

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
MONDAY, JUNE 5, 2017
TIME: 7:00 P.M.

After Roll Call is complete certificates will be presented to the South Windsor Patriotic Commission's Essay Contest Winners

REMINDER: There is a Public Hearing scheduled tonight Amending Ordinance #201, an Ordinance Authorizing the Acquisition of Open Space.

1. **Call Meeting to Order**
2. **Prayer: TBD**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Communications and Reports from Town Manager**
6. **Public Input (Items Not on the Agenda)**
7. **Adoption of Minutes of Previous Meetings**
(Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Public Hearing Minutes of April 27, 2017 (Board of Education Budget and General Government Budget); Work Session Minutes of May 18, 2017; and Special Meeting Minutes of May 22, 2017.

8. **Public Petitions**
9. **Communications from Liaisons, Officers and Boards Directly Responsible to Council**
10. **Reports from Standing Committees**
11. **Reports of Temporary Committees**
12. **Public Participation (Items on the Agenda)**

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13. Consent Agenda
(Councilor Carroll)

[All items listed with an asterisk (*) are considered to be routine by the Town Council and will be enacted by one Motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and be considered in its normal sequence on the Agenda.]

Motion to approve Agenda Items 15. A. (*) through 15. F. (*) as the Consent Agenda.

(Please read dark headings, only, on Consent Agenda Items.)

14. Unfinished Business

A. Resolution Removing from the Table Item 15. H. of the Town Council's Regular Meeting of May 15, 2017 – Resolution Authorizing the Town Manager to Dissolve the ICMA Retirement Corporation's VantageCare Retirement Health Savings Plan
(Councilor Anwar)

BE IT RESOLVED that the South Windsor Town Council hereby removes from the table, Item 15. H. of the Town Council's Regular Meeting of May 15, 2017 – Resolution Authorizing the Town Manager to Dissolve the ICMA Retirement Corporation's VantageCare Retirement Health Savings Plan.

B. Resolution Authorizing the Town Manager to Dissolve the ICMA Retirement Corporation's VantageCare Retirement Health Savings Plan
(Deputy Mayor Snyder)

WHEREAS, on March 1, 2004 the South Windsor Town Council had adopted an ICMA Retirement Corporation's VantageCare Retirement Health Savings Plan (hereinafter referred to as "RHS Plan") for the benefit of its non-bargaining unit member employees; and

WHEREAS, the Town Council has been made aware of the IRS Regulations that restrict the ability for employees to designate a beneficiary on their RHS Plan; and

WHEREAS, the Town Council has determined that it is in the best interest of the Town and its employees to dissolve the RHS Plan and distribute all funds back to each employee, former employee, and retiree; and

(Resolution Continued on Next Page)

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14. B. (Continued)

WHEREAS, the dissolution of the RHS Plan will require the current Non-Bargaining Unit Member Fringe Benefit Description to be updated by removing the reference of the employees' sick leave payout to be paid into the employee's Retirement Health Savings Account and adding that the payout will be put into the employee's 457 account and also removing the requirement for employees to enroll into the RHS Plan

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes the Town Manager, and/or any other official designated by him, to execute the above referenced dissolution of the current RHS Plan; and

BE IT FURTHER RESOLVED that the Town Council hereby approves the revisions to the Fringe Benefit Description for Non-Bargaining Unit Members for Fiscal Year 2016/2017 through 2018/2019.

15. New Business

- *A. Resolution Appointing Nadine Hassan-Caron (R) to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Carroll)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Nadine Hassan-Caron (R) to the Historic District Commission for a term ending November 30, 2021 to fill the expired term of Walter Fitzpatrick and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- *B. Resolution Appointing Renee Powell (R) to the Park & Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Carroll)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Renee Powell (R) to the Park & Recreation Commission for a term ending December 31, 2017 to fill the unexpired term of Cindy Beaulieu and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

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15. New Business (Continued)

- *C. Resolution Appointing Edward Gawlinski (R) an Alternate to the Patriotic Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Carroll)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Edward Gawlinski (R) an Alternate to the Patriotic Commission for a term ending December 31, 2017 to fill the unexpired term of Teri Dickey-Gagnat and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- *D. Resolution Appointing Roy Normen (R) to the Personnel Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Carroll)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Roy Normen (R) to the Personnel Board of Appeals for a term ending November 30, 2017 to fill the unexpired term of Teri Dickey-Gagnat and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- E. Resolution Authorizing the South Windsor Town Council to Remove Daniel Van Horn (R) from the Park & Recreation Commission**
(Councilor Beaulieu)

WHEREAS, under the Town Charter, Chapter 5, Section 502 (b), the South Windsor Town Council has the authority to remove any member of a Board, Commission, or Committee appointed by it if such member has absented himself/herself from all meetings of his/her Board, Commission, for Committee for a period of three consecutive months; and

WHEREAS, Mr. Daniel Van Horn (R) a Member of the Park & Recreation Commission has been absent from the Commission meetings or more than a period of three consecutive months

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 502 (b) of the Charter, the South Windsor Town Council hereby removes Mr. Daniel Van Horn as a member of the Park & Recreation Commission effective immediately.

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15. New Business (Continued)

F. Resolution Authorizing Town Manager to Sign an Extension of the Refuse Disposal and the Curbside Collection of Refuse and Recyclables Contracts
(Councilor Anwar)

WHEREAS, the Town's current contract with Murphy Road Recycling for refuse disposal services expires on November 12, 2017; and

WHEREAS, the Town has received pricing proposals from MIRA (formally CRRA) and Murphy Road Recycling for refuse disposal services; and

WHEREAS, the proposal submitted by Murphy Road Recycling provides the greatest flexibility and will guarantee the net MSW cost less recyclable rebate that will not exceed MIRA's Tier 1 MSW cost

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan to sign an extension of the Refuse Disposal and the Curbside Collection of Refuse and Recyclable Contracts through June 30, 2020.

G. Discussion Item: Textile Recycling (requested by Mayor Mirek) (Tony Manfre, Superintendent of Pollution Control; and Joe Cea, Baystate Textiles to be present)

H. Resolution Designating the South Windsor Board of Education as the Building Committee for the Pleasant Valley Oil Tank Removal Project
(Councilor Maneeley)

WHEREAS, the South Windsor Town Council approved the Pleasant Valley Oil Tank Removal Project as part of the Capital Projects Budget at its May 22, 2017 meeting

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby designates the South Windsor Board of Education as the Building Committee for the Pleasant Valley Oil Tank Removal Project; and

BE IT FURTHER RESOLVED that the South Windsor Town Council authorizes the Board of Education to proceed with preparation of the necessary schematic drawings and outline specifications for the project; and authorizes South Windsor's Superintendent of Schools to file application for a School Construction Project Grant.

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15. New Business (Continued)

I. Resolution Designating the South Windsor Board of Education as the Building Committee for the Timothy Edwards Oil Tank Removal Project
(Councilor Pendleton)

WHEREAS, the South Windsor Town Council approved the Timothy Edwards Oil Tank Removal Project as part of the Capital Projects Budget at its May 22, 2017 meeting

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby designates the South Windsor Board of Education as the Building Committee for the Timothy Edwards Oil Tank Removal Project; and

BE IT FURTHER RESOLVED that the South Windsor Town Council authorizes the Board of Education to proceed with preparation of the necessary schematic drawings and outline specifications for the project; and authorizes South Windsor's Superintendent of Schools to file application for a School Construction Project Grant.

J. Resolution Designating the South Windsor Board of Education as the Building Committee for the Wapping School Oil Tank Removal Project
(Councilor Riley)

WHEREAS, the South Windsor Town Council approved the Wapping School Oil Tank Removal Project as part of the Capital Projects Budget at its May 22, 2017 meeting

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby designates the South Windsor Board of Education as the Building Committee for the Wapping School Oil Tank Removal Project; and

BE IT FURTHER RESOLVED that the South Windsor Town Council authorizes the Board of Education to proceed with preparation of the necessary schematic drawings and outline specifications for the project; and authorizes South Windsor's Superintendent of Schools to file application for a School Construction Project Grant.

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15. New Business (Continued)

K. Resolution Authorizing the Town Manager to Negotiate and Execute a Purchase and Sale Agreement for the Purchase of Open Space on the Corner of Sand Hill Road and Nevers Road (Collins Sledding Hill)
(Councilor Carroll)

WHEREAS, the Town of South Windsor has undertaken negotiations for the purchase of approximately 18.1 acres of open space on the corner of Sand Hill Road and Nevers Road (Collins Sledding Hill) for a purchase price of \$600,000; and

WHEREAS, the purchase of this open space has been endorsed by the Open Space Task Force and through an 8-24 referral by the Planning & Zoning Commission; and

WHEREAS, the Town Council believes that said purchase is in the long-term best interest of the Town of South Windsor

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan, to execute a purchase and sale agreement for the purchase of approximately 18.1 acres of open space on the corner of Sand Hill Road and Nevers Road; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes the Town Manager to execute all documents necessary to implement said purchase.

L. Discussion Item: Process for Tax Abatements *(requested by Councilor Beaulieu)*

M. Resolution Forming a Temporary Committee to Review Possible Changes in Voting Districts and Polling Locations
(Councilor Beaulieu)

WHEREAS, all polling locations are currently in our schools, involving hours before, during and after the school day; and

WHEREAS, the locations and hours of operation potentially create safety issues; and

(Resolution Continued on Next Page)

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15. M. (Continued)

WHEREAS, voting location changes will be necessary as Eli Terry and Philip R. Smith Elementary schools are demolished and rebuilt; and

WHEREAS, the cost of providing necessary personnel for the operation of five polling places, including police officer and poll workers, is substantial and potentially inefficient; and

WHEREAS, the Town Manager has begun to work with town staff and the Democratic and Republican Registrars to review possible alternatives to all current voting locations as well as any necessary redistricting; and

WHEREAS, the Town Manager, during the Town Council Meeting of April 17, 2017, recommended a Temporary Committee of the Council be formed for the purpose of considering redistricting and relocating polling places; and

WHEREAS, the Town Manager has recommended membership include the Democratic and Republican Registrars, Democratic and Republican Town Committee Chairs, the Town Manager and three members of the Town Council (to be appointed by the Mayor)

NOW, THEREFORE, BE IT RESOLVED that a Temporary Committee be formed to research the feasibility of redistricting and relocating polling places, with membership as described above, and shall work immediately following the formation of the committee and be terminated upon its recommendation to the Town Council, unless otherwise extended by the Town Council.

N. Resolution Approving a Refund of Property Taxes to Forty-Three (43) South Windsor Taxpayers
(Councilor Anwar)

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to forty-three (43) South Windsor Taxpayers, the total of said refunds being \$8,926.21, and as more fully described on attached **Exhibit A.**

AGENDA
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16. Passage of Ordinance

- A. Resolution Adopting an Amendment to Ordinance #201, an Ordinance Authorizing the Acquisition of Open Space**
(Deputy Mayor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby adopts an Amendment to Ordinance #201, an Ordinance Authorizing the Acquisition of Open Space, as shown in attached, **Exhibit B**, a copy of which is on file in the Office of the Town Clerk.

17. Public Input/Participation (Any Matter)

18. Communications and Petitions from Council

[Per Town Council Rules, this segment of the meeting shall not exceed twenty (20) minutes unless extended by the Mayor, with the consent of a majority of the Council.]

19. Executive Session

- A. To discuss a personnel Issue, (Agreement Between the Town of South Windsor Job Classification and Fringe Benefit Description for Non-Bargaining Unit Members).**

20. Adjournment

TAX REFUNDS

A-1 Glass Company Inc. 255 Sullivan Avenue South Windsor, CT 06074-1914 2006/GMC/1GTHG357961185437 Reason: Traded in 7/16	\$ (42.62)	Christensen, Marc R. & Beverli S. 106 Saddle Back Drive South Windsor, CT 06074-1387 2002/Mitsu/JA4LS31R02J040821 Reason: Junked 3/16	\$ (55.31)
A-1 Glass Company Inc. 255 Sullivan Avenue South Windsor, CT 06074-1914 2002/Bigte/4K8PX182721H82829 Reason: Sold 4/16	\$ (38.55)	The Country Store, Attn: Haresh Surti 960 Sullivan Avenue South Windsor, CT 06074 Personal Property Reason: Over payment	\$ (95.00)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2013/GMC/3GTP2WE77DG138718 Reason: Sold 3/16	\$ (437.34)	Molin, Cynthia Couture 6 Saxton Lane Broad Brook, CT 06016 2007/Honda/JHLRE48567C108991 Reason: Gifted to daughter 10/15	\$ (269.06)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2013/JEEP/1C4RJFAG4DC560644 Reason: Sold 10/15	\$ (609.35)	Das, Rajneesh K. & Das, Preeti 35 Evans Crossing South Windsor, CT 06074-2201 2012/BMW/5UXWX5C54CL725726 Reason: Traded in 8/15	\$ (59.93)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2013/CHEVR/2GNFLEEK3D6401331 Reason: Sold 4/16	\$ (208.75)	Debaise, Jean C. 99 Deepwood Drive South Windsor, CT 06074-2908 2008/Chrys/1C3LC65M18N302712 Reason: Traded in 3/16	\$ (104.89)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2014/BUICK/1G4PR5SK1E4136018 Reason: Sold 2/16	\$ (267.69)	Distinctive Gardens, Treecare LLC 48 Patria Road South Windsor, CT 06074-1931 2012/Intl/3HAMMAAN1CL550025 Reason: Sold 6/15	\$ (276.15)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2013/BUICK/1G4PR5SKXD4146982 Reason: Sold 3/16	\$ (195.17)	Dovenmuehle Mortgage 1206 St. Charles Street Elgin, IL 60120 Real estate Reason: Overpayment	\$ (6.53)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2014/CHEVR/2GNFLFEK2E6170266 Reason: Sold 2/16	\$ (335.63)	Folsom, Tammy 94 Birch Mountain Road Bolton, CT 06043-7500 Personal Property Reason: Overpayment	\$ (49.13)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2014/JEEP/1C4AJWAGXFL562107 Reason: Sold 3/16	\$ (340.03)	Chiulli, Fabrizio 116 Ayers Road South Windsor, CT 06074 Real estate Reason: Overpayment	\$ (358.91)
Ally Bank, Louisville PPC P.O. Box 9001951 Louisville, KY 40290-1951 2013/GMC/2GKFLREK5D6394337 Reason: Sold 6/16	\$ (129.02)	Gately, Shaun 41 Birch Hill Drive South Windsor, CT 06074-2902 2012/Fiat/3C3CFFER9CT109168 Reason: Traded in 2/15	\$ (164.07)
Capewell Systems LLC, Attn: Robert Brooks 105 Nutmeg Road South Windsor, CT 06074 Personal Property Reason: Overpayment	\$ (1,617.08)	Gentile, Barbara A. 112 Oak Street South Windsor, CT 06074-2325 2002/Toyot/4T1BF28B927249266 Reason: Sold 2/16	\$ (86.95)
Charbonneau, Kevin P. P.O. Box 1393 South Windsor, CT 06074 Real Estate Reason: Overpayment	\$ (100.82)	Grieve, Angela L. & Adam D. 27 Oxbow Lane South Windsor, CT 06074-1936 2000/Inf/JNKCA31A6YT213031 Reason: Donated 4/16	\$ (26.67)

Gupta, Dinesh K. 1216 Heron Point Way Deland, FL 32724-1700 2004/Merz/WDBUF82J14X116758 Reason: Out state registration FL 8/15	\$ (19.74)	Ryder Truck Rental LT 99 Murphy Road Hartford, CT 06114-2140 2011/Intl/1HSHWSJN8BJ409360 Reason: Sold 2/16	\$ (528.47)
JP Morgan Chase Bank NA P.O. Box 901098 Fort Worth, TX 76101 2013/Subar/JF2GPAGC5D2800398 Reason: Traded in 8/13	\$ (616.43)	Ryder Truck Rental LT 99 Murphy Road Hartford, CT 06114-2140 2013/frht/1FVACXDT5DH8Y8280 Reason: Out of state registration, NY 5/16	\$ (349.06)
Kuszaj, Joseph J. or Yurgalewicz-Kuszaj L. 147 Foster Road South Windsor, CT 06074-2530 2004/Volv/YV1SW64A442359613 Reason: Sold 7/15	\$ (27.40)	Ryder Truck Rental LT 99 Murphy Road Hartford, CT 06114-2140 2009/GMC/1GDK7F1BX9F409202 Reason: Sold 5/16	\$ (248.64)
NEOPOST USA Inc., Attn Tax Dept. 478 Wheelers Farms Road Milford, CT 06461 Personal Property Reason: Amended for exempt assets	\$ (48.98)	Ryder Truck Rental LT 99 Murphy Road Hartford, CT 06114-2140 2006/Utili/1UYTS24866A816802 Reason: Sold 2/16	\$ (250.45)
O'Brien, Patricia 27 Gail Lane South Windsor, CT 06074-4224 2001/Mazd/JM1BJ225321565415 Reason: Traded in APL 2015	\$ (38.00)	Ryder Truck Rental LT 99 Murphy Road Hartford, CT 06114-2140 2006/Utili/1UYTS24846A816801 Reason: Sold 2/16	\$ (250.45)
Quimette, Stephen Wayne & Sandis J. 55 Woodbridge Road Newington, CT 06111-1342 2014/JEEP/1C4PJMCSEW151996 Reason: Gifted to daughter	\$ (96.94)	Shea, Suzanne Marie 30 The Boulevard Edgartown, MA 02539-1726 1993/Ford/1FTDF1564PLA50610 Reason: Out of state registration MA 2/16	\$ (46.99)
Rackliffe, Julie A. & Timothy A. 24 Ordway Drive South Windsor, CT 06074-3426 2013/Volvo/YV1612FH1D1213923 Reason: Overpayment	\$ (32.47)	Soloperto, Jodi H. 696 Main Street South Windsor, CT 06074-3902 2004/Subar/4S3BH675X47627842 Reason: Total loss 10/15	\$ (136.75)
Rosa, Ivette 35 Woodlawn Circle East Hartford, CT 06108-2861 2001/Niss/JN1CA31D01T816304 Reason: Gifted 8/13	\$ (59.72)	Srikakolapu, Dinesh 902 Twin Circle Drive South Windsor, CT 06074 2002/Honda/2HGES26772H541160 Reason: sold 7/16	\$ (19.28)
Ryder Truck Rental LT 99 Murphy Road Hartford, CT 06114-2140 2011/frht/1FVACXDT9BDAV5929 Reason: Sold 3/16	\$ (217.37)	Strong, Hazel C. 41 Watson Farm South Windsor, CT 06074 2000/Honda/2HGEJ6611YH547504 Reason: Sold 8/16	\$ (7.40)
Ryder Truck Rental LT 99 Murphy Road Hartford, CT 06114-2140 2007/frht/1FUBA5CG07LX55744 Reason: Sold 8/16	\$ (57.02)		

Mrs. Bonnie Rabin, Collector of Revenue

TOTAL**-8926.21**

AMENDS ORDINANCE #201

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF
OPEN SPACE**

Pursuant to the November 8, 2005 Resolution Appropriating Funds For Acquisition of Open Space and consistent with the Town's Plan of Conservation and Development and its Open Space Master Plan, the Town shall acquire and hold as open space the real properties identified below. The properties shall be acquired in accordance with the Town's Charter and Code of Ordinances and the General Statutes regarding the acquisition of real property and open space, and pursuant to the terms of any purchase and sale agreement and costs and expenses approved therefor by the Town Council. Consistent herewith, the Town Manager is authorized to enter into any Town Council approved purchase and sale agreement and to execute all documents necessary to facilitate the acquisition of the real properties identified below.

1. 491 King Street, South Windsor, Connecticut
2. 559 Avery Street, South Windsor, Connecticut
3. R002A Collins Lane (corner of Sand Hill Road and Nevers Road)