

## AGENDA

TOWN COUNCIL  
COUNCIL CHAMBERS  
SOUTH WINDSOR TOWN HALL

REGULAR MEETING  
MONDAY, JUNE 18, 2018  
TIME: 7:00 P.M.

*After Roll Call is complete, the Town Council will present certificates to the South Windsor Patriotic Commission's Essay contest Winners; recognize students from South Windsor High School Robotics Team; and a picture of former Mayor John Pelkey will be placed on the wall in the Council Chambers. The Lions Club will be presenting the Town with a check for the Food and Fuel Bank.*

1. Call Meeting to Order
2. Prayer: TBD
3. Pledge of Allegiance
4. Roll Call
5. Communications and Reports from Town Manager
6. Public Input (Items Not on the Agenda)
7. Adoption of Minutes of Previous Meetings  
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Regular Meeting Minutes of June 4, 2018.

8. Public Petitions
9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council
10. Reports from Standing Committees
11. Reports of Temporary Committees
12. Public Participation (Items on the Agenda)

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input, Public Petitions, Public Participation and Public Input/Participation** of each Public Meeting, as follows:

Item #5:

Communications and Reports from Town Manager – This segment of the meeting shall not exceed twenty (20) minutes, unless extended by a majority consent of the Council present.

Item #6:

Public Input – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **not on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning of improper motive to any person.

Item #8:

Public Petitions – A South Windsor Resident or Taxpayer may petition the Council to submit a new item on the agenda as described in Section 312 of the Town Charter.

Item #12:

Public Participation – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

Item #17:

Public Input/Participation – A segment of up to ten (10) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public **on any matter**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

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**13. Consent Agenda**

[All items listed with an asterisk (\*) are considered to be routine by the Town Council and will be enacted by one Motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and be considered in its normal sequence on the Agenda.]

(Councilor Maneeley and Councilor Pendleton)

Motion to approve Agenda Items 14. B. (\*) through 14 D. (\*) as the Consent Agenda. **(Please read dark headings, only, on Consent Agenda Items.)**

**14. Unfinished Business**

**A. Resolution Appointing James Macdonald (R) to the Inland Wetlands Agency/Conservation Commission**  
(Councilor Maneeley)

BE IT RESOLVED that the South Windsor Town Council hereby appoints James Macdonald (R) to the Inland Wetlands Agency/Conservation Commission for a term ending December 1, 2020, to fill the unexpired term of Audrey Delnicki.

**\*B. Resolution Appointing Michael Sanzo (D) to the Board of Selectmen**  
(Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael Sanzo (D) to the Board of Selectmen for a term ending November 11, 2019 to fill the unexpired term of David Starr.

**\*C. Resolution Appointing Shawn Jacobaccio (D) an Alternate to the Economic Development Commission**  
(Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Shawn Jacobaccio (D) an Alternate to the Economic Development Commission for a term ending November 30, 2019, to fill the unexpired term of David Starr.

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**14. Unfinished Business (Continued)**

- \*D. Resolution Appointing Janice Favreau (D) to the Mass Transit and Highway Advisory Commission**  
**(Councilor Pendleton)**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Janice Favreau (D) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2019, to fill the unexpired term of a vacancy.

**15. New Business**

- A. Resolution Accepting the FY 2017/2018 Suspense List**  
**(Councilor Riley)**

BE IT RESOLVED that the South Windsor Town Council hereby accepts the Suspense List as proposed and submitted by the Collector of Revenue, as shown in attached, **Exhibit A**

- B. Discussion Item: Use of LoCIP Funds to Replace the Wiring for the New Phone System at the Community Center and Police Department, and Replacing the Cooling Tower at the South Windsor Public Library, (requested by Town Manager, Matthew B. Galligan).**

- C. Resolution Renewing the Resolution Creating a Committee to Oversee and Strengthen South Windsor's Before and After School Care Programs.**  
**(Mayor Anwar)**

WHEREAS, the Town of South Windsor initiated conversations to revise the strategic plan in June of 2015 and completed and approved plans in June of 2017 with one of the goals to increase the desirability of the Town of South Windsor and continue to be one of the increasingly desired Town in the region; and

WHEREAS, this desirability has resulted in a significant increase in the number of families moving to the Town, and resulting in increased demand on the school system and before and after care programs including the South Windsor Park and Recreations 4<sup>th</sup> "R" program; and

**(Resolution Continued on Next Page)**

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**15. C. (Continued)**

WHEREAS, the increased demand is placing a significant burden on the citizens who have been placed on waiting list for the 4<sup>th</sup> “R” program. This demand is expected to increase; and

WHEREAS, the community members, parents, and many Council members have publicly requested to assess expansion of the existing program; and the Town Council wishes to create a temporary committee to study and make recommendations regarding the operation and expansion of the existing program and/or new type of services or programs; and

WHEREAS, the recommendations that will be needed would include for the IMMEDIATE HELP and support of the families impacted at this time; and more recommendations for ONGOING STRENGTHENING of the existing program and/or development of other type of services for the LONG TERM BENEFIT of South Windsor residents

NOW, THEREFORE BE IT RESOLVED that a committee, named “South Windsor Before and After School Care Assessment Committee” be approved by the Town Council, to include the stake holders to study and make recommendations to the Town Council, Manager, and Park and Recreation Department for the immediate help and the ongoing long-term recommendations. The members of the committee will include the following:

- The Town Manager or his designee;
- One Assistant Town Manager;
- The Park and Recreation Director ;
- The Director of the 4<sup>th</sup> “R” Program; and
- The Superintendent or her designee;

The other members of the committee will be appointed by the Mayor and will include the following:

- Two parents who have been on the waiting list for the 4<sup>th</sup> “R” program;
- Two members of the Board of Education (preferably one from each party); and
- Two members of the Town Council (preferably one from each party); and

**(Resolution Continued on Next Page)**

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**15. C. (Continued)**

BE IT FURTHER RESOLVED that the committee is expected to have meetings that would result in recommendations that would be provided to the Town Council and the public on the July 17, 2018 Town Council meeting; and

BE IT FURTHER RESOLVED that the committee will continue to meet after the July 17, 2018 report on a quarterly basis to subsequently evaluate the long-term solutions and recommendations to the Town Council and the public; and

BE IT FURTHER RESOLVED that this committee will complete its term on November 5<sup>th</sup>, 2019.

**D. Resolution Creating a Working Group to Address Concerns Regarding the 4<sup>th</sup> R Program  
(Councilor Delnicki)**

WHEREAS, parents have expressed concerns over the missed opportunities for their children to participate in the 4<sup>th</sup> R Program; and

WHEREAS, there have been substantial discussions held by the Town Council regarding this issue; and

WHEREAS, a working group should be established that is made up solely of a small group of stakeholders to review options pertaining to opportunities for additional children to participate in the 4<sup>th</sup> R Program

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council approves the establishment of a working group consisting of the Town Manager, Director of Parks and Recreation, the Superintendent of Schools or her designee, and two parents; and

BE IT FURTHER RESOLVED that this working group shall report back to the Town Council within 60 days.

**E. Discussion Item: Town Attorney Contract (*requested by Town Manager, Matthew B. Galligan*)**

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**15. New Business (Continued)**

**F. Resolution Extending a Tax Assessment Agreement for 85 Nutmeg Road**  
**(Councilor Glickman)**

WHEREAS, on January 15, 2010 the Town of South Windsor and 85 Nutmeg Road, LLC, entered into a Tax Lien Conveyance and Assessment Agreement; and

WHEREAS, the property located at 85 Nutmeg Road has changed ownership over the years and was acquired by the current owner, 85 Nutmeg Road South, LLC on May 28, 2013; and

WHEREAS, the current owner has expended considerable funds to rehabilitate and market the property, which efforts are ongoing; and

WHEREAS, the current owner is of the opinion that the entire tax benefit contemplated by the January of 2010 agreement was never realized by the property owner; and

WHEREAS, the ongoing efforts at the property require the expenditure of funds to continue to rehabilitate and market the property to realize its full economic potential

NOW, THEREFORE, BE IT RESOLVED that the Town Manager is authorized to negotiate and enter into a tax fixing agreement with 85 Nutmeg Road South, LLC, fixing the property's value at 50% of Fair Market Value for a period of five years beginning with the October 1, 2018 Grand List, and to execute all other documents necessary to implement the terms of the agreement

**G. Resolution Referring the Proposed Lease Purchase of the Four Portable Classrooms at Pleasant Valley Elementary School to the Planning & Zoning Commission Pursuant to Section 8-24 of the Connecticut General Statutes**  
**(Councilor Hockenberry)**

**(Resolution Continued on Next Page)**

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**15. G. (Continued)**

WHEREAS, any plan to use Town funds for the expansion of a public building must first be submitted to the South Windsor Planning & Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby refers the proposed lease purchase of four portable classrooms for Pleasant Valley Elementary School to the Planning & Zoning Commission pursuant to Section 8-24 of the Connecticut General Statutes.

**H. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Appropriation of \$86,723 of LoCIP Funds**  
**(Deputy Mayor Paterna)**

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, July 2, 2018, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on appropriation of \$86,723 of LoCIP Funds to cover costs associated with the telephone system wiring for new phones at the Police Department and Community Center; and replacement of the cooling tour at the South Windsor Public Library.

**I. Discussion Item: Update on the Geissler's Supermarket Plaza Construction *(requested by Mayor Anwar)*.**

**J. Discussion Item: Blight Concerns at 965 Sullivan Avenue *(requested by Mayor Anwar)*.**

**K. Discussion Item: Senior Tax Stabilization *(requested by Deputy Mayor Paterna)*.**

**L. Discussion Item: Update on Crumbling Foundations *(requested by Mayor Anwar)*.**

**16. Passage of Ordinance**

**17. Public Input/Participation (Any Matter)**



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- 18. Communications and Petitions from Council**
- 19. Executive Session**
  - A. To Discuss Potential Claims and Litigation**
- 20. Adjournment**



## *Town of South Windsor*

1540 SULLIVAN AVENUE • SOUTH WINDSOR, CT 06074

TELEPHONE (860) 644-2511

**TO:** MATTHEW B. GALLIGAN, TOWN MANAGER  
MEMBERS OF THE TOWN COUNCIL  
**FROM:** JENNIFER R. HILINSKI-SHIRLEY, CCMC, COLLECTOR OR REVENUE  
**SUBJECT:** FY 2017-2018 SUSPENSE LIST  
**DATE:** 11 JUNE 2018  
**CC:** PATTY PERRY, DIRECTOR OF FINANCE

I respectfully request approval to transfer **\$203,160.24** to a Suspense Collection, as they have been deemed uncollectable as noted below with specific information.

### **Grand List of October 1, 2005 – October 1, 2006**

<b>(Mobile Home Relocated)</b>	Real Estate	\$ 402.84
	<b>Total</b>	<b>\$ 402.84</b>

### **Grand List of October 1, 2013 – October 1, 2016**

<b>(Deceased Residents)</b>	Motor Vehicle	
	Supplemental MV	\$ 5,640.25
	<b>Total</b>	<b>\$ 5,640.25</b>

### **Grand List of October 1, 2011 (Deemed Uncollectable)**

Personal Property	\$ 40,278.92
Motor Vehicle	\$ 41,855.91
Supplemental MV	\$ 6,340.02
<b>Total</b>	<b>\$ 88,474.85</b>

### **Grand List of October 1, 2012 (Deemed Uncollectable)**

Personal Property	\$ 47,189.79
Motor Vehicle	\$ 51,748.27
Supplemental MV	\$ 9,704.24
<b>Total</b>	<b>\$108,642.30</b>

While the aforementioned accounts will be transferred to suspense per State of Connecticut §12-165 the accounts remain collectable in our tax software system for fifteen years from the due date. The transfer to suspense is an efficiency measure and serves to relieve the Town from having to continue to attempt to bill. We will continue to utilize our outside collection agencies.