

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
MONDAY, OCTOBER 7, 2019
TIME: 7:00 P.M.

After Roll Call is complete, Girl Scout Troop 10943 will make a presentation on making the South Windsor Town Charter gender-neutral.

1. Call Meeting to Order
2. Prayer: TBD
3. Pledge of Allegiance
4. Roll Call
5. Communications and Reports from Town Manager
6. Public Input (Items Not on the Agenda)
7. Adoption of Minutes of Previous Meetings
(Deputy Mayor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of September 16, 2019.

8. Public Petitions
9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council
10. Reports from Standing Committees
11. Reports of Temporary Committees
12. Public Participation (Items on the Agenda)
13. Consent Agenda

[All items listed with an asterisk (*) are considered to be routine by the Town Council and will be enacted by one Motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and be considered in its normal sequence on the Agenda.]

(Councilor Snyder)

Motion to approve Agenda Items 15. A. (*) through 15. D. (*) as the Consent Agenda.
(Please read dark headings, only, on the Consent Agenda Items)

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input, Public Petitions, Public Participation and Public Input/Participation** of each Public Meeting, as follows:

Item #5:

Communications and Reports from Town Manager – This segment of the meeting shall not exceed twenty (20) minutes, unless extended by a majority consent of the Council present.

Item #6:

Public Input – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **not on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning of improper motive to any person.

Item #8:

Public Petitions – A South Windsor Resident or Taxpayer may petition the Council to submit a new item on the agenda as described in Section 312 of the Town Charter.

Item #12:

Public Participation – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

Item #17:

Public Input/Participation – A segment of up to ten (10) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public **on any matter**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

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14. Unfinished Business

- A. Resolution Taking from the Table Item 15. J. of the Town Council's Regular Meeting of September 16, 2019 – Resolution Inviting the Minority Leader or Their Designee to the Agenda Meetings**
(Councilor Maneeley)

BE IT RESOLVED that the South Windsor Town Council hereby takes from the table, Item 15. J. of the Town Council's Regular Meeting of September 16, 2019 – Resolution Inviting the Minority Leader or Their Designee to the Agenda Meetings.

- B. Resolution Inviting the Minority Leader or Their Designee to the Agenda Meetings**
(Councilor Riley)

WHEREAS, an agenda meeting is held prior to each Council meeting in order to set the agenda; and

WHEREAS, at this meeting, the Mayor or their designee is present: and

WHEREAS, depending upon the will of the Mayor, the minority leader or their designee may or may not be invited to the agenda meeting; and

WHEREAS, consistency in the attendees should be established for the agenda meetings so that both majority and minority members receive the same information at the same time

NOW, THEREFORE, BE IT RESOLVED that both the Mayor or their designee, and the minority leader or their designee shall both be invited to the agenda meeting; and

BE IT FURTHER RESOLVED that those participating in the agenda meetings for Regular Meetings shall receive a print out of the date and time of each meeting.

15. New Business

- *A. Resolution Appointing Shalesh Verma (R) an Alternate to the Economic Development Commission and Postponing Consideration of this Motion Until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Snyder)

(Resolution Continued on Next Page)

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15. A. (Continued)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Shalesh Verma (R) an Alternate to the Economic Development Commission for a term ending November 30, 2020, to fill the unexpired term of John Mitchell and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

***B. Resolution Appointing Scott Kelley (R) to the Economic Development Commission and Postponing Consideration of this Motion Until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Scott Kelley (R) to the Economic Development Commission for a term ending November 30, 2019, to fill the unexpired term of Shalesh Verma and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

***C. Resolution Appointing Janet Wade-Utay (U) to the Historic District Commission and Postponing Consideration of this Motion Until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Janet Wade-Utay (U) to the Historic District Commission for a term ending November 30, 2021, to fill the unexpired term of Nadine Hassan-Caron and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

***D. Resolution Appointing Michael Giannamore (U) an Alternate to the Historic District Commission and Postponing Consideration of this Motion Until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael Giannamore (U) an Alternate to the Historic District Commission for a term ending November 30, 2022, to fill the unexpired term of Janet Wade-Utay and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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15. New Business (*Continued*)

- E. Discussion Item: Town Manager, Michael Maniscalco to Represent the Town of South Windsor in the Metropolitan District Commission Board of Directors Meetings (*requested by Town Manager, Michael Maniscalco*).**
- F. Resolution Appointing Town Manager, Michael Maniscalco to Represent the Town of South Windsor in the Metropolitan District Commission Board of Directors Meetings**
(Councilor Hockenberry)

WHEREAS, a bill was passed through the Legislation in May of 2014 which allows non-member municipalities to participate in the Board of Directors Meetings of the Metropolitan District Commission (MDC); and

WHEREAS, in June of 2014, Matthew B. Galligan, who was the Town Manager, was appointed to represent the Town of South Windsor in the Metropolitan District Commission Board of Directors Meetings, but has since retired; and

WHEREAS, Mr. Michael Maniscalco was hired as Town Manager on July 15, 2019

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby appoints Town Manager, Michael Maniscalco to represent the Town of South Windsor in the Metropolitan District Commission Board of Directors Meetings.

- G. Presentation Regarding Census 2020 (*requested by Mayor Paterna*)**
(*Catherine Marx to be present*).
- H. Resolution Establishing a Census 2020 Committee (Complete Count Committee)**
(Councilor Lopez)

WHEREAS, the U.S. Constitution requires the federal government to count the population every ten years and the U.S. Census Bureau has the duty and responsibility to complete the 2020 Census; and

WHEREAS, the official population count established by the 2020 Census is used to determine representation in state and federal government which is the foundation of our country's representative democracy; and

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15. H. (Continued)

WHEREAS, the 2020 Census numbers are also used to determine the level of federal funding for state and local jurisdictions, including the distribution of important resources for health care, education, communication, transportation, infrastructure, senior services, public safety and social services, as well as providing key data for non-profit organizations; and

WHEREAS, the United State Conference of Mayors and International City/County Management Association recommend the establishment of a Complete Count Committee in order to increase awareness and motivate residents to respond to the 2020 Census questionnaire; and

WHEREAS, a Complete Count Committee is comprised of a cross-section of local community groups with the mission to ensure that the importance of the 2020 Census is effectively communicated to as many residents as possible through locally based targeted outreach efforts

NOW, THEREFORE, BE IT RESOLVED that the Town of South Windsor establishes a Complete Count Committee comprised of up to eleven members with representation as follows:

- One (1) representative from Human Services
- One (1) representative from a Faith Based Organization
- One (1) representative from a Community Based Organization
- One (1) representative from the Library
- Two (2) representatives from the Town Council (Mayor and Town Council member from the minority party)
- One (1) representative from the Board of Education
- Director of Planning
- Republican Registrar
- Democratic Registrar
- Town Manager or Designee; and

BE IT FURTHER RESOLVED that the Mayor and Town Manager (or Designee) will serve as Co-Chairs. The Mayor and a representative from the minority party will appoint a representative for each category listed above.

- I. Discussion Item: Using Reverse 911 System (Everbridge) to Notify All Residents about Where Their Polling Locations will be for the November Election (*requested by Town Manager, Michael Maniscalco*).**
- J. Discussion Item: Public Act 19-36 – An Act Increasing the Property Tax Abatement for Certain First Responders (*requested by Councilor Delnicki*).**

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15. New Business (*Continued*)

- K. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on an Amendment to Ordinance #225 - South Windsor Volunteer Fire Tax Abatement Ordinance**
(Councilor Delnicki)

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, October 21, 2019, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on an Amendment to Ordinance # 225 - South Windsor Volunteer Fire Tax Abatement Ordinance.

- L. Resolution Approving Offer of a Tax Assessment Agreement with 360 Ellington Road, LLC (Project Hammer)**
(Councilor Lydecker)

WHEREAS, a Request for Tax Abatement has been received from 360 Ellington Road, LLC (Project Hammer), the potential owner of the property at 360 Ellington Road, South Windsor, CT; and

WHEREAS, the Town of South Windsor's Tax Partnership Program established pursuant to Connecticut General Statutes Section 12-65b, is intended to encourage the development and expansion of quality businesses in Town through tax and other economic incentives, and is designed to retain and attract businesses that will generate substantial additional tax revenues and employment opportunities for the Town while providing quality goods and services; and

WHEREAS, the Town Manager recommends, pursuant to said program, that a tax assessment agreement be offered to 360 Ellington Road, LLC (Project Hammer) as an incentive to invest an estimated \$50,000,000.00 in total costs, including construction of a new bulk distribution center in South Windsor (the land and building improvements collectively referred to as the "Real Property")

NOW THEREFORE, BE IT RESOLVED that the South Windsor Town Council is pleased to offer a tax assessment agreement between the Town and 360 Ellington Road, LLC (Project Hammer) reducing the amount of the estimated real property assessment of the Real Property by 50% for a period of seven (7) years with an estimated tax benefit reduction of \$309,925.00 annually, commencing with the Grand List following the date of the Certificate of Occupancy is issued; provided, however, that if such assessment is changed by any future Town revaluation, the new assessment value of the Real Property shall be reduced by the percentage applicable to the year within the five (5) year period such assessment is changed; and

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15. L. (Continued)

BE IT FURTHER RESOLVED that the South Windsor Town Council's offer to 360 Ellington Road, LLC (Project Hammer) is conditioned upon 360 Ellington Road, LLC (Project Hammer) (1) meeting the estimated \$50,000,000.00 construction cost figure and agreeing to the estimated assessment figure; and (2) continuing to pay the real estate taxes on the Facility for a minimum of ten (10) years from the date the Certificate of Occupancy is issued; if 360 Ellington Road, LLC (Project Hammer) fails to meet either of these conditions, 360 Ellington Road, LLC (Project Hammer) shall refund the Town of South Windsor all of the tax benefit reductions it has received; and

BE IT FURTHER RESOLVED that the South Windsor Town Council's offer is contingent upon 360 Ellington Road, LLC (Project Hammer) execution of a written agreement reflecting the terms set forth in the resolution and such other terms as the Town may require.

16. Passage of Ordinance

17. Public Input/Participation (Any Matter)

18. Communications and Petitions from Council

19. Executive Session

- A. To discuss a personnel issue (Evaluation of the Clerk of the Council).
- B. To discuss the possible purchase of real estate (two (2) properties) for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (Clark Street and Ellington Road).

20. Adjournment