

AGENDA

**TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL**

**REGULAR MEETING
MONDAY, APRIL 18, 2016
TIME: 7:00 P.M.**

1. Call Meeting to Order
2. Prayer: TBD
3. Pledge of Allegiance
4. Roll Call
5. Public Input
[Per Town Council Rules, this segment of the meeting shall not exceed thirty (30) minutes unless extended by the Mayor, with the consent of a majority of the Town Council.]
6. Environmental Health & Safety Message
7. Adoption of Minutes of Previous Meetings
8. Public Petitions
9. Communications from Officers and Boards Directly Responsible to Council
10. Reports from Standing Committees
11. Reports of Temporary Committees
12. Consent Agenda
[All items listed with an asterisk (*) are considered to be routine by the Town Council and will be enacted by one Motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and be considered in its normal sequence on the Agenda.]
13. Unfinished Business
14. New Business
 - A. Budget Presentation: Town Clerk
 - B. Budget Presentation: South Windsor Public Library
 - C. Budget Presentation: Finance Department

AGENDA
Regular Meeting – Town Council
Monday, April 18, 2016

14. New Business (*Continued*)

- D. Budget Presentation: Human Services Department
- E. Budget Presentation: Park & Recreation Department
- F. Resolution Accepting the Resignation of Sandy Ramesh (R) from the Human Relations Commission
- G. Resolution Accepting the Resignation of Robert Waldron (D) from the South Windsor Agricultural Land Preservation Advisory Commission
- H. Resolution Appointing Andy Paterna (D) to the South Windsor Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting
- I. Resolution Accepting the Resignation of James Neary (D) from the Public Building Commission
- J. Resolution Accepting the Resignation of James Neary (D) from the Mass Transit and Highway Advisory Commission
- K. Resolution Authorizing the Appropriation of \$164,726.66 of LoCIP Funds for Reimbursement of Expenses for the EOC/Town Hall Annex
- L. Resolution Granting a Permanent Easement to Eversource Energy for Access to their Right of Way on the Priest Property
- M. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Establishment of a Local Preference Bid Ordinance
- N. Resolution Approving the Creation of a "Town Attorney Search Committee" to Develop, Distribute, and Review Requests for Proposals for a Town Attorney
- O. Resolution Waiving the Competitive Bidding Process for the Construction of a Memorial Wall at Veterans Memorial Park
- P. Resolution Authorizing Town Manager, Matthew B. Galligan to Sign and Execute a Memorandum of Understanding with Greenskies Renewable Energy, LLC
- Q. Resolution Approving a Refund of Taxes to Sixteen (16) South Windsor Taxpayers

AGENDA
Regular Meeting – Town Council
Monday, April 18, 2016

14. New Business (*Continued*)

R. Discussion Item: Demolition Delay Ordinance (*requested by the Town Attorney*)

S. Discussion Item: Municipal Textile Recycling Program (*requested by Deputy Mayor Mirek*)

15. Passage of Ordinance

16. Communications and Reports from Town Manager

[Per Town Council Rules, this segment of the meeting shall not exceed ten (10) minutes unless extended by the Mayor, with the consent of a majority of the Council.]

17. Public Input

[Per Town Council

Rules, this segment of the meeting shall not exceed thirty (30) minutes unless extended by the Mayor, with the consent of a majority of the Town Council.]

18. Communications and Petitions from Council

[Per Town Council Rules, this segment of the meeting shall not exceed twenty (20) minutes unless extended by the Mayor, with the consent of a majority of the Council.]

19. Executive Session

20. Adjournment

RESOLUTIONS

Monday, April 18, 2016

7. Adoption of Minutes of Previous Meetings
(Councilor Carroll)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Public Hearing Minutes of April 4, 2016 and Regular Meeting Minutes of April 4, 2016.

8. Public Petitions

9. Communications from Officers and Boards Directly Responsible to Council

10. Reports from Standing Committees

11. Reports of Temporary Committees

12. Consent Agenda

13. Unfinished Business

14. New Business

A. Budget Presentation: Town Clerk

B. Budget Presentation: South Windsor Public Library

C. Budget Presentation: Finance Department

D. Budget Presentation: Human Services Department

E. Budget Presentation: Park & Recreation Department

F. Resolution Accepting the Resignation of Sandy Ramesh (R) from the Human Relations Commission
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Sandy Ramesh (R) from the Human Relations Commission, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Sandy Ramesh for the time she has dedicated to serving her community by her membership on the Human Relations Commission.

RESOLUTIONS

**Regular Meeting – Town Council
Monday, April 18, 2016**

14. New Business (Continued)

G. Resolution Accepting the Resignation of Robert Waldron (D) from the South Windsor Agricultural Land Preservation Advisory Commission (Councilor Anwar)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of Robert Waldron (D) from the South Windsor Agricultural Land Preservation Advisory Commission, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Robert Waldron for the time he has dedicated to serving his community by his membership on the South Windsor Agricultural Land Preservation Advisory Commission.

H. Resolution Appointing Andy Paterna (D) to the South Windsor Agricultural Land Preservation Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting (Councilor Havens)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Andy Paterna (D) to the South Windsor Agricultural Land Preservation Advisory Commission for a term ending November 30, 2016 to fill the unexpired term of Robert Waldron and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

I. Resolution Accepting the Resignation of James Neary (D) from the Public Building Commission (Councilor Pendleton)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of James Neary (D) from the Public Building Commission, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to James Neary for the time he has dedicated to serving his community by his membership on the Public Building Commission.

RESOLUTIONS

**Regular Meeting – Town Council
Monday, April 18, 2016**

14. New Business (Continued)

**J. Resolution Accepting the Resignation of James Neary (D) from the Mass Transit and Highway Advisory Commission
(Councilor Anwar)**

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret, the resignation of James Neary (D) from the Mass Transit and Highway Advisory Commission, said resignation to be effective immediately; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to James Neary for the time he has dedicated to serving his community by his membership on the Mass Transit and Highway Advisory Commission.

**K. Resolution Authorizing the Appropriation of \$164,726.66 of LoCIP Funds for Reimbursement of Expenses for the EOC/Town Hall Annex
(Councilor Maneeley)**

WHEREAS, the Town Council approved the renovation of the Town Hall Annex for use as an Emergency Operations Center (EOC), and this work has begun; and

WHEREAS, the Town Council wishes to use \$164,726.66 in LoCIP funds to pay for sidewalk and driveway connections between the EOC and Town Hall

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes the Town Manager to apply to the State of Connecticut, Office of Policy and Management to use \$164,726.66 in LoCIP funds for reimbursement of expenses for sidewalk and driveway connections between the EOC and Town Hall.

**L. Resolution Granting a Permanent Easement to Eversource Energy for Access to their Right of Way on the Priest Property
(Councilor Snyder)**

WHEREAS, Eversource Energy has requested that the Town of South Windsor grant an easement in order to give them the ability to access their right of way on the Priest Property; and

(Resolution Continued on Next Page)

RESOLUTIONS

Regular Meeting – Town Council

Monday, April 18, 2016

14. L. (Continued)

WHEREAS, an appraisal of the easement was performed and the value of the easement was determined to be \$9,000; and

WHEREAS, the required public hearing was held on March 21, 2016

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby grants a permanent easement to Eversource Energy for access to their right of way on the Priest Property for the appraised fee of \$9,000.

M. **Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Establishment of a Local Preference Bid Ordinance**
(Councilor Riley)

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, May 2, 2016, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the Establishment of a Local Preference Bid Ordinance, a copy of which is on file in the Office of the Town Clerk.

N. **Resolution Approving the Creation of a "Town Attorney Search Committee" to Develop, Distribute, and Review Requests for Proposals for a Town Attorney**
(Councilor Carroll)

WHEREAS, the term of the current Town Attorney will end on July 7, 2016; and

WHEREAS, the South Winsor Town Council feels it is imperative that legal services and advice on municipal matters be available to Town staff, elected officials, and Board and Commission members

(Resolution Continued on Next Page)

RESOLUTIONS
Regular Meeting – Town Council
Monday, April 18, 2016

14. N. (Continued)

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council approves the creation of a "Town Attorney Search Committee" whose members consist of Deputy Mayor Mirek; Councilor Anwar; Councilor Snyder; and Town Manager Matthew B. Galligan, whose charge will be to develop, distribute, and review upon their return all "Requests for Proposals" submitted for the position of Town Attorney; and

BE IT FURTHER RESOLVED that, upon completion of this review, the South Windsor Town Council will choose and appoint, by Resolution, an attorney, or law firm, deemed most suitable by the Committee for the position of Town Attorney.

**O. Resolution Waiving the Competitive Bidding Process for the Construction of a Memorial Wall at Veterans Memorial Park
(Councilor Pendleton)**

WHEREAS, the South Windsor Patriotic Commission, in conjunction with Town staff, has proposed and designed a memorial granite wall to enhance the existing war memorials at Veterans Memorial Park; and

WHEREAS, the cost to construct such wall is not a budgeted line item; and

WHEREAS, the South Windsor Patriotic Commission has done independent fund raising through the fiduciary services of the South Windsor Community Foundation; and

WHEREAS, a State of Connecticut grant in the amount of \$75,000 administered through the D.E.E.P. has been awarded; and

WHEREAS, the estimated contracted cost of this project would be \$159,700; and

WHEREAS, numerous local contractors have volunteered to partner with the Town to provide free labor and equipment, and materials at cost, to complete this project; and

WHEREAS, the estimated cost if the Town partners with these local contractors for this project is \$100,600; and

(Resolution Continued on Next Page)

RESOLUTIONS

Regular Meeting – Town Council
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14. O. (Continued)

WHEREAS, the partnership with local contractors will save the Town an estimated \$59,100; and

WHEREAS, sealed bids would not be in the best interest of the Town

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby waives the competitive bidding process as described in Section 714 of the Town's Charter, for the construction of a memorial wall at Veterans Memorial Park to recognize the sacrifices of our military veterans.

P. **Resolution Authorizing Town Manager, Matthew B. Galligan to Sign and Execute a Memorandum of Understanding with Greenskies Renewable Energy, LLC**
(Mayor Delnicki)

BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan to sign and execute a Memorandum of Understanding with Greenskies Renewable Energy, LLC for the creation of a Solar Farm on Barber Hill Road; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes Town Manager, Matthew B. Galligan to negotiate and execute a Lease Agreement on behalf of the Town of South Windsor subject to approval by the Town Attorney.

Q. **Resolution Approving a Refund of Taxes to Sixteen (16) South Windsor Taxpayers**
(Councilor Havens)

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to sixteen (16) South Windsor Taxpayers, the total of said refund being \$4,280.10 and as more fully described on attached **Exhibit A**.

R. **Discussion Item: Demolition Delay Ordinance** *(requested by the Town Attorney)*

S. **Discussion Item: Municipal Textile Recycling Program** *(requested by Deputy Mayor Mirek)*

RESOLUTIONS

Regular Meeting – Town Council

Monday, April 18, 2016

15. Passage of Ordinance

16. Communications and Reports from Town Manager

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17. Public Input

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19. Executive Session

20. Adjournment

TAX REFUNDS

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Exhibit A

Bernard, Christopher R 144 Wood Pond Road South Windsor, CT 06074-1562 (Gifted to son 6/15) MV14-501840	25.58	Browne, Stephen and Graff, Michael 2709 Mill Pond Drive South Windsor, CT 06074 (Overpayment) RE13-7742	2139.48
Dube, Vincent 42 Gail Lane South Windsor, CT (Out of state registration – NH 1/14) 14-506484	84.41	Dube, Vincent 42 Gail Lane South Windsor, CT (Out of state registration – NH 2/13) 13-506541	90.91
Dube, Vincent 42 Gail Lane South Windsor, CT (Out of state registration – NH 12/10) 2011-506364	80.34	Dube, Vincent 42 Gail Lane South Windsor, CT (Out of state registration – NH 1/10) 2010-506436	85.76
Gauer, Gary J 476 Graham Road South Windsor, CT 06074 (Sold 7/15) MV14-508568	21.92	Gawlinski, Edward M or Diane H 8 Sedgewick Circle South Windsor, CT 06074-1885 (Total loss 8/13) MV13-508694	206.31
Gawlinski, Edward M or Diane H 8 Sedgewick Circle South Windsor, CT 06074-1885 (Total loss 8/13) MV14-508587	192.57	Girouard, Keith etal P.O. Box 756 Housatonic, MA 01236 (Corrected elderly benefit) RE14-3688	575.00
Manhertz, Nigel 20 Christine Lane South Windsor, CT 06074-1525 (Replaced 10/14) MV14-514586	151.64	Mannarino, Todd 79 Kupchunos Road South Windsor, CT (Sold 4/2011) MV10-514664	7.20
Minguy, Brian R 189 Laurel Street South Windsor, CT 06074 (Sold 11/14) MV14-515715	71.25	Minguy, Brian R 189 Laurel Street South Windsor, CT 06074 (Sold 6/15) MV14-515714	44.57
Minguy, Brian R 189 Laurel Street South Windsor, CT 06074 (Sold 6/15) MV14-515709	25.94	Mottai, Daniel R 51 Loon Place South Windsor, CT 06074-4304 (Replaced 12/14) MV14-516160	477.22

Mrs. Bonnie F. Rabin, Collector of Revenue Total Refunds: \$4,280.10 Date: 4/18/2016