

AGENDA

received February 16, 2018 @ 12:30 pm
John & Anthony, ALC

REGULAR MEETING
TUESDAY, FEBRUARY 20, 2018
TIME: 7:00 P.M.

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REMINDER: There is a Public Hearing scheduled tonight at 8:00 p.m. establishing an Ordinance Creating a Tax Stabilization Fund.

1. **Call Meeting to Order**
2. **Prayer: Reverend Anne Fraley, St. Peter's Episcopal Church**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Communications and Reports from Town Manager**
6. **Public Input (Items Not on the Agenda)**
7. **Adoption of Minutes of Previous Meetings**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Three Sets of Public Hearing Minutes of February 5, 2018; and Regular Meeting Minutes of February 5, 2018.

8. **Public Petitions**
9. **Communications from Liaisons, Officers, and Boards Directly Responsible to Council**
10. **Reports from Standing Committees**
11. **Reports of Temporary Committees**
12. **Public Participation (Items on the Agenda)**
13. **Consent Agenda**
(Councilor Mirek and Councilor Glickman)

[All items listed with an asterisk (*) are considered to be routine by the Town Council and will be enacted by one Motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and be considered in its normal sequence on the Agenda.]

Motion to approve Agenda Items 14. A. (*) through 14. D. (*) and 15. A. (*) through 15. F. (*) as the Consent Agenda. **(Please read dark headings, only, on Consent Agenda Items.)**

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input, Public Petitions, Public Participation and Public Input/Participation** of each Public Meeting, as follows:

Item #5:

Communications and Reports from Town Manager – This segment of the meeting shall not exceed twenty (20) minutes, unless extended by a majority consent of the Council present.

Item #6:

Public Input – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **not on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning of improper motive to any person.

Item #8:

Public Petitions – A South Windsor Resident or Taxpayer may petition the Council to submit a new item on the agenda as described in Section 312 of the Town Charter.

Item #12:

Public Participation – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

Item #17:

Public Input/Participation – A segment of up to ten (10) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public **on any matter**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

AGENDA
Regular Meeting – Town Council
Tuesday, February 20, 2018

14. Unfinished Business

- *A. Resolution Appointing Wayne Kilburn (R) an Alternate to the Economic Development Commission**
(Councilor Mirek)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Wayne Kilburn (R) an Alternate to the Economic Development Commission for a term ending November 30, 2021 to switch positions with Shaliesh Verma.

- *B. Resolution Appointing Shaliesh Verma (R) a Full Member to the Economic Development Commission**
(Councilor Mirek)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Shaliesh Verma (R) a full member to the Economic Development Commission for a term ending November 30, 2019 to switch positions with Wayne Kilburn.

- *C. Resolution Appointing Edward Kasheta, Jr. (D) to the Agricultural Land Preservation Advisory Commission**
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Edward Kasheta, Jr. (D) to the Agricultural Land Preservation Advisory Commission for a term ending November 30, 2019 to fill the unexpired term of Andrew Paterna.

- *D. Resolution Appointing Kenneth J. Young (D) an Alternate to the Planning & Zoning Commission**
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Kenneth J. Young (D) an Alternate to the Planning & Zoning Commission for a term ending December 1, 2019 to fill the unexpired term of a vacancy, (previously William Flagg).

AGENDA
Regular Meeting – Town Council
Tuesday, February 20, 2018

15. New Business

- *A. Resolution Reappointing Karen Wagner (D) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Karen Wagner (D) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- *B. Resolution Appointing Thomas Ruby (D) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Thomas Ruby (D) to the Water Pollution Control Authority for a term ending November 30, 2021 to fill the expired term of Donald Antaya (R) and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- *C. Resolution Appointing Jeff Trachtenberg (D) an Alternate to the Park and Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Jeff Trachtenberg (D) an Alternate to the Park and Recreation Commission for a term ending December 31, 2021 to fill the expired term of Michael Saimond (D) and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- *D. Resolution Reappointing Alan Larson (D) to the Park and Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Alan Larson (D) to the Park and Recreation Commission for a term ending December 31, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
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15. New Business (Continued)

- *E. Resolution Reappointing Carol Fletterick (D) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Carol Fletterick (D) to the Water Pollution Control Authority for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- *F. Resolution Reappointing Kathy Hale (D) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Kathy Hale (D) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- G. Discussion Item: On-Line Permitting *(requested by Mayor Anwar)***
(Scott Roberts, Chris Dougan, and Michele Lipe to be present)

- H. Discussion Item: Blasting *(requested by Mayor Anwar)***

- I. Resolution Supporting Participation in the Sustainable Connecticut Municipal Certification Program**
(Deputy Mayor Paterna)

WHEREAS, Sustainable CT is a comprehensive, statewide, action-oriented voluntary certification program, built by and for municipalities, with the vision that: ***Sustainable CT communities strive to be thriving, resilient, collaborative, and forward-looking. They build community and local economy. They equitably promote the health and well-being of current and future residents. And they respect the finite capacity of the natural environment,*** and

(Resolution Continued on Next Page)

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15. I. (Continued)

WHEREAS, Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and additional support to municipalities; and

WHEREAS, the first meeting of the Sustainability Advisory Committee must be held within 90 days of passing this resolution, and the Sustainability Team shall meet as frequently as needed, but no less than quarterly, and will report quarterly to the Town Council

NOW, THEREFORE, BE IT RESOLVED that South Windsor Town Council hereby authorizes **South Windsor Director of Planning** to serve as South Windsor's Sustainable CT contact person for the Sustainable CT Municipal Certification process and authorizes this person to complete Municipal Registration on behalf of South Windsor; and

BE IT FURTHER RESOLVED that to focus attention and effort within South Windsor on matters of sustainability, and in order to promote the Town Council local initiatives and actions toward Sustainable CT Municipal Certification, South Windsor Town Council establishes a Permanent Sustainability Advisory Committee to consist of: **Director of Planning or designee, Director of Parks & Recreation or designee, Director of Public Works or designee, one member of the Agricultural Land Preservation Advisory Commission, one member of the Open Space Task Force, one member of the Energy Committee, and two Town Councilors who will be appointed by the Mayor;** and

BE IT FURTHER RESOLVED that the Sustainability Committee shall also provide an annual report to the South Windsor Town Council on the progress of its activities toward Sustainable CT certification, with reports and presentations made publicly available; and

BE IT FURTHER RESOLVED that South Windsor embraces an on-going process of working toward greater sustainability, by selecting which actions it chooses to pursue, from the voluntary menu of actions provided by Sustainable CT.

J. Discussion Item: Solicitation of Charitable Funds on behalf of Veterans

AGENDA
Regular Meeting – Town Council
Tuesday, February 20, 2018

15. New Business (Continued)

- K. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Establishment of an Ordinance - Solicitation of Charitable Funds on behalf of Veterans**
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, March 5, 2018, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the establishment of an Ordinance - Solicitation of Charitable Funds on behalf of Veterans.

- L. Discussion item: Charter Review (requested by Mayor Anwar)**

16. Passage of Ordinance

- A. Resolution Adopting the Establishment of an Ordinance Creating a Tax Stabilization Fund**
(Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby adopts the establishment of an Ordinance Creating a Tax Stabilization Fund, as shown in attached **Exhibit A.**

17. Public Input/Participation (Any Matter)

18. Communications and Petitions from Council

[Per Town Council Rules, this segment of the meeting shall not exceed twenty (20) minutes unless extended by the Mayor, with the consent of a majority of the Council.]

19. Executive Session

20. Adjournment

ORDINANCE ESTABLISHING A TAX STABILIZATION FUND PROGRAM**Sec. 2-4. - Tax Stabilization Fund Program.**

(a) *Title.* This section shall be known and may be cited as the Town of South Windsor Tax Stabilization Fund (TSF) program.

(b) *Purpose of Fund.* The Town's general tax revenues are sensitive to economic conditions as well as actions taken by state and federal government. Unanticipated revenue shortfalls during a fiscal year are usually addressed through reductions to services or increased taxes. The TSF program is established for sound financial management and fiscal accountability and enforces spending discipline by setting aside monies collected from revenues received during good economic conditions for use during years with lower growth or declining revenue. The TSF program may also reduce Town borrowing costs due to stronger bond ratings. The purpose of the Tax Stabilization Fund is to set aside revenue during years of strong growth in a fund which does not lapse at the end of the municipal fiscal year, which monies would then be available when revenue is stagnant or in decline and may be expended to prevent large tax increases and protect against the reduction of services in future years.

(c) *Establishment of TSF.* There is hereby established a fund pursuant to C.G.S. § 7-148(K), which fund shall not lapse at the end of the municipal fiscal year. Said Fund shall be known as the South Windsor Tax Stabilization Fund (TSF).

(d) *Fund Balance.* The Town's annual budget shall include allocations to the TSF in amounts adequate to meet its purposes as follows: Allocations into the fund will come from any surplus over one million dollars (\$1,000,000) in the General Fund annually. The Town Council may also appropriate up to 10% of the amount of tax revenue generated in the first full year of new residential and/or commercial construction and/or revenue generated by the expiration of tax abatement and/or tax fixing agreements resulting in increased personal property and/or real property taxes. Notwithstanding anything to the contrary herein, the aggregate balance in the TSF shall be a minimum of five hundred thousand dollars (\$500,000) but in no event shall it exceed a maximum of three million dollars (\$3,000,000).

(e) *Fund Expenditures.* The TSF shall not be reduced or used for purposes other than those specifically provided for in subsection (b) above, *Purpose of Fund*. During the development of the annual budget, the Town Council may authorize a transfer from the TSF to the General Fund. This transfer will be shown as a revenue line in General Fund Budgeted Revenue consistent to the extent possible with Use of Fund Balance entries. The minimum annual transfer amount shall be fifty thousand dollars (\$50,000) and the maximum annual transfer shall be five hundred thousand dollars (\$500,000) in any one fiscal year.

(f) *Management of Fund and Termination.* The TSF shall be administered by the Town Treasurer pursuant to Charter Section 205. The TSF shall only be terminated by an affirmative vote of six members of the Town Council.

THIS ORDINANCE WILL TAKE EFFECT AS PROVIDED BY THE TOWN CHARTER