

## AGENDA

TOWN COUNCIL  
COUNCIL CHAMBERS  
SOUTH WINDSOR TOWN HALL

REGULAR MEETING  
TUESDAY, SEPTEMBER 5, 2017  
TIME: 7:00 P.M.

1. Call Meeting to Order
2. Prayer: TBD
3. Pledge of Allegiance
4. Roll Call
5. Communications and Reports from Town Manager
6. Public Input (Items Not on the Agenda)
7. Adoption of Minutes of Previous Meetings  
(Councilor Beaulieu)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Special Meeting of August 28, 2017.

8. Public Petitions
9. Communications from Liaisons, Officers and Boards Directly Responsible to Council
10. Reports from Standing Committees
11. Reports of Temporary Committees
12. Public Participation (Items on the Agenda)
13. Consent Agenda

[All items listed with an asterisk (\*) are considered to be routine by the Town Council and will be enacted by one Motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and be considered in its normal sequence on the Agenda.]

(Councilor Carroll)

Motion to approve Agenda Items 14. A. (\*) and 15. A. (\*) through 15. B. (\*) as the Consent Agenda. **(Please read dark headings, only, on Consent Agenda Items.)**

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input, Public Petitions, Public Participation and Public Input/Participation** of each Public Meeting, as follows:

Item #5:

Communications and Reports from Town Manager – This segment of the meeting shall not exceed twenty (20) minutes, unless extended by a majority consent of the Council present.

Item #6:

Public Input – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **not on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning of improper motive to any person.

Item #8:

Public Petitions – A South Windsor Resident or Taxpayer may petition the Council to submit a new item on the agenda as described in Section 312 of the Town Charter.

Item #12:

Public Participation – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

Item #17:

Public Input/Participation – A segment of up to ten (10) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public **on any matter**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

## **AGENDA**

**Regular Meeting – Town Council  
Tuesday, September 5, 2017**

### **14. Unfinished Business**

- \*A. Resolution Appointing Toby Lewis (R) to the Water Pollution Control Authority  
(Councilor Carroll)**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Toby Lewis (R) to the Water Pollution Control Authority for a term ending November 30, 2019 to fill the unexpired term of Zaheer Sharaf.

### **15. New Business**

- \*A. Resolution Reappointing John Phillips (R) to the Inland Wetlands Agency/Conservation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting  
(Councilor Carroll)**

BE IT RESOLVED that the South Windsor Town Council hereby reappoints John Phillips (R) to the Inland Wetlands Agency/Conservation Commission for a term ending June 1, 2021 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- \*B. Resolution Appointing James MacDonald (R) an Alternate to the Inland Wetlands Agency/Conservation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting  
(Councilor Carroll)**

BE IT RESOLVED that the South Windsor Town Council hereby appoints James MacDonald (R) an Alternate to the Inland Wetlands Agency/Conservation Commission for a term ending December 1, 2019 to fill the unexpired term of Daniel Seypura and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- C. Resolution Approving the Transfer of \$330.00 from the Contingency Account to the South Windsor Mini-Grant Professional Account  
(Councilor Pendleton)**

BE IT RESOLVED that the South Windsor Town Council hereby approves the transfer of \$330.00 from the Contingency Account to the South Windsor Mini-Grant Professional Account to cover costs associated with the Citizens Matching Mini-Grant program.

## **AGENDA**

**Regular Meeting – Town Council  
Tuesday, September 5, 2017**

### **15. New Business (*Continued*)**

- D. Resolution Granting a “South Windsor Citizen Matching Mini-Grant” to Turn the Towns Teal South Windsor and the South Windsor Community Women’s Club**  
(Councilor Beaulieu)

WHEREAS, on October 15, 2005 the South Windsor Town Council established the Citizens Matching Mini-Grant Program to encourage Town citizens to help achieve the common goal of “Our Town Our Future” by becoming participants and partners with their Town Government; and

WHEREAS, Turn the Towns Teal South Windsor and the South Windsor Community Women’s Club have raised sufficient funds and has submitted a proper application to the Town Manager, who after review, has determined that this project meets all the criteria of the program and therefore received his approval to purchase teal lights which will be displayed in the Evergreen Walk Town Center and signs to promote Ovarian Cancer Awareness for the month of September in the Town of South Windsor; and

WHEREAS, the South Windsor Town Council wishes to thank all of the volunteers involved for their support of projects that have enhanced the Town of South Windsor

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council approves a Citizens Matching Mini-Grant for up to \$330.00 to purchase the necessary items to bring Ovarian Cancer Awareness to the residents of South Windsor.

- E. Discussion Item: Avery Street Reconstruction (requested by Councilor Anwar)**
- F. Discussion Item: Sidewalk Repairs (requested by Deputy Mayor Snyder)**
- G. Discussion Item: Progress of the Recreation Department’s Move to Wapping School (requested by Deputy Mayor Snyder)**
- H. Resolution Amending the Retirement Plan for Employees of the Town of South Windsor, Connecticut**  
(Councilor Anwar)

**(Resolution Continued on Next Page)**

**AGENDA**  
**Regular Meeting – Town Council**  
**Tuesday, September 5, 2017**

**15. H. (Continued)**

WHEREAS, the Town Council of the Town of South Windsor ("Town Council") has considered the benefits to be derived for the employees of the Town of South Windsor ("Town") from the continued operation of a qualified defined benefit pension plan; and

WHEREAS, the Town Council has determined that it is in the best interest of the Town and its employees to amend the Retirement Plan for Employees of the Town of South Windsor, Connecticut (the "Plan") to conform the Plan with certain collective bargaining agreements and to make certain other changes to the Plan that the Town Council considers necessary and appropriate and in the best interests of its employees

NOW, THEREFORE, BE IT RESOLVED that the Town hereby adopts and approves Amendment 18 to the Plan effective as of the various dates as shall be specified in the Amendment, on the condition that such Plan as amended continues to constitute a qualified plan of deferred compensation pursuant to Section 401(a) of the Internal Revenue Code of 1986, as amended and that such Plan and any related trust continues to be tax exempt pursuant to Section 501(a) of the Internal Revenue Code of 1986, as amended; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of South Windsor is hereby authorized, empowered and directed to execute Amendment 18 to the Plan; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of South Windsor is hereby authorized, empowered and directed to do any and all acts and execute any and all documents necessary to effectuate the foregoing resolutions.

**I. Resolution Requesting the Governor to Call for a Special Session of the Connecticut General Assembly for the Purpose of Adopting a Budget that will Hold Local Communities Harmless**  
**(Councilor Riley)**

WHEREAS, the Town of South Windsor has always managed its finances prudently; and

WHEREAS, the Town of South Windsor has continuously demonstrated its commitment to maintain a strong school system; and

**(Resolution Continued on Next Page)**

**AGENDA**  
**Regular Meeting – Town Council**  
**Tuesday, September 5, 2017**

**15. I. (Continued)**

WHEREAS, the Governor's Executive Order dated August 18, 2017 would reduce Education Cost sharing provided to South Windsor by approximately \$13 million dollars; and

WHEREAS, this type of cut to our community would jeopardize the financial condition of our Town, the quality of the education provided by our school system, and the level of basic services that our residents rely on; and

WHEREAS, other communities would be similarly negatively impacted by the Governor's Executive Order; and

WHEREAS, the General Assembly failed to adopt a budget during its regular session; and

WHEREAS, the Governor has the authority to call a Special Session for the purpose of adopting a budget

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby requests the Governor to reverse his Executive Order dated August 18, 2017; and

BE IT FURTHER RESOLVED that the South Windsor Town Council also requests that the Governor call for a Special Session which shall continue until a budget is passed.

**J. Resolution Accepting the Resignation of William Vees (D) from the Water Pollution Control Authority**  
**(Councilor Havens)**

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of William Vees (D) from the Water Pollution Control Authority, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to William Vees for the time he has dedicated to serving his community by his membership on the Water Pollution Control Authority.

**AGENDA**  
**Regular Meeting – Town Council**  
**Tuesday, September 5, 2017**

**15. New Business (Continued)**

- K. Resolution Approving a Transfer of \$5,654.00 from the Police Community Services Account to the TRACS Animal Shelter Account**  
**(Deputy Mayor Snyder)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a transfer of \$5,654.00 from the Police Community Services Account to the TRACS Animal Shelter Account to reimburse the TRAC's account with the South Windsor Police Department's share of 11% towards maintenance which is in the contract.

- L. Resolution Approving a Transfer of \$1,477.41 from the Sewer Vehicle and Equipment Supplies Account to the Fleet Vehicle and Equipment Supplies Account**  
**(Councilor Maneeley)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a transfer of \$1,477.41 from the Sewer Vehicle and Equipment Supplies Account to the Fleet Vehicle and Equipment Supplies Account to reimburse the Public Works Department for fuel.

- M. Resolution Approving a Transfer of \$424.24 from the Sewer Vehicle and Equipment Supplies Account to the Fleet Repair Maintenance Equipment Account**  
**(Councilor Pendleton)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a transfer of \$424.24 from the Sewer Vehicle and Equipment Supplies Account to the Fleet Repair Maintenance Equipment Account to reimburse the Public Works Department for fuel.

- N. Resolution Approving a Refund of Property Taxes to Thirty-One (31) South Windsor Taxpayers**  
**(Councilor Carroll)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to thirty-one (31) South Windsor Taxpayers, the total of said refunds being \$27,575.16, and as more fully described on attached **Exhibit A**.

**AGENDA**  
**Regular Meeting – Town Council**  
**Tuesday, September 5, 2017**

**15. New Business (Continued)**

- O. Discussion Item: Health Department Ordinance – Catering (requested by Councilor Anwar)**
- P. Discussion Item: Town of South Windsor's Prescription Program (requested by Mayor Mirek)**

**16. Passage of Ordinance**

**17. Public Input/Participation (Any Matter)**

**18. Communications and Petitions from Council**

[Per Town Council Rules, this segment of the meeting shall not exceed twenty (20) minutes unless extended by the Mayor, with the consent of a majority of the Council.]

**19. Executive Session**

- A. To discuss a personnel issue (Town Manager's Evaluation)**
- B. To discuss a draft agreement which would result in disclosure of public records for information which is exempt from disclosure at this time pursuant to C.G.S. §1-210(b)(1) and §1-210(b)(4).**

**20. Adjournment**



## TAX REFUNDS

Ajodhi, Mahadeo 93 Andries Trail South Windsor, CT 06074-2142 2001/Toyot/JT3HN87R910331348 Reason: Total loss 7/15	\$ (35.08)	Financial Service Vehicle Trust 5550 Britton Parkway Hilliard, OH 43026 2013/BMW/WBA3B3G52DNR80413 Reason: Turned in lease 8/16	\$ (60.31)
Ali, Syed 129 Cornerstone Drive South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (602.40)	Financial Service Vehicle Trust 5550 Britton Parkway Hilliard, OH 43026 2016/BMW/WBA8E3G56GNT74940 Reason: Turned in lease 8/16	\$ (86.72)
Buckland Commons LLC 1744 Ellington Road South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (7,403.59)	Guttska, Peter S. 351 Main Street Cromwell, CT 06416 Real estate Reason: Overpayment	\$ (4,055.52)
Ciparelli, Jessica M. 505 Twin Circle Drive South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (312.17)	Mooney, Timothy M. 1041 Strong Road South Windsor, CT 06074-2040 2002/VOLKS/3VRK69M72M038459 Reason: Sold 5/16	\$ (26.97)
Corelogic, Attn: Refund Dept. P.O. Box 9220 Coppell, TX 75019-9238 Real estate Reason: Overpayment	\$ (4,275.43)	Newman, Claire B. 15 Heron Nest South Windsor, CT 06074 2008/Ford/1FAHP28W68G120008 Reason: Sold 8/15	\$ (198.32)
David Cooke Plaster Co. LLC 647 Sullivan Avenue South Windsor, CT 06074-1918 Real estate Reason: Overpayment	\$ (250.12)	O'Brien, Daniel C. & Robin F. 79 Bancroft Drive South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (1,187.82)
Domin, Stefanie A. 84 Mark Drive South Windsor, CT 06074 Real estate Reason: Over payment	\$ (2,751.46)	Reault, Maureen M. 50 Debbie Drive South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (688.89)
Farmtek Div of Engineer Ser 1395 John Fitch Blvd South Windsor, CT 06074 Personal Property Reason: Overpayment	\$ (2,964.78)	Rittenband, Rhoda 93 Scott Drive South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (31.93)
Financial Service Vehicle Trust 5550 Britton Parkway Hilliard, OH 43026 2012/Mini/WMWSU3C53CT254503 Reason: Replaced 7/15	\$ (68.33)	Shapiro, Anne PHD 435 Buckland Road South Windsor, CT 06074 Personal Property Reason: Overpayment	\$ (100.44)
Financial Service Vehicle Trust 5550 Britton Parkway Hilliard, OH 43026 2011/BMW/WBAPK5G53BNN32109 Reason: Sold 9/14	\$ (498.76)	Smith Jamisanne Susanne & Steven Alan 709 Highcroft Place Weatogue, CT 06089 2002/FORD/1FMYU04172KB03221 Reason: Donated 7/16	\$ (16.87)
Financial Service Vehicle Trust 5550 Britton Parkway Hilliard, OH 43026 2014/BMW/WBAYF8C5XED653732 Reason: Out of state registration 6/16	\$ (388.87)	Syphers, Henry A. & Rebecca E. 636 Pleasant Valley South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (40.00)
Financial Service Vehicle Trust 5550 Britton Parkway Hilliard, OH 43026 2013/BMW/WBA3B5C50DF595993 Reason: Turned in lease 3/16	\$ (363.71)	Toyota Lease Trust, Pers. Prop. Abatement 19001 S. Western Avenue, WF21 Torrance, CA 90509-4113 2013/TOYOT/2T2BK1BA9DC186563 Reason: Turned in lease 6/16	\$ (212.75)

Toyota Lease Trust, Pers. Prop. Abatement 19001 S. Western Avenue, WF21 Torrance, CA 90509-4113 2013/TOYOT/5TDBK3EH6DS216120 Reason: Traded in 12/15	\$ (512.82)	Toyota Lease Trust, Pers. Prop. Abatement 19001 S. Western Avenue, WF21 Torrance, CA 90509-4113 2013/TOYOT/5TDBK3EH1DS246643 Reason: Traded in 7/16	\$ (114.33)
Toyota Lease Trust, Pers. Prop. Abatement 19001 S. Western Avenue, WF21 Torrance, CA 90509-4113 2013/TOYOT/4T4BF1FK8DR324450 Reason: Sold 5/16	\$ (132.09)	Toyota Lease Trust, Pers. Prop. Abatement 19001 S. Western Avenue, WF21 Torrance, CA 90509-4113 2013/TOYOT/JTDKN3DP4D3037902 Reason: Turned in lease 6/16	\$ (111.00)
Toyota Lease Trust, Pers. Prop. Abatement 19001 S. Western Avenue, WF21 Torrance, CA 90509-4113 2014/TOYOT/JTHCF1D2XE5014039 Reason: Sold 8/16	\$ (70.30)	Wagon Shed Nursery 155 Griffin Road South Windsor, CT 06074 Personsal Property Reason: Overpayment	\$ (7.30)
		Wisneski Plumbin & Heating 128 Troy Road South Windsor, CT 06074 Personsal Property Reason: Overpayment	\$ (6.08)

Jennifer Hilinski-Shirley, Collector of Revenue  
9/5/2017

**TOTAL** \$ (27,575.16)