

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
MONDAY, DECEMBER 18, 2017
TIME: 7:00 P.M.

After Roll Call is complete, the Town Council will recognize Ali Martin, Owen Pelletier, and Jack Reed – winners of CCM's #LoCool Government Contest.

1. Call Meeting to Order
2. Prayer: TBD
3. Pledge of Allegiance
4. Roll Call
5. Communications and Reports from Town Manager
6. Public Input (Items Not on the Agenda)
7. Adoption of Minutes of Previous Meetings
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Public Hearing Minutes of December 4, 2017; and Regular Meeting Minutes of December 4, 2017.

8. Public Petitions
9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council
10. Reports from Standing Committees
11. Reports of Temporary Committees
12. Public Participation (Items on the Agenda)
13. Consent Agenda
(Councilor Riley and Councilor Pendleton)

[All items listed with an asterisk (*) are considered to be routine by the Town Council and will be enacted by one Motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and be considered in its normal sequence on the Agenda.]

Motion to approve Agenda Items 14. A. (*) through 14. S. (*); and 15. A. (*) through 15. B. (*) as the Consent Agenda. **(Please read dark headings, only, on Consent Agenda Items.)**

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input, Public Petitions, Public Participation and Public Input/Participation** of each Public Meeting, as follows:

Item #5:

Communications and Reports from Town Manager – This segment of the meeting shall not exceed twenty (20) minutes, unless extended by a majority consent of the Council present.

Item #6:

Public Input – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **not on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning of improper motive to any person.

Item #8:

Public Petitions – A South Windsor Resident or Taxpayer may petition the Council to submit a new item on the agenda as described in Section 312 of the Town Charter.

Item #12:

Public Participation – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

Item #17:

Public Input/Participation – A segment of up to ten (10) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public **on any matter**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

AGENDA
Regular Meeting – Town Council
Monday, December 18, 2017

14. Unfinished Business

- *A. Resolution Reappointing Mike LeBlanc (R) an Alternate to the Planning & Zoning Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Mike LeBlanc (R) an Alternate to the Planning & Zoning Commission for a term ending December 1, 2021.

- *B. Resolution Reappointing Paul Burnham (R) to the Economic Development Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Paul Burnham (R) to the Economic Development Commission for a term ending November 30, 2021.

- *C. Resolution Reappointing Shaliesh Verma (R) an Alternate to the Economic Development Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Shaliesh Verma (R) an Alternate to the Economic Development Commission for a term ending November 30, 2021.

- *D. Resolution Reappointing Janet Utay (U) an Alternate to the Historic District Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Janet Utay (U) an Alternate to the Historic District Commission for a term ending November 30, 2022.

- *E. Resolution Reappointing Elizabeth Warren (R) to the Inland Wetlands Agency/Conservation Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Elizabeth Warren (R) to the Inland Wetlands Agency/Conservation Commission for a term ending December 1, 2021.

AGENDA
Regular Meeting – Town Council
Monday, December 18, 2017

14. Unfinished Business (Continued)

- *F. Resolution Reappointing Katherine Chiappetta (R) to the Library Board**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Katherine Chiappetta (R) to the Library Board for a term ending November 30, 2021.

- *G. Resolution Reappointing Robert Dickinson (R) to the Mass Transit and Highway Advisory Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Robert Dickinson (R) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2021.

- *H. Resolution Reappointing Bruce Snow (R) to the Mass Transit and Highway Advisory Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Bruce Snow (R) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2021.

- *I. Resolution Reappointing Renee Powell (R) to the Park & Recreation Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Renee Powell (R) to the Park & Recreation Commission for a term ending December 31, 2021.

- *J. Resolution Reappointing Michael Kelly (R) to the Park & Recreation Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Michael Kelly (R) to the Park & Recreation Commission for a term ending December 31, 2021.

AGENDA
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14. Unfinished Business (Continued)

- *K. Resolution Reappointing William Nowak (R) to the Park & Recreation Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints William Nowak (R) to the Park & Recreation Commission for a term ending December 31, 2021.

- *L. Resolution Reappointing Herbert Asplund (R) to the Patriotic Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Herbert Asplund (R) to the Patriotic Commission for a term ending December 31, 2020.

- *M. Resolution Reappointing Gene Botteron (R) to the Patriotic Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Gene Botteron (R) to the Patriotic Commission for a term ending December 31, 2020.

- *N. Resolution Reappointing Paul Mozzicato (R) to the Patriotic Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Paul Mozzicato (R) to the Patriotic Commission for a term ending December 31, 2020.

- *O. Resolution Reappointing Edward Gawlinski (R) an Alternate to the Patriotic Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Edward Gawlinski (R) an Alternate to the Patriotic Commission for a term ending December 31, 2020.

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Regular Meeting – Town Council
Monday, December 18, 2017

14. Unfinished Business (Continued)

- *P. Resolution Reappointing Matthew Beaulieu (R) to the Public Building Commission**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Matthew Beaulieu (R) to the Public Building Commission for a term ending November 30, 2021.

- *Q. Resolution Reappointing Erik Dabrowski (R) to the Water Pollution Control Authority**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Erik Dabrowski (R) to the Water Pollution Control Authority for a term ending November 30, 2021.

- *R. Resolution Appointing David Marsh (D) a Full Member to the Economic Development Commission**
(Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby appoints David Marsh (D) a full member to the Economic Development Commission for a term ending November 30, 2021 to fill the expired term of Dwight Johnson.

- *S. Resolution Appointing Craig Zimmerman (D) to the Public Building Commission**
(Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Craig Zimmerman (D) to the Public Building Commission for a term ending November 30, 2021 to fill the expired term of Kathy Daugherty (R).

- T. Resolution Appointing Councilor Mirek to the Insurance Control Commission**
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Councilor Mirek to the Insurance Control Commission for a term ending November 11, 2019.

AGENDA
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14. Unfinished Business (Continued)

U. Resolution Appointing Councilor Glickman to the Pension Committee
(Deputy Mayor Paterna)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Councilor Glickman to the Pension Committee for a term ending November 11, 2019.

V. Resolution Appointing Councilor Riley to the Pension Committee
(Councilor Maneeley)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Councilor Riley to the Pension Committee for a term ending November 11, 2019.

W. Resolution Appointing Mayor Anwar to the Ethics Committee
(Councilor Glickman)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Mayor Anwar to the Ethics Committee for a term ending November 11, 2019.

X. Resolution Appointing Councilor Maneeley to the Ethics Committee
(Councilor Mirek)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Councilor Maneeley to the Ethics Committee for a term ending November 11, 2019.

Y. Resolution Appointing Councilor Pendleton to the Ethics Committee
(Councilor Hockenberry)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Councilor Pendleton to the Ethics Committee for a term ending November 11, 2019.

AGENDA
Regular Meeting – Town Council
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15. New Business

- *A. Resolution Reappointing Cile Decker (D) to the Redevelopment Agency and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Cile Decker (D) to the Redevelopment Agency for a term ending December 31, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- *B. Resolution Reappointing William Keohane (R) to the Redevelopment Agency and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby reappoints William Keohane (R) to the Redevelopment Agency for a term ending December 31, 2022 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- C. Resolution Approving the CT Center for Digital Investigations Inter-Local Agreement**
(Councilor Maneeley)

WHEREAS, the South Windsor Police Department would like to enter into a cooperative arrangement to combat cyber-crime and increase investigative capabilities through the use of digital forensics, which arrangement will be known as the CT Center for Digital Investigations (the "Center"); and

WHEREAS, the necessary public hearing was held on Monday, December 4, 2017

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the CT Center for Digital Investigations Inter-Local Agreement; and

BE IT FURTHER RESOLVED that the Town Council hereby directs Town Manager Matthew B. Galligan to sign and execute said agreement on behalf of the Town of South Windsor.

(Resolution Continued on Next Page)

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15. New Business (Continued)

D. Resolution Accepting the Naming of Public Lands and Buildings Sub-Committee's Recommendation to Name the Town Hall Annex/Emergency Operations Center in Honor of Edward Havens, Sr.
(Mayor Anwar)

WHEREAS, the Naming of Public Lands and Buildings Sub-Committee met on Thursday, November 30, 2017 and discussed naming the Town Hall Annex/EOC in honor of Edward Havens, Sr.; and

WHEREAS, Edward Havens, Sr. has served the South Windsor community in many capacities for more than 50 years which includes over 40 years on the South Windsor Town Council where he served not only as a member, but also as Mayor and Deputy Mayor; and

WHEREAS, the Sub-Committee voted unanimously to recommend to the Town Council that the Town Hall Annex/EOC Center be named in honor of Edward Havens, Sr.

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby accepts the Naming of Public Lands and Buildings Sub-Committee recommendation to name the Town Hall Annex/EOC after Edward Havens, Sr.; and

BE IT FURTHER RESOLVED that the building will be called "The Edward F. Havens, Sr. South Windsor Annex".

E. Resolution Authorizing the Town Manager to Execute an Agreement with Eversource Energy
(Councilor Snyder)

WHEREAS, at the April 18, 2016 Town Council meeting, the Town Council approved the granting of a permanent easement to Eversource Energy in order to give them the ability to access their right of way on the Priest Property; and

WHEREAS, an appraisal of the easement was performed, and the value of the easement was determined to be \$9,000; and

(Resolution Continued on Next Page)

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15. E. (Continued)

WHEREAS, the required public hearing was held on March 21, 2016; and

WHEREAS, an 8-24 referral was sent to the Planning & Zoning Commission and a favorable recommendation was received on November 30, 2017

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan to enter into and execute an agreement for the granting of a permanent easement to Eversource Energy for access to their right of way on the Priest Property for the appraised fee of \$9,000; and

BE IT FURTHER RESOLVED that the \$9,000 be placed in an account to be used towards the Priest Farm project located at 1406 Sullivan Avenue.

F. Resolution Establishing a Temporary Sub-Committee to Review Issues Associated with the Water Pollution Control Authority
(Deputy Mayor Paterna)

WHEREAS, there have been concerns voiced regarding budgeted expenditures, sewer use rates, and reserve funds; and

WHEREAS, a water-based volume method for sewer billing was evaluated; and should be reviewed again

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby establishes a Temporary Sub-Committee to address issues associated with the Water Pollution Control Facility; and

BE IT FURTHER RESOLVED that the Sub-Committee will consist of Town Manager, Matthew B. Galligan as the Chairperson, two members of the South Windsor Town Council, two members of the Water Pollution Control Authority, two members of the public and any individuals that the Chairperson feels would be necessary.

G. Resolution Approving an Amendment to the 2016/2017 through 2018/2019 Job Classification and Fringe Benefit Description Plan for Non-Bargaining Unit Employees.
(Councilor Mirek)

(Resolution Continued on Next Page)

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15. G. (Continued)

BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan, to amend the 2016/2017 through 2018/2019 "Job Classification and Fringe Benefit Description Plan for Non-Bargaining Unit Employees of the Town of South Windsor" by eliminating the positions of **Executive Secretary to the Town Manager** (Pay Grade 2), **Police Department Executive Secretary** (Pay Grade 2), **Senior Services Coordinator** (Pay Grade 6), **Social Services Coordinator** (Pay Grade 6), and **Director of Adult & Senior Services** (Pay Grade 10); and

BE IT FURTHER RESOLVED that the South Windsor Town Council authorizes Town Manager, Matthew B. Galligan to further amend the Plan by adding six (6) new positions to the "Job Classification and Fringe Benefit Description Plan for Non-Bargaining Unit Employees of the Town of South Windsor for Fiscal Years 2016/2017 through 2018/2019, those of **Confidential Secretary** (Pay Grade 1), **Executive Assistant** (Pay Grade 2), **Senior Assessment Technician** (Pay Grade 2), **Assistant Superintendent of Streets** (Pay Grade 7), **Director of Human Services** (Pay Grade 10), **Assistant Town Manager/Director of Human Resources** (Pay Grade 12) and **Assistant Town Manager/CIO/Emergency Management** (Pay Grade 12).

- H. Discussion Item: Sullivan Avenue/Buckland Road/Ellington Road/Oakland Road Intersection (Complete Streets) *(requested by Mayor Anwar)*
- I. Discussion Item: Anti-Fracking Ordinance *(requested by Mayor Anwar and Town Manager, Matthew B. Galligan)*
- J. Discussion item: Construction Ordinance *(requested by Town Manager, Matthew B. Galligan)*
- K. Discussion Item: Evaluating the Opportunity to Establish a Tax Fixing Agreement for Crumbling Foundations *(requested by Mayor Anwar)*

16. Passage of Ordinance

17. Public Input/Participation (Any Matter)

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18. Communications and Petitions from Council

[Per Town Council Rules, this segment of the meeting shall not exceed twenty (20) minutes unless extended by the Mayor, with the consent of a majority of the Council.]

19. Executive Session

20. Adjournment