

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, May 6, 2024
TIME: 7:00 P.M.

1. **Call Meeting to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Mayor's Remarks**

(Deputy Mayor Siracusa)

5. **Adoption of Agenda**

6. **Communications and Reports from the Town Manager**

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

(Councilor Lewis)

8. **Adoption of Minutes of Previous Meeting**

Approval of the April 15, 2024 Town Council Regular Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of April 15, 2024.

Approval of the April 15, 2024 Town Council Special Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Special Town Council meeting of April 15, 2024.

Approval of the April 15, 2024 Proposed General Government Budget for FY 25/24 Public Hearing Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the April 15, 2024 Public Hearing for the Proposed Board of Education Budget for FY 24/25.

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**

10. **Reports from Committees**

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

Item #7: Public Input on Agenda Items Only

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to TownCouncilComments@southwindsor-ct.gov will only be read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Item #15: Second Public Input - on any matter over which the Council has Jurisdiction

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to TownCouncilComments@southwindsor-ct.gov will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

(Councilor Carey)

Motion to approve **11 A 1 through 11 A 3** as a **First Reading** on the Consent Agenda.

A. **First Reading**

1. **Resolution Appointing Elaine AbouAkar (R) as a Member of the Library Board and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Elaine AbouAkar (R) as a Member of the Library Board for a term ending November 30, 2027 to replace the unexpired term of Carol Stroud and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

2. **Resolution Appointing Jeffrey Trachtenberg (R) as an Alternate Member of the Zoning Board of Appeals and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Jeffrey Trachtenberg (R) as an Alternate Member of the Zoning Board of Appeals for a term ending November 30, 2025 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

3. **Resolution Appointing Mark Diciancia (R) as an Alternate Member of the Inland Wetlands Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Mark Diciancia (R) as an Alternate Member of the Inland Wetlands Commission for a term ending December 1, 2027 to replace the unexpired term of John Murphy III and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

B. **Second Reading**

(Councilor Buganski)

Motion to approve **11 B 1 through 11 B 5** as a **Second Reading** on the Consent Agenda.

1. **Resolution Appointing Terry Hart (R) as a Member of the Zoning Board of Appeals**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Terry Hart (R) as a Member of the Zoning Board of Appeals for a term ending November 30, 2027

2. Resolution Appointing John Murphy III (R) as a Member of the Inland Wetlands Commission

BE IT RESOLVED, that the South Windsor Town Council hereby appoints John Murphy III (R) as a Member of the Inland Wetlands Commission for a term ending December 1, 2024 to replace the unexpired term of Paul Cote

3. Resolution Appointing Steven Cordeiro (R) as a Member of the Public Building Commission

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Steven Cordeiro (R) as a Member of the Public Building Commission for a term ending November 30, 2025 to replace the unexpired term of Corrine Bordua

4. Resolution Appointing Philip Koboski (UC) as an Alternate Member of the Housing and Fair Rent Commission

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Philip Koboski (UC) (R), as an Alternate Member of the Housing and Fair Rent Commission for a term ending November 30, 2026

5. Resolution Appointing Marek Kozikowski (UC) as Member of the Housing Authority

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Marek Kozikowski (UC) (R), as a Member of the Housing Authority for a term ending November 30, 2026.

a. Miscellaneous

None.

12. Unfinished Business

None.

13. New Business

(Councilor King)

A. Resolution Appointing Maura C. Fitzgerald (D) as a Member of the South Windsor Town Council

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Maura C. Fitzgerald (D), as a Member of the South Windsor Town Council for a term ending November 10, 2025, to fill the unexpired term of Erica Evans.

(Councilor Carey)

B. Discussion Item: Budget Working Group Budget Proposals (PowerPoint Presentation Exhibit A)

(Deputy Mayor Siracusa)

C. Resolution Adopting the Board of Education Budget for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby adopts a Board of Education Budget with expenditures totaling \$_____; for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025, a copy of which is posted in the Town Clerks Office.

(Councilor Buganski)

D. Resolution Adopting the General Government Budget for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby adopts a General Government Budget with expenditures totaling \$_____; for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025, a copy of which is posted in the Town Clerks Office.

(Councilor Pendleton)

E. Resolution Adopting the Budget for the Recreation Special Revenue Fund for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby adopts a Budget for the Recreation Special Revenue Fund with expenditures totaling \$3,347,365; for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025, a copy of which is posted in the Town Clerks Office.

(Councilor Carey)

F. Resolution Setting the Tax Rate for Fiscal Year 2024/2025

BE IT RESOLVED, that the tax rate of _____ mills be levied on the Grand List of October 1, 2023, based upon Total Revenues excluding Non-Tax Revenues of \$_____, which includes an appropriation from Fund Balance in the amount of **\$0.00** and an appropriation from the Tax Stabilization Fund in the amount of \$_____ to finance total expenditures of \$_____ made up of a Board of Education Budget of \$_____, a Capital Projects Budget of \$_____, and a General Government Budget of \$_____, all of which have been adopted by the South Windsor Town Council for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025.

(Councilor Balboni)

G. Resolution Appointing a Rate Maker for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Michael Maniscalco, Town Manager, as Rate Maker for Fiscal Year 2024/2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Deputy Mayor Siracusa)

H. Resolution Authorizing the Town Manager, Michael Maniscalco to Contribute \$2,000 to South Windsor High School's 2024 "Operation Graduation Fund"

BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to contribute \$2,000 to South Windsor High School's 2024 "Operation Graduation Fund," said funds to be taken out of the Town Manager's Professional Account.

(Councilor King)

I. Resolution Waiving the Bidding Process

WHEREAS, Conn. Gen. Stat. § 4a-53a allows the Commissioner of Administrative Services (the "Commissioner") to serve as the contracting agent for a group of three (3) or more municipalities that seek to purchase supplies, materials or equipment, upon the request of the such group, provided that (1) the Commissioner determines that the group will achieve a cost savings through the Commissioner serving as the contracting agent, and (2) such cost savings are greater than the administrative costs to the State; and

WHEREAS, Conn. Gen. Stat. § 7-148v(b) allows the Town of South Windsor (the "Town") to purchase equipment, supplies, materials, or services from the list of eligible entities listed in the statute; and

WHEREAS, The Town is constrained in its ability to purchase equipment, supplies, materials pursuant to the Town Charter Section 714 ("Section 714"); and

WHEREAS, pursuant to Section 714, the Town has a \$5,000 cap on purchases without the Town Manager inviting sealed bids or proposals or getting the Town Council to waive such bidding process; and

WHEREAS, Section 714 is a constraint on the Town's ability to achieve cost savings because during the waiver process, supplies disappear, or the opportunity to implement cost savings has changed; and

WHEREAS, the Town Council has determined that requiring sealed bids for purchases greater than \$5,000 is not in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED, that notwithstanding Section 714, the Town Council authorizes the Town Manager to participate with the State of Connecticut contracting programs for the purchase of supplies, materials, or equipment pursuant to Conn. Gen. Stat. § 4a-53a.

BE IT FURTHER RESOLVED, that notwithstanding Section 714, the Town Council authorizes the Town Manager to purchase equipment, supplies, materials, or services from the list of eligible entities listed in Conn. Gen. Stat. § 7-148v(b).

(Resolution Continued on next page)

May 6, 2024

FURTHER RESOLVED, that notwithstanding Section 714, the Town Council has determined that the \$5,000 threshold requiring sealed bids for the purchase of equipment, supplies or materials is an impediment to the efficient operations of the Town, and is not in the best interests of the Town, and hereby authorizes the Town Manager to waive the bidding requirements for the purchase of equipment, supplies or materials for contracts valued at \$25,000 or less for the remainder of the 2024/2025 fiscal year.

FURTHER RESOLVED, that nothing in this resolution shall abrogate the provisions of Charter Section 1001 requiring disclosure of financial interests by any elected or appointed Town official, board or commission member, or employee.

(Councilor Balboni)

- J. Resolution Setting a Time and Place for a Public Hearing to receive Citizen Input on a Amendments to the on Amendments to Ordinance #222, Tax Stabilization Fund Program**

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, May 20, 2024 at 8:30 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on Amendments to Ordinance #222, Tax Stabilization Fund Program and as more fully described in **Exhibit B**.

(Councilor Buganski)

- K. Resolution Approving a Flag to be Flown over the Town of South Windsor in Honor of National Police Week.**

BE IT RESOLVED, that the South Windsor Town Council hereby approves a request to fly the National Law Enforcement Officers Memorial Flag from May 12, 2024, through May 18, 2024, and asks the Town Manager, Michael Maniscalco to have the flag raised on the flagpole at the Wapping Community House on Sunday, May 12, 2024, and lowered on Saturday, May 18, 2024, in honor of National Police Week

(Councilor Pendleton)

- L. Resolution Approving a Flag to be Flown over the Town of South Windsor in Honor of Public Works Week.**

BE IT RESOLVED, that the South Windsor Town Council hereby approves a request to fly the Public Works Flag from May 19, 2024, through May 25, 2024, and asks the Town Manager, Michael Maniscalco to have the flag raised on the flagpole at the Wapping Community House on Sunday, May 19, 2024, and lowered on Saturday, May 25, 2024, in honor of Public Works Week

(Deputy Mayor Siracusa)

- M. Resolution Approving one (1) Early Voting Location for the August 13, 2024 Primary**

BE IT RESOLVED, that under CT PA 23-5 as amended by PA 23-203, the Town of South Windsor Town Council approves the recommendation made by the Registrars of Voters to designate one location for the conduct of early voting for the State Primaries on August 13, 2024.

(Councilor Lewis)

N. Resolution Approving Refund Batch 43 for seven (7) Tax Refunds totaling \$1566.82

BE IT RESOLVED, that the South Windsor Town Council hereby approves seven (7) refunds, the total of said refunds being \$1566.82 and as more fully described in **Exhibit C**.

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter over which a Council has jurisdiction, shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item over which a Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

18. Adjournment

Town of South Windsor

Town Manager's Report May 2024



Michael Maniscalco
Town Manager

Tax Collectors Update- While collections are down .06 from last year, we collected \$217,319 in revenue last month compared to \$179,949 in April 2023.

April Tax Collection Rate	2021 Grand List	2022 Grand List
Overall	99.28%	99.22%
Real Estate	99.61%	99.61%
Personal Property	99.10%	98.83%
Motor Vehicle	97.49%	96.81%
MV Supple	90.32%	91.23%

In addition to issuing alias tax warrants for personal property, motor vehicle and supplemental taxes for accounts who are delinquent, we sent letters to potential tax sale properties. Due to the first tax sale mailing, \$33,864.09 was recovered. This is a combination of real estate, personal property and motor vehicle taxes. Two accounts have paid in full and have been removed from the sale, 105 Wyndemere Court and 171 Woodland Drive.

Requests for Town Council Agendas- Several people have asked how to get the Town Council agenda emailed to them. With that being said, I want to provide some instruction on how to receive the agendas. To receive these notifications and to receive a link to view the agenda, please visit [Subscribe to News | southwindsorct \(southwindsor-ct.gov\)](https://southwindsorct.southwindsor-ct.gov). Using this link to subscribe, allows the option to sign up to receive specific commission information for all commissions such as; agendas and minutes, as well as news and announcements and Town Manager reports. Agendas are posted to the Town website no later than the Friday prior to the Town Council meeting. Notifications are received by subscribers within minutes of the agenda being posted.

Splash Pad Update- The Town, along with Aqua Turf of Ohio, installed the tough coat on the base of the splash pad. The sunshade foundations were poured and are ready for install. We are waiting for the fixtures fabrication to be completed by Aqua Turf. They have promised they will be onsite May 20th in time for our Memorial Day opening.



Police Department

Kristian R. Lindstrom
 Chief of Police

Monthly Statistics March 2024:

Each month we publish the totals of some of our more common calls for service. Patrol, Investigative, and Administrative staff continue to work together to serve the community's public safety needs. From proactively checking businesses and facilities to traffic enforcement and responding to emergencies, the South Windsor Police Department is committed to providing the best public safety product in the region to those who live, work, and play, in the Town of South Windsor.

March's numbers are below:

Total Computer Aided Dispatch Entries:	2306
Routine Calls Received/Outgoing:	3802
911 Calls	599
Directed Patrol/Premise Checks:	735
Motor Vehicle Stop - Attempt	3
Motor Vehicle Stops:	303
Driving Under the Influence	8
Emotionally Disturbed Persons:	12
Medical Assists:	185
Suspicious:	65
Alarms:	76
Motor Vehicle Violation	28
Motor Vehicle Accidents:	28
Welfare Check:	36
Assist Outside Agency:	57
Animal Problem:	56
Citizen Assist:	33
Miscellaneous Service:	18
Collision Reports:	25
BOLO:	10
Disabled Motor Vehicle:	18
Larceny - Motor Vehicle	1
Larceny:	20
Hazardous Conditions:	17
Pistol Permits:	15
Burglary	2
Burglary - Motor Vehicle	2
Civil Matter:	12
911 Check:	4
Fraud:	18
Domestic Dispute:	11
Violation of Town Ordinance:	12
Sexual Assault	0
Arrests	43
Youth Problem:	18

Personnel and Recruiting Status:

The strength of the South Windsor Police Department always has been, and continues to be, the staff who keep things moving day in and day out. We remain proud that we are one of the only agencies in the area that is at full strength on the sworn side of the board.

Month End Sworn Personnel Summary:

With an authorized strength of 46 sworn members, we proudly employ 46. As is often the case, the fact that we have no vacancies does not negate the fact that only 42 are currently fully operational sworn FTE's. We currently have 1 in the academy (Martin), 2 officers in field training (Bravo, and Lamagna), and 1 out on light duty due to a work injury.

Civilian Personnel Summary:

Among our 15 civilian employees, we currently have the aforementioned vacancy in Dispatch. A candidate has been identified and vetted and we hope to hire her in the beginning of May to fill the dispatch vacancy. In addition, 1 civilian employee is out on medical leave (work related).

Local and National Social Justice Movements (cont. from last month):

The South Windsor Police Department remains strongly opposed to racism and biased policing. It continues to serve the public with the element of its mission to "Respect the Rights of Individuals" in mind. We continue to monitor the community for changes and trends in the social justice arena. As an agency, and as a profession, we continue to stand ready to engage in crucial conversations to make meaningful change that enhances the world that we live in.

Community Activities and Support from our Citizens:

The South Windsor Police Department continues to make efforts to engage the community through non-confrontational consensual encounters. It is our hope that these contacts and efforts will help to build trust and legitimacy with the community.

As the winter begins to fade and people begin to venture outdoors a bit more, so too increases the number of



Police Department

Kristian R. Lindstrom
Chief of Police

community activities and police department outreach events. During the month of April, Corporal McLain hosted a Car Seat Safety Clinic on April 10th and Sgt. Littell attended the annual South Windsor Fishing Derby on April 6th. The Police Department partnered with Human Services for run a clothing collection event during the month that is focused on gathering (new with tags) undergarments for men, women, and children that can be given to families in need.

On April 27th the Police Department hosted another medication disposal day. These events are free to town residents and provides them with a safe avenue by which they can get rid of any and all of their unwanted/unused prescription medications without having to exit their car...simply drive thru and drop off. The department continues to benefit from regular gestures of support from various members of the community.

During the month of April our animal shelter (TRACS) received a wonderful donation from Medical Risk Managers to keep our four-legged friends comfortable during their stay at TRACS.

The SWPD Honor Guard initiated a fundraising effort that would offset some of their annual expenses. Primarily, the money raised will help fund their trip to Washington, D.C. in the beginning of May for Police Memorial Week. The Community was very generous, and the Honor Guard met their fundraising goal due to that support.

During the month of April, Ofc. Peter Korchari provided internet and online safety presentations to dozens of elementary school students. His presentation was well received by students and staff. As our assigned investigator at the Center for Digital Investigations (CDI) he is our subject matter expert when it comes to the obstacles and pitfalls to safely riding the information super highway.

On April 26th, the Senior Center hosted an appreciation breakfast for 1st Responders and Public Works. Several members of the police department attended this event, and we all appreciate the ongoing support that we get from the Senior Center.

Traffic Safety:

Our Traffic Unit continues to exercise the "3 E's" of Engineering, Enforcement, and Education as we address complaints ranging from speed to Commercial Vehicle travel.

The agency continues to work with DOT and the Office of the State Traffic Authority (OSTA) to assess truck traffic in the area of Governor's Hgwy and Beldon Rd. OSTA has assigned an engineer to Chief Lindstrom's request for an investigation. The results of this investigation are pending.

In addition, we continue to work in partnership with the Office of the State Traffic Authority to address traffic proposals, and projects.

Police Activity and Significant Events:

The South Windsor Police Department remains active and dedicated to the traditional law enforcement function by responding to the public's needs.

On April 8th, patrol personnel responded to a shooting that occurred in the parking lot of the Amazon warehouse located on Ellington Road. The victim in this case received a non-life-threatening gunshot wound and is expected to make a full recovery. This incident is actively being investigated by the Police Department and the incident does not appear to be random, nor did the surrounding community appear to be at risk at any time.

As the spring season emerges, winter reminded us that it wasn't going to go away quietly. On April 4th, a quick drop in temperature turned wet roads into virtual skating rinks with some ice and snow in the area. Several crashes occurred in quick succession to interrupt the morning commute. Fortunately, no fatalities or serious injuries occurred.

Throughout the month of April, South Windsor police personnel conducted several joint training exercises with members of the East Windsor Police Department. In an actual active shooter or act of violence incident, our partners from surrounding towns will likely be the first to respond to a mutual aid request and it is important that we all train together from time to time to ensure there is some uniformity and standardization to our tactics and responses. These joint training scenarios work to achieve that goal and mark yet another step towards maximizing the community's safety.

On April 23rd, the public and the media took notice of an abandoned dog case where "Koby", a pit mix puppy was found tied to a tree in one of our passive recreation areas. Patrol and Animal Control personnel are working together to identify and hold accountable the person responsible for abandoning Koby. Once this active



Police Department

Kristian R. Lindstrom
Chief of Police

investigation is brought to a close, our animal control staff will see to it that Koby is in a safe and fun home.

Also on April 23rd, patrol personnel responded to a shoplifting complaint at Target. Upon arriving at the scene, officers realized that they were certainly outnumbered as approximately a half dozen suspects were encountered. These suspects were defiant, resisted, and even postured to engage the officers by surrounding them and giving some non-verbal pre-attack indicators. The officers relied on the training, professionalism, and communication skills and were able to resolve the situation with using physical force. The incident resulted in multiple arrests (one for a weapon violation) and multiple trespass warnings to the involved parties.

On April 24th, patrol personnel responded to a missing elderly person with a history of dementia. Multiple resources were dispatched to the area including, but not limited to, extra personnel, K-9 Mason and Ofc. Cosenza, and drones. As a canine track was underway, the missing person was found unharmed walking near the Mill on the River. The male was transported home to his family.

During the week of April 14th, we celebrated National Public Safety Telecommunicator's Week. Our nine Public Safety Dispatchers are our literal connection to the community. They proudly answer over 30,000 calls per year no matter the time or day. From the most benign circumstances to the most critical, they are the first link in our response chain, and they provide an invaluable service to the community.

April 24th was National Administrative Professionals Day. SWPD employs three administrative professionals. Elizabeth Hilton is our Chief's Office Administrator, and Jordan Hosey and Alexis Collins are our Police Records Specialists. They may not be in the spotlight of our agency's operations, but their dedication and professionalism are integral to the success of the agency's operations. The South Windsor Police Department would not be what it is without these hardworking individuals.

From April 15-17th, our agency underwent an onsite assessment for national accreditation. This assessment involved an out of state assessor conducting reviews of dozens of observable standards as well as interviews and ride-alongs. Although this assessor does not personally award the certificate of accreditation, he indicated that he was very impressed with all aspects of our agency. With his feedback, Chief Lindstrom is confident that the accreditation certificate will be

awarded at the national accreditation conference in July.

Unlocked Car Burglaries & Car Thefts (cont. from last month):

Hopefully as the colder weather settles in, the car burglars will choose to stay inside and pursue another pastime. Unfortunately, what seemed to be an issue that only impacted unlocked cars in previous years, now seems to have expanded to suspects breaking windows to gain entry to vehicles. There is little if any predictability or patterning as to when and where these incidents takes place, but when they do, they seem to occur in concentrated time frames and areas. For instance, one night there will be several burglaries concentrated in one neighborhood, and then a few weeks later, a similar spree will occur in a completely separate area. To combat this issue, the police department has received grant monies that allow us to put extra officers on overtime to focus on reducing car burglaries and thefts. The police department continues to explore other utilizing other tools that will maximize our effectiveness in reducing these crimes.

Residents and visitors in South Windsor are encouraged to lock their vehicles when leaving them unattended, try to leave them in a well-lit area, and to make sure their valuables, at a minimum, are hidden from view.

Never too early to prepare for an emergency (cont. from last month):

I hope that our citizens will continue to be mindful of the risks that significant weather events can present at this time of year. The Ready.gov webpage has great information pages on preparation for natural disasters, severe weather, and active shooters. Please share with friends and family that may rely on you in a severe weather event or have questions about how to react to an active shooter event. We have had our share of severe weather in Connecticut and now is a good time to review your plan to protect yourself and your family.

<https://www.ready.gov/>

Follow us on Social Media:

We continue to have a strong presence on Social Media and update our citizens on all kinds of activity. Our Facebook page and Twitter feed are also displayed on our webpage <https://www.southwindsor.org/police>. We encourage everyone to follow us and share information with friends and family.

Facebook: South Windsor Police Department

Twitter: @SWPD_PIO

Facilities Maintenance

Clay Major
Director of Facilities

Recreation and Facilities Building Work

N.E. Masonry was onsite to make an opening in the outside wall for a window A/C unit for one of the management offices. We have since purchased a new window unit and are now just waiting for the A/C unit sleeve to arrive so we can install the unit.

Town Wide ADA Upgrades

Town Hall: ADA upgrades in the men's room are complete with exception to replacing the door and closer, both are due to arrive in the next few weeks. The Probate Office service window has been modified and a new lowered counter has been installed making it accessible. The lower section of glass that was to be installed on the lowered counter came in too large and had to be reordered. That glass should be received in about a week or so. The Lunchroom work will begin on Wednesday May 8th and only take a couple of days at most. While the work is being completed, we will move the lunch table and chairs into the rear of the Madden Room. This will be a quick renovation/modification, most of the materials like countertops and cabinetry are already made so turnaround will be quick.

VMP: No update on this work. I am currently soliciting proposals from Civil Engineers to provide design and bidding services for accessible routes from the upper and lower parking lots at the park. I am hopeful that the designs will be completed so the construction can begin after the 2024 season is over.

Police Department: I am working on having new compliant signage made for the interior offices. I am also working on a schematic design that I can provide to local and or on-call contractors to remove some of the concrete slabs at the front entrance of the Police Department to install the required level landing at the entrance. This may require handrails as well but I won't know until the grades are figured out.

Seasonal Sites: ADA compliant water fountain/bottle fillers have arrived. The contractor has provided a proposal to install them, a purchase order has been issued for the work. The work will take a few weeks to complete, no start date has been given yet. At Rye St. Park an accessible route will be installed in front of the existing accessible parking spaces. The route will lead directly to the building. Accessible routes to each of the ballfields needs to be made as well, those will be addressed in the coming months.

Public Works 2nd Floor Security Enhancements

The Engineers and Architects are now working on the final construction bid set (drawings and specifications) for this project. Once received I'll set up one last meeting with the effected Department These are expected to be ready in early May.

Police Department Elevator Modernization

Utilizing free elevator consultant services, I've reached out to three elevator companies that can complete the modernization of the elevator. Thus far only one has responded but that is not uncommon these days. I will continue to reach out and get the proposals needed in order to present this project for funding to the Town Council.

Wood Memorial Library HVAC Upgrades

Work has been progressing nicely since the last report. A crew from Action Air has been onsite since late March installing the HVAC equipment. They are currently 75% complete, they hope to be completed by the end of May.

ARPA Projects- Library/Town Hall/Community Center Paver Replacement Project

The paver replacement project has moved along nicely since they started. If not for all the rain they would already be completed. Six crewmen were onsite removing the old pavers, leveling the base material and installing the new brick pavers and edging material. They started their work at the side entry door of the Library and worked their way around the island to the main entrance of the Town Hall. They are about ninety percent complete at this stage. The last section to be replaced is the bituminous concrete walkway from the Town Hall side door to the Town Hall main entryway. I expect that they will finish all of this work in the next two weeks or so.

VMP Epoxy Flooring Repairs- Filter Building

I have been in contact with the contractor who will be completing this work. We hope to be able to get this last part of the bathroom floor finished well before the seasonal opening.

ARPA Project- Fire House/Town Hall HVAC Upgrades

The Town Hall HVAC project is now substantially complete. There are a few bugs in the system graphics which makes controlling indoor conditions a little more difficult, however I expect those bugs to be worked out very quickly. A meeting with the project engineer will be scheduled shortly, during this meeting we will conduct a walkthrough and identify any outstanding issues with the HVAC system and installation. All issues will be addressed and corrected prior to final payment being made to the contractor.

The Fire House project is also substantially complete. The walkthrough with the engineer is scheduled for this Friday at 10 am. Prior to project closeout the contractor will provide all the necessary building automation sys-

Facilities Maintenance

Clay Major
Director of Facilities

tem training to the Fire Department staff so they can troubleshoot issues when they arise as well as control and adjust the temperatures as needed.

Library Phone System Upgrade

I received an email from AT&T's Order Specialist on 4/25 regarding the telephone number port date. They haven't provided a specific date just yet, but they are now working with Frontier to schedule the date. I'm hopeful that this will be completed in the next 3-4 weeks.

Public Works Private Cube Office

No Update- The private cubicle office is mostly complete. It is in place, but the very top panels of the office wall still did not fit as expected. I'm working with the contractor to come up with a solution to rectify the issue.

Community Center Dry Sprinkler System-Chemical Treatment System

The contractor completed the installation of the systems components earlier this month. The attic dry sprinkler system must be flushed and treated with a special chemical to kill the microbes that are eating the piping, that can't be done until the outdoor temperatures are consistently above freezing.

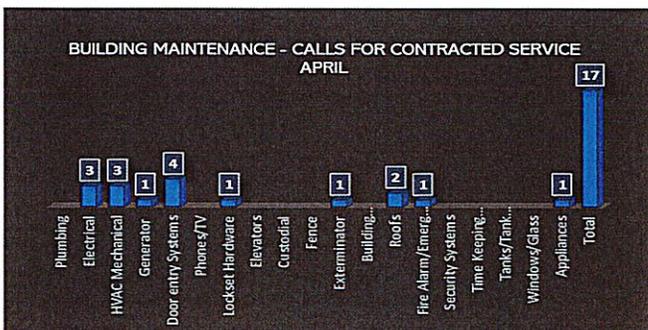
Town Garage Exterior Bay Sheathing Replacement.

The sheathing replacement was completed this week. In addition, the contractor also removed sheathing around the truck wash bay. In this instance they installed prefabricated concrete panels in lieu of pouring a concrete base but looking at it you wouldn't be able to tell the panels are prefabricated.

Contracted Calls for Service April

This month so far we've made seventeen calls for service, please see the graph below with details.

Clay Major
Director of Facilities



Public Works Department

Vincent Stetson, Director of Public Works

Engineering Department

Pleasant Valley Road Reconstruction Phase 1 & Bridge Replacement

O&G Industries is finishing punch list items for the reconstruction of Pleasant Valley Road Phase 1, from Ellington Road to Pepin Place and the replacement of the Pleasant Valley Road bridge over the Podunk River. They have finished the concrete sidewalks and are redoing some driveway aprons and curb, and are grading and paving the lower VMP parking lot this week and next. They will then finish adding topsoil and grass seed where needed and will stain the bridge concrete so it looks like natural stone.

Pleasant Valley Road Reconstruction Phase 2

Baltazar Construction has begun Phase 2 of the reconstruction of Pleasant Valley Road from Long Hill Road to Clark Street. This includes improving the road geometry, new drainage pipes and structures, new road base, pavement, curbing and sidewalks. Tree clearing is done and road work will start in May 2024 and go through the fall.

Town Road Paving

Ondrick Materials and Recycling has begun to mill and repave Brook Street, Farmstead Drive and Overlook Road. Once this area is done in May they will move to Aroda Drive, High Street, Hillside Drive, Skyline Drive and Steep Road. Dawn Drive, Nancy Drive, Edgewood Drive and Elizabeth Street will be milled and repaved later this summer.

Town Sidewalk Repairs

William M. Laydon Construction has been awarded the contract to replace concrete sidewalks in Town. This work will begin May 2024 and proceed through the summer.

LOTICIP Sidewalk Project on Ayers Road, Nevers Road, Foster Street, and Buckland Road

This project is to complete sidewalks and fill in gaps where they are missing on the above roads. We are talking to residents about easements needed for this project. Once the easements have been completed, we will submit final plans to CRCOG. This project is scheduled to be constructed in the fall of 2024.

Eli Terry Safe Routes to School Project

We received 4 bids for this project on April 3, 2024. It includes replacing the pedestrian bridge and bituminous paths that connect this school to the Brook Street neighborhood, and other pedestrian improvements on roads around the school. All bids are higher than the consult-

ing engineers estimate. We have sent a bid analysis and information from the low bidder to CT DOT for their review and approval to award this project. We are hopeful that this project will be done in the summer and fall of 2024.

Kennedy Road Reconstruction

The Town received a Notice to Proceed with a CT STEAP grant that was awarded in the amount of \$478,100 for the reconstruction of Kennedy Road. This will support the existing and future businesses that are on this road. The current schedule is to finalize plans and bid this project in the fall of 2024.

Dart Hill Road Reconstruction

The reconstruction of Dart Hill Road from Neiderwerfer Road to the Vernon Town Line is being funded by the CT DOT LOTICIP and new sidewalks on this section are funded by ARPA. The final design has been submitted to CRCOG for their review. Once CRCOG has completed their review there will likely be additional comments to address and then the plans will go to CT DOT for their review and approval to bid. The schedule is to bid this project for construction in the summer or fall of 2024.

Reconstruction of Governors Highway

VHB is working on the design for reconstruction of Governors Highway. This project will include improvements to the road geometry, new drainage pipes and structures, as well as new road base and pavement. Plans to reconstruct the west end of Governors Highway between Main Street and Route 5 are complete and this project will be bid in early May for construction later in the summer and fall. We are gathering more traffic data and looking at options for traffic calming on Governors Highway between Talbot Lane and Ellington Road.

Reconstruction of Graham Road

VHB is also working on the design for reconstruction of Graham Road. This project will include improvements to the road geometry, new drainage pipes and structures, as well as new road base and pavement and possibly sidewalks. Plans for improvements to Graham Road are being revised based on public input and advanced to include drainage improvements and sidewalks.

LOTICIP Application for Town Center Sidewalks

The completion of sidewalks around the Town Center area to fill in gaps on Deming Street, Clark Street and Ellington Road was approved by CT DOT to receive funding under LOTICIP. The Survey and Design of this project will begin soon.

Public Works Department

Vincent Stetson
Director of Public Works

Sidewalks on Birch Hill Drive and Ellington Road

Survey and design of new sidewalks on Birch Hill Drive and Ellington Road between Pleasant Valley Road and the new Pleasant Valley Elementary School is in progress.

2024 LOTCIP Projects

The Engineering Department was notified by CRCOG that both new projects submitted for funding have been selected under LOTCIP. One is for pavement rehabilitation on Buckland Road between Ellington Road and Deming Street and the second is for reconstruction of Pierce Road.

Stormwater

The Town Stormwater 2023 Draft Annual Report was posted to the Town web site for public comment on February 15, 2024, in accordance with our DEEP MS4 permit. This report can be found on the South Windsor CT website under Departments > Engineering > Stormwater Management Program.

Street Services

Streets sweeping is well underway. Crews will be conducting two passes throughout town in compliance with our municipal storm water permit. Town buildings are being swept and all town schools were swept during the spring break.

Vibert Rd was re-graded to provide easy and smooth access to the boat launch as the time is here for the fishing season to begin in earnest. There were times during the month the river was making its way to the east due to the seasonal effects of snow melt from the north and heavy periods of rain in our area. As a result, the road was closed for a few days due to the flood waters.

Streets crews did several cut and patches on Collins Crossing in preparation of re-paving. This road was also crack sealed prior to the paving operations ensuring that we will get longevity out of this wear surface. The road came out very nice.

Our maintainers performed several drainage repairs during the month. Some of these drainage issues require a full re-build of the structure. This is all, once again, in preparation for the Pave for Progress Program. We have been working diligently with the Engineering Department to ensure we are making timely repairs to keep this program moving forward without a hitch.

Crews continue to make the switch from winter operations to the construction season. It takes a concerted

effort to make the switchover. But as we approach the end of April, the risk for winter weather continues to diminish so we are ramping up the process. One major component of the switchover is that all the vehicles and equipment are given a final washing. This is critical to maintain our equipment in full working order. Salt gets tucked away over the months despite periodic cleaning during the season. It is imperative that we make sure these trucks are given a focused washing at the end of the season. Part of that washing process includes rinsing with a salt neutralizer.

The Kelly Rd island has been beautified. Crews trimmed down the sawgrass, planted new flowers and mulched the area as this is one of our gateways from the east.

Maintainers placed rip rap to fortify the banks of a tributary which runs through Rye St Park and joins Dry Brook at Troy Rd. Dry Brook continues northwest and joins the Scantic River which ultimately leads into the Connecticut River. This fortification will help minimize erosion that would negatively affect water quality in this waterway. Another great example of the department focusing on being stewards of the environment.

Annual catch basin cleaning is in full swing. Catch basins are cleaned out and inspected by our contractor. We will be cleaning about 1800 basins this year. This is also a requirement of our municipal storm water permit. It is important to note that water that goes into catch basins ultimately make it to Long Island Sound. In the process of getting there, water may travel the Podunk River, Dry Brook, Avery Brook, Stoughton's Brook, Plum Gully Brook (just to name a few) on its way to the Connecticut River. Nothing but water should go into a catch basin. Dog waste, motor oil, trash, and stale gasoline must never be dumped into a catch basin. This water goes DIRECTLY into the environment. It's not sent to a treatment plant. The treatment plant for this water is mother nature. Help her out and do your part to keep our environment clean.

The sign shop repaired or replaced 19 signs during the month and fabricated signs at the request of the Parks Department. The shop also assisted the Registrars of Voters with the Presidential Preference Primaries.

Residents are encouraged to use Connect South Windsor to report hazards. WWW.SOUTHWINDSOR.ORG/CONNECT or look for the app for iPhones and Androids.

Scott Yeomans
Associate Manager, Street Services

Finance Department

Patricia Perry, Director of Finance
Mary Huda, Assessor
Jennifer Hilinski-Shirley, Collector of Revenue

Assessor

Applications for the Elderly/ Totally Disabled Homeowner's Program for income-qualified homeowners started February 1, 2024 continuing through May 15, 2024. A second reminder letter to file for the tax credit on the upcoming July real estate bill was sent to all residents currently on the Homeowner's Program on April 12, 2024.

As of Friday 4/12/2024, there are still 62 households currently on the program who need to re-file to retain their tax credits. Please check your mail to see if it's your year to file prior to May 15th!

The state qualifying income has been updated for those applicants filing for the first time and can be found online here: <https://www.southwindsor-ct.gov/assessor/pages/elderly-homeowners-totally-disabled-persons-renters-tax-relief-programs> Applications are being taken by Human Services at the Senior Center located at 150 Nevers Road, please call 860-648-6361 x6361 for more information and to set your appointment.

A reminder to residents who have sold or otherwise disposed of their vehicle: If the plates were cancelled since 10/1/2023, please send the Assessor's Office a copy of the canceled DMV receipt along with a secondary form showing the date of sale or disposal of the vehicle. These may be submitted online through our webform which can be found here:

<https://www.southwindsor-ct.gov/assessor/webforms/motor-vehicle-bill-adjustment>

Submitting proof now will result in the tax bill for the vehicle being pro-rated so when you pay in July it is the correct/ adjusted amount instead of the full year.

Building Department

Marc Melanson, Chief Building Official
Adam Chrostowski, Asst. Building Official
Valerie Musyzynski, Asst. Building Official
Morgan Middleton, Building Dept. Administrator

March 2024

Number of Permits Issued:	182
Number of Inspections Done:	451
Value of Work Done:	\$5,140,167.10
Amount of Revenue Collected:	\$58,388.30

Large Projects

The Promenade Shops at Evergreen Walk

The following work is in progress at the shops:
My Salon Suite – active inspections

100 Cedar Ave

Active inspections for 'Club Studio Fitness' (Interior fit-out of old 'L.A Fitness' building)

11 Cedar Ave

Permit issued for new 'Chipotle' restaurant – Inspections active

19 Cedar Ave

Construction begins for 'Starbucks' Restaurant

150 Sullivan Avenue - New Commercial Building

Active inspections for new multi-unit commercial building

1014 Sullivan Ave

Final inspections wrapping up for the new commercial retail building

1540 Sullivan Ave

Town Hall 2nd floor bathroom completed to meet ADA requirements

1751 Ellington Road - Town Center Office Building Interior Renovations

Permit approved for interior renovations for offices, conference room, bathroom, closets and kitchen area

Dalene Flooring

Inspections begin for Dalene Flooring showroom renovations and expansion of offices

Swimming Pool Permits/Safety Inspections

The building department has been mailing out letters to residents with open swimming pools permits to notify them to call the office to schedule final/safety inspections to close them out before pool season starts.

Respectfully Submitted
Marc Melanson
Chief Building Official

Human Services Department

Andrea Cofrancesco
Director of Human Services
Liz Langevin
Director of Youth and Family Services

Adult and Senior Services

HIKES

Our Adventure Awaits Group is enjoying a variety of hikes and walks. Coming up we have kayaking, white water rafting, boat rides and more! To inquire about our Adventures, please contact Barbara Konicki at 860-648-6398 or barbara.konicki@southwindsor-ct.gov



New! Food Bank Sponsor-a-Shelf Program

We are excited to report that we have received such a tremendous amount of support from the community in sponsoring a shelf in our food bank. Our **"Sponsor-a-Shelf"** program will assist with the items that are not usually donated and that programs like SNAP (food stamps) do not cover. We ask that each donor, or group of donors, pledge to donate 30 (or more!) items from their chosen category each month and deliver them to Human Services on a day that is convenient for them. So far we have the following who have committed to "Sponsor-a-Shelf": Matt and Ashley Wood, Matt Binkowski, Barbara Barbour, The Duclos Family, Stan Grabowski, The Gentle Love Diaper Pantry, The SW Senior Center Community Service Group, The South Windsor Community Women's Club. We will update this list as we get more sponsors! For more information or if you are interested in becoming a sponsor, please contact Sue in South Windsor Human Services at 860-648-6359 or susan.grundstrom@southwindsor-ct.gov. Thank you for supporting Our Community!!



Tax Aide Program

Volunteers with our AARP Tax Aid Program processed 292 returns this year for South Windsor residents. That is a 23% increase over last year's number of 238. A total of 2,835 returns have been processed at our location in the past 12 years. Dedicated volunteers make this happen! We are thrilled that this service continues to be available for low to middle income tax payers.

Honoring Public Works, Parks and the Police

The Senior Center's Community Service Group hosted the 2nd annual "Breakfast Sandwich" Day for staff in Public Works, Pollution Control, Parks and the Police Department to thank them for their work. These departments were chosen specifically for the type of physical work they do, in all weather and on holidays. They are a great group and we appreciate them



ELDERLY AND DISABLED PROPERTY TAX RELIEF

Elderly and disabled homeowners who qualify can apply for reduced property taxes on their homes until May 15, 2024. If you are currently on the program the Assessor's Office will send you a letter if it is your year to reapply. This year's income limits are \$43,800 maximum for an individual and \$53,400*for a couple. All gross income is counted including Social Security benefits. Documents you will need: Signed 2023 1040 Federal Tax form (if you file); 2023 Social Security Statement (SSA-1099); 2023 Pension Statement (1099); 2023 Bank Interest Statement(1099); Any other 2023 Income 1099. For more info or to schedule an appointment, call 860-648-6361 ext. 3335. ****Town of S.Windsor has an expanded local option which allows up to \$50,000/single homeowner and \$65,000/married couple, for a benefit of \$195.00 tax credit.***

Human Services Department

Andrea Cofrancesco
Director of Human Services
Liz Langevin
Director of Youth and Family Services

Support Groups at the Community Center

Bereavement Support Group: Meetings are the **1st Friday of the month at 3:00 PM.** Facilitated by Intercommunity Health Care. Funded by ARPA

Depression and Anxiety: Meetings are the **3rd Tuesday of the month at 10:30 AM.** Facilitated by Intercommunity Health Care. Funded by ARPA

Caregivers Support Group: Facilitated by Susan Grundstrom, Caseworker in Adult and Senior Services. Meetings are typically the **2nd Friday of the month at 10:00 AM.**

Parkinson's Support Group: Facilitated by a volunteer with the Parkinson's Association. Meetings are held the **2nd Thursday of the month at 1:00 PM.**

American Rescue Plan Act Funds

The Human Services staff is proud to be able to offer assistance to residents who are directly impacted financially by Covid-19. Funds can be used for a variety of needs based on the following criteria:

- Are you a South Windsor resident?
- Have you experienced a hardship due to COVID-19?
- Please call Human Services for assistance. 860-648-6361 ext. 3335 (ask to speak to a caseworker)

Residents will be asked to provide proof of their income and assets as well as be able to demonstrate that their specific hardship is a result of loss of income or death due to COVID-19.

These funds are part of the American Rescue Plan Act (ARPA) provided to towns from the Federal Government. Call Adult and Senior Caseworkers at 860-648-6361 ext. 3335.

Behavioral Health Services

South Windsor Human Services received funding from the American Rescue Plan Act to provide behavioral health services to residents of all ages who can benefit from counseling. Social isolation, the inability to see family during the pandemic and general concerns about the state of the world has brought on anxiety, depression and loneliness for many people. We are partnering with Intercommunity Health Care to provide both individual and group therapy **at the Senior Center** to support those in need and provide strategies to cope. If you find yourself struggling with getting back into the swing of things or if you want someone to talk to, please contact Liz Langevin in Human Services at 860-648-5050. Liz will work with getting you connected to Intercommunity. Services are

confidential. It's okay to not be okay.

CARES Program Space is Available

Center Activity Recreation Exercise Socialization

The "CARES" group is for residents over sixty and meets five days a week from 9:30-12:30 PM. The charge is \$3 per day and is billed monthly. Lunch is a \$3 donation daily. CARES offers a variety of activities including music, crafts, games, reminiscence, current events, exercise, and holiday celebrations. If you have limitations or disabilities, but do not need medical or self-care assistance while in the group, you may qualify to attend. Call Lindsey at 860-648-6361 ext. 3319 for more information.

Youth and Family Services

Teen Center



We had a fantastic group of over 20 students who came out to volunteer at the Annual Egg Hunt. They moved equipment to get the field ready, spread eggs, kept the crowd moving, collected cans for the food bank and sold Dunkin Donuts. It was cold and dreary outside, but the event was an overall success.

During April break, we had friends join us for a day of painting and pizza. We offered the option of following a video or exploring our own creativity. We chose to forget the video and just go for it. Everyone was happy with their results.



Human Services Department

Andrea Cofrancesco
Director of Human Services
Liz Langevin
Director of Youth and Family Services



This month, we also enjoyed volunteering at the Grandparent Pancake Bingo Breakfast. It was so heartwarming to witness many second time winners share their prizes with others. Breakfast was delicious and no one went home empty handed.

support youth in our state. This group of leaders is facilitated by the CT Governor's Prevention Partnership, so their staff runs monthly meetings getting input from the students on a wide variety of programs and topics. We are proud of these students for stepping up and excelling in this leadership role.

April 24th was Youth Service Bureau (YSB) Day at the State Capitol. We joined many other YSB from across the state at this event. We had four SWHS student join us for a morning conversation about Youth Voices and how we can empower youth to get involved in their community.

Bottle Returns

Those bottles keep coming! Any amount adds up when we put them all together. Thanks for all the help.



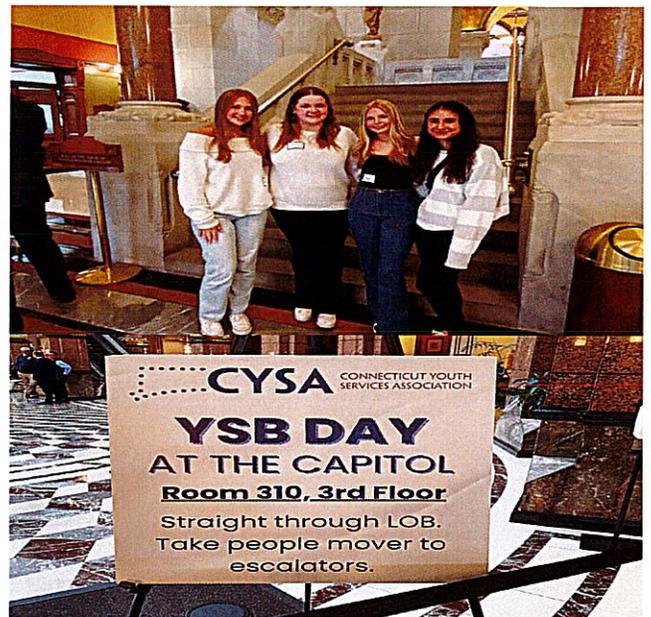
Rising Stars Summer Community Service Program

The enrollment information has been put on social media and each session is starting to fill up. Working on a daily schedule, inventory and excited for the summer.

School Outreach and Prevention

We held the Mentor Breakfast celebration on April 17th at Timothy Edwards Middle School. Mentors, mentees and their families get together to spend some time chatting while enjoying a special breakfast. It is always a wonderful morning of connections and smiles. The 7th grade "Mood Booster" group has started at TEMS. Kathy Reed and Kathy Mills, from TEMS, run this program to help students learn about their emotions, learn new ways to reduce stress and have some fun with new friends.

We have 2 students who are a part of the SWHS Students Against Destructive Decisions (SADD) Club who have been serving on the Start of CT Youth Advisory Board for this school year. They are 2 juniors, Elise Suffish and Klaudia Panek, who have been dedicated to sharing their ideas and their voices to



Counseling and Parent Education

Counselors remain busy with 77 open and active cases of youth seen for mental health counseling. We received 19 new referrals and have 6 youth on our waitlist. Our Clinical Coordinator, Robin Lagasse assesses each referral so that we can get kids and families connected to the right resources. Our referrals are coming from South Windsor schools, police and parents/guardians. We are thankful that we have ARPA funds to support our youth and families that need mental health services. The ARPA funding has helped us increase one staff member's hours and hire three part time contractual therapist as well. We are concerned that the funding is temporary but the mental health needs will likely continue to grow.

Human Services Department

Andrea Cofrancesco
Director of Human Services
Liz Langevin
Director of Youth and Family Services

Our new intern Johanna Kilmer has been a valuable asset to the team. Her years of experience have allowed her to jump right into providing direct care.

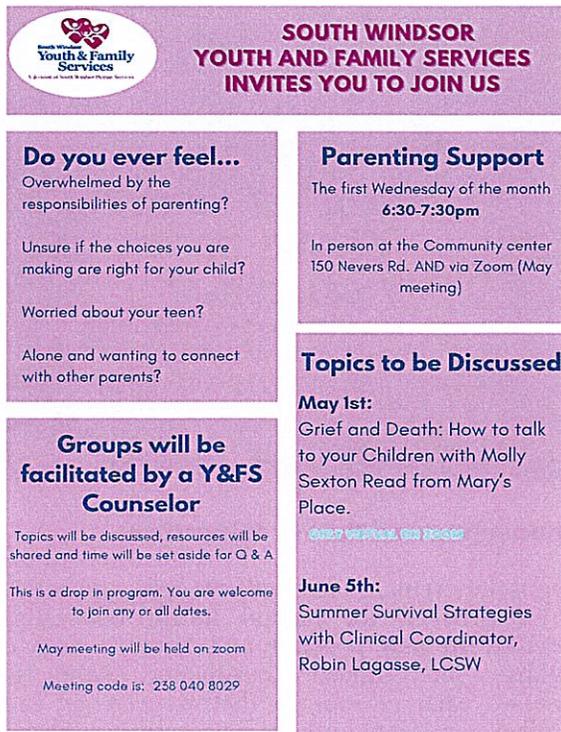
To sign up for a class- [Login – Peace At Home Parenting Solutions](#)

We are offering a monthly parent support group. May and June dates and topics are below:

Free with Code: SWindsorPeace

Although we no longer have a Parent Educator, thanks to DCF Enhancement grant funds, we have contracted services with Peace At Home Parenting, Inc.

“Connection, Cooperation, Joy – let Peace At Home Parenting Solutions help you define your relationship with your child. We start by teaching from the heart.”



SOUTH WINDSOR YOUTH AND FAMILY SERVICES INVITES YOU TO JOIN US

Do you ever feel...
Overwhelmed by the responsibilities of parenting?
Unsure if the choices you are making are right for your child?
Worried about your teen?
Alone and wanting to connect with other parents?

Parenting Support
The first Wednesday of the month
6:30-7:30pm
In person at the Community center 150 Nevers Rd. AND via Zoom (May meeting)

Groups will be facilitated by a Y&FS Counselor
Topics will be discussed, resources will be shared and time will be set aside for Q & A
This is a drop in program. You are welcome to join any or all dates.
May meeting will be held on zoom
Meeting code is: 238 040 8029

Topics to be Discussed
May 1st:
Grief and Death: How to talk to your Children with Molly Sexton Read from Mary's Place.
[Grief Support on Zoom](#)
June 5th:
Summer Survival Strategies with Clinical Coordinator, Robin Lagasse, LCSW

South Windsor Youth & Family Services has collaborated with Peace At Home Parenting Solutions to bring you expert guidance and evidence-based strategies that solve parenting challenges and increase connection and cooperation with your kids.



Parks & Recreation Department

Molly Keays
Director of Parks & Recreation

“Discover the Benefits!”

John Caldwell, Jr.
Parks Superintendent

Jennifer Filer
Asst. Director of Parks &
Recreation



Park & Recreation Commission (PARC): The Park and Recreation Commission will meet on Wednesday, May 1, at 7:30 pm at the Park and Recreation Facility.

South Windsor Walk and Wheel Ways (SWW&WW): The group had a busy month full of

events and programs! They began the month by walking the proposed Phase Two of the Crosstown Trail with the Director of Parks and Recreation, as well as engineers from Barton and Loguidice. They then held a successful Adopt-a-Road clean-up, a guided walk for Earth Day at Rye Street Park, and hosted two sessions of the fourth-grade bike program. We appreciate all that they do for our community."

RECREATION DIVISION “*Feel great – recreate!*”

Adult Softball: Our Adult Softball Program is a great opportunity for adults looking to play slow pitch softball from Spring through Summer. We are offering two divisions, our A Division which is for those that are more skilled and are looking for more competitive gameplay, and our B Division which is more recreational. The end of the season will include double elimination playoffs for all teams. The season began the week of April 15 and will run through the end of July.

Veteran’s Memorial Park: Spring is in the air which means summer is just around the corner! We have been actively hiring for our seasonal VMP staff and preparing for another fun summer at the pool. We will be taking off the pool covers and beginning seasonal maintenance on Tuesday, April 30.

4TH R: "The April Vacation Program participants enjoyed five full days of fun at our Parks and Recreation Facility! Highlights included sensory activities like making playdough and slime and exploring shaving cream, decorating flowerpots and planting flowers (some of which are already blooming), tie-dying keepsake drawstring bags, and enjoying an ice cream treat outside for afternoon snack. The week concluded with a carnival-themed day, featuring a clown craft, bounce house, and magic show! Participants also used their special eclipse glasses to view the partial solar eclipse on April 8.

This year, we partnered with the Board of Education to include students from their CHOICE program. A total of 14 students from this program attended throughout the week.

Preschool: Session D began this month, and all of our classes for 2-3-year-olds, 3-5-year-olds, and parent/child classes are 100% full! So far this session, we have celebrated Earth Day with an Earth-in-a-Jar craft and earth-themed sensory bins, picked dandelions for our flowerpot craft, and learned the names of our new friends!

Fishing Derby: The 39th Annual Fishing Derby was held at the pond on Barber Hill Road on Saturday, April 6. Parks and Recreation provided prizes for the largest, smallest, and first fish caught at the event. Despite the cold weather, around 125 participants attended the event.

Meet Me at the Park: We hosted a joint Meet Me at the Park event with the library on April 9. This event allowed us to connect with some residents while playing games. More of these events will take place this summer.

Earth Day: We hosted the second annual Earth Day event at Rye Street Park on Saturday, April 20. This event highlights various groups connected to the town and their efforts to create a greener and better tomorrow. This year, we added story time with the library, a guided walk led by SWW&WW through our bike trails, and some additional vendors."
Top of Form

PARKS DEPARTMENT “*Caring for South Windsor’s Growing Needs*”

Athletic Fields & Grounds:

- All spring sports have officially begun! Over the past month, the parks crew has been busy preparing athletic fields and grounds. Spring clean-up of all athletic fields included thatching and vacuuming dead grass and debris. Spring renovations of baseball fields have been completed, including addressing the edges of baselines, adding material, and ensuring the bases are correctly placed. In total, 33 fields have been painted this spring, including fields for soccer, cricket, and lacrosse.

- On April 20, 2024, Rye St. Park hosted the 13th Annual Robin Klemba Memorial Bobcat Blast. The crew transformed the multi-use park into all lacrosse fields for the event. Lacrosse players, parents, and vendors from across the Northeast attended.

- The first cut of the newly renovated soccer field at Nevers Park has been completed. To allow the young grass to grow, the parks crew managed to keep the space free and temporarily shifted field use to Ellsworth School.

Parks & Recreation Department

Molly Keays
Director of Parks & Recreation

Park and Open Space:

- The parks crew has addressed several tree issues and fixed ruts in the trail system multiple times due to strong winds and rain.
- Cultural practices of turf grass maintenance, such as fertilizing and seeding athletic fields and grounds, have resumed. The grass is greening up, which is a positive sign for the parks.
- With assistance from the Street Services department, the parks crew has addressed plow damage at various buildings by topsoiling and seeding affected areas.

Projects:

- The fitness center at Nevers Park is nearly complete! The crew completed preparations for the poured-in-place flooring, which was then installed by Creative Recreation. The project results are very pleasing. The final touch will be seeding, scheduled for the week of April 22.
- New chain-link fencing has been installed around the dugouts of Little League A Baseball. The old fencing had started to separate, causing safety concerns. Before the field was used, the old fencing was removed, additional support was added, and new fencing was installed.
- Work on the splash pad has resumed. Log benches have been installed, and preparations for other site furnishings have begun. The next task is the installation of shade structures. All work at the splash pad is on track to be completed in time for Memorial Day.
- The Parks crew assisted the Recreation division with the Fishing Derby.



All smiles and excitement in preschool this session



Our vacation camp kiddos viewing the Solar Eclipse

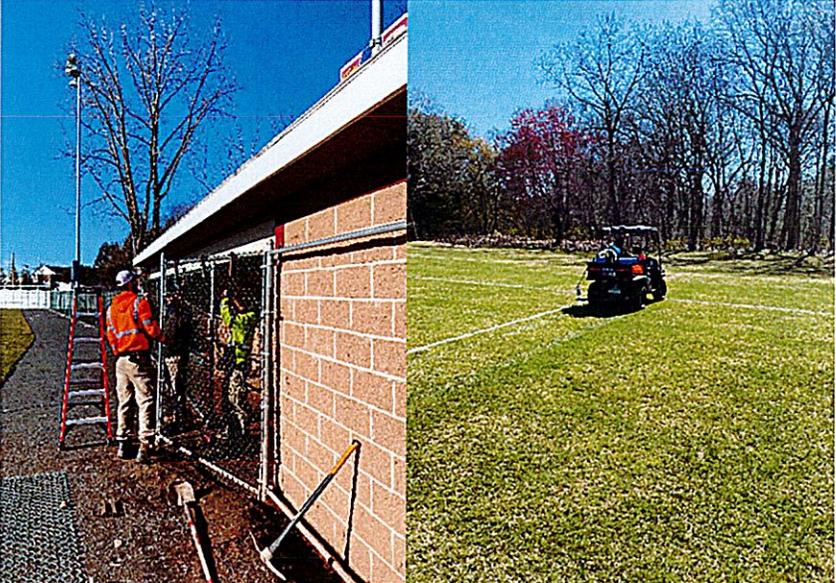


Lilly, 7 y/o, winner of Biggest fish "I can't believe I caught a fish this big."

Parks & Recreation Department PHOTOS



Our crew assisting in unloading the Fish for our derby!



Renovations at Little League and field prep before the season



Final touches on the Outdoor Fitness space



Setting and installing log benches at the splash pad

May 2024 Town Council Meetings and Events

Meetings

Monday, May 6, 2024

7:00 pm Town Council Regular Meeting
Council Chambers

Monday, May 20, 2024

7:00 pm Town Council Regular Meeting
Council Chambers

Holidays

Sunday, May 12, 2024

Mother's Day

Saturday, May 18, 2024

Armed Forces Day

Monday, May 27, 2024

Memorial Day

Town Offices Closed

Layout by Nicole Kowalik, Administrative Secretary



TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Minutes

Page 1

April 15, 2024

TOWN COUNCIL – SPECIAL MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL

1. Call Meeting to Order

Mayor Delnicki called the Special Meeting to order at 5:01 p.m.

2. Roll Call

Members Present: Councilor Michael Buganski
Councilor Richard Balboni
Councilor Carolyn Carey
Mayor Audrey Delnicki
Councilor Steven King Jr.
Councilor Toby Lewis
Councilor Elizabeth Pendleton
Deputy Mayor Matthew Siracusa

Members Absent:

Others Present: Michael Maniscalco, Town Manager
Scott Roberts, Assistant Town Manager
Vanessa Perry, Director of HR
Gene Goddard, Metro Hartford Alliance
Rachel Gradner, CBRE
Megan Overdorff, Talent Acquisition Director, Home Market Foods

3. Executive Session

At 5:03 p.m., Deputy Mayor Siracusa made a motion to go into Executive Session to discuss the following items:

- a) **To Discuss a Tax Abatement for Project Fin located at 50 Talbot Lane**
- b) **Strategy and negotiation regarding collective bargaining**
 - UPSEU, Local 424 – Unit 104 Public Safety Dispatchers, Community Service Officers, Support Services Technicians
 - South Windsor Police Union, NIPSEU
 - Local 1303-028 of Council #4, AFSCME, Public Works Union
 - Local 1303-488 of Council 4, AFSCME, Library Union

Mayor Delnicki announced that the Special Meeting will be adjourning from Executive session.

TOWN COUNCIL
TOWN OF SOUTH WINDSOR

Minutes

Page 2

April 15, 2024

a.) To Discuss a Tax Abatement for Project Fin located at 50 Talbot Lane

Executive session began at 5:04pm

b) Strategy and negotiation regarding collective bargaining

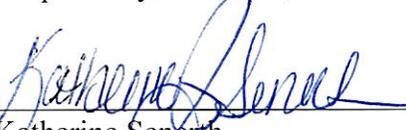
- **UPSEU, Local 424 – Unit 104 Public Safety Dispatchers, Community Service Officers, Support Services Technicians**
- **South Windsor Police Union, NIPSEU**
- **Local 1303-028 of Council #4, AFSCME, Public Works Union**
- **Local 1303-488 of Council 4, AFCSME, Library Union**

Executive Session began at 5:57pm

Mayor Delnicki made a motion to adjourn the Executive Session and return to the Special Meeting at 6:47 p.m. Councilor Carey seconded the motion, and it was approved by unanimous voice vote.

Councilor Lewis made a motion to adjourn the special meeting. Councilor Buganski seconded the motion, which was approved by unanimous voice vote.

Respectfully submitted,



Katherine Seneath
Executive Assistant/Clerk of the Council

PUBLIC HEARING MINUTES

Monday, April 15, 2024
8:00 p.m.

South Windsor Town Council

PURPOSE: Public Hearing to receive citizen input on the proposed General Government Budget for Fiscal Year 2024/2025

Mayor Delnicki called the Public Hearing to order at 8:00 p.m.; and requested that the Recording Secretary read the call of the meeting (a copy of which is attached hereto, **Exhibit A**).

Public Comment

Mayor Delnicki asked if there was anyone from the public that would like to speak.

Alan Gold, 12 Riverview Drive. He is the president of Podunk Ridge and Pleasant Valley Condo Association. He does not agree with the proposed budget and the towns decision to take away the street and snow removal reimbursements from condo associations.

Bruce Barto, 24 Lavender Lane. He is a member of Teaberry Estates Homeowners Association, spoke about his displeasure with the town deciding to not reimburse condos for snow removal and street lights. He would like the Town to reconsider.

Mayor Delnicki asked for a Straw Vote, the results of which were as follows:

Those **supporting** the proposed General Government for Fiscal Year 2024/2025: **0**

Those in **opposition** of the proposed General Government for Fiscal Year 2024/2025: **2**

The Public Hearing was closed at 8:17p.m.

Respectfully submitted,



Katherine Senerth
Executive Assistant/Clerk of the Council

Public Hearing Notice – Exhibit A

RECEIVED
MAR 20 2024
By Detrah W. Reid

e9:39am

TO BE PUBLISHED IN THE JOURNAL INQUIRER

April 2, 2024

LEGAL AD

TOWN OF SOUTH WINDSOR

Notice is hereby given that the South Windsor Town Council has set Monday, April 15, 2024 at 8:00 p.m., in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on proposed General Government Budget for Fiscal Year 2024/2025.

Dated at South Windsor, Connecticut this 2nd day of April 2024.

Attested to by:


Katherine J. Senerth

Executive Assistant

Ad Order Number

0002835977

Sales Rep.

mhutchings

Order Taker

mhutchings

Ordered By

KATHERINE SENERTH, EMAIL

Order Source

Phone

Customer Account

360259

Customer Information

SO. WINDSOR, TOWN OF

1540 SULLIVAN AVE.

SOUTH WINDSOR CT 06074

USA

Phone: 8606442511

Fax:

Email:

Ad Content Proof

Note: Ad size does not reflect actual ad

**LEGAL AD
TOWN OF SOUTH WINDSOR**

Notice is hereby given that the South Windsor Town Council has set **Monday, April 15, 2024 at 8:00 p.m.** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on the proposed General Government Budget for Fiscal Year 2024/2025.

Dated at South Windsor, Connecticut this 2nd day of April 2024.

Attested to by:
Katherine J. Senertth
Executive Assistant

Ad Cost

\$62.96

Payment Amt

\$0.00

Amount Due

\$62.96

Blind Box

Materials

Order Notes

Ad Number

0002835977-01

External Ad #

Pick Up Number

Ad Type

Tab CLS Liner

Ad Size

2 X 15 li

PO Number

Color

\$0.00

Color Requests

Product and Zone

Manchester Journal Inquirer

Inserts

1

Placement

Public Notices

Note: Retail Display Ads May Not End in Identified Placement

Run Dates

4/ 2/2024

Product and Zone

manchesterjournalinquirer.com

Inserts

1

Placement

Public Notices

Note: Retail Display Ads May Not End in Identified Placement

Run Dates

4/ 2/2024

Senerth, Katherine

From: Senerth, Katherine
Sent: Wednesday, March 20, 2024 10:01 AM
To: HearstMediaCT, Legals
Subject: Legal Notice for Publication on April 2, 2024
Attachments: PH General Government Budget 2024-2025.docx

Good morning,

Please see that attached Legal Notice for Publication in the Journal Inquirer on April 2, 2024. Please quote and send proof.

Best regards,

Kathy

Katherine J. Senerth
Executive Assistant to the Town Manager

Town of South Windsor
1540 Sullivan Avenue | South Windsor, CT 06074
Tel (860) 644-2511 ext 2202 | Mobile (860) 878-9637
Email: Katherine.Senerth@southwindsor-ct.gov

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Library Board	Elaine AbouAkar	23 Wapping Ave	860 212-6586	APPTMT	Carole Stroud	R	11/30/27
Zoning Board of Appeals Alternate	Jeffrey Tractenberg	111 Oxford Dr	860 234-7483	APPTMT	Majority Seat	R	11/30/25
Inland Wetlands Commission – alternate	Mark Diciancia	39 Debbie Drive Mdiciancia22@icloud.com	860 916-8900	APPTMT	John <u>Murphy III</u>	R	12/01/27
						R	
						R	

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by:

Party Affiliation: R

Date:



RECEIVED

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

APR 26 2024

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

TOWN CLERK'S OFFICE
TOWN OF SOUTH WINDSOR

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
TOWN COUNCIL	MAURA C. FITZGERALD	229 AVERY STREET MCFITZ89@GMAIL.COM	860 989 2497	APPT	ERICA EVANS	DEMOCRAT	11-13-2025

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation if official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Sandra C Jeski, SWDTC Nominating Chair

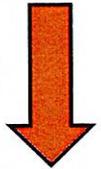
Party Affiliation: DEMOCRAT

Date: 4-26-2024

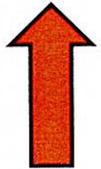


**SOUTH WINDSOR
TOWN COUNCIL
BUDGET
WORKGROUP
2024 /2025 BUDGET
RECOMMENDATIONS**

CRITICAL BUDGET DRIVERS



Decrease of \$2 Million in CT state funding



Increase of \$6.43 Million in Board of Education Budget due to increasing student enrollment



Minimal Increase in Grand List Growth for this budget year. 0.66

2024 / 2025 BUDGET OPTIONS

 Recommended

	A - Proposed Budget	B - Reduced budget	C - Reduced with \$2M TS Fund	D - Reduced with \$2M TS Fund and BOE reduction of \$55K	E - Reduced with \$2M TS Fund and BOE reduction of \$429K	F - Reduced Budget with Increase to capital projects, one Police office and to BOE W/additional TS of \$2M
Proposed Expenditures	\$152,056,275	\$151,928,390	\$151,928,390	\$151,928,390	\$151,928,390	\$151,928,390
Non Tax Revenue	\$21,356,475	\$21,356,475	\$21,356,475	\$21,356,475	\$21,356,475	\$21,356,475
Motor Vehicle Revenue	\$10,132,215	\$10,132,215	\$10,132,215	\$10,132,215	\$10,132,215	\$10,132,215
			\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Additional Tax Stabilization (TS) Fund						
Reduction to BOE Budget				\$70,000	\$429,000	
Increase in Capital Projects Budget						\$1,800,000
Increase in BOE Budget						\$1,000,000
Increase of One Police Officer to Budget						\$103,000
Revenue Needed	\$120,567,585	\$120,439,700	\$118,439,700	\$118,369,700	\$118,010,700	\$121,342,700
Value of RE/PP Mill	\$3,434,894	\$3,434,894	\$3,434,894	\$3,434,894	\$3,434,894	\$3,434,894
Mill Rate	35.10	35.06	34.48	34.46	34.36	35.33
Tax on Home with Assessed Value of \$300,000	\$10,530	\$10,519	\$10,344	\$10,338	\$10,307	\$10,598
2023/ 2024 Taxes	\$9,942	\$9,942	\$9,942	\$9,942	\$9,942	\$9,942
2024/2025 Annual Tax Increase	\$588	\$577	\$402	\$396	\$365	\$656
2024/2025 Percent Increase	5.92%	5.80%	4.05%	3.99%	3.67%	6.60%

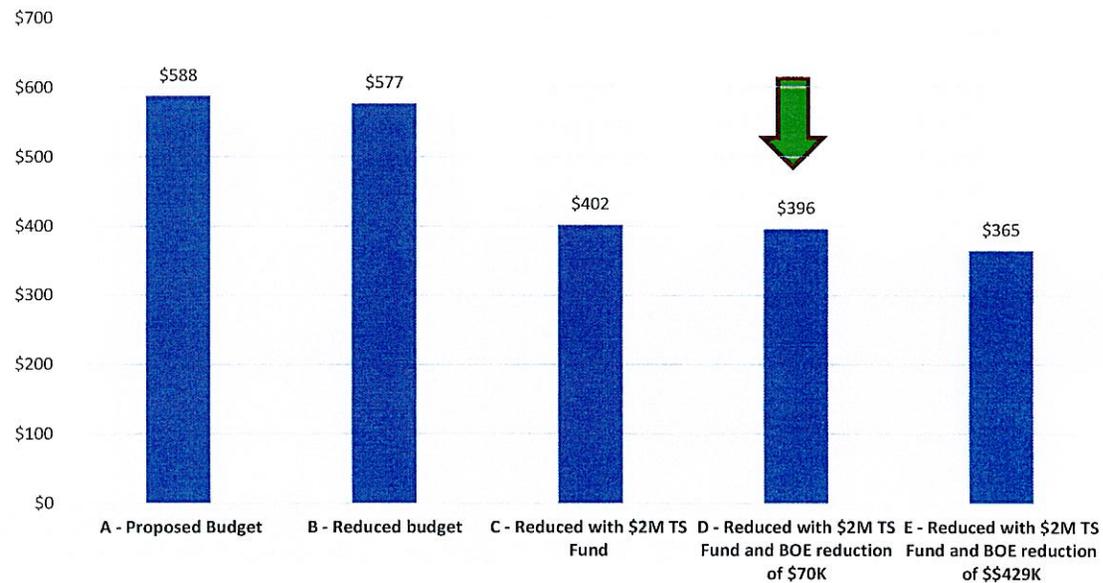
IMPACT OF OPTIONS ON TAXES

HOME ASSESSED AT \$300,000

2024/2025 Annual Tax Increase
Home Assessed at \$300,000



Recommended



ASSUMPTIONS

2024 / 2025 South Windsor Budget Options			
#	Assumptions	Proposal Received	Work Group Recommended
1	South Windsor Board of Education Proposed Budget	\$94,650,656	\$94,580,656
2	Capital Budget (proposed is minimum per ordinance)	\$3,364,567	\$3,364,567
3	Town of South Windsor Operating Budget	\$40,287,181	\$40,159,296
4	Town Debt Budget	\$13,753,870	\$13,753,870
5	Tax Stabilization fund will be used to reduce 24/25 taxes *Proposed included in Town Manager's numbers	\$500,000	\$2,500,000
6	Tax Stabilization fund maximum of \$3M will be moved to \$6M following a public hearing on May 20th		
7	All Tax estimates are on the average home in South Windsor Assessed at \$300,000		
8	Assessed home values are 70% of the homes appraised Value		

2024 / 2025 Town Council Working Group Proposals EXHIBIT A

	A - Proposed Budget	B - Reduced budget	C - Reduced with \$2M TS Fund	D - Reduced with \$2M TS Fund and BOE reduction of \$70K	E - Reduced with \$2M TS Fund and BOE reduction of \$429K	F - Reduced Budget with Increase to capital projects, one Police office and to BOE W/additional TS of \$2M
Proposed Expenditures	\$152,056,275	\$151,928,390	\$151,928,390	\$151,928,390	\$151,928,390	\$151,928,390
Non Tax Revenue	\$21,356,475	\$21,356,475	\$21,356,475	\$21,356,475	\$21,356,475	\$21,356,475
Motor Vehicle Revenue	\$10,132,215	\$10,132,215	\$10,132,215	\$10,132,215	\$10,132,215	\$10,132,215
Additional Tax Stabilization (TS) Fund			\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Reduction to BOE Budget				\$70,000	\$429,000	
Increase in Capital Projects Budget						\$1,800,000
Increase in BOE Budget						\$1,000,000
Budget						\$103,000
Revenue Needed	\$120,567,585	\$120,439,700	\$118,439,700	\$118,369,700	\$118,010,700	\$121,342,700
Value of RE/PP Mill	\$3,434,894	\$3,434,894	\$3,434,894	\$3,434,894	\$3,434,894	\$3,434,894
Mill Rate	35.10	35.06	34.48	34.46	34.36	35.33
Tax on Home with Assessed Value of \$300,000	\$10,530	\$10,519	\$10,344	\$10,338	\$10,307	\$10,598
2023/ 2024 Taxes	\$9,942	\$9,942	\$9,942	\$9,942	\$9,942	\$9,942
2024/2025 Annual Tax Increase	\$588	\$577	\$402	\$396	\$365	\$656
2024/2025 Percent Increase	5.92%	5.80%	4.05%	3.99%	3.67%	6.60%

ORDINANCE ESTABLISHING A TAX STABILIZATION FUND PROGRAM**Sec. 2-4. - Tax Stabilization Fund Program.**

(a) *Title.* This section shall be known and may be cited as the Town of South Windsor Tax Stabilization Fund (TSF) program.

(b) *Purpose of Fund.* The Town's general tax revenues are sensitive to economic conditions as well as actions taken by state and federal government. Unanticipated revenue shortfalls during a fiscal year are usually addressed through reductions to services or increased taxes. The TSF program is established for sound financial management and fiscal accountability and enforces spending discipline by setting aside monies collected from revenues received during good economic conditions for use during years with lower growth or declining revenue. The TSF program may also reduce Town borrowing costs due to stronger bond ratings. The purpose of the Tax Stabilization Fund is to set aside revenue during years of strong growth in a fund which does not lapse at the end of the municipal fiscal year, which monies would then be available when revenue is stagnant or in decline and may be expended to prevent large tax increases and protect against the reduction of services in future years.

(c) *Establishment of TSF.* There is hereby established a fund pursuant to C.G.S. § 7-148(K), which fund shall not lapse at the end of the municipal fiscal year. Said Fund shall be known as the South Windsor Tax Stabilization Fund (TSF).

(d) *Fund Balance.* The Town's annual budget shall include allocations to the TSF in amounts adequate to meet its purposes as follows: Allocations into the fund will come from any surplus over one million dollars (\$1,000,000) in the General Fund annually. The Town Council may also appropriate up to 10% of the amount of tax revenue generated in the first full year of new residential and/or commercial construction and/or revenue generated by the expiration of tax abatement and/or tax fixing agreements resulting in increased personal property and/or real property taxes. Notwithstanding anything to the contrary herein, the aggregate balance in the TSF shall be a minimum of five hundred thousand dollars (\$500,000) but in no event shall it exceed a maximum of three million dollars (\$3,000,000).

(e) *Fund Expenditures.* The TSF shall not be reduced or used for purposes other than those specifically provided for in subsection (b) above, *Purpose of Fund*. During the development of the annual budget, the Town Council may authorize a transfer from the TSF to the General Fund. This transfer will be shown as a revenue line in General Fund Budgeted Revenue consistent to the extent possible with Use of Fund Balance entries. The minimum annual transfer amount shall be fifty thousand dollars (\$50,000) and the maximum annual transfer shall be five hundred thousand dollars (\$500,000) in any one fiscal year.

(f) *Management of Fund and Termination.* The TSF shall be administered by the Town Treasurer pursuant to Charter Section 205. The TSF shall only be terminated by an affirmative vote of six members of the Town Council.

THIS ORDINANCE WILL TAKE EFFECT AS PROVIDED BY THE TOWN CHARTER

Application for a Commemorative or Organizational Flag to be Flown

A request for a flag to be flown in South Windsor should be a minimum of thirty (30) days in advance of the date for a flag to be flown. Flags cannot be flown more than once in a calendar year and will be displayed for a period of time that is reasonable or customary for the duration of the event or fourteen (14) continuous day. Only one Commemorative or Organizational Flag will be allowed to be displayed during any time period on the designated flagpole at Town Center (Wapping Community House). If more than one Commemorative or Organizational Flag application is submitted for the same time period or overlapping, the Town Manager has the discretion to determine the length of time that each flag will be flown, but should not exceed thirty (30) days. Flags to be flown according to the U.S. Flag Code

Applications must be completed in its entirety or will not be accepted.

Name of the person making this request: Steven Cordeiro

Street Address: 9 Birch Hill Dr

Town: South Windsor State: CT

Phone: 860-798-3290

Cell: 860-798-3290

Flags must be provided to the Town by the Applicant. Flags may be the same size or smaller than the U.S. Flag, but never larger with grommets for securing the lanyard.

The flag may be the same size or smaller than the U.S. flag, but never larger

Identify Commemorative or Organizational reason: National Law

Enforcement Officers Memorial flag

Name of Commemorative or Organizational Flag to be Flown: National Police Week

Date (s) of the Event: Sunday May 12 - Saturday May 18

Special Requests: _____

Signature of person making this request: Steven Cordeiro

This Application must remain on file in the South Windsor Town Manager's Office and cannot be submitted more than once in a calendar year.

Received by the Town Manager on: _____ (date)

Town Manager: Approved: _____ (date) Denied: _____ (date)

Signature/Town Manager: _____

Town Council: Approved: _____ (date) Denied: _____ (date)

APR 18 2024

TOWN MANAGER'S OFFICE
TOWN OF SOUTH WINDSOR

Application for a Commemorative or Organizational Flag to be Flown

A request for a flag to be flown in South Windsor should be a minimum of thirty (30) days in advance of the date for a flag to be flown. Flags cannot be flown more than once in a calendar year and will be displayed for a period of time that is reasonable or customary for the duration of the event or fourteen (14) continuous day. Only one Commemorative or Organizational Flag will be allowed to be displayed during any time period on the designated flagpole at Town Center (Wapping Community House). If more than one Commemorative or Organizational Flag application is submitted for the same time period or overlapping, the Town Manager has the discretion to determine the length of time that each flag will be flown, but should not exceed thirty (30) days. Flags to be flown according to the U.S. Flag Code

Applications must be completed in its entirety or will not be accepted.

Name of the person making this request: Clay Major

Street Address: 1530 Sullivan Ave

Town: SW State: CT

Phone: 860-337-6160

Cell: 860-985-6243

Flags must be provided to the Town by the Applicant. Flags may be the same size or smaller than the U.S. Flag, but never larger with grommets for securing the lanyard.

The flag may be the same size or smaller than the U.S. flag, but never larger

Identify Commemorative or Organizational reason: _____

National Public Works week

Name of Commemorative or Organizational Flag to be Flown: Public Works Flag

Date (s) of the Event: May 19-25th

Special Requests: _____

Signature of person making this request: Clay Major

This Application must remain on file in the South Windsor Town Manager's Office and cannot be submitted more than once in a calendar year.

Received by the Town Manager on: _____ (date)

Town Manager: Approved: 4/18/24 (date) Denied: _____ (date)

Signature/Town Manager: _____

Town Council: Approved: _____ (date) Denied: _____ (date)

EARLY VOTING LOCATION RESOLUTION AND SUPPORTING INFORMATION

BE IT RESOLVED, that under CT PA 23-5 as amended by PA 23-203, the Town of South Windsor Town Council approves the recommendation made by the Registrars of Voters to designate one location for the conduct of early voting for the State Primaries on August 13, 2024.

Recommendation based on:

- 1) Voter turnout is usually small for primaries mostly due to only party members are allowed to vote in the primary
- 2) The cost of an additional location would be approximately \$15,000 to cover personnel and materials for 7 days.
- 3) The location would need to be set up for the CT Voter Registration System which right now is only in the Town Hall.
- 4) Having only one location is more secure for the transport of ballots.

FYI: Early Voting for Democratic and Republican State Primary

Dates: August 5 through August 11

Time 10:00 am to 6:00 pm

Location: Town Council Chambers

EXHIBIT C

MEMO

DATE: April 23, 2024
FROM: Linda Russell, Deputy Collector of Revenue
TO: Kathy Senerth, Executive Asst./ Clerk of the Council
SUBJECT: Refund Batch #43 for Town Council – May 6, 2024 Agenda
Michael Maniscalco, Town Manager
CC: Patricia Perry, Director of Finance
Jennifer R. Hilinski-Shirley, Collector of Revenue
OF PAGES: 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request the Town Council’s consideration and approval of 7 refunds totaling \$1, 566.82 as noted on the attached report. All refund requests received by April 23, 2024 are included.

Name	Bill	Prop Loc/Vehicle Info.	Reason	Over Paid
ABRAHAM GEORGE	2022-04-0800041	2017/BJ21957/3VW5T7AU5HM074169	Sec. 12-129 Refund of Excess Payments.	(76.45)
CCAP AUTO LEASE LTD	2022-03-0053638	2020/AL92690/1C4RJFAG6LC168733	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(749.83)
MANCINI BARBARA	2022-04-0801963	2007/BK49124/1FTRF12217KD16046	Sec. 12-129 Refund of Excess Payments.	(58.33)
NISSAN INFINITI LT LLC	2022-03-0066523	2021/AJ85939/3N1AB8CV2MY268759	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(275.26)
RYAN BUSINESS SYSTEM INC	2022-03-0069945	2015/8473DB/1FADP3F24FL226398	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(217.48)
RYAN BUSINESS SYSTEM INC	2022-03-0069948	2020/BB88512/4S3GTAB61L3720195	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(43.82)
RYAN BUSINESS SYSTEMS INC	2022-03-0069953	2018/AR65865/1FADP3K24JL281397	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(145.65)
Total of 7 Refunds				(1,566.82)

Drafted by: *Linda Russell*
 Linda Russell, CCMC - Deputy Collector of Revenue

4/23/2024
 Date:

Approved by: *J. Hilinski-Shirley*
 Jennifer R. Hilinski-Shirley, CCMC, CCMO - Collector of Revenue

23 April 2024
 Date:

76.45+
 749.83+
 58.33+
 275.26+
 145.65+
 43.82+
 217.48+

007

1,566.82*+

