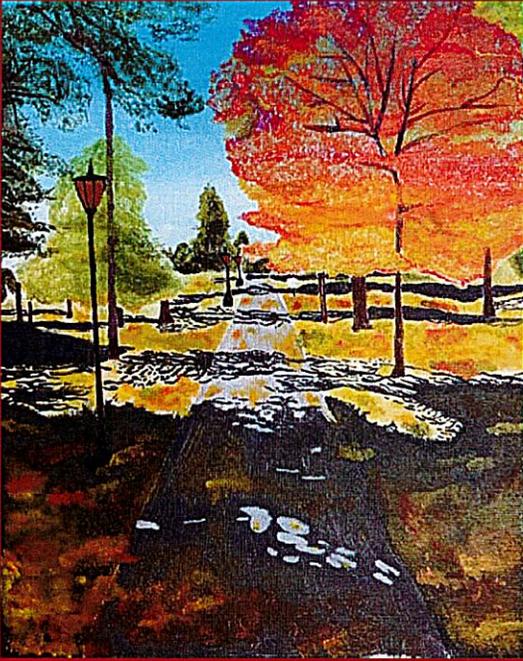
Phone: 860-644-2511 ext. 2225

Email: [bonnie.armstrong@southwindsor-ct.gov](mailto:bonnie.armstrong@southwindsor-ct.gov)

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South Windsor Public Schools

# Board of Education Proposed FY 2025 Budget

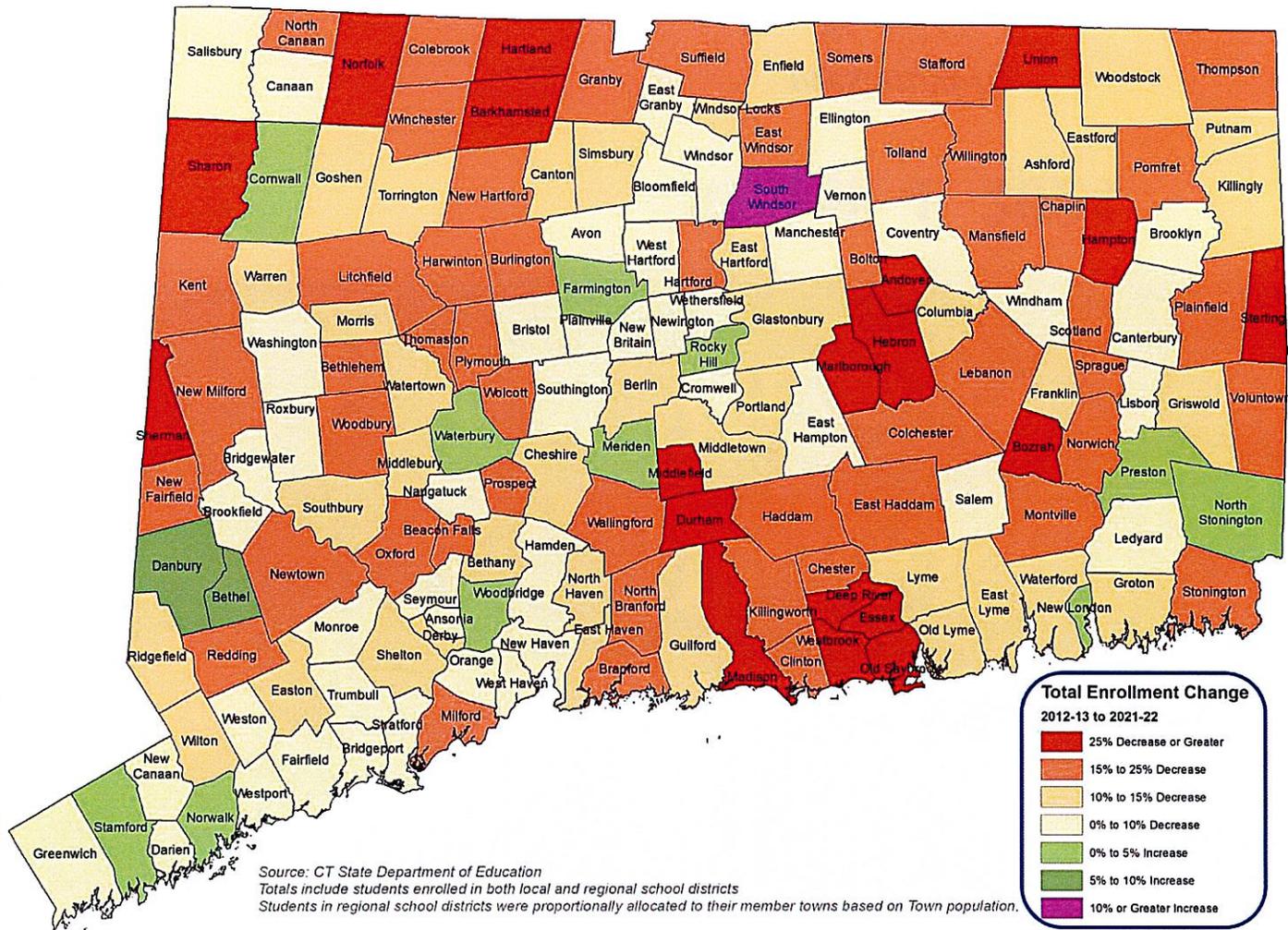


**March 4, 2024**

*presented by*

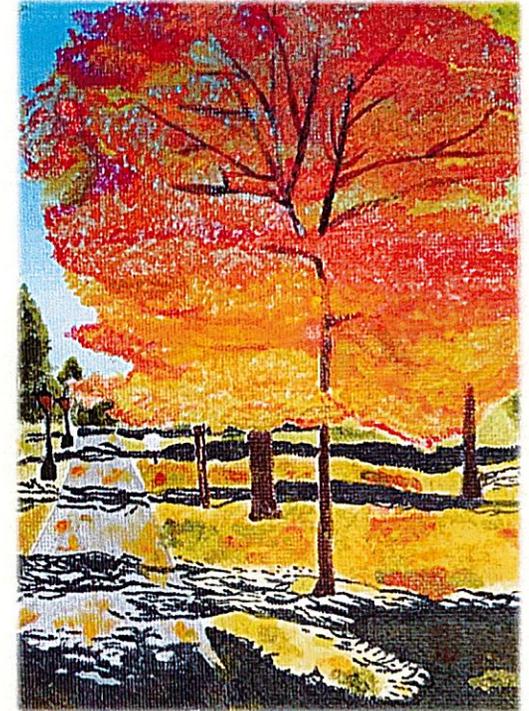
**Dr. Kate Carter  
Superintendent of Schools**

# 2012-2022: Ten-Year Total Enrollment Change by Town



## 2012-2022: Ten-Year Student Enrollment Change by Town

- 19 towns decreased by 25% or more
- 51 towns decreased by 15-25%
- 39 towns decreased by 10-15%
- 46 towns decreased by 10% or less
- ➔ 155 towns experienced **declining enrollment**
- 11 towns increased up to 5%
- 2 towns increased by 5-10%
- ➔ Only 13 towns experienced **increasing enrollment**



1

South Windsor was the **ONLY** town to see an enrollment **INCREASE** over 10%

**FY 2025 Proposed Budget**

**\$94,650,656**

**7.29% increase**



## Overview of Expenditure Plan

FY 2024 Expenditure Plan **\$89,221,342**  
(Appropriation and \$1 Million in Reserves)

Total Proposed FY 2025 Expenditure Plan **\$94,650,656**  
(Appropriation and \$0 in Reserves)

% Increase Over Last Year's Expenditure Plan **6.09%**

## Expenditure Plan in Context

Average Percentage Increase  
of Superintendents' Proposed Budgets  
in the Hartford Region = **5.96%**  
(25 Districts Reporting)

South Windsor's Proposed Percentage  
Increase of Expenditure Plan = **6.09%**

# Overview of Budget Drivers

<p>Contractual Obligations/ Maintenance of Operations</p>	<ul style="list-style-type: none"> <li>• Contractual Salary Increases</li> <li>• Medical/Dental Insurance</li> <li>• Staff Services</li> </ul>	<ul style="list-style-type: none"> <li>• Technology</li> <li>• General Operations</li> </ul>
<p>Increasing Enrollment</p>	<ul style="list-style-type: none"> <li>• Intervention Teachers</li> <li>• Bilingual Spanish Teacher</li> <li>• Multilingual Learner Teacher</li> <li>• Behavior Specialist</li> <li>• Part-Time Office Clerks (PV/HS)</li> </ul>	<ul style="list-style-type: none"> <li>• HS Associate Principal</li> <li>• HS Subject Area Teachers</li> <li>• HS Safety Officer</li> </ul>
<p>Special Education (Mandated Programming/IEPs)</p>	<ul style="list-style-type: none"> <li>• Outplacements/Contracted Services</li> <li>• Speech Pathologist</li> </ul>	<ul style="list-style-type: none"> <li>• Psychologist</li> </ul>
<p>Strategic Planning</p>	<ul style="list-style-type: none"> <li>• Mandated Literacy Materials</li> <li>• MTSS Resources</li> <li>• New Course Materials</li> <li>• HS SAT Support</li> </ul>	<ul style="list-style-type: none"> <li>• HS Virtual Language Lab</li> <li>• Afterschool Clubs &amp; Programs</li> <li>• Athletic Coaches</li> </ul>

# Examples of Unfunded Mandates

---

## Special Education

Public Act No. 23-137: An Act Concerning Resources and Support Services for Persons with an Intellectual or Developmental Disability

\$118,000

## Literacy

Public Act No. 21-2: "Right to Read" Legislation

\$102,000

# Tiered Budget Reductions Overview

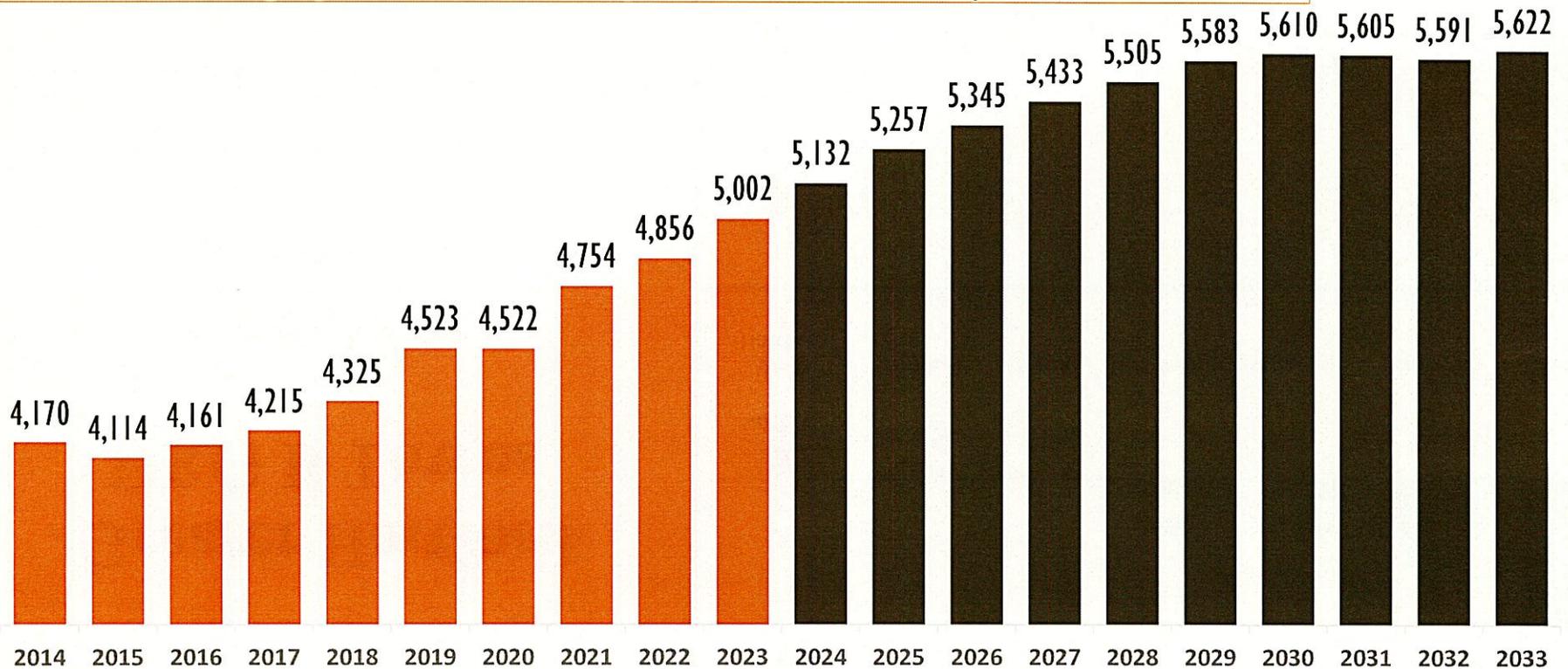
Tier	Description	Reduction Amount by Tier	\$ Increase Over FY 2024 Appropriation	% Increase Over FY 2024 Appropriation
<b>Starting Point</b>	<ul style="list-style-type: none"> <li>All requests funded</li> <li>No retirement savings</li> </ul>	\$99,030,037	\$10,808,695	12.25%
<b>TIER 1 Reductions</b>	<ul style="list-style-type: none"> <li>Retirement savings</li> <li>Energy credit</li> <li>Various reductions across accounts</li> </ul>	\$1,542,506	\$9,266,189	10.50%
<b>TIER 2 Reductions</b>	<ul style="list-style-type: none"> <li>Staffing requests not moved forward</li> <li>Building and sites</li> <li>Technology</li> </ul>	\$2,836,875	\$6,429,314	7.29%
<b>Board of Education Proposed Budget</b>		<b>\$94,650,656</b>	<b>\$6,429,314</b>	<b>7.29%</b>

**“The conventional wisdom in budget-building is often to ask for 4% if you need 2%, ask for 8% if you need 6%, because there will always be cuts just for the sake of cuts. I had faith that if I delivered a transparent, straightforward budget, that the game of asking for more than what you need just to secure the minimum of what you need would be unnecessary.”**

**-Superintendent's Proposed Budget Presentation, 2012**

# PK-12 Historical and Projected Enrollment

- Between 2015 and 2023, districtwide enrollment has increased by 888 students
- Enrollment is projected to increase by 620 more students by 2033

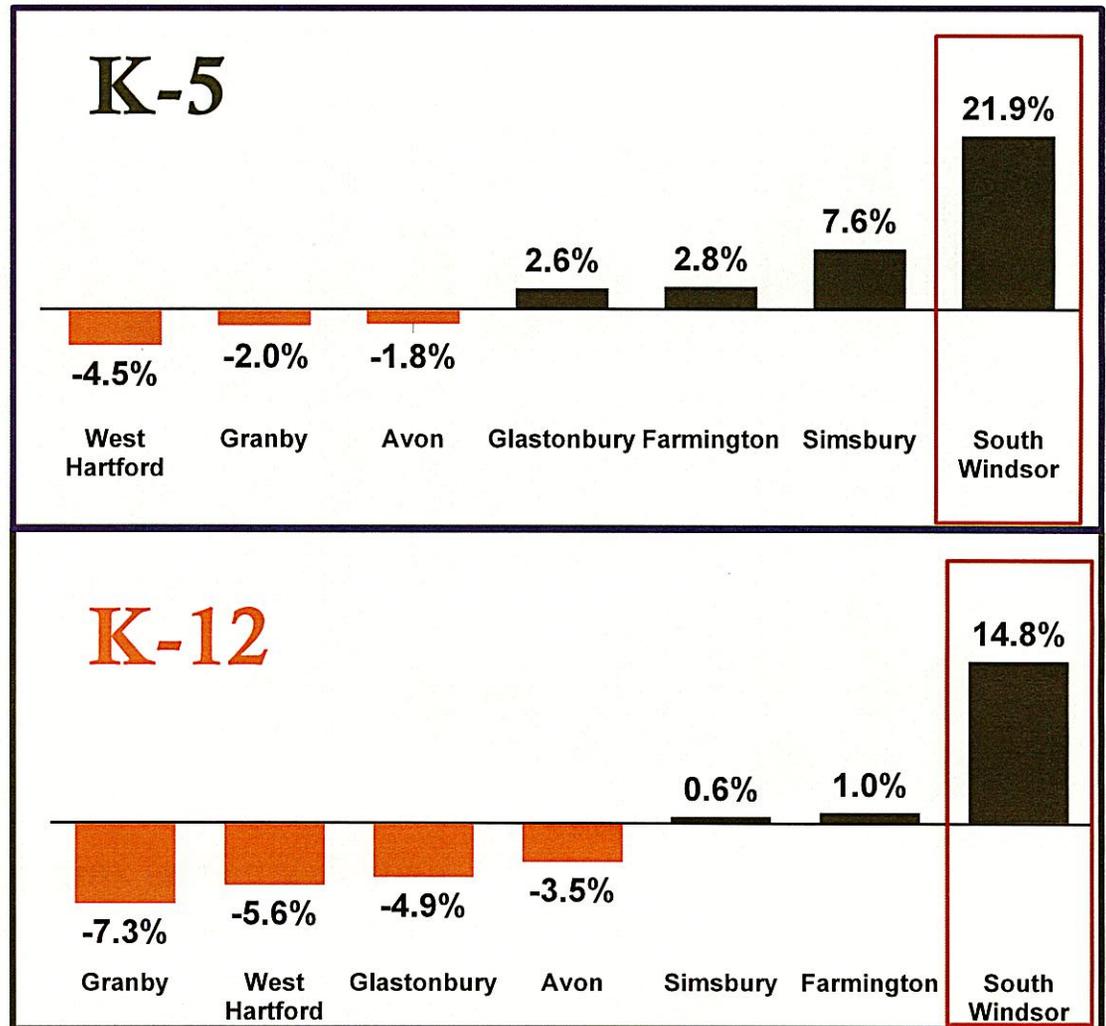


■ Historical actual enrollment as of October 1<sup>st</sup> of each year ■ Enrollment projections from SLAM Collaborative November, 2023

# Greater Hartford DRG B Towns

## Five-Year Enrollment Trends

October 1, 2017 – October 1, 2022



*Note: Comparison based on CSDE EdSight enrollment data as of October 1, 2022.*

# Translating Percentages to Student Counts

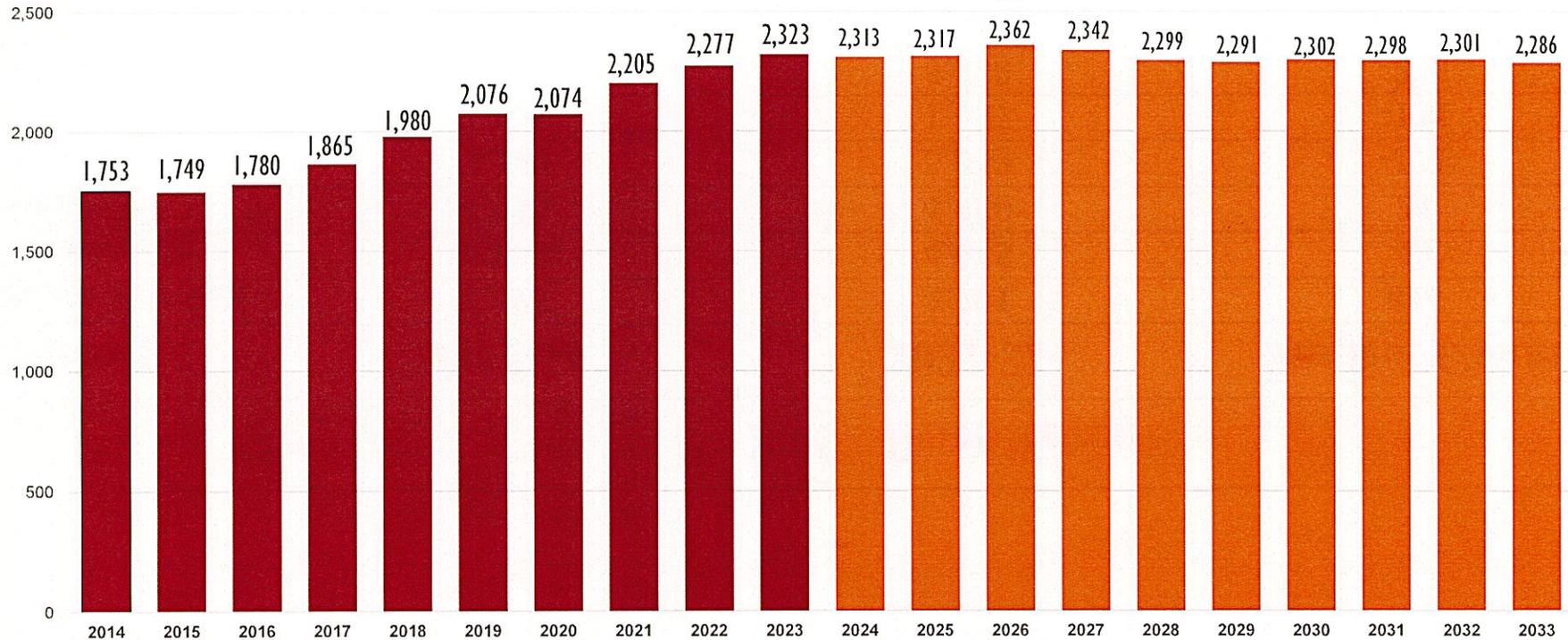
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	<b>K-12 Enrollment</b>		
<b>District</b>	<b>2017-18</b>	<b>2022-23</b>	<b>Student Count</b>
<b>South Windsor</b>	<b>4,175</b>	<b>4,791</b>	<b>616</b>
<b>Farmington</b>	<b>4,003</b>	<b>4,045</b>	<b>42</b>
<b>Simsbury</b>	<b>4,056</b>	<b>4,080</b>	<b>24</b>
<b>Avon</b>	<b>3,160</b>	<b>3,049</b>	<b>-111</b>
<b>Granby</b>	<b>1,831</b>	<b>1,697</b>	<b>-134</b>
<b>Glastonbury</b>	<b>5,866</b>	<b>5,580</b>	<b>-286</b>
<b>West Hartford</b>	<b>9,491</b>	<b>8,957</b>	<b>-534</b>

*Source: Comparison based on EdSight grade level trend data as of October 1, 2022.*

# K-5 Historical and Projected Enrollment

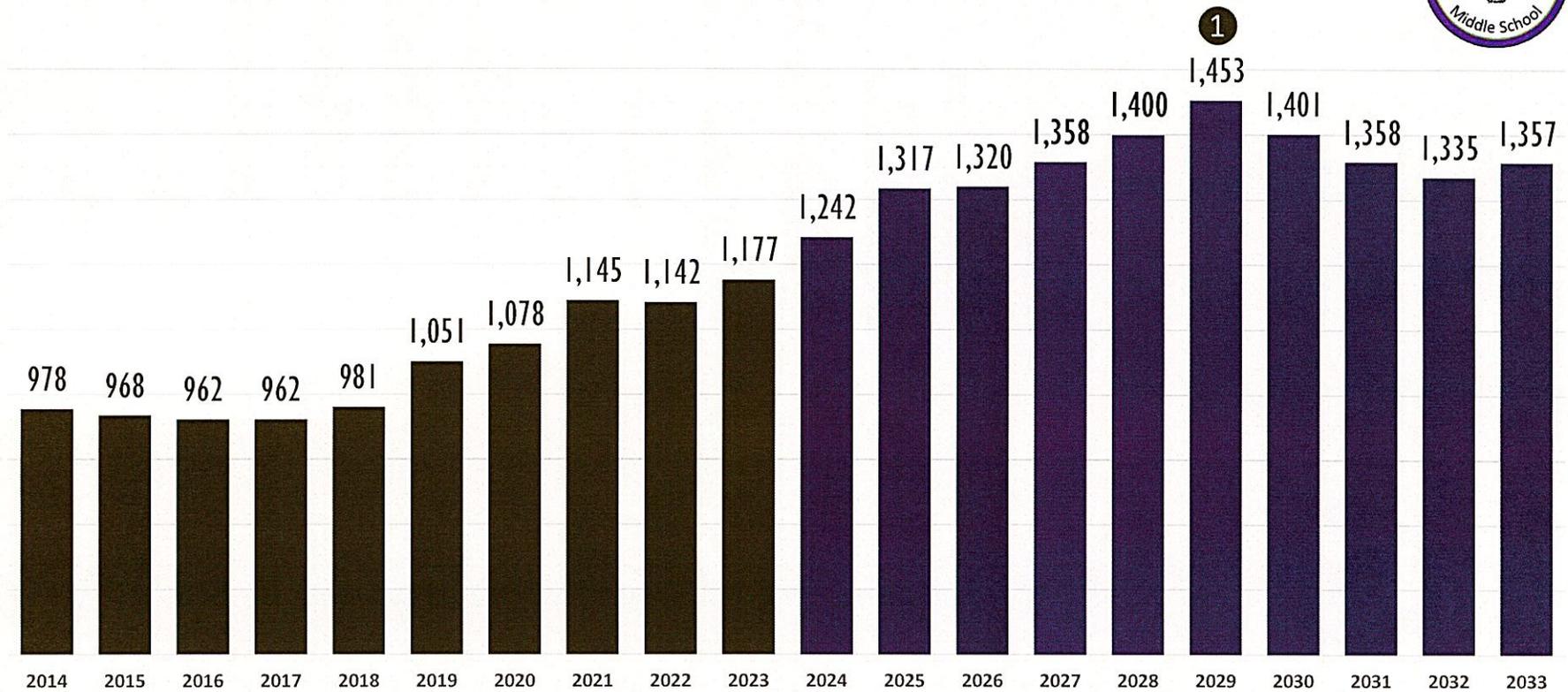
1 K-5 enrollment is projected to peak in 2026, and then remain stable until 2033



■ Historical actual enrollment as of October 1<sup>st</sup> of each year ■ Enrollment projections from SLAM Collaborative November, 2023

# TEMS Historical and Projected Enrollment

① TEMS enrollment is projected to increase by an additional 276 students by 2029

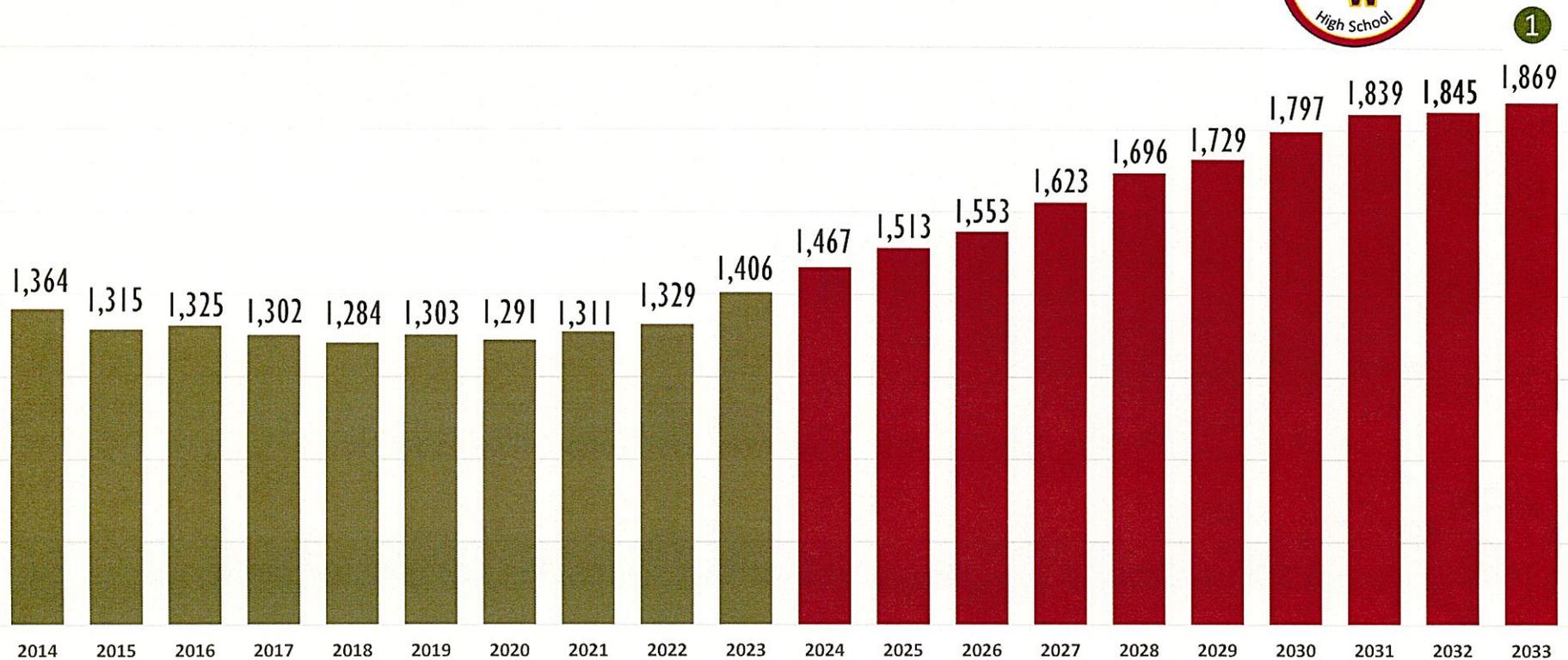


■ Historical actual enrollment as of October 1<sup>st</sup> of each year ■ Enrollment projections from SLAM Collaborative November, 2023

# SWHS Historical and Projected Enrollment



1 SWHS enrollment is projected to increase by **463** students by 2033

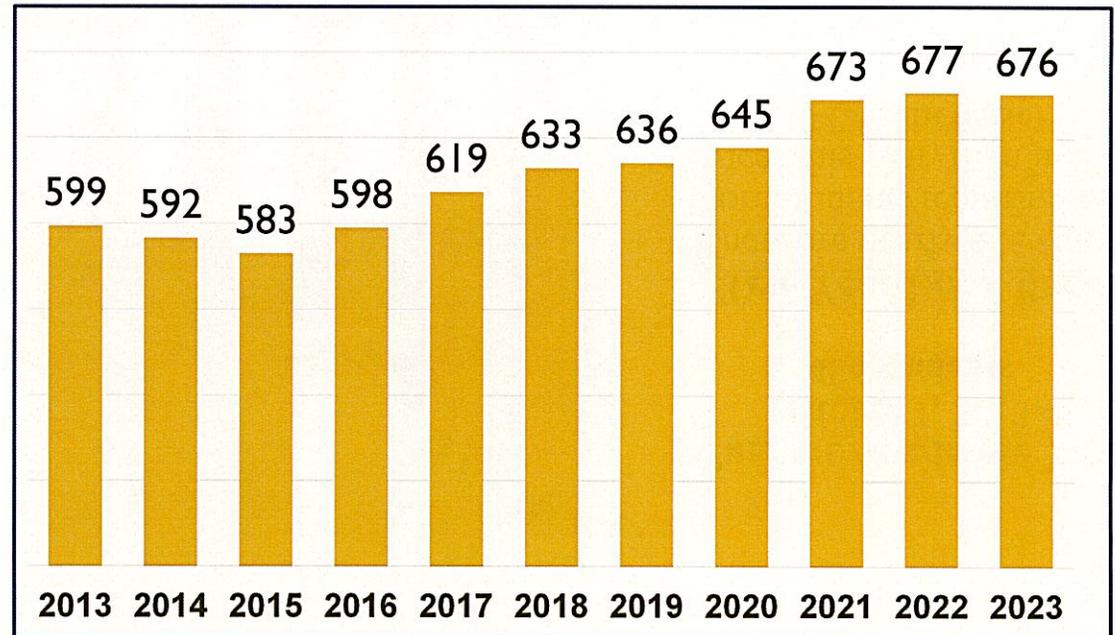


■ Historical actual enrollment as of October 1<sup>st</sup> of each year ■ Enrollment projections from SLAM Collaborative November, 2023

# In-District Special Education Programs

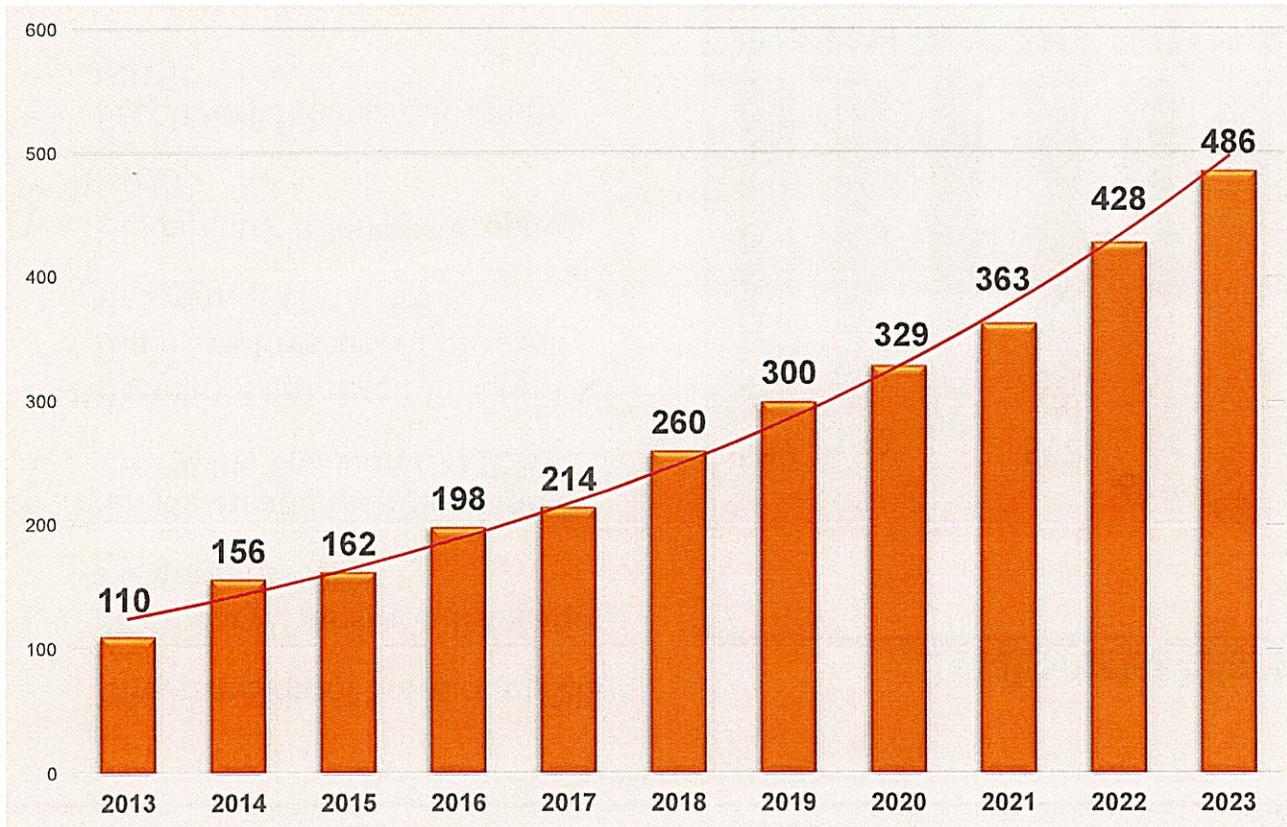
- Effective School Solutions (ESS)
- Secondary Transition Education Program (STEP)
- Social, Academic, Inclusion & Life Skills Program (SAILS)
- Preschool Outreach Program & Intensive Preschool Outreach Program (POP & IPOP)
- Elementary Intensive Program (EIP)
- Secondary Intensive Program (SIP)
- South Windsor Transition Program (SWTP)

**Total Special Education Enrollment**



*Note: Enrollment as of October 1<sup>st</sup>, each year*

# Increased Student Needs: Multilingual Learners



*Note: Multilingual Learner enrollment numbers as of October 1<sup>st</sup>, each year*

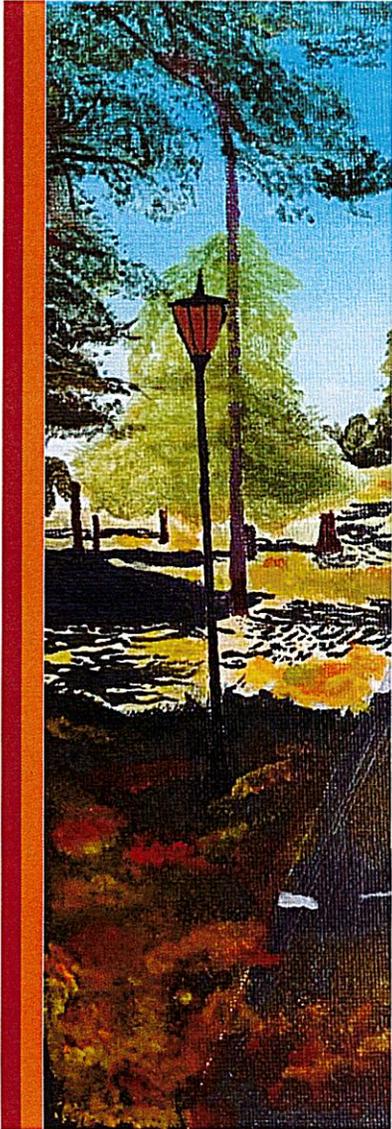
**Current Academic Year**  
October 1, 2023 =  
486 students

**Ten-Year Look Back**  
There are nearly **4 ½ times**  
more students requiring ML  
services this year, than in 2013.  
**(342% increase)**

## 2022-2023: DRG B Multilingual Learner Comparisons

TOWN	% OF ML STUDENTS
South Windsor	8.8%
West Hartford	7.6%
Orange	5.9%
Greenwich	4.8%
Farmington	4.7%
Trumbull	4.4%
Woodbridge	4.1%
Brookfield	3.9%
New Fairfield	3.8%
Glastonbury	3.3%
Region 15	3.3%

TOWN	% OF ML STUDENTS
Cheshire	2.9%
Avon	2.8%
Fairfield	2.8%
Simsbury	2.8%
Monroe	1.9%
Guilford	1.5%
Madison	1.5%
Newtown	1.4%
Region 5	0.9%
Granby	0.8%



# South Windsor: A Community That Champions Public Education

SOUTH WINDSOR PUBLIC SCHOOLS  
**PORTRAIT  
OF A GRADUATE**  
*DREAM · ACHIEVE · INSPIRE*



# Town of South Windsor

## Plan of Conservation and Development

Community Survey Results  
August 18, 2023



## 2022 Student Engagement by the Numbers

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- ❖ **1,444** is the number of college credits high school students earned through UCONN's ECE and community college partnerships last year
- ❖ **60** is the number of World Language students who earned the Seal of Biliteracy over the past two years
- ❖ **957** is the number of high school student athletes we coach across all high school teams in one school year
- ❖ **80** is the number of TE students who report to school an hour early every Friday morning just to access more math instruction/activities
- ❖ **477** is the number of 4<sup>th</sup> and 5<sup>th</sup> grade students who currently have elected to learn a musical instrument
- ❖ **2,500** is the number of college applications our students generated this year
- ❖ **58** is the number of different clubs offered at the high school
- ❖ **171** is the number of TE students who tried out for the boys and girls soccer teams with only 44 spots to offer
- ❖ **24** is the number of TE students who participated in the CAS Leadership Conference

## 2022 Student Engagement by the Numbers

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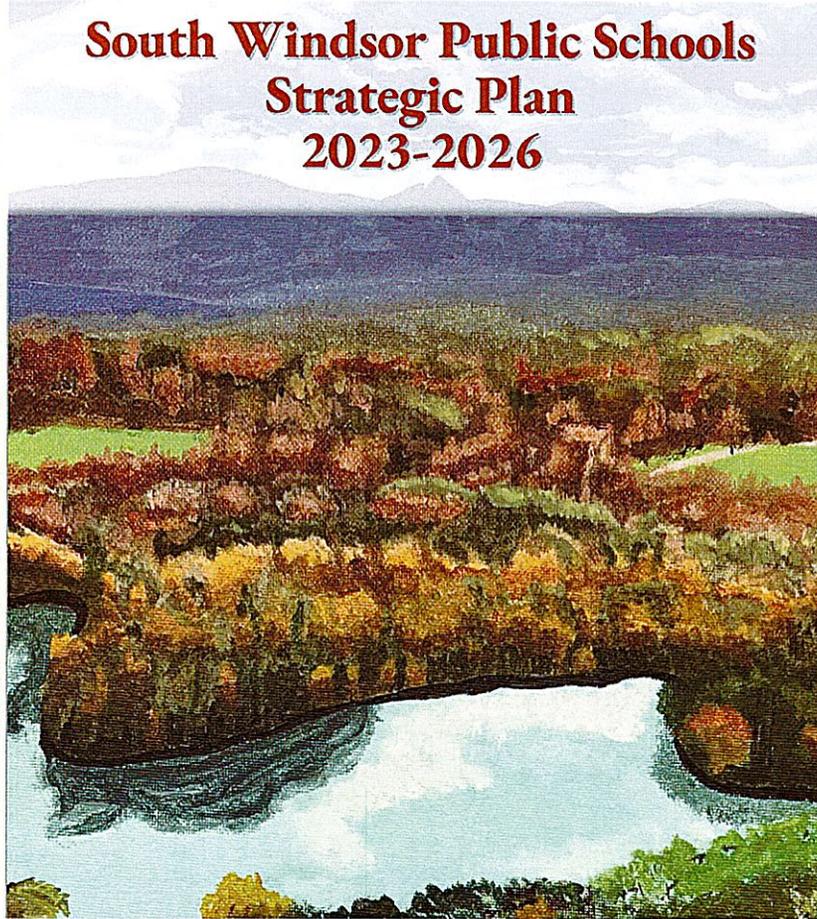
- ❖ **2,000** is the number of residents who attend the student art show at the public library on opening night
- ❖ **500** is the number of K-12 student artists who display their work at the art show
- ❖ **585** is the number of TE students who are involved in orchestra, chorus or band
- ❖ **52** is the number of elementary students involved in school leadership teams
- ❖ **158** is the number of veterans our elementary school students welcomed into their schools for Veterans Day
- ❖ **972** is the number of hours that National Honor Society students volunteered last year
- ❖ **377** is the number of students who took one or more AP classes last year
- ❖ **60** is the number of high school students who participate in Robotics
- ❖ **73** is the number of high school students who applied to Dr. Carter's kindness scholarship last year
- ❖ **438** is the number of elementary students across the district who were turned away after the 280 seats for afterschool Math and STEM clubs were filled

# 2022 Student Engagement by the Numbers

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- ❖ **233** is the number of TE students who signed up in just one day for matinee afterschool activities
- ❖ **150** is the number of students participating in Model UN
- ❖ **627** is the number of HS students currently enrolled in music electives
- ❖ **27** is the number of TE students who were mentored by a high school student last year
- ❖ **3,146** is the number of dollars our elementary students raised for Connecticut Children's Medical Center
- ❖ **37** is the percentage of high school students enrolled in one or more computer science courses, which places us first in our DRG and second in the state for participation levels
- ❖ **347** is the number of high school students requesting culinary classes; **114** is the number of students we had to turn away
- ❖ **191** is the number of high school students who volunteer through the Interact Club
- ❖ **4,917** is the number of PK-12 students who are seen, heard, valued and celebrated in our schools every day

**South Windsor Public Schools  
Strategic Plan  
2023-2026**



Jamie Peters, Grade 12 Student Artist

*"Society grows great when old men plant trees whose shade they know they shall never sit in." -Greek Proverb*

# Net Current Expenditures per Pupil (NCEP)

	<u>FY 2023 NCEP</u>	<u>% Change</u>
DRG B Average	\$20,427	3.20%
State Average	\$21,654	1.40%
South Windsor	\$16,830	2.48%

# DRG B: Three-Year NCEP Comparison

Greenwich	24,304
Madison	22,980
Fairfield	20,781
District No. 15	20,242
New Fairfield	20,241
Guilford	20,069
Newtown	19,919
District No. 5	19,439
West Hartford	19,155
Simsbury	18,993
Granby	18,869
Orange	18,853
Glastonbury	18,755
Woodbridge	18,731
Avon	18,594
Farmington	18,180
Cheshire	18,156
Monroe	17,754
Brookfield	17,626
Trumbull	17,579
<b>South Windsor</b>	<b>16,668</b>

FY 2021

Greenwich	26,311
Madison	22,882
Fairfield	21,581
New Fairfield	21,314
District No. 5	20,958
District No. 15	20,621
Newtown	20,035
West Hartford	19,915
Guilford	19,795
Glastonbury	19,655
Woodbridge	19,638
Orange	19,530
Avon	19,225
Simsbury	19,123
Granby	18,880
Farmington	18,849
Cheshire	18,809
Brookfield	18,209
Monroe	17,837
Trumbull	17,628
<b>South Windsor</b>	<b>16,423</b>

FY 2022

Greenwich	26,812
Madison	23,556
Fairfield	22,452
District No. 15	21,978
District No. 5	21,357
New Fairfield	21,332
Newtown	20,728
Guilford	20,695
Woodbridge	20,106
Glastonbury	20,048
Granby	19,961
West Hartford	19,747
Orange	19,688
Avon	19,644
Simsbury	19,508
Farmington	19,443
Cheshire	19,187
Brookfield	19,127
Monroe	18,452
Trumbull	18,310
<b>South Windsor</b>	<b>16,830</b>

FY 2023

Source: Connecticut State Department of Education (CSDE), January 2024

# School Districts with NCEP Lower Than South Windsor

There are **153** school districts in the State with a higher NCEP (Net Current Expenditures Per Pupil) than South Windsor and only **12** school districts in the State with a lower NCEP than South Windsor.

Districts with Higher Per Pupil Expenditure	Districts with Lower Per Pupil Expenditure
	ENFIELD
	WOLCOTT
	WOODSTOCK
	BROOKLYN
	BRIDGEPORT
	WATERBURY
	WEST HAVEN
	EAST HARTFORD
	NEW BRITAIN
	NAUGATUCK
	MERIDEN
	DANBURY

**153 SCHOOL DISTRICTS SPENT MORE PER PUPIL (TOO MANY TO LIST)**

In FY 2023, **92%** of school districts in the state of Connecticut **spent more** per pupil than South Windsor

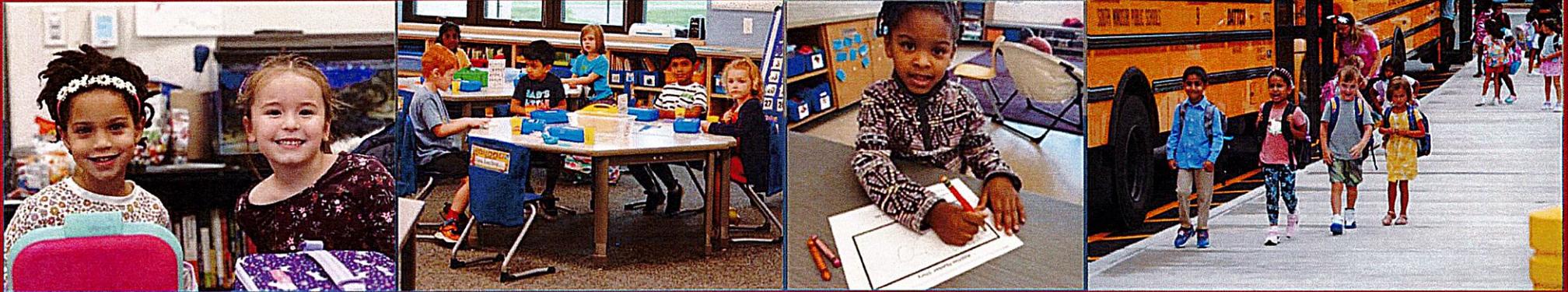
Source: Connecticut State Department of Education (CSDE), October 2023

## NCEP Comparison to DRG B & State Averages

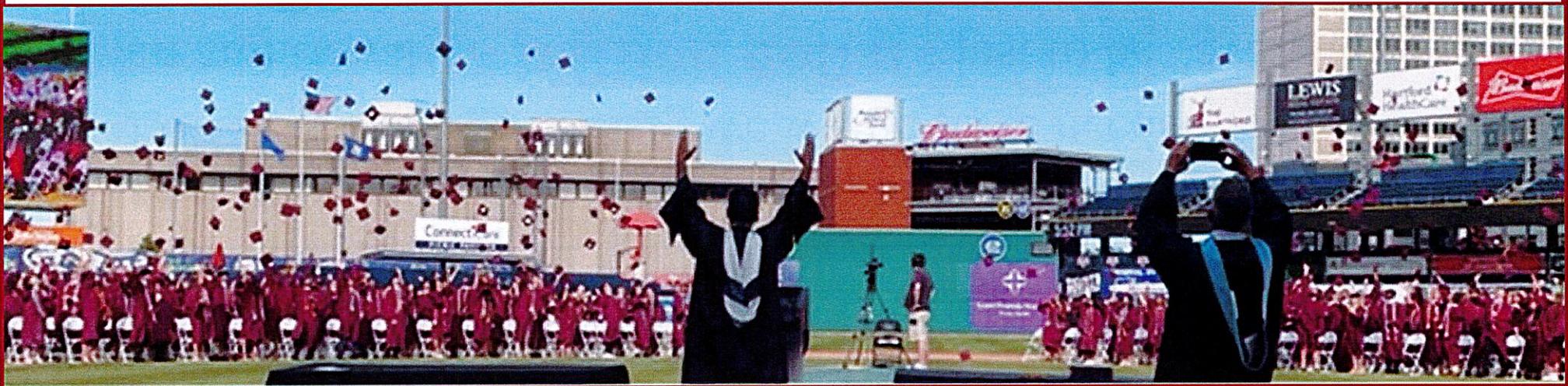
Last year, if we developed a spending plan reflective of DRG B's average NCEP, we would have needed to spend an additional **18 million dollars** just to be “average” in our DRG.

Last year, if we had developed a spending plan based on the State's average NCEP, we would have needed to spend an additional **24.2 million dollars**.

# Meeting the Needs of Our Youngest Learners



## All the Way Through Graduation



## **Senerth, Katherine**

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**From:** Maniscalco, Michael  
**Sent:** Wednesday, February 21, 2024 9:20 AM  
**To:** Senerth, Katherine  
**Cc:** Delnicki, Audrey; Siracusa, Matthew  
**Subject:** Public hearing

Kathy,

For the next meeting we will need the Council to set a public hearing for the end of March meeting to receive citizen input on a small cities grant for renovations and upgrades to Flax Hill.

Best,

Michael Maniscalco  
Town Manager  
Town of South Windsor  
1540 Sullivan Ave.  
South Windsor, CT 06074  
860-644-2511



# HOUSING AUTHORITY OF SOUTH WINDSOR

50 ELM STREET ~ SOUTH WINDSOR, CT 06074 ~ (860) 644-3082

J. D'Amelia & Associates LLC

Hello John,

You had asked for a list of improvements that we would like/need at our Flax Hill, 30 Foster Street, apartments.

1. New smoke alarm/call-for-aide system. Present system has original wire running through the buildings & apartments circa 1989.
2. Walk-in showers.
3. Asphalt shingle roofing: first layer when originally built in 1989. Second layer of asphalt shingles were added to buildings in November 2004. Wind/rain/etc now has parts of shingles landing on the ground.
4. Windows.
5. Sidewalks & driveway recapped.

Thanks John...

Sincerely, I am,

George Daniels, Jr. – PHM  
Executive Director

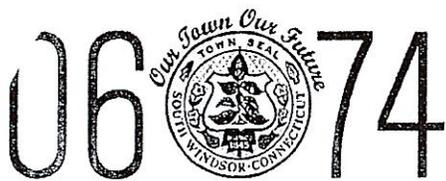
FYI:  
LISTED  
ITEMS  
MAY NOT  
BE FINAL

GEORGE DANIELS  
Executive Director

*Housing Authority of South Windsor*

50 Elm Street  
South Windsor, CT 06074  
Phone: (860) 644-3082  
Fax: (860) 648-9486  
Email: wappingmews@aol.com





Office of the Town Council  
South Windsor, CT

Jan Tarr  
180 Mohegan Trail  
South Windsor, CT 06074

Wednesday, February 22, 2023

**Resolution reappointing Jan Tarr (D) as a member of the Housing Authority**

Dear Ms. Tarr:

At its Regular Meeting of February 21, 2023, the South Windsor Town Council approved the following Resolution:

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Jan Tarr (D) as a member of the Housing Authority for a term ending **November 30, 2028**.

Respectfully submitted & attested,

  
\_\_\_\_\_  
**Amanda N. Poma**  
Clerk of the Council

**2027**

CC: Bonnie Armstrong, Town Clerk  
Antony Duarte, Chairperson Democratic Town Committee  
Sandra Jeski, Nominating Chair Democratic Town Committee  
Dwight Johnson, Chairperson Housing Authority



## Senerth, Katherine

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**From:** Armstrong, Bonnie  
**Sent:** Tuesday, February 27, 2024 9:34 AM  
**To:** Senerth, Katherine  
**Subject:** Jan Tarr -- Housing Authority Commissioner  
**Attachments:** ErrorfortermenddateJanTarrtoTownCounciltoCorrect.pdf

Hi Kathy,

Attached is the Resolution letter appointing Jan Tarr to the Housing Authority. The term end date is listed as November 30, 2028, but it should read **November 30, 2027**.

I mentioned it to Amanda a few times, but it never got corrected. I believe the Town Council would need to amend it in some way (I don't know how 😊) at one of their meetings.

Is this something you could place on the agenda?

Thanks,

Bonnie

**Bonnie L. Armstrong, CCTC**

Town Clerk  
Town of South Windsor  
1540 Sullivan Avenue  
South Windsor, CT 06074

Phone: 860-644-2511 ext. 2225

Email: [bonnie.armstrong@southwindsor-ct.gov](mailto:bonnie.armstrong@southwindsor-ct.gov)

