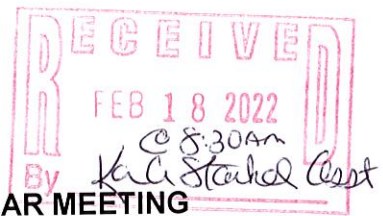


REVISED AGENDA

TOWN COUNCIL
VIRTUAL MEETING
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Tuesday, February 22, 2022
TIME: 7:00 P.M.



To view this meeting, please tune into Channel 16 if your provider is Cox Cable, gmedia.swagit.com/live, or live stream on Facebook Page at www.facebook.com/SouthWindsor.

WEBEX Conference Call-In Number: 855-925-2801.
Meeting Code: 1013 (Call-In Instructions on Page 8)

Note:

A Public Hearing will be held at 8:00 p.m. to receive citizen input on the proposed establishment of an Illicit Discharge Ordinance.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Mayor's Remarks
5. Adoption of Agenda
(Councilor Paterna)
6. Communications and Reports from Town Manager
7. Public Input for Items on Agenda
Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.
8. Adoption of Minutes of Previous Meetings
(Councilor Lydecker)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of February 7, 2022.
9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council

REVISED AGENDA
Regular Meeting – Town Council
Tuesday, February 22, 2022

10. Reports from Committees

11. Consent Agenda

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

a. First Reading

None

b. Second Reading

(Councilor Lopez)

Motion to Approve Agenda Items 11.b.A-11.b.C as a Second Reading on the Consent Agenda

A. Resolution Reappointing James Hennessey (D) to the Park and Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints James Hennessey (D) to the Parks and Recreation Commission for a term ending November 30, 2025

B. Resolution Reappointing Genevieve Coursey (D) to the Park and Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Genevieve Coursey (D) to the Parks and Recreation Commission for a term ending November 30, 2025

C. Resolution Appointing Elizabeth McGuire (D) to the Personnel Board of Appeals

BE IT RESOLVED that the South Windsor Town Council hereby appoints Elizabeth McGuire (D) to the Personnel Board of Appeals for a term ending November 30, 2022

REVISED AGENDA
Regular Meeting – Town Council
Tuesday, February 22, 2022

(Councilor Koboski)

Motion to Approve Agenda Item 11.b.D-11.b.F. as a Second Reading on the Consent Agenda

D. Resolution Appointing Carolyn Carey (R) an Alternate to the Planning and Zoning Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Carolyn Carey (R) an Alternate to the Planning and Zoning Commission for a term ending December 1, 2025

E. Resolution Appointing Tad Bistor (R) to the Historic District Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Tad Bistor (R) to the Historic District Commission for a term ending November 30, 2022

F. Resolution Appointing Michael Buganski (R) an Alternate to the Economic Development Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Michael Buganski (R) an Alternate to the Economic Development Commission for a term ending November 30, 2024

c. Miscellaneous

None

12. Unfinished Business

A. Resolution to Approve the Registrar's Updated Polling District Map
(Councilor Kozikowski)

NOW, THEREFORE, BE IT RESOLVED, that the South Windsor Town Council hereby approves the recommendations of the Registrars of Voters to realign the borders of Districts 2,3,4 and 5 as shown on the attached map. District 1 realignment was approved by the Connecticut General Assembly under CGS 169(a) and published by the Secretary of the State on November 11, 2021.

REVISED AGENDA
Regular Meeting – Town Council
Tuesday, February 22, 2022

12. Unfinished Business *(Continued)*

B. Resolution Authorizing Town Manager, Michael Maniscalco to Sign and Execute the Solid Waste Disposal Area Closure Documentation
(Councilor Lydecker)

WHEREAS, the Town of South Windsor is the owner of the closed landfill on Burgess Road; and

WHEREAS, the Town of South Windsor is responsible for the care and control of the solid waste disposal area as defined in Connecticut General Statutes (CGS) Section 22a-207; and

WHEREAS, the Town of South Windsor shall adopt the Closure Documentation in accordance with Section 22a-209-13 of the Regulations of Connecticut State Agencies (RCSA) which will bring the Town into compliance;

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes its Town Manager, Michael Maniscalco to sign and execute the Solid Waste Disposal Area Closure Documentation in Accordance with Section 22a-209-13 of RCSA to the CT DEEP.

C. Resolution Approving the Appropriation of \$143,361 from the Capital and Non-Recurring Expenditures Account
(Councilor Evans)

NOW, THEREFORE, BE IT RESOLVED, that the South Windsor Town Council having conducted the required Public Hearing at 8:00 p.m. on February 7, 2022, hereby approves the appropriation of \$143,361 from the Capital and Non-Recurring Expenditure Account to add funding for the Police Department Women's Locker Room Project.

13. New Business

A. Discussion Item: Procedure for Rental/Lease proposals for VMP Tower
(Requested by Michael Maniscalco; Town Manager) (Walter Summers, Fire Marshal to present)

**REVISED AGENDA
Regular Meeting – Town Council
Tuesday, February 22, 2022**

13. New Business (Continued)

**B. Resolution Approving a Refund of Taxes to Thirty-Six (36) South Windsor Taxpayers
(Councilor Paterna)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to thirty-six (36) South Windsor Taxpayers, the total of said refunds being \$38,664.52 and as more fully described on attached **Exhibit A**.

**C. Resolution Appointing William Flagg (D) as a Resident Member to the Town Council Subcommittee Open Space Task Force
(Deputy Mayor King)**

BE IT RESOLVED that the South Windsor Town Council hereby appoints William Flagg (D) as a Resident Member to the Town Council Subcommittee Open Space Task Force.

**D. Resolution Appointing Paul Macchi (U) to the Park and Recreation Facility Planning and Implementation Committee
(Councilor Lopez)**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Paul Macchi (U) to the Park and Recreation Facility Planning and Implementation Committee.

**E. Resolution Appointing Stephanie Dexter (R) to the Park and Recreation Facility Planning and Implementation Committee
(Councilor Gamble)**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Stephanie Dexter (R) to the Park and Recreation Facility Planning and Implementation Committee.

REVISED AGENDA
Regular Meeting – Town Council
Tuesday, February 22, 2022

13. New Business (Continued)

F. Resolution Appointing the Town Attorney
(Deputy Mayor King)

BE IT RESOLVED that the South Windsor Town Council appoints Updike, Kelly & Spellacy, PC to the position of Town Attorney for the Town of South Windsor; and

BE IT FURTHER RESOLVED that this appointment is in accordance with Chapter 5, Section 501 of the Town Charter, and in accordance with the terms agreed to by the Town Council.

G. Resolution Authorizing Vanessa Perry, Assistant Town Manager/Director of Human Resources to Temporarily Fill and Post the Position of the Clerk of the Council
(Councilor Koboski)

WHEREAS, the Clerk of the Council has given the Town Council her resignation on February 10, 2022; and

WHEREAS, the personnel committee met on February 15, 2022 with Human Resources to find the best solution to fill the position as soon as possible; and

WHEREAS; it was determined that it is imperative to have a fully dedicated individual, even on a temporary basis to fill this position while going through the process of hiring a permanent hire,

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Vanessa Perry, Assistant Town Manager/Director of Human Resources to coordinate with a Temp Agency to temporarily fill the position and post this position on employment sites.

H. Discussion Item: Clerk of the Council Job Description

14. Passage of Ordinance

REVISED AGENDA
Regular Meeting – Town Council
Tuesday, February 22, 2022

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes

16. Communications from Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary.)

A. Review of Request for Proposal Responses for Town Attorney Search

B. Personnel Dominica Zdonek, Clerk of the Town Council

18. Adjournment

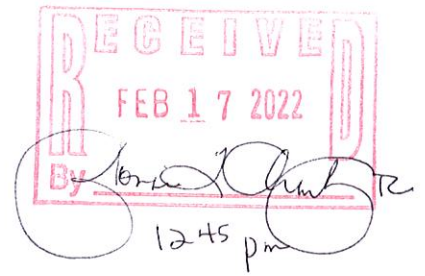
REVISED AGENDA
Regular Meeting – Town Council
Tuesday, February 22, 2022

How to participate through the WEBEX Conference Call:

Call-in Number: **855-925-2801**

Meeting Code: **1013**

1. When you call the phone number, you will hear welcome to public input.com and it will ask for the code. Type the code in. The message repeats if you do not enter the code right away.
2. You will hear, Welcome to the meeting line for "Planning and Zoning Commission Public Hearing/Regular Meeting", you are joining with your microphone muted, for more options press star.
3. It is not on the menu, but during the public input portion of the meeting, pressing *3 will show you want to speak and you will be entered into a queue. When it is your turn to speak, you will hear a voice announcement. While in the queue, you are in the waiting room and will hear the meeting audio. For more options press *.
4. When your speaking time is through, you will hear a message, Thank you for speaking you are now muted, you can request to speak again by pressing *3



TO BE PUBLISHED IN THE JOURNAL INQUIRER

February 14, 2022

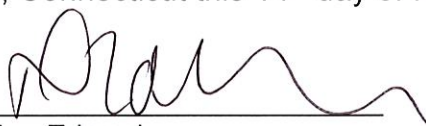
LEGAL AD

TOWN OF SOUTH WINDSOR

Notice is hereby given that the South Windsor Town Council has set **Monday, February 22, 2022 at 8:00 p.m.**, as the time for a Virtual Public Hearing to receive citizen input on the proposed establishment of an Illicit Discharge Ordinance.

Dated at South Windsor, Connecticut this 14th day of February 2022.

Attested to by:


Dominica Zdonek
Clerk of the Town Council

PUBLIC NOTICE	
PUBLIC NOTICE LEGAL AD TOWN OF SOUTH WINDSOR	
Notice is hereby given that the South Windsor Town Council has set <u>Monday, February 22, 2022 at 8:00 p.m.</u> , as the time for a Virtual Public Hearing to receive citizen input on the <u>proposed establishment of an Illicit Discharge Ordinance.</u>	
Dated at South Windsor, Connecticut this 14th day of February 2022.	
Attested to by:	_____ Dominica Zdonek Clerk of the Town Council
Journal Inquirer February 15, 2022	



Town of South Windsor

1540 SULLIVAN AVENUE • SOUTH WINDSOR, CT 06074
TELEPHONE (860) 644-2511

TO: Members of the Town Council

Every ten years a national census is taken to determine congressional representation. Each state is then mandated to draw congressional lines based on the number of House Representatives.

Shortly, the U.S. Congressional lines will be formalized by the Legislature but at this time, we do not feel South Windsor will be impacted and will remain in Congressional District 1.

The State of CT also uses this data to redraw its Senate and Assembly Districts (Article XXVI of the Amendments to the Constitution of the State of CT). What we have presented in this letter is the map of South Windsor and the two assembly districts as voted upon by the State Legislature. Under CGS 169(a), these boundaries cannot be altered. South Windsor is now part of Assembly Districts 5 and 14.

Until the final approval of the reapportionment plans (US Congressional, State Senate and Assembly Districts) by the Legislature, we are not able to determine the exact number of voters this will impact but an estimate would be around 700 – 800 voters moving from District 5 to District 1 and another 100 going from District 1 to District 3.

Also, we would like to present a district map that we feel would benefit a few voters as to their travel distance to their polling location. An estimated impact would be 50 homes or less.

We would like the opportunity to present this at a town council meeting.

Sincerely,

Sue W. Larsen

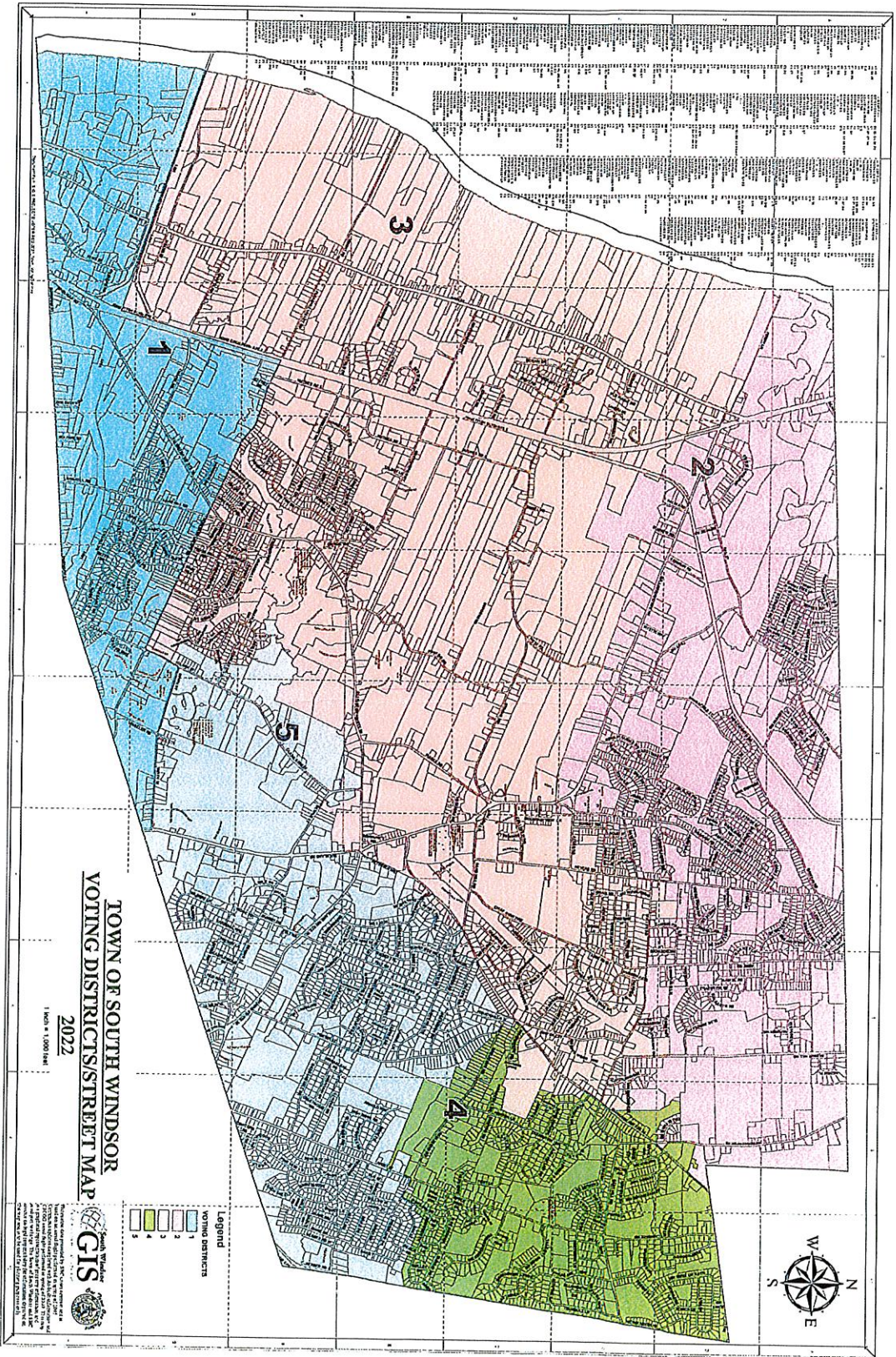
Sue W. Larsen

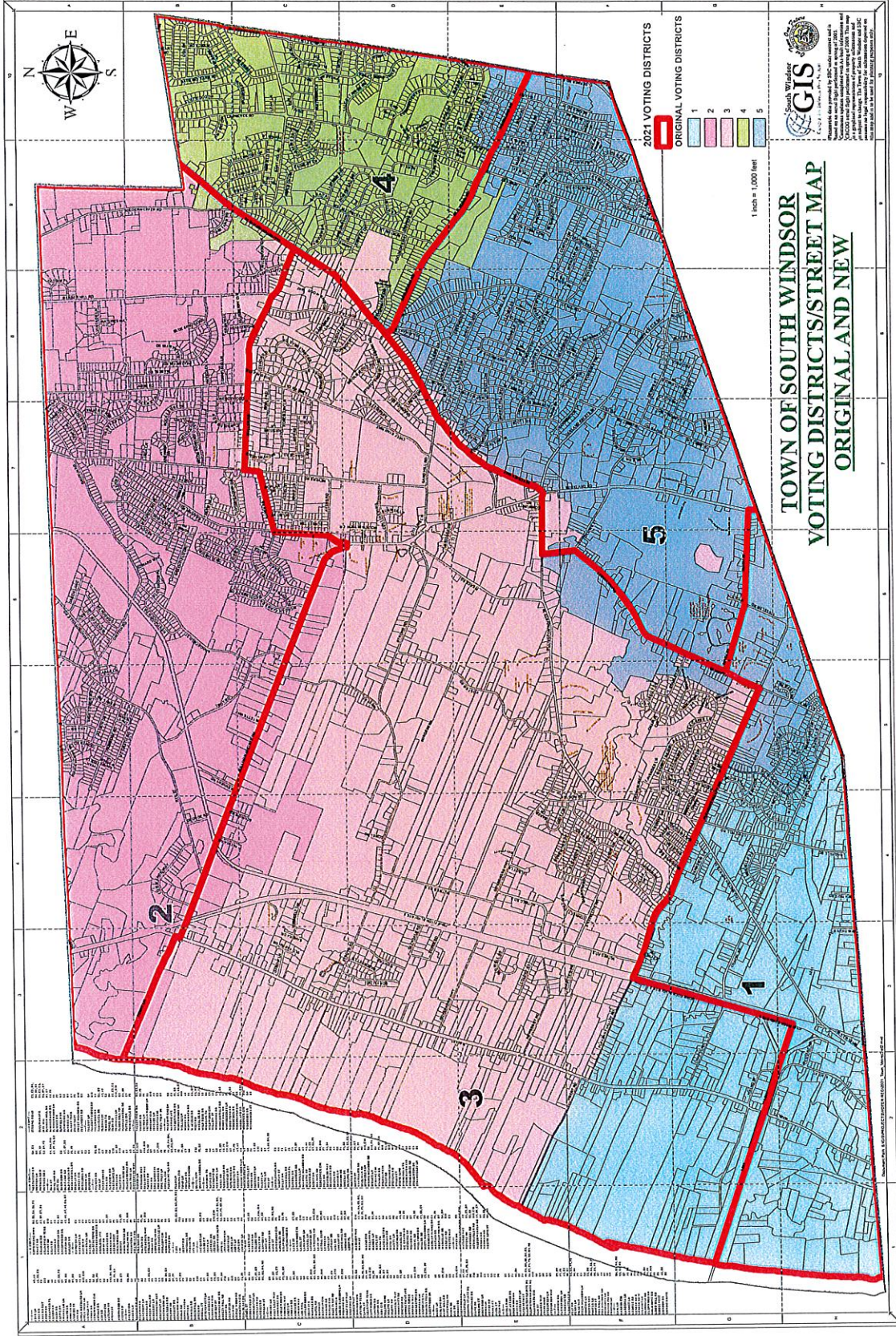
Democratic Registrar of Voters

Sue Burnham

Sue Burnham

Republican Registrar of Voters





06



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JENNIFER R. HILINSKI SHIRLEY, CCMC, CCMO
COLLECTOR OF REVENUE

Exhibit A

MEMO

T
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W
S

DATE: February 7, 2022
FROM: Carlene Andrulat
TO: Dominica Zdonek – Clerk of the Council
SUBJECT: Refund Batch #9 for Town Council – February 22, 2022
Agenda
CC: Michael Maniscalco, Town Manager
Patricia Perry, Director of Finance
OF PAGES: 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request the Town Council's consideration and approval of 36 refunds totaling \$38,664.52 as noted on the attached report. All refund requests received by February 4, 2022 are included.

Name	Bill	Prop Loc/Vehicle Info.	Reason	Over Paid
ALDI INC	2020-03-0050414	2016/AE92394/VAAUA7HFFG1036402	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(287.63)
CORELOGIC	2019-01-0002211	39 CHARING ROAD	Sec. 12-129 Refund of Excess Payments.	(5,943.37)
CORELOGIC TAX SERVICES	2019-01-0006950	2009 MILL POND DRIVE	Sec. 12-129 Refund of Excess Payments.	(2,178.10)
CORELOGIC TAX SERVICES	2020-01-0001007	373 PLEASANT VALLEY ROAD	Sec. 12-129 Refund of Excess Payments.	(2,521.48)
CORELOGIC TAX SERVICES	2020-01-0001043	1201 SUMNER HILL DRIVE	Sec. 12-129 Refund of Excess Payments.	(1,826.75)
CORELOGIC TAX SERVICES	2020-01-0002150	30 NORMA ROAD	Sec. 12-129 Refund of Excess Payments.	(2,235.64)
CORELOGIC TAX SERVICES	2020-01-0003367	1507 SUMMER HILL DRIVE	Sec. 12-129 Refund of Excess Payments.	(3,409.30)
CORELOGIC TAX SERVICES	2020-01-0005030	12 PORTER GREEN	Sec. 12-129 Refund of Excess Payments.	(2,205.35)
CORELOGIC TAX SERVICES	2020-01-0006559	2205 MILL POND DRIVE	Sec. 12-129 Refund of Excess Payments.	(1,414.78)
CORELOGIC TAX SERVICES	2020-01-0006693	322 SLATER STREET	Sec. 12-129 Refund of Excess Payments.	(57.85)
CORELOGIC TAX SERVICES	2020-01-0007031	109 MOUNTAIN DRIVE	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(11.06)
DALENE HARDWOOD FLOORING COMPANY INCORP	2020-03-0055096	2015/C039737/1GTW7FCG1F1274795	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(232.12)
FERRIGNO ANTHONY P SR	2020-03-0057490	2007/PAUJ227/1LHNM82W67620477	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(44.52)
HONDA LEASE TRUST	2020-03-0060172	2017/A009631/58T84H77H082956	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(184.00)
MARCHESSAULT DONNA C	2020-03-0064329	2014/5AEUA7/2T1BURHE9EC044013	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(764.01)
MARTIN RALPH M	2020-03-0064494	2003/4CT477/AGCGK13U33F178063	Sec. 12-129 Refund of Excess Payments.	(945.36)
OLSEN SHANE T	2020-04-0082903	2017/AH96644/F1VA2M65H0832835	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(191.26)
PENSKLE LEASING AND RENTAL CO.	2020-03-0067646	2018/AZ834951/1UW52535J6547211	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(811.28)
RYDER TRUCK RENTAL LT	2019-03-5020443	2015/12110E/NNM0LS7E73F1186977	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(245.69)
RYDER TRUCK RENTAL LT	2019-03-5020444	2015/51945A/2PUJGEDV7DUBW7166	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(489.94)
RYDER TRUCK RENTAL LT	2019-03-5020466	2015/56521A/3ALACX0T9FDG12395	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(317.89)
RYDER TRUCK RENTAL LT	2019-03-5020467	2015/56542A/3ALACX0T9FDG12395	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(78.20)
RYDER TRUCK RENTAL LT	2019-03-5020487	2015/62350A/3ALACX0T9FDG1231	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(483.62)
RYDER TRUCK RENTAL LT	2019-03-5020488	2015/62362A/3ALACX0T9FDG1294	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(572.71)
RYDER TRUCK RENTAL LT	2019-03-5020499	2013/64300A/1FUIGUG2DUF82768	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(2,224.28)
RYDER TRUCK RENTAL LT	2019-03-5020510	2013/64927A/1PUJGEGSDUHF4656	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(307.80)
RYDER TRUCK RENTAL LT	2019-03-5020511	2019/64983A/3AKJGLDR3K5W4869	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(129.29)
RYDER TRUCK RENTAL LT	2019-03-5020561	2012/A645983/1GRDM9528CH714957	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(48.60)
RYDER TRUCK RENTAL LT	2020-03-0068839	2018/A72512/52616562715001306	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(171.37)
SCHLEP TRUCK INC	2020-04-0083541	2015/C26773/WD3F8EDC0FF110558	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(981.33)
VIGNONE PASQUALE 3RD	2020-03-0073503	2010/6503CH/1N6AD0VE6A4A249	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(277.42)
VW CREDIT LEASING LTD	2019-03-5024436	2016/AF74332/3VW167AUNGA83978	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(50.94)
VW CREDIT LEASING LTD	2019-03-5024447	2017/AG2284/WA1UAF77H0043483	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(38,564.32)
VW CREDIT LEASING LTD	2020-03-0073650	2017/AG2284/WA1UAF77H0043483	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
WOLOSZYN LUKASZ	2019-03-5025164	2018/7848C5/1ST12UJF715097	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
WYSOCKI RICHARD J	2020-03-0074478	2017/A832928/7T2BK1B45CC138802	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	
Total of 36 refunds				

Drafted by:

Carlene Andrusak

Revenue Clerk

Date: 2/14/22

Approved by:

Jennifer Hlinski-Shirley CCMC, CCMO

Collector of Revenue

Date: 2 Feb 2022

February 4, 2022

TO: Town Council

FROM: Pat Botteron, Chair

RE: Open Space Task Force Membership Change

Bill Flagg would like to become a member of the Open Space Task Force as a Residential Representative. Since 2017 Bill represented the Planning and Zoning Commission to the Open Space Task Force. He no longer serves on the Planning and Zoning Commission, but would like to remain a viable and valued member of the Task Force, as a residential resident.

I sincerely hope that you will consider Bill as a Residential Representative to the OSTF.

Thank you so very much, and as always, please feel free to contact me.

Pat Botteron

patbott@cox.net

(860)-644-5858 (h)

(860)-881-3828 ©

William Flagg

140 McGrath Road

South Windsor, CT 06074

Home: 860-289-5517

Email: flaggmancb@sbcglobal.net

Zdonek, Dominica

From: Evans, Erica
Sent: Monday, February 14, 2022 11:31 AM
To: Zdonek, Dominica; Maniscalco, Michael
Subject: Park and recreation facility planning committee

Good morning, I have the name for the final spot on the park and recreation facility planning committee. Paul Macchi is interested in being involved and we would like to move him forward. I have heard that the Republicans have a name they wish to bring forward as well. I imagine you will be hearing that information from Marek this morning as well. Thanks so much and let me know if you have any questions. Erica

Sent from my iPhone

Zdonek, Dominica

From: Kozikowski, Marek
Sent: Monday, February 14, 2022 12:10 PM
To: Evans, Erica; Zdonek, Dominica
Cc: Koboski, Philip; Gamble, Jamie
Subject: Parks and rec facilities committee

Hi Erica, I am putting up Stephanie Dexter for the parks and rec facilities committee. Given her professional and volunteer experience, including serving many years on the Planning and Zoning Commission, she checks all the boxes. Thanks!

Marek