

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
MONDAY, JULY 17, 2017
TIME: 7:00 P.M.

REMINDER: There are seven (7) Public Hearings scheduled beginning at 8:00 p.m. to receive citizen input on proposed amendments to Ordinances or establishment of Ordinances for Department Fees.

1. Call Meeting to Order
2. Prayer: TBD
3. Pledge of Allegiance
4. Roll Call
5. Communications and Reports from Town Manager
6. Public Input (Items Not on the Agenda)
7. Adoption of Minutes of Previous Meetings
(Councilor Beaulieu)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Joint Work Session Minutes of April 24, 2017; and Regular Meeting Minutes of July 3, 2017.

8. Public Petitions
9. Communications from Liaisons, Officers and Boards Directly Responsible to Council
10. Reports from Standing Committees
11. Reports of Temporary Committees
12. Public Participation (Items on the Agenda)
13. Consent Agenda

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input, Public Petitions, Public Participation and Public Input/Participation** of each Public Meeting, as follows:

Item #5:

Communications and Reports from Town Manager – This segment of the meeting shall not exceed twenty (20) minutes, unless extended by a majority consent of the Council present.

Item #6:

Public Input – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **not on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning of improper motive to any person.

Item #8:

Public Petitions – A South Windsor Resident or Taxpayer may petition the Council to submit a new item on the agenda as described in Section 312 of the Town Charter.

Item #12:

Public Participation – A segment of up to twenty (20) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public on any matter **on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

Item #17:

Public Input/Participation – A segment of up to ten (10) minutes (which may be extended by the Mayor with consent of the Council) is set aside to hear from the public **on any matter**. Speaker(s) generally are to limit their comments to three (3) minutes each, and shall avoid personalities or impugning or improper motive to any person.

AGENDA
Regular Meeting – Town Council
Monday, July 17, 2017

14. Unfinished Business

A. Resolution Appointing Neil Caron (U) to the Greater Hartford Transit District
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Neil Caron (U) to the Greater Hartford Transit District for a term ending December 12, 2020 to fill the expired term of Bruce Snow (R).

B. Resolution Appointing Janet Utay (U) an Alternate to the Historic District Commission
(Councilor Carroll)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Janet Utay (U) an Alternate to the Historic District Commission for a term ending November 30, 2017 to fill the unexpired term of Nadine Hassan-Caron (R).

C. Resolution Appointing Ritu Goel (D) to the Human Relations Commission
(Councilor Anwar)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Ritu Goel (D) to the Human Relations Commission for a term ending November 30, 2017 to fill the unexpired term of Karen Patterson.

15. New Business

A. Resolution Accepting the Resignation of Charles Margolis (D) from the Human Relations Commission
(Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Charles Margolis (D) from the Human Relations Commission, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Charles Margolis for the time he has dedicated to serving his community by his membership on the Human Relations Commission.

AGENDA
Regular Meeting – Town Council
Monday, July 17, 2017

15. New Business (*Continued*)

B. Resolution Accepting the Resignation of Toby Lewis (R) from the Housing Authority
(Deputy Mayor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Toby Lewis (R) from the Housing Authority, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Toby Lewis for the time he has dedicated to serving his community by his membership on the Housing Authority.

C. Resolution Authorizing the South Windsor Town Council to Remove Bryan Jennings (D) from the Mass Transit and Highway Advisory Commission
(Councilor Anwar)

WHEREAS, under the Town Charter, Chapter 5, Section 502 (b), the South Windsor Town Council has the authority to remove any member of a Board, Commission, or Committee appointed by it if such member has absented himself/herself from all meetings of his/her Board, Commission, or Committee for a period of three consecutive months; and

WHEREAS, Mr. Bryan Jennings (D), a member of the Mass Transit and Highway Advisory Commission has been absent from the Commission meetings for more than a period of three consecutive months

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 502 (b) of the Charter, the South Windsor Town Council hereby removes Mr. Bryan Jennings as a member of the Mass Transit and Highway Advisory Commission effective immediately.

D. Resolution Authorizing the South Windsor Town Council to Remove Zaheer Sharaf (R) from the Water Pollution Control Authority
(Councilor Beaulieu)

(Resolution Continued on Next Page)

AGENDA
Regular Meeting – Town Council
Monday, July 17, 2017

15. D. (Continued)

WHEREAS, under the Town Charter, Chapter 5, Section 502 (b), the South Windsor Town Council has the authority to remove any member of a Board, Commission, or Committee appointed by it if such member has absented himself/herself from all meetings of his/her Board, Commission, or Committee for a period of three consecutive months; and

WHEREAS, Mr. Zaheer Sharaf (R), a member of the Water Pollution Control Authority has been absent from the Commission meetings for more than a period of three consecutive months

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 502 (b) of the Charter, the South Windsor Town Council hereby removes Mr. Zaheer Sharaf as a member of the Water Pollution Control Authority effective immediately.

E. Resolution Appointing Toby Lewis (R) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Toby Lewis (R) to the Water Pollution Control Authority for a term ending November 30, 2017 to fill the unexpired term of Zaheer Sharaf and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

F. Resolution Approving the Planning Department Administrative Fee Schedule
(Deputy Mayor Snyder)

WHEREAS, the Planning Department currently offers services without any charge associated for services provided; and

WHEREAS, proposed administrative fees have been established through the Planning Department to offset costs

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the administrative fee schedule for the Planning Department, as shown in attached **Exhibit A**.

AGENDA
Regular Meeting – Town Council
Monday, July 17, 2017

15. New Business (Continued)

**G. Resolution Approving a Refund of Property Taxes to Eighteen (18) South Windsor Taxpayers
(Councilor Pendleton)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to eighteen (18) South Windsor Taxpayers, the total of said refunds being \$2,519.26, and as more fully described on attached **Exhibit B.**

16. Passage of Ordinance

17. Public Input/Participation (Any Matter)

18. Communications and Petitions from Council

[Per Town Council Rules, this segment of the meeting shall not exceed twenty (20) minutes unless extended by the Mayor, with the consent of a majority of the Council.]

19. Executive Session

A. To discuss a personnel issue (Council Clerk's Evaluation)

20. Adjournment

Town Of South Windsor
Planning Department
1540 Sullivan Ave.
South Windsor, CT. 06074

Zoning Permit:	
New commercial/industrial	\$ 50
New single-family house	\$ 35
Multi-family unit, in-law/ accessory apt	\$ 25
Minor home occupation	\$ 25
Sign permit	\$ 25
Sign permit – replacement	\$ 10
Zoning Certificate of Occupancy (commercial/Industrial Sites)	\$ 30
New single-family house	\$ 25
Multi-family unit, in-law/ accessory apt	\$ 25
Zoning Compliance Letter	\$ 25
Bond Procession Fee	\$ 25 non refundable
Lot split/Lot line revision	\$50
Change Order	\$10 (minor); \$50 (major)

Engineering Subdivision Review and Inspection Fee:

(a) All the review and quality control inspections by the Engineering Department of the Town are required in connection with the approval of a subdivision in which public improvements will become Town property and major commercial/multi-family developments, the applicant shall pay an additional processing fee to defray the costs of said review and quality control inspections. Said additional processing fee shall be in the amount of one percent (1%) of public and/or private improvements site costs. This fee shall include a review of the initial plans submitted and the first set of revised plans submitted for review after receiving comments from the Town.

Technical Consultant Fee:

(a) When the Director of Planning determines that, in order to fully and properly review and evaluate an application, the Town would require the technical services of an outside consult in the areas of, but not limited to, traffic engineering, architecture, landscaping, civil engineering, etc, the entire fee for such services shall be borne by the applicant.

(b) Upon completion of the technical review and determination of the cost, all fees for any technical services required in section (a) shall be paid in full before the application is acted on by Planning Commission.

Pricing for Regulations/Maps

Zoning Regulations with 11"x17" Map.....	\$15
Zoning Maps – 11" x 17" Color	\$5
Subdivision Regulations	\$6
Wetlands Regulations with Map.....	\$8
Town Plan of Conservation & Development.....	\$15
Public Improvement Specs	\$10 or with CD \$25
Scanning of Records	\$20 per visit
Digital Copy of Meeting Flat Fee	\$10 per meeting (Must provide USB).

Note: PZC Land Use Application Fees Established through the Zoning Regulations

TAX REFUNDS

Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2013/CADIL/1G6AA5RA1D0122742 Reason: Sold 3/16	\$ (273.98)	Enterprise F. M. Trust 600 Corporate Park Drive Saint Louis, MO 63105 2011/CHEVR/1GCWGFC481136013 Reason: Sold 10/15	\$ (387.80)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2013/CHEVR/2GNFLEEK7D6148224 Reason: Sold 1/16	\$ (333.92)	Enterprise F. M. Trust 600 Corporate Park Drive Saint Louis, MO 63105 2013/NISSA/JN8AZ1MWXDW308640 Reason: Sold 4/16	\$ (209.23)
Anyatonwu, Samuel K. 57 Edgewood Drive South Windsor, CT 06074-3408 2012/BMW/WBAXH5C50CDW02550 Reason: Overpayment	\$ (12.74)	GNB Woodworks, LLC 58 Gerber Drive Tolland, CT 06084 2005/FORD/1FTPX14525FA85059 Reason: Trade in 6/16	\$ (114.35)
CAB East LLC, Ford Credit Personal Prop. Tax P.O. Box 67000, Deprt. 231601 Detroit, MI 48267-2316 2014/FORD/1FM5K8B83EGB05790 Reason: Out of state registration 4/16	\$ (266.29)	King, Ellen D. & Gregory d. 96 Tumblebrook Drive South Windsor, CT 06074-2219 2000/TOYOT/4T1BF28K1YU938100 Reason: Overpayment	\$ (110.63)
Cohn, Robert S. or Jean 35 Ferry Lane South Windsor, CT 06074-1021 2003/FORD/1FMD773W33UA34991 Reason: Trade in 6/15	\$ (34.35)	Kizis, Scott M. & Karen A. 1180 Pleasant Valley Manchester, CT 06040 Real estate Reason: Overpayment	\$ (39.86)
Diegmann, John Gustave & Shlien, Edna S. 23 Calla Lily Lane South Windsor, CT 06074-2726 2001/FOR/1FMYU70E21UA43157 Reason: Trade in 7/16	\$ (19.98)	Mubaied, Eyad J. & Christine N. 112 Overlook Road South Windsor, CT 06074-1334 2015/SUBAR/4S3BNAN64F3045379 Reason: Out of state registration FL 7/16	\$ (114.70)
Dobson, Debbie A. 1122 Page Boulevard Springfield, MA 01104-3419 2008/HYUND/5NMSH73E88H221553 Reason: Out of state registration MA 6/16	\$ (68.82)	Mubaied, Eyad J. 112 Overlook Road South Windsor, CT 06074-1334 2008/HONDA/5FNRL38488B076277 Reason: Out of state registration FL 7/16	\$ (45.14)
		New Balance, Attn: Mike Disibio, Owner 525 Evergreen Walk South Windsor, CT 06074 Personal Property Reason: Overpayment	\$ (5.39)
		Torres, Israel 1250 Sullivan Avenue South Windsor, CT 06074 Personal Property Reason: Sold 1/16	\$ (58.43)
		Toyota Lease Trust, Pers. Prop. Abatement 19001 S. Western Avenue Terrance, CA 90509-4113 2013/TOYOT/3TMLU4EN2DM126747 Reason: Sold 6/16	\$ (185.00)
		Toyota Lease Trust, Pers. Prop. Abatement 19001 S. Western Avenue Terrance, CA 90509-4113 2013/TOYOT/5TFUM5F10DX046301 Reason: Out of state registration 5/16	\$ (238.65)

TOTAL

-2519.26